
MEASURE E BOND OVERSIGHT COMMITTEE REGULAR MEETING

DATE: April 3, 2025
TIME: **6:00 pm- Open Session**
PLACE: District Office
Hueneme Conference Room 2nd floor
1800 Solar Drive
Oxnard, CA 93030

The regular meeting of the Bond Committee will begin at 6:00 pm in the District Office Hueneme Conference Room located at 1800 Solar Drive, California. Pursuant to Government Code § 54956, no business other than what is set forth in this regular meeting agenda may be considered by the "Committee". In accordance with Government Code § 54954.3.

In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Assistant Superintendent of Business Services' office at least two days before the meeting date.

A complete agenda packet is available at the District Office, 1800 Solar Drive, Oxnard, CA 93030, and 72 hours prior to a regular meeting. Bond Committee agendas and minutes are available on the District's website at www.oxnardunion.org.

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. AUDIENCE TO ADDRESS THE BOND COMMITTEE
 - a. Those persons wishing to address the Bond Committee may do so at this time. Individual presentations are limited to three (3) minutes each, or in the case of a group of people speaking on a specific item, ten (10) minutes will be permitted
4. INTRODUCTION AND SIGN-IN SHEET
5. ROLE OF OVERSIGHT COMMITTEE
6. OVERSIGHT COMMITTEE ORGANIZATION AND MEETING PROCEDURES
 - a. Review of Bylaws
 - b. Term of Office
7. ELECTION OF OFFICERS:
 - a. Chairperson
 - b. Vice Chairperson
 - c. Secretary
 - d. Regular meeting dates and times
8. ELECTION RESOLUTIONS AND PROJECT LIST
9. PROJECT LABOR AGREEMENT (PLA)
10. SAMPLE ANNUAL REPORT
11. BOND MEASURE BALLOT INFORMATION
12. ITEMS FOR FUTURE CONSIDERATION
13. ADJOURNMENT



Measure E Bond Committee

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JONES HALL

AN OVERVIEW OF SCHOOL BOND CITIZEN OVERSIGHT

Summary Provided by Bond Counsel
www.joneshall.com

Background

- Before Nov. 7, 2000: School district General Obligation Bonds secured by annual ad valorem property tax revenues (GOBs) could be issued only following a 2/3 vote
- After Nov. 7, 2000: Proposition 39 on the Statewide ballot changed California law to permit School District GOBs to be approved by a 55% vote

Accountability Required for 55% Bonds

◆ 2/3 Vote Bonds:

- High vote threshold often difficult to attain
- No express accountability required
- Generally low success rate
- Less money approved for use on school facilities resulting in aging facilities for California students

◆ 55% vote Under Proposition 39:

- More success for facility funding due to the lower vote threshold
- Requires Accountability: Each successful Prop. 39 election results in the formation of a related Citizens' Oversight Committee and requires the District to cause the production of Bond Financial and Performance Audits all to be made available to the public

Lawmakers' Stated Intent for 55% Bonds

- ◆ Vigorous efforts are undertaken to ensure that the expenditure of bond proceeds are legal
- ◆ Taxpayers directly participate in the oversight of bond expenditures
- ◆ COCs promptly alert the public to any waste or improper expenditure of bond funds, and
- ◆ Unauthorized expenditures of bond proceeds should be investigated, prosecuted, and the courts act swiftly to restrain any improper expenditures
- ◆ *[See Education Code 15264]*

Composition of the COC

- ◆ The COC shall consist of at least seven members fitting certain criteria, and appointed by the District as follows:
 - Active in a business organization
 - Active in a senior citizens' organization
 - Active in a bona fide taxpayers' organization
 - A parent or guardian of child enrolled in the school district
 - A parent or guardian of a child enrolled in the school district and active in the PTA or school council
 - Two Members of Community At Large

Financial Conflicts Prohibited

- ◆ No employees or officials of the district may serve on the COC.
- ◆ No vendors, contractors or consultants for the district may serve on the COC.
- ◆ Members are Volunteers: No compensation or financial interests or incentives for serving on the COC

Meetings of the COC

- ◆ Require a Quorum
- ◆ Open to the public and follow an agenda facilitated by the Chair or Vice Chair.
- ◆ Minutes must be prepared. When approved by the committee at the next meeting, minutes are posted on District website for the public to view.
- ◆ The Law: Meet at least one time per year
- ◆ Recommendation: Frequent enough such that the members feel they can discharge their duty of reviewing and reporting, and at times when there is sufficient bond project progress so that District staff have a meaningful spending report to provide. District staff can provide guidance on identifying meeting dates.

Task: Review of Bond Expenditures

- ◆ EDUCATION CODE SECTION 15728:
 - *The purpose of the citizens' oversight committee shall be to inform the public concerning the expenditure of bond revenues. The citizens' oversight committee shall actively review and report on the proper expenditures of taxpayers' money for school construction.*
- ◆ This charge is a post-expenditure review of bond money spending, comparing expenditures to the voter-approved Project List to ensure spending aligns with voter approvals.
- ◆ The COC is not a decision-making committee or board. The District Board is vested with the power to make decisions about bond projects and the bonds as directed during District Board meetings.

Review of Bond Expenditures (continued)

- ◆ District staff will attend meetings and report on bond spending.
- ◆ Expenditures must be for purposes permitted under Proposition 39 and align within the scope of the Project List.
- ◆ Note: Construction projects generate many types of costs that would not occur ‘but for’ the construction project, including materials, equipment, architectural, engineering design work, construction work, building permits, bond issuance costs, permits, EIRs, project management and administration, etc. Costs which are incidental but directly related to construction are proper bond expenditures.

Review of Bond Expenditures (continued)

The following is the legal standard established by the courts regarding Project List specificity:

"The critical factor in assessing whether the project list complied with Proposition 39 is whether it allows for meaningful approval and oversight of the bond expenditures" Thus, if the list defines or identifies the projects in a manner that clearly apprises the voters, the auditors, and the public oversight committees of the types of projects for which the money is intended to be used, that is sufficient." 2007 Foothill-De Anza CCD v. Emerich

Review of Bond Expenditures(continued)

- ◆ Note that certain types of costs are expressly prohibited under Prop. 39 to be funded with bond funds:
 - No teacher or administrative salaries*
 - No school operating expenses
 - No costs incurred by the District for providing technical or administrative assistance the COC. As such, all costs of supporting the COC will be borne by the District's General Fund.

*Pursuant to California Attorney General Opinion No. 04-110, Proposition 39 bond proceeds may be lawfully used for the narrow purpose of paying the portion of staff salaries attributed directly to administrative oversight work on bond construction projects during the period of bond project implementation and construction.

COC Reports

- ◆ The COC must issue one report per year summarizing its activities and conclusions. A model report can be provided by District staff to the COC for its use.
- ◆ Typically, the COC Report is prepared after the COC has received and reviewed the annual bond financial and performance audits. Copies of these audits will be provided to the COC by March 31 of each year, with respect to the fiscal year which ended the previous June 30.
- ◆ When the COC approves its annual report, it will be summarized to the District Board at a public meeting by the COC Chair and posted on District web site.
- ◆ Additional reports may be prepared if COC deems necessary to inform the public regarding bond fund spending.

Public Meeting Considerations

- ◆ District will provide the space to convene a meeting and necessary technical assistance such as coordinating on agenda preparation and posting.
- ◆ COC meetings are open to the public.
- ◆ Members are advised to refrain from discussing COC business among themselves outside of a COC meeting, including via e-mail or through phone calls, which could inadvertently result in a non-public 'meeting' of a quorum of members.

Conclusion

**Thank you for your public
service!**

Robert's Rules of Order

A Brief Overview

How to Make and Vote on Motions

1. Member makes a **clearly worded motion to take action or a position.**
 - "I move..."
 - Motions recorded in minutes
2. **Motion must be seconded.**
 - "Second!"
 - A second allows discussion to occur; it does not signify approval.
 - A motion without a second does not move forward.
3. **Facilitator restates the motion.**
 - "It is moved and seconded that..."
 - Provides clarity
4. **Discussion/debate occurs.**
 - Maker of motion starts discussion.
 - Amendments may be offered - return to step 1 to amend motion: "I move to amend the motion by..."
5. Facilitator closes discussion and **states the question/asks for a vote.**
 - "The question is on the adoption of the motion that..."
 - Motion repeated word-for-word
6. Facilitator provides **voting directions:**
 - e.g. hand vote, secret ballot, straw poll, etc.
7. Facilitator announces the **result of the vote:**
 - "The ayes have it, and the motion is adopted" or
 - "The noes have it, the motion is lost."
 - Recorded in minutes

Why follow Robert's Rules of Order?

- Allows for democratic speech and action
- Preserves order
- Rights of the organization supersede the rights of individual members
- Facilitates group decisions

Meeting Agendas

1. Approval of Previous Meeting Minutes
2. Reports (from officers, committees, task forces)
3. Unfinished Business
4. New Business - items brought forward by motion procedure

Meeting Minutes (when using Robert's Rules of Order)

- Minutes are a legal record of meetings.
- Minutes are a record of what is done at a meeting, not what is said.

Minutes should include:

1. Name, date and location of meeting
2. List of attendees (note presence of a quorum)
3. Time meeting was called to order
4. Conflict of Interest & Antitrust Avoidance Affirmation
5. Approval of previous meeting minutes
6. Motion text and name of maker
7. Status/results of motions
8. Time meeting was adjourned

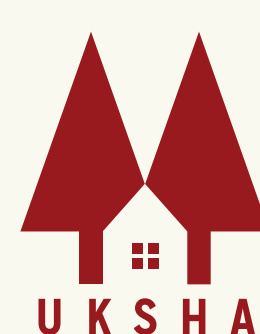
Minutes do not include:

- Discussion
- Personal opinion
- Name of seconder of a motion is not necessary
- Motions withdrawn
- Entire reports (rather attach to minutes)

Motion

- A motion is a formal proposal by a member that the group take a certain action or position.
- A main motion is required to begin the decision making process.
- A motion occurs prior to discussion

| To Do This | Motion | You Say This | Debate Allowed? | Vote Required? |
|---|-------------------|--|-----------------|----------------|
| Introduce Business | Main | "I move that..." | Yes | Majority |
| Second a Motion | Second | "Second!" | No | No |
| Change the Wording or add Clarity of a Motion | Amend | "I move to amend the motion by..." (adding words; striking out words; substitute words) | Yes | Majority |
| Send to Committee | Commit /Refer | "I move the motion be referred to..." | Yes | Majority |
| Postpone Action until a Specific Time | Postpone | "I move the motion be postponed until..." (provide specific time on agenda /next meeting date) | Yes | Majority |
| Postpone Action until an Unspecified Time | Lay on the Table | "I move to lay the motion on the table." | No | Majority |
| Limit Debate | Limit Debate | "I move that the debate on this motion be limited to (one) speech of (two) minutes for each member." | No | Two-thirds |
| End Debate or Request a Vote | Previous Question | "I move the previous question." | No | Two-thirds |
| Take Intermission | Recess | "I move to recess for (time)." | No | Majority |
| Close Meeting | Adjourn | Adjourn "I move to adjourn." | No | Majority |





RESOLUTION NO. 25-10

RESOLUTION OF THE BOARD OF TRUSTEES OF THE OXNARD UNION HIGH SCHOOL DISTRICT ESTABLISHING A CITIZENS OVERSIGHT COMMITTEE FOR MEASURE E BONDS, ADOPTING BYLAWS FOR THE COMMITTEE AND PROVIDING FOR THE APPOINTMENT OF COMMITTEE MEMBERS

WHEREAS, the Board of Trustees (the "Board") of the Oxnard Union High School District (the "District") adopted its Resolution No. 24-31 on May 8, 2024, ordering an election for general obligation bonds which was held in the District on November 5, 2024 (the "Bond Election") under the provisions of Proposition 39, the Smaller Classes, Safer Schools and Financial Accountability Act, approved by California voters on November 7, 2000 ("Proposition 39"); and

WHEREAS, the Bond Election was duly held and conducted for the purpose of voting on Measure E, being the ballot measure approving the issuance of general obligation bonds of the District in the amount of \$285,000,000 (the "Measure E Bonds"); and

WHEREAS, the Board has received a canvass and statement of results of the Bond Election from appropriate officials of Ventura County, from which it appears that more than 55% of the votes cast at the Bond Election on Measure E were in favor of issuing the Measure E Bonds, and the Board has adopted its resolution certifying the election results in accordance with Section 15274 of the Education Code; and

WHEREAS, the Board is required by Proposition 39 and Section 15278 of the Education Code to take its action establishing a citizen oversight committee for the Measure E Bonds, and the Board wishes at this time to establish such committee, approve bylaws and provide for the appointment of committee members;

NOW, THEREFORE, THE BOARD OF TRUSTEES THE OXNARD UNION HIGH SCHOOL DISTRICT DOES HEREBY FIND, DETERMINE AND CERTIFY AS FOLLOWS:

Section 1. Establishment of Measure E Citizens' Bond Oversight Committee. Pursuant to Proposition 39 and Section 15278 of the Education Code, the Board hereby establishes an oversight committee for the Measure E Bonds, which shall be known as the "Measure E Citizens' Bond Oversight Committee." The Measure E Citizens' Bond Oversight Committee shall perform all of the duties imposed on it under Sections 15278 through 15282, inclusive, of the Education Code.

Section 2. Adoption of Bylaws. The Board hereby adopts and approves Bylaws for the Measure E Citizens' Bond Oversight Committee in the form attached hereto as Exhibit A.

Section 3. Appointment of Initial Members. At any time following the adoption of this Resolution, the Board shall take an action appointing the initial members of the Measure E Citizens' Bond Oversight Committee.

Section 4. Effective Date. This Resolution shall take effect on and after its adoption.

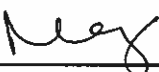
I hereby certify that the foregoing Resolution was passed and adopted by the Board of Trustees of the Oxnard Union High School District at a regular meeting thereof duly held on February 26, 2025.

Adopted by the following votes:

AYES: 5

NOES: 0

ABSENT: 0



Dr. Mari Estrada
Clerk of the Board of Trustees
of the Oxnard Union High School District

EXHIBIT A
BYLAWS OF THE
MEASURE E CITIZENS' BOND OVERSIGHT COMMITTEE

Adopted by the Board of Trustees of the
Oxnard Union High School District
on _____, 2025

Section 1. Committee Established. At an election held on November 5, 2024 (the "Bond Election") within the Oxnard Union High School District (the "District"), the voters of the District approved Measure E authorizing the issuance of General Obligation Bonds of the District in the aggregate principal amount of \$285,000,000. The Bond Election was conducted under Proposition 39, chaptered as the Strict Accountability in Local School Construction Bonds Act of 2000, at Section 15264 *et seq.* of the Education Code of the State ("Proposition 39"). Pursuant to Section 15278 of the Education Code, the Board of Trustees of the District (the "Board") has established a Citizens' Bond Oversight Committee (the "Committee") in order to satisfy the accountability requirements of Proposition 39. The Committee shall have the duties and rights set forth in these Bylaws.

Section 2. Purposes. The purposes of the Committee are set forth in Proposition 39, and these Bylaws are specifically made subject to the applicable provisions of Proposition 39 as to the duties and rights of the Committee. The Committee shall be subject to the Ralph M. Brown Public Meetings Act of the State of California, Government Code Section 54950 *et seq.* (the "Brown Act") and shall conduct its meetings in accordance with the provisions thereof, and further in accordance with Roberts Rules of Order.

The District shall provide necessary technical and administrative support to the Committee as shall be consistent with the Committee's purposes, as set forth in Proposition 39, but without expending bond funds on such support.

The proceeds of general obligation bonds issued pursuant to the authority of the Bond Election are hereinafter referred to as "bond proceeds." The Committee shall confine its review of District expenditures specifically to expenditures of bond proceeds derived from bonds issued under Measure E. Regular and deferred maintenance projects and all expenditures funded from sources other than bond proceeds shall fall outside the scope of the Committee's review.

Section 3. Duties. To carry out its stated purposes, the Committee shall perform only the following duties:

(a) **Inform the Public.** The Committee shall inform the public about the District's expenditure of bond proceeds. In fulfilling this duty, all official communications of the Committee to either the Board or the public shall come from the Chair acting on behalf of the Committee. The Chair shall only speak on behalf of the Committee or release information attributed to the Committee that reflects the view of a majority of the

Committee. No Committee member shall represent that they are speaking on behalf of the Committee unless authorized to do so by a majority of the Committee.

(b) Review Expenditures. The Committee shall review expenditure reports produced by the District to evaluate whether (a) bond proceeds were expended only for the purposes set forth in Measure E; and (b) no bond proceeds have been used for teacher or administrative salaries or other operating expenses.

(c) Annual Report. At least one time annually, commencing with the end of the first fiscal year in which any bond proceeds are expended and continuing through the end of the fiscal year in which bond proceeds have been spent in full, the Committee shall annually prepare and approve, by majority vote, a written report (each, an "Annual Report", the findings of which shall be summarized by the Chair of the Committee to the Board in public session, which annual written report shall include (i) a summary of the Committee's proceedings and activities for the preceding year, and (ii) a statement indicating whether the District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution.

Annual reports shall be posted on the District's website in accordance with Sections 7 and 8.

(d) Duties of the Board/Superintendent. Either the Board or the Superintendent, as the Board shall determine, shall have the following powers reserved to it, and the Committee shall have no jurisdiction over the following types of activities:

- (i) Approval of contracts
- (ii) Approval of change orders
- (iii) Expenditures of bond funds
- (iv) Handling of all legal matters
- (v) Identification of projects to be funded with bond proceeds
- (vi) Approval of project prioritization, project plans and schedules
- (vii) Approval of all deferred maintenance plans
- (viii) Approval of the sale of bonds

(e) Oversight of Measure E Projects Only. In recognition of the fact that the Committee is charged with overseeing the expenditure of bond proceeds, the Board has not charged the Committee with responsibility for:

- (i) Projects financed through the State of California, developer fees, certificates of participation, lease/revenue bonds, the general fund or the sale of surplus property, without bond proceeds, which shall be outside the scope of oversight by the Committee.

(ii) The establishment of priorities and order of construction for bond projects, which shall be made by the Board in its sole discretion.

(iii) The selection of architects, engineers, soils engineers, construction managers, project managers, CEQA consultants and such other professional service firms as are required to complete the project based on District criteria established by the Board in its sole discretion.

(iv) The approval of the design for each project including exterior materials, paint color, interior finishes, site plan and construction methods (modular vs. permanent) which shall be determined by the Board in its sole discretion.

(v) The selection of independent audit firm(s), performance and financial audit consultants and such other consultants as are necessary to support the activities of the Committee, which shall be the sole responsibility of the Board.

(vi) The appointment or reappointment of members to serve on the Committee, or the identification of prospective members, which shall be the sole responsibility of the Board.

Section 4. Authorized Activities. In order to perform the duties set forth in Section 3, the Committee may engage in the activities authorized under Education Code Section 15278(c), including:

- (a) Receive and review copies of the District's annual independent performance audit and annual independent financial audit, required by Article XIII A of the California Constitution.
- (b) Inspect school facilities and grounds for which bond proceeds have been or will be expended, in accordance with any access procedure established by the District.
- (c) Review copies of deferred maintenance plans developed by the District.
- (d) Review efforts by the District to maximize bond proceeds by implementing various cost-saving measures.

Section 5. Membership.

(a) **Number.** The Committee shall consist of at least seven members appointed by the Board, which shall meet the following requirements established by Proposition 39:

- One member shall be the parent or guardian of a child enrolled in the District.
- One member shall be the parent or guardian of a child enrolled in the District and active in a parent-teacher organization, such as the P.T.A. or a school site council.

- One member shall be active in a business organization representing the business community located in the District.
- One member shall be active in a senior citizens' organization.
- One member shall be active in a bona-fide taxpayers association.
- Two members shall be from the community at-large.

Additional members of the community at-large may be appointed at the Board's sole discretion; however, the Board is only required to appoint seven members meeting the above criteria. Persons identified as alternate members may, but do not need to, be appointed by the Board in its discretion to serve in the event of an unexpected vacancy. However, alternate members are not counted for voting or quorum purposes unless or until they become a regular member of the Committee. The Board will attempt to maintain membership reflecting an odd number of members.

(b) Qualification Standards. To be a qualified person, Committee members must be at least 18 years of age. As specifically prohibited by Education Code Section 15282, the Committee may not include any employee, official of the District or any vendor, contractor or consultant to the District. Preference will be given applicants who reside within District boundaries; however, residency within District boundaries is not a necessary qualification.

(c) Ethics Rules Applicable to Committee: No Conflicts of Interest. The prohibitions contained in Article 4 (commencing with Section 1090) and Article 4.7 (commencing with Section 1125) of Chapter 1 of Division 4 of Title 1 of the Government Code (the "Conflicts Laws") shall apply to members of the Committee. As provided therein, members of the Committee shall not be financially interested in District contracts within the meaning of State law or engage in any activity for compensation that is in conflict with such member's duties described herein. The Committee is established to inform the public regarding the expenditure of bond proceeds. Committee members are not public officials of a government agency with decision-making authority within the meaning of the Political Reform Act of 1974, and the Committee is not a decision-making authority. By accepting appointment to the Committee, for the full term of service, each member agrees to serve on a voluntary basis without any form of compensation, to continue to meet the qualifications standards set forth in Section 5.2, and to continue to abide by the prohibitions on conflicts and financial interests set forth herein. Committee members are not "designated employees" of the District.

(d) Term. Except as otherwise provided herein, each member shall serve a term of three years, commencing on the date of the first meeting of the Committee. No member may serve more than three consecutive terms. This limitation shall not prevent a former Committee member whose term has expired from serving again following at least a six-month period from such expiration. Notwithstanding the foregoing, the Board may provide for any members that are appointed by it to have an initial term of less than three years in order to provide for staggered terms.

(e) Appointment. Members of the Committee shall be appointed by the Board through the following process: (i) the District shall notify the public through its customary

forums that it is accepting applications for Committee members, which may include posting at school sites, advertising in the local newspapers, and/or posting notice on the District's website or other social media forums, as well as the solicitation of local groups for applications; (ii) applications shall be made available at the District office and/or through the District's web site; (iii) the Superintendent will review the applications which have been submitted by the stated deadline; and (iv) the Superintendent will make recommendations to the Board with respect to appointment. Appointments shall be made by the Board upon approval by majority vote at an open meeting. Appointments shall be recorded in the Board minutes.

(f) **Removal; Vacancy.** The Board may remove any Committee member for cause, which includes failure to attend two consecutive Committee meetings without reasonable excuse or for failure to comply with Section 5.3 hereof. Upon a member's removal, the seat shall be declared vacant. The Board, in accordance with the established appointment process, shall make best efforts to fill any vacancies on the Committee within 90 days. Notice of vacancies shall be communicated to the public using its standard noticing methods until such positions are filled. Members whose terms have expired may continue to serve on the Committee until their successor has been appointed.

In the event the District is unable to appoint members meeting the criteria listed in subsection (a) of this Section, the Committee may proceed with one or more vacancies.

(g) **No Compensation.** The Committee members shall not be compensated for their services.

(h) **Authority of Members.** Committee members shall not have the authority to direct staff of the District to take or refrain from taking any action. Individual members of the Committee retain the right to address the Board as an individual or, on behalf of the Committee if said member has been authorized to do so by a majority vote of the Committee. The Committee shall have the right to request and receive only copies of any public records relating to projects that are funded with bond proceeds.

Section 6. Meetings of the Committee. The Committee shall meet at least once a year, or more frequently as the Committee deems it necessary to discharge its duty, but no more frequently than quarterly. At the end of each meeting, the Committee shall identify the next approximate meeting date. All meetings shall be held within the District and shall be open to the public in accordance with the Brown Act, Robert's Rules of Order, and such additional procedural rules as the Committee may adopt. A majority of the number of Committee members shall constitute a quorum for the transaction of any business.

Section 7. District Support. As provided by Education Code Section 15280, the District shall provide to the Committee necessary technical and administrative assistance in furtherance of its purposes and to publicize its conclusions. Such support shall include:

- (a) preparation of and posting of public notices and agendas as required by the Brown Act, ensuring that all meetings notices and agendas are provided in the same manner as meetings of the Board;

- (b) provision of a meeting room, including any necessary audio/visual equipment;
- (c) preparation and copies of any documentary meeting materials, such as agendas, minutes and reports;
- (d) providing bond expenditure reports produced by the District for review at each meeting;
- (e) retention of all Committee records and reports; and
- (f) providing public access to Committee meeting minutes and reports on an Internet website maintained by the District.

Pursuant to Education Code Section 15286, the District shall submit a copy of its annual bond financial audit and performance audit, prepared each fiscal year in which bond proceeds have been expended, to the Committee at the same time such audits are submitted to the Board, and in any event no later than March 31 of each year. In addition, pursuant to Education Code Section 15280(a)(2), if findings, recommendations or concerns are identified in such audits, within three months of receiving the audits, the District shall provide the Committee with responses to such findings.

A member of the District staff shall attend Committee meetings in order to report on the status of projects and the expenditure of bond proceeds.

Section 8. Reports. The Committee must produce at least one Annual Report as referenced in Section 3.3. In addition, the Committee may report to the Board from time to time in order to inform the Board on the activities of the Committee. Any such report shall be in writing, approved by the majority of the Committee, and shall summarize the proceedings and activities conducted by the Committee. Such reports shall also be made available on the District's internet web site.

Section 9. Officers. The Superintendent or such officer's designee shall call the first meeting to order and facilitate the meeting as its acting Chair until the Chair is appointed at said meeting. At the first meeting, the Committee shall elect by majority vote of its members a Chair and a Vice-Chair who shall act as Chair only when the Chair is absent. The Chair and Vice-Chair shall serve in such capacities for a term of one year and may be re-elected by vote of a majority of the members of the Committee.

Section 10. Amendment of Bylaws. These Bylaws may be amended at any time and from time to time by the Board. Any amendment to these Bylaws shall be approved by a majority vote of the Board.

Section 11. Termination. The Committee shall automatically terminate and disband concurrently with the Committee's submission of the final Annual Report which reflects the final accounting of the exp

RESOLUTION NO. 24-31

RESOLUTION OF THE BOARD OF TRUSTEES OF THE OXNARD UNION HIGH SCHOOL DISTRICT ORDERING AN ELECTION TO AUTHORIZE THE ISSUANCE OF SCHOOL BONDS, ESTABLISHING SPECIFICATIONS OF THE ELECTION ORDER, AND REQUESTING CONSOLIDATION WITH OTHER ELECTIONS OCCURRING ON NOVEMBER 5, 2024

WHEREAS, the Oxnard Union High School District (the “District”) in Ventura County (the “County”), State of California (the “State”), is committed to providing quality education to its students; and

WHEREAS, the educational facilities of the District are in need of construction and modernization including for repairs, upgrades, and safety improvements in order to provide the education District students deserve in a safe and modern environment, including classroom repair and renovation projects; and

WHEREAS, the District has undertaken a facilities assessment and master planning process to provide a roadmap for making future improvements at schools across the District; and

WHEREAS, a local funding source is needed to enable the District to provide said facilities for its present and future students; and

WHEREAS, the Board of Trustees of the District (the “Board”) has determined that it is necessary to address the foregoing concerns, among others, to ensure that its schools are upgraded, repaired, improved and equipped; and

WHEREAS, on November 7, 2000, the voters of the State of California approved Proposition 39 (“Proposition 39”), which amended Articles XIII A of the California Constitution (“Article XIII A”) to allow for the levy of *ad valorem* property taxes for the payment of bonded indebtedness of a school district, community college district or county office of education approved by at least 55 percent of the voters voting on such proposition; and

WHEREAS, upon the passage of Proposition 39, the Strict Accountability in Local School Construction Bond Act of 2000, being California Education Code Section 15264 and following (the “Strict Accountability Act”), became operative; and

WHEREAS, in order to address the facilities needs of the District as described herein, in the judgment of the Board, it is advisable to call an election pursuant to the Strict Accountability Act to submit to the electors of the District the question whether bonds of the District shall be issued and sold pursuant to the authority of Article XVI Section 18 of the California Constitution and Article XIII A (together with the Strict Accountability Act, the “Law”) for the purposes authorized by the Law and as described in Appendix A hereto (the “Full Text of the Bond Measure”); and

WHEREAS, in developing the facilities projects set forth in the Full Text of the Bond Measure, in accordance with the Law the Board has evaluated safety, class size reduction, and information technology needs of the District; and

WHEREAS, a measure presented to District voters pursuant to the Law will have transparency in spending in the form of annual independent financial and performance audits, and independent citizens oversight and public reporting; and

WHEREAS, under the Strict Accountability Act, the election may be ordered at a primary or general election, a regularly scheduled local election at which all of the electors of the District are entitled to vote, or a statewide special election, upon a two-thirds vote of the Board; and

WHEREAS, the Board wishes to call an election in the District pursuant to the Law on November 5, 2024, which is the date of the statewide general election, and pursuant to Education Code Section 15121 and Elections Code Section 10400 and following, to request consolidation with any and all other elections held in the District on such date, and to request the Ventura County Registrar of Voters (the "County Registrar") to perform election services for the District; and

WHEREAS, in connection with the calling of a bond election and in accordance with Education Code Section 15100 subparagraph (c), the Board has obtained reasonable and informed projections of assessed property valuations that take into consideration projections of assessed property valuations made by the Ventura County Assessor; and

WHEREAS, the District has prepared a Tax Rate Statement in the form attached as Appendix C hereto to provide voters with information about estimated tax rates and other factors in accordance with Elections Code Section 9400 and following; and

WHEREAS, pursuant to United States Income Tax Regulations Section 1.150-2, the Board wishes to declare its official intention at this time that if the measure submitted to voters hereunder is successful and bonds are issued pursuant to such measure, that it intends to reimburse from said bond proceeds any expenditures made by the District prior to the date of issuance of said bonds for the purposes described in the measure;

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE OXNARD UNION HIGH SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. Recitals. The foregoing recitals are true and correct.

Section 2. Call for Election. The Board hereby orders an election and submits to the electors of the District the question of whether general obligation bonds of the District shall be issued and sold in the maximum principal amount of \$285,000,000 for the purposes described in the ballot measure approved under Section 4 and attached hereto as Appendix A (Full Text of Bond Measure) and Appendix B (Abbreviated Text of Bond Measure), and paying all costs incident thereto. This Resolution constitutes the order of the District to call such election and shall constitute the "specifications of the election order" pursuant to Education Code Section 5322.

Section 3. Election Date. The date of the election shall be November 5, 2024, and such bond election shall be held solely within the boundaries of the District. The boundaries of the District have not changed since the District's last election.

Section 4. Purpose of Election; Ballot Measure. The purpose of the election shall be for the voters in the District to vote on a bond measure, a full copy of which is attached hereto as Appendix A and marked "Appendix A – Full Text of Bond Measure," containing the question of whether the District shall issue general obligation bonds for the purposes stated therein, together with the accountability requirements of Article XIII A and the requirements of Section 15272 of the Strict Accountability Act. The Full Text of the Bond Measure, which commences with the heading "FULL TEXT OF BOND MEASURE" and includes all of the text thereafter on Appendix A, shall be printed in the voter information pamphlet provided to voters, with such measure designation as is assigned to the measure by the County elections official.

As required by Education Code Sections 5322 and 15122, Elections Code Section 13247, and in accordance with Elections Code Section 13119, the abbreviated statement of the measure to appear on the ballot is attached hereto as Appendix B and is marked as "Appendix B – Abbreviated Form of Bond Measure." The abbreviated form of the measure is merely an abbreviation of the Full Text of the Bond Measure and is subject to a word count limitation of seventy-five words or less. The Board urges voters to review the Full Text of the Bond Measure and the Tax Rate Statement (see Section 11) to obtain a complete understanding of the terms of the measure including the financial projections and estimates upon which the measure is based.

The President of the Board and the Superintendent are hereby separately authorized and directed to make any changes to the text of the bond measure as described herein to conform to any requirements of the Law or the County Registrar, to changes in applicable legal provisions, to address word count limitations, and upon the advice of its legal counsel. Any such changes shall be directed in writing by the Superintendent to the County Registrar.

Section 5. Authority for Election. The authority for ordering the election is contained in Section 15264 *et. seq.* of the Education Code, Article XVI Section 18(b) of the California Constitution and paragraph (b) subsection (3) of Article XIII A. The authority for the specification of this election order is contained in Section 5322 of the Education Code.

Section 6. Proceeds for School Facilities Projects. The Board certifies that the proceeds from the sale of the bonds will be used only for the purposes specified in Article XIII A, Section 1(b)(3) as further specified in Appendix A, and not for any other purpose, including teacher and administrator salaries and other school operating expenses. Further, as required by Article XIII A, the Board hereby certifies that it has evaluated safety, class size and information technology needs in developing the list of school facilities projects set forth in Appendix A.

Section 7. Covenants of the Board upon Approval of the Bonds by the Electorate; Accountability Measures. As required by Article XIII A, Section 15278 of the Strict Accountability Act, and Government Code Section 53410, in the event 55 percent of the voters voting in the District approve of the Bonds, the Board shall:

- (a) conduct an annual, independent performance audit to ensure that the funds have been expended only on the projects listed in Appendix A;
- (b) conduct an annual, independent financial audit of the proceeds from the sale of the Bonds until all of those proceeds have been expended for the school facilities projects listed in Appendix A;
- (c) establish and appoint members to an independent citizens' oversight committee in accordance with Sections 15278, 15280, and 15282 of the Strict Accountability Act;
- (d) apply the Bond proceeds only to the specific purposes stated in the ballot proposition;
- (e) cause the creation of accounts into which bond proceeds shall be deposited; and
- (f) cause the preparation of an annual report pursuant to Government Code Sections 53410 and 53411.

Section 8. State Matching Funds. The Board hereby finds that some of the projects identified on the Full Text of the Bond Measure may require state matching funds for completion. As such, the statement required by Education Code Section 15122.5 has been included in the Full Text of the Bond Measure attached hereto which shall be reproduced in the sample ballot. The Board will prioritize the facilities projects and cannot guarantee that funds raised by this measure and state matching funds, if such funds become available, will be sufficient to address each of the identified projects.

Section 9. Delivery of this Resolution. The Clerk of the Board is hereby directed to send a copy of this Resolution to (1) the County Registrar, and (2) the Ventura County Clerk of the Board of Supervisors (the "Clerk of the Board") for purposes of consolidation pursuant to Elections Code Section 10403. The Resolution shall be received by the County Registrar and the Clerk of the Board no later than 88 days prior to the election date, unless otherwise permitted by law.

The County Registrar is hereby requested to print the Full Text of the Bond Measure in the ballot materials as it appears on Appendix A hereto and to provide all required notices of the election and other notices related thereto. With respect to the Tax Rate Statement attached as Appendix C, in accordance with Elections Code Section 9405, the Board of Trustees adopts the procedures identified in said Section.

Section 10. Consolidation of Election; Request to Provide Services. The County Registrar and the Ventura County Board of Supervisors are hereby requested to consolidate the election ordered hereby with any and all other elections to be held on November 5, 2024 within the District.

Pursuant to Section 5303 of the Education Code and Section 10002 of the Elections Code, the Board of Supervisors of Ventura County is requested to permit the County Registrar to render all services specified by Section 10418 of the Elections Code

relating to the election, for which services the District agrees to reimburse Ventura County in full upon presentation of a bill from the County, such services to include the publication of a formal Notice of School Bond Election and the mailing of the sample ballot and Tax Rate Statement (described in Section 9401 of the Elections Code).

Section 11. Approval of Tax Rate Statement. Pursuant to Elections Code Section 9400 and following, a Tax Rate Statement has been prepared in the form attached hereto as Appendix C, which form of Tax Rate Statement is hereby approved for inclusion in the sample ballot. The President of the Board, the Superintendent, or any written designee of the foregoing, are hereby separately authorized and directed to execute the Tax Rate Statement, and to file said Statement with the County Registrar.

Section 12. Ballot Arguments. As provided in Elections Code Section 9501, any and all members of this Board are hereby authorized, at their option, to act as an author of any ballot argument prepared in connection with the election, including a rebuttal argument, each of which if filed shall be filed within the time frame established by the County Registrar.

Section 13. Maturity Limit of Bonds. The Bonds may be issued in one or more series by the District from time to time, and each series of Bonds shall mature not more than the legal limit at the time of such issuance thereof. The Bonds shall be issued under the Strict Accountability Act, under the provisions of Section 53506 *et seq.* of the California Government Code, or under any other provision of law authorizing the issuance of general obligation bonds by school districts.

Section 14. Estimates Included in Ballot Materials. The measure authorized by this Resolution includes information presented to voters with respect to the estimated amount of money required to repay issued bonds, the estimated rate of the approved tax per \$100,000 of assessed valuation (*ad valorem* tax), and the estimated duration through which the proposed tax supporting bond repayment will be levied and collected, among others. Any such estimates have been provided by the District in good faith based upon information currently available to the District, but depend on numerous variables which are subject to variation and change over the term of the District's overall facilities and bond financing plan.

In addition, in connection with this bond measure, the District has examined the debt service requirements due on its previously issued and currently outstanding voter-approved general obligation bonds and refunding bonds, the District's fiscal year 2023-24 total combined tax rate for such bonds and the District's assessed value and projected future assessed value taking into account reasonable assessed value growth estimates. Due to the scheduled amortization of outstanding bonds that will occur prior to the time that the first levy is expected to occur with respect to bonds issued pursuant to this measure, the District expects that when said initial levy occurs, that the combined tax rate in said year for the District's bonds will not exceed the combined tax rate currently projected for fiscal year 2024-25 (being \$48.00 per \$100,000 of assessed value). Notwithstanding this expectation, general obligation bonds authorized by this measure are secured by an *ad valorem* tax unlimited as to rate or amount, and although the expectation is that tax rates will not increase, voters shall be informed that this expectation does not result in a cap or limit on the tax levies required to amortize bonds authorized by this measure through final maturity thereof.

Estimates and approximations prepared and provided in connection with this bond measure are not intended by the Board, and shall not be interpreted or construed as additional restrictions on the District's bond program, bond issuances and related tax rate, and, other than the total principal amount of bonds authorized to be issued by the bond measure, do not represent legal maximums or additional limitations beyond applicable legal requirements. Furthermore, the abbreviated and condensed statement of the bond measure set forth in Appendix B, limited by State law to 75 words or less, does not limit the scope and complete meaning provided in the Full Text of the Bond Measure, set forth in Appendix A.

Section 15. Engagement of Professional Services. The firm of Isom Advisors, A Division of Urban Futures, Inc. is hereby designated to act as financial advisor to the District, and the firm of Jones Hall, A Professional Law Corporation, is hereby designated as bond counsel to the District, in connection with the election proceedings authorized under this Resolution and the issuance of any bonds in the event such election is approved by the requisite percentage of voters. Said firms shall be engaged upon the terms and conditions upon which they have been engaged in connection with prior general obligation bond issues of the District.

Section 16. Official Actions. The President of the Board, the Superintendent and the Assistant Superintendent of Business Services are hereby separately authorized and directed to execute and deliver to County officials any directions, requisitions or other writings, and to make any changes to the texts of the measure as described herein and in the Tax Rate Statement, to conform to any legal requirements or the County Registrar, in order to cause the election to be held and conducted in the District.

Section 17. Effective Date. This resolution shall take effect on and after its adoption.

* * * * *

The foregoing Resolution was adopted by the Board of Trustees of the Oxnard Union High School District of Ventura County, being the Board authorized by law to make the designations therein contained by the following vote, on May 8, 2024.

Ayes: 4

Noes: 1

Absent: 0



Clerk of the Board of Trustees
of the Oxnard Union High School District

[2/3 vote of Board required for approval]

APPENDIX A

FULL TEXT OF BOND MEASURE

*The full text of bond measure to be printed in the election material begins below the following line.
Letter designation of measure shall be assigned and input by the County Registrar.*

OXNARD UNION HIGH SCHOOL DISTRICT MEASURE ____ FULL TEXT OF MEASURE

BOND AUTHORIZATION

By approval of this measure by at least 55 percent of the registered voters voting on the measure, the Oxnard Union High School District will be authorized to issue and sell bonds of up to \$285,000,000 in aggregate principal amount at interest rates not to exceed legal limits and to provide financing for the specific types of school facilities projects listed in the Bond Project List described below, subject to all the accountability requirements specified below.

ACCOUNTABILITY REQUIREMENTS

The provisions in this section are specifically included in this measure in order that the voters and taxpayers in the District may be assured that their money will be spent wisely. Expenditures to address specific facilities needs of the District will be in compliance with the requirements of Article XIII A, Section 1(b)(3), of the State Constitution and the Strict Accountability in Local School Construction Bonds Act of 2000 (codified at Education Code Sections 15264 and following.)

Evaluation of Needs. The School Board has identified detailed facilities needs of the District and has determined which projects to finance from a local bond. The School Board hereby certifies that it has evaluated safety, class size reduction, enrollment growth, and information technology needs in developing the Bond Project List shown below.

Independent Citizens' Oversight Committee. Following approval of this measure, the School Board will establish an Independent Citizens' Oversight Committee, under Education Code Sections 15278 and following, to ensure bond proceeds are expended only on the types of school facilities projects listed below. The Oversight Committee will be established within 60 days of the date when the results of the election appear in the minutes of the School Board. No employee or official of the District and no vendor, contractor or consultant of the District shall be appointed to the Oversight Committee. The School Board may determine that its existing Oversight Committee which oversees the expenditure of bond proceeds of prior bond measures of the District shall simultaneously serve as the Oversight Committee for this bond measure.

Performance Audits. The School Board will conduct annual, independent performance audits to ensure that the bond proceeds have been expended only on the school facilities projects listed below.

Financial Audits. The School Board will conduct annual, independent financial audits of the bond proceeds until all of those proceeds have been spent for the school facilities projects listed below.

Government Code Accountability Requirements. As required by Section 53410 of the Government Code, (1) the specific purpose of the bonds is set forth in this Full Text of the Measure, (2) the proceeds from the sale of the bonds will be used only for the purposes specified in this measure, and not for any other purpose, (3) the proceeds of the bonds, when and if issued, will be deposited into a building fund to be held by the Ventura County Treasurer, as required by the California Education Code, and (4) the Superintendent of the District shall cause an annual report to be filed with the Board of Trustees of the District not later than January 1 of each year, which report shall contain pertinent information regarding the amount of funds collected and expended, as well as the status of the projects listed in this measure, as required by Sections 53410 and 53411 of the Government Code.

NO TEACHER OR ADMINISTRATOR SALARIES

Proceeds from the sale of bonds authorized by this measure shall be used only for the purposes specified in Article XIII A, Section 1(b)(3), those being for the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, and the acquisition or lease of school facilities, and not for any other purpose, including teacher and administrator salaries and other school operating expenses.

STATE MATCHING FUNDS

The following statement is included in this measure pursuant to Education Code Section 15122.5: Approval of this measure does not guarantee that the proposed project or projects that are the subject of bonds under this measure will be funded beyond the local revenues generated by this measure. The District's proposal for the project or projects described below may assume the receipt of matching state funds, which, if available, could be subject to appropriation by the Legislature or approval of a statewide bond measure.

INFORMATION ABOUT ESTIMATES AND PROJECTIONS INCLUDED IN BALLOT

Voters are informed that any estimates or projections in this bond measure and related ballot materials, including relating to estimated rates of *ad valorem* property taxes, the duration of issued bonds and related levies and collections of *ad valorem* property taxes are provided as informational only. Such amounts are estimates and are not maximum amounts or limitations on the terms of the bonds, the tax rate or the duration of the levy supporting repayment of issued bonds. Such estimates depend on numerous variables which are subject to variation and change over the term of the District's overall facilities and bond financing plan, including but not limited to the amount of bonds issued and outstanding at any one time, the interest rates applicable to issued bonds, market conditions at the time of sale of the bonds, when bonds mature, timing of project needs and changes in assessed valuations in the District. As such, while such estimates and approximations are provided based on information currently available to the District and its current expectations, such estimates and approximations are not limitations and are not binding upon the District.

In addition, the District has examined the debt service requirements due on its outstanding bonds, the scheduled amortization of such bonds, and the 2023-24 total combined tax rate for said bonds. Due to the scheduled amortization of outstanding bonds, which will occur prior to the time that the first levy is expected to occur for bonds issued pursuant to this measure, the District expects that when the initial levy occurs pursuant to this bond measure, said levy will not cause the combined tax rate to exceed the combined tax rate currently projected fiscal year 2024-25 (being \$48.00 per \$100,000 of assessed value). Notwithstanding this expectation, general obligation bonds authorized by this measure are secured by an *ad valorem* tax unlimited as to rate or amount, and although the expectation is that tax rates will not increase, voters are informed that this expectation does not result in a cap or limit on the tax levies required to amortize bonds authorized by this measure.

Finally, the abbreviated and condensed statement of the bond measure presented to voters on the ballot label which is subject to a word count limitation imposed by State law does not limit the scope and complete meaning of the measure provided in this Full Text of Bond Measure and related ballot materials.

BOND PROJECT LIST

Scope of Projects. Bond proceeds will be expended on the construction, modernization, reconstruction, rehabilitation, replacement, or otherwise improve school facilities of the Oxnard Union High School District, including furnishing and equipping, and the acquisition or lease of real property for school facilities and not for any other purpose, including teacher and administrator salaries or other school operating expenses, in compliance with California Constitution Article XIII A, Section 1(b)(3). This measure authorizes bond projects to be undertaken at all current and future District sites.

School Facility Project List. The items presented on the following list are the types of projects authorized to be financed with voter-approved bond proceeds. Examples included on this list are not intended to limit the broader types of projects described and authorized by this measure. The types of projects authorized are:

REPAIR, REHABILITATION AND IMPROVEMENTS OF EXISTING FACILITIES

Bond proceeds will be expended to modernize, replace, renovate, acquire, construct, install, equip, furnish, and otherwise improve any or all of the following schools as well as educational and support facilities within the District:

- Adolfo Camarillo High School
- Anacapa Adult Transition Program
- Channel Islands High School
- Condor High School
- Del Sol High School
- Frontier High School
- Hueneme High School
- Oxnard Adult School
- Oxnard High School
- Oxnard Middle College High School
- Pacifica High School

- Rio Mesa High School
- Rancho Campana High School

Specific projects at these sites may include any or all of the following improvements:

Modernization/Renovation/Construction Facility Improvements

- Modernize, expand, and construct career technical education facilities to better prepare students for jobs after high school.
- Replace outdated heating, ventilation and air-conditioning systems.
- Renovate deteriorating plumbing and sewer systems.
- Upgrade inadequate electrical systems.
- Construct new classrooms and restrooms to reduce student overcrowding.
- Modernize outdated classrooms, restrooms and school facilities, including libraries.
- Upgrades to building infrastructure systems including repair and/or installation of roofs, plumbing, air conditioning, electrical, technology and lighting.
- Make energy-efficiency improvements to reduce utility costs, including installing solar panels and EV charging stations.
- Upgrade P.E. fields and facilities for school and community use.
- Finish Del Sol High School by providing playfields and athletic facilities where there are none.
- Construct or renovate support facilities including multi-purpose rooms and cafeterias.
- Construct or renovate performing arts centers, including new lighting and sound systems.
- Provide equity among our high schools with similarly constructed athletic fields and facilities throughout the district, including swimming pools, tennis courts, baseball, and softball fields.
- Site development of district owned land for possible future workforce housing
- Necessary preparation/restoration in connection with new construction, renovation or remodeling, or installation or removal of relocatable classrooms, including ingress and egress, removing, replacing, or installing irrigation, utility lines (such as gas lines, water lines, electrical lines, sewer lines, and communication lines), trees and landscaping, relocating fire access roads, and acquiring any necessary easements, licenses, or rights of way to the property.
- Rental or construction of storage facilities and other space on an interim basis, as needed to accommodate construction materials, equipment, and personnel, and interim classrooms (including relocatable buildings) for students and school functions or other storage for classroom materials displaced during construction.
- For any project involving rehabilitation or renovation of a building or the major portion of a building, the District shall be authorized to proceed with new construction instead, if the Board of Education determines that replacement and new construction is more economically practical than rehabilitation and renovation, considering the building's age, condition, expected remaining life, and other relevant factors.
- All work necessary and incidental to specific projects described above, including demolition of existing structures.

Health, Safety and Security

- Make health, safety and security improvements including fencing, cameras, and communication systems.
- Renovate classrooms to support student wellness programs.
- Repair, renovation or replacement of gymnasiums and athletic fields.
- Upgrade parking lot pick-up and drop-off to improve flow & student safety.
- Create or renovate outdoor classrooms and practice fields.
- Improve site drainage.
- Remove, repair, and refinish building and site areas damaged by dry rot, water, termites, etc.
- Abate and remove hazardous materials identified prior or during construction.
- Repair, replace and/or upgrade paved surfaces, turf, and other grounds to eliminate safety hazards and improve outside instructional areas.
- Other improvements required to comply with existing building codes, including the Field Act, and handicapped access requirements of the Americans with Disabilities Act.

Furnishing and Equipping; Incidental Expenses. The bond projects described in this Bond Project List include the costs of furnishing and equipping such facilities, and all costs which are incidental but directly related to the types of projects described above.

Examples of incidental costs include, but are not limited to: costs of design, engineering, architect, legal and other professional services, facilities assessments, inspections, site preparation, utilities, landscaping, construction management by third parties, general contractors and/or District personnel, and other planning and permitting, environmental review, rezoning and municipal license fees if any, legal, accounting and similar costs; independent annual financial and performance audits; a customary construction contingency; demolition and disposal of existing structures; the costs of interim housing and storage during construction including relocation and construction costs incurred relating to interim facilities; rental or construction of storage facilities and other space on an interim basis for materials and other equipment and furnishings displaced during construction; costs of relocating facilities and equipment as needed in connection with the projects; interim classrooms and facilities for students, administrators, and school functions, including modular facilities; all federal, state and locally-mandated safety upgrades; the costs of new or expanded infrastructure; the cost of providing parking and other facilities to accommodate new or expanded facilities; addressing any unforeseen conditions revealed by construction/modernization and other necessary improvements required to comply with existing building codes, including the Field Act; complying with all access requirements of the Americans with Disabilities Act and similar laws and regulations; costs of the election; project construction oversight, management and administration during the duration of such projects, including by District personnel, and bond issuance costs.

Changes in Scope; New Construction. The scope and nature of any of the specific projects described above may be altered by the District as required by conditions that may arise during the course of design and construction or based on other factors that the District Board determines require an adjustment to the scope and nature of the projects. Furthermore, the District Board may determine that a project identified as modernization or renovation may be undertaken as new construction if it is more economical for the

District or if the Board determines that there are compelling factors that result in new construction being in the best interests of the District and its students. The authority for new construction extends to land acquisition, relocation, expansion and construction and/or reconstruction, similar purchases, and all costs relating thereto. In addition, this measure authorizes the acquisition of real property, including necessary rights of ways or other real property interests, required to expand District facilities, to provide access to school or other District facilities, or to provide additional school or related facilities. Each of the foregoing sentences has independent value and is not conditioned on any of the other sentences in this section.

Factors Impacting Project Implementation; No Guarantee All Projects Addressed. Many factors which the District cannot predict or control may impact its ability to address each of the projects, including but not limited to construction cost issues, supply chain issues which can cause project delays, labor shortages, and unknown environmental factors or site conditions, among others. The District is unable to anticipate all unforeseen circumstances which may prevent some of the projects listed above from being undertaken or completed. Approval of this bond measure does not guarantee that all of the projects on the Bond Project List will be funded beyond what can be completed with funds generated by this bond measure. As stated below, the Board is vested with the authority to identify project prioritization within the scope of available funding sources.

Interim Financing Included. Authorized projects include reimbursements for project costs previously paid by the District, and paying and/or prepaying interim or previously obtained financing for the types of projects included on the project list, such as bond anticipation notes or lease financings including certificates of participation relating to facilities projects and/or equipment previously financed.

Joint Use Projects Authorized. Projects on this list may be undertaken and used as joint use projects with other public agencies.

Project List Not in Order of Priority; Board Determines Prioritization. Approval of the District's bond measure does not guarantee that all of the identified projects within this Bond Project List will be funded beyond what can be completed with local funds generated by the bond measure and does not guarantee that the projects will be completed in any particular order. The order in which school facilities projects are listed above does not suggest an order of priority. Project priorities will be determined by the District Board.

Interpretation. The terms of this Bond Measure and the words used in the Bond Project List shall be interpreted broadly to effect the purpose of providing broad and clear authority for the officers and employees of the District to provide for the school facilities projects the District proposes to finance with the proceeds of the sale of bonds authorized by this proposition within the authority provided by law, including Article XIII A, Section 1(b)(3) of the California Constitution, Education Code Section 15000 *et seq.* and the Strict Accountability in Local School Construction Bonds Act of 2000. Words used in the Project List such as repair, improve, upgrade, expand, modernize, renovate, and reconfigure are used to describe school facilities projects in plain English but are not intended to expand the nature of such projects beyond what is authorized by law. As such, in accordance with legal requirements, the Bond Project List does not authorize, and shall not be interpreted to authorize, expending proceeds of the sale of bonds authorized by this proposition for current maintenance, operation or repairs.

Severability. The District Board hereby declares, and the voters by approving this Bond Measure concur, that every section and part of this bond proposition has independent value, and the District Board and the voters would have adopted each provision hereof regardless of every other provision hereof. Upon approval of this measure by the voters, should any part be found by a court of competent jurisdiction to be invalid for any reason, all remaining parts hereof shall remain in full force and effect to the fullest extent allowed by law, and to this end the provisions of this bond measure are severable.

The Full Text of the Bond Measure ends above the line.

APPENDIX B

ABBREVIATED FORM OF BOND MEASURE

“To improve the quality of education at local high schools; modernize/expand/construct career technical education facilities; make health, safety and security improvements; and replace HVAC and deteriorating plumbing/sewer systems; shall Oxnard Union High School District’s measure be adopted authorizing \$285,000,000 of bonds at legal rates, generating on average \$21,780,000 annually while bonds are outstanding, with annual audits, citizens’ oversight, all money staying local, at rates of approximately \$17.84 per \$100,000 assessed value, with no projected increase to existing tax rates?”

Bonds—Yes

Bonds—No

APPENDIX C

TAX RATE STATEMENT REGARDING PROPOSED

\$285,000,000 OXNARD UNION HIGH SCHOOL DISTRICT GENERAL OBLIGATION BONDS

An election will be held in the Oxnard Union High School District (the "District") on November 5, 2024, to authorize the sale of up to \$285,000,000 of bonds of the District to finance improvements to educational facilities as described in the measure. If such bonds are authorized and sold, principal and interest on the bonds will be payable only from the proceeds of *ad valorem* tax levies made upon the taxable property in the District. The following information is provided in compliance with Sections 9400-9404 of the Elections Code of the State of California. Such information is based upon the best estimates and projections presently available from official sources, upon experience within the District, and other demonstrable factors.

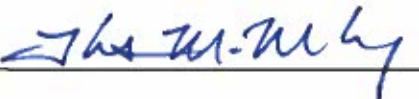
Based upon the foregoing and projections of the District's assessed valuation, the following information is provided:

1. The best estimate of the average annual tax rate which would be required to be levied to fund this bond issue over the entire duration of the bond debt service, based on a projection of assessed valuations available at the time of filing of this statement, is \$17.84 per \$100,000 of assessed valuation (or \$.018 per \$100 of assessed value). The final fiscal year in which it is anticipated that the tax will be collected is 2056-2057.
2. The best estimate of the highest tax rate which would be required to be levied to fund this bond issue, based on a projection of assessed valuations available at the time of filing of this statement, is \$0.030 per \$100 of assessed valuation (or \$30.00 per \$100,000 of assessed value). It is estimated that such rate would be levied starting in fiscal year 2047-2048 through 2054-2055.
3. The best estimate of the total debt service, including the principal and interest, that would be required to be repaid if all the bonds are issued and sold is approximately \$718.8 million.

Voters should note the estimated tax rate is based on the assessed value (not market value) of taxable property on the County's official tax rolls. In addition, taxpayers eligible for a property tax exemption, such as the homeowner's exemption, will be taxed at a lower effective tax rate than described above. Property owners should consult their own property tax bills and tax advisors to determine their property's assessed value and any applicable tax exemptions.

The attention of all voters is directed to the fact that the foregoing information is based upon projections and estimates only, which amounts are not maximum amounts and are not binding upon the District. The actual debt service, tax rates and the years in which

they will apply may vary from those used to provide the estimates set forth above, due to factors such as variations in the timing of bond sales, the par amount of bonds sold and market interest rates available at the time of each sale, actual assessed valuations over the term of the bonds, and other factors. The date and amount of bonds sold at any given time will be determined by the District based on the need for project funds and other considerations. The actual interest rates at which the bonds will be sold will depend on conditions in the bond market at the time of sale. Actual future assessed valuations will depend upon the amount and value of taxable property within the District as determined by the County Assessor in the annual assessment and the equalization process.

By: 

Superintendent
Oxnard Union High School District



Action Item

TO: Board of Trustees

PRESENTED BY: Dr. Tom McCoy – Superintendent

BOARD AGENDA ITEM: Consideration of Renewal of Project Labor Agreement (PLA) for Measure E Projects

BOARD MEETING DATE: February 26, 2025

BACKGROUND

In November of 2018 with a renewal in April 2021 the Oxnard Union High School District entered into a Community Workforce Agreement, more commonly known as a Project Labor Agreement (PLA) with Tri-Counties Building and Construction and Trades Council for projects in the District’s Measure A Bond Program.

The PLA for the Measure A program was a great success, resulting in local labor percentages ranging from 60% to 70% during the course of the Measure A program. Outside monitoring was engaged to ensure the accuracy of PLA metrics.

ADMINISTRATIVE DISCUSSION

Tonight Trustees will consider a renewal agreement between Oxnard Union High School District and Tri-Counties Building and Construction Trades Council for projects in the District’s Measure E Bond Program. The renewal agreement presented tonight has been vetted by legal counsel for Tri-Counties and the District and negotiations have successfully concluded.

FISCAL IMPLICATION

None

RECOMMENDATION

It is the recommendation of District Administration that the Board of Trustees approve the renewal of the Project Labor Agreement (PLA) for Measure E Projects, as presented.

FIRST AMENDMENT TO THE COMMUNITY WORKFORCE AGREEMENT BY AND BETWEEN THE OXNARD UNION HIGH SCHOOL DISTRICT AND TRI COUNTIES BUILDING AND CONSTRUCTION TRADES COUNCIL AND THE SIGNATORY CRAFT COUNCILS AND UNIONS FOR CONSTRUCTION PROJECT WORK

The Parties agree under Section 20.2 of the Community Workforce Agreement (“CWA”) to hereby amend the CWA as follows:

1. **Section 20.2** This Agreement may be extended by mutual consent of the District and the Unions for such further periods as the Parties shall agree to, or for the performance of further construction work which may be added to this Agreement, as set forth in Section 3.2.2 above.

2. **Section 3.2 Specific.** The Covered Projects are defined and limited to:

Section 3.2.1. All construction and major rehabilitation and renovation work related to the Projects described in **Appendix A** attached hereto are covered by the terms and conditions of this Agreement; and

Section 3.2.2. The District and/or the Contractors, as appropriate, have the absolute right to award through competitive bidding, lease leaseback, design build or other delivery method contracts or subcontracts on any Project subject to the CWA to any Contractor notwithstanding the existence or non-existence of any agreements between such Contractor and any Union parties, provided only that such Contractor is ready, willing and able to execute and comply with this Community Workforce Agreement should such Contractor be awarded work covered by this Agreement. Further, if the District enters into a contract subject to Education Code sections 17250.10, *et seq.* and Education Code sections 17406, *et seq.*, this CWA shall be deemed to satisfy the requirements of Education Code sections 17250.25(c)(2)(B) and 17407.5(b)(2).

3. **Section 3.3 Excluded Work.** Work excluded from this Agreement includes, but is not limited to the following:

4. **Section 3.3.1** This Agreement shall be limited to Project Work undertaken pursuant to contracts with are awarded by the District on or after the Effective Date, and is not intended to, and shall not govern any construction contracts entered into prior to the Effective Date of this Agreement.

5. In **Section 3.3.5**, insert “Surveyor” before each reference of “Building/Construction Inspectors and Field Soils and Material Testers”; after “(Inspectors)” insert “... as determined by the Director of the Department of Industrial Relations for the Building/Construction Inspector and Field Soils and Material Tester Classification”; and insert at the end of the provision “This shall also specifically include such work where it is referred to by utilization of such terms as "quality control" or "quality assurance.””

6. **Section 8.2 Union Membership:** Employees are not required to become or remain union members or pay dues or fees as a condition of performing Covered Work under this Agreement. Employers shall make and transmit all deductions for union dues, fees, and

assessments that have been authorized by employees in writing in accordance with the applicable Master Agreement. Nothing in this Section 8.2 is intended to supersede independent requirements of applicable Master Agreements as to those Employers otherwise signatory to such Master Agreements and as to the employees of those Employers who are performing Covered Work.

7. In **Section 9.5.2**, delete “who are Local Residents”.

8. Step 3, under **Section 13.2**, the Arbitrators listed shall be replaced with the following Arbitrators: (1) Najeeb Khoury; (2) Sara Adler; (3) Fredric Horowitz; (4) Edna Francis; (5) David Weinberg; (6) Andrea Dooley; and (7) Robert Hirsch.

9. **Section 14.3** If a dispute arising under this Article involves the Western States Regional Council of Carpenters or any of its subordinate bodies, an Arbitrator shall be chosen by the procedures specified in Article V, Section 5, of the Plan from a list composed of John Kagel, Robert Hirsch, and Thomas Pagan, and the Arbitrator’s hearing on the dispute shall be held at the offices of the Council within fourteen (14) days of the selection of the Arbitrator. All other procedures shall be as specified in the Plan.

10. **Section 20.1** This Agreement shall be effective from the date signed by all Parties (“Effective Date”) and shall remain in effect for a period of five (5) years or until all Project Work to be performed under this Agreement has been completed, whichever occurs first. Any covered Project awarded during the term of this Agreement shall continue to be covered hereunder, until completion of the Project, notwithstanding the expiration date of this Agreement.

IN WITNESS WHEREOF, the Parties have caused this Amendment to the Community Workforce Agreement for Oxnard Union High School District for Construction Project Work to be executed as of the date and year below stated.

Dated: _____

OXNARD UNION HIGH SCHOOL DISTRICT

By:

Dr. Tom McCoy, Superintendent of Schools

Dated: 2/17/2024

TRI COUNTIES BUILDING AND
CONSTRUCTION TRADES COUNCIL

By:



Joshua Medrano, Executive Secretary Treasurer

PLA Project List

| School | Project | | School | Project |
|--------|------------------------------------|--|--------|--|
| ACHS | New PAC | | PHS | Pool |
| CIHS | HVAC & Modernization | | PHS | Flooring |
| CIHS | Pool | | RCHS | Small GYM |
| CIHS | Building H - HVAC & Culinary | | RCHS | Soccer Field/ Small Stadium |
| CIHS | HVAC Revision at B, C & D | | RCHS | Workforce Housing - Infrastructure/Site Prep |
| CIHS | New PAC | | RMHS | Traffic Safety |
| DSHS | Stadium/ Playfields & Parking Lots | | RMHS | New PAC |
| DSHS | New PAC/ Building B | | RMHS | New Condor Center/ Art Wing |
| DSHS | Pool | | RMHS | Faculty Parking Lot |
| HHS | New PAC | | | |



RESOLUTION NO. 24-65

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE OXNARD UNION
HIGH SCHOOL DISTRICT CERTIFYING TO THE BOARD OF
SUPERVISORS OF VENTURA COUNTY ALL PROCEEDINGS IN THE
NOVEMBER 5, 2024 GENERAL OBLIGATION BOND ELECTION**

WHEREAS, the Board of Trustees (the "Board") of the Oxnard Union High School District (the "District") adopted its Resolution No. 24-31 on May 8, 2024, ordering an election for general obligation bonds which was held in the District on November 5, 2024 (the "Bond Election") under the provisions of Proposition 39, the Smaller Classes, Safer Schools and Financial Accountability Act, approved by California voters on November 7, 2000 ("Proposition 39"); and

WHEREAS, the Bond Election was duly held and conducted for the purpose of voting on Measure E, being the ballot measure approving the issuance of general obligation bonds of the District in the amount of \$285,000,000 (the "Measure E Bonds"); and

WHEREAS, the Board has received a canvass and statement of results of the Bond Election from appropriate officials of Ventura County, which is attached hereto as Exhibit A, from which it appears that more than 55% of the votes cast at the Bond Election were in favor of issuing the Measure E Bonds; and

WHEREAS, the Board is required at this time to certify the election results in accordance with Section 15274 of the Education Code;

NOW, THEREFORE, THE BOARD OF TRUSTEES THE OXNARD UNION HIGH SCHOOL DISTRICT DOES HEREBY FIND, DETERMINE AND CERTIFY AS FOLLOWS:

Section 1. Entry of Results in Board Minutes. The Board hereby orders that entry be made upon the minutes of this meeting that Measure E, being the ballot measure authorizing the issuance of the Measure E Bonds, was approved by more than 55% of the votes cast at the Bond Election.

Section 2. Finding of Compliance. The Board hereby finds and determines that all proceedings of the District in connection with the Bond Election have been held, conducted and accomplished according to law.

Section 3. Delivery of this Resolution. The Clerk of the Board is hereby requested to deliver a copy of this Resolution, together with the Certificate of Election Results which has been received by the District and which is incorporated into this Resolution by reference, to the Ventura County Superintendent of Schools with a request that, under Education Code Section 15274, the County Superintendent deliver a copy of this Resolution, including the Certificate of Election Results, to the Clerk of the Board Supervisors of Ventura County.

Section 4. Effective Date. This Resolution shall take effect on and after its adoption.

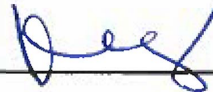
I hereby certify that the foregoing Resolution was passed and adopted by the Board of Trustees of the Oxnard Union High School District at a regular meeting thereof duly held on December 18, 2024.

Adopted by the following votes:

AYES: 5

NOES: 0

ABSENT: 0



Clerk of the Board of Trustees of the Oxnard
Union High School District

EXHIBIT A
Election Certification from Ventura County

CERTIFICATE OF THE COUNTY CLERK
(Elections Code Sections 15372 (a) and 10264)

**Oxnard Union High School District
Bond Election
Measure "E"**

November 5, 2024

STATE OF CALIFORNIA)
) SS.
COUNTY OF VENTURA)

I, **MICHELLE ASCENCION**, Clerk-Recorder & Registrar of Voters of the County of Ventura, State of California, do hereby certify that the following is a true and correct Canvass of the Ballots Cast for and against Measure "E" for the Oxnard Union High School District Bond Election consolidated with the General Election held on November 5, 2024.

I certify that the total ballots cast at the Oxnard Union High School District Bond Election are as follows:

| <u>VOTE CENTER BALLOTS CAST</u> | <u>VOTE BY MAIL BALLOTS CAST</u> | <u>TOTAL BALLOTS CAST</u> |
|-------------------------------------|--------------------------------------|-------------------------------|
| 19,602 | 102,369 | 121,971 |

I further certify that the total votes cast on Measure "E" are as follows:

| <u>MEASURE "E"</u> | <u>VOTE CENTER VOTE</u> | <u>VOTE BY MAIL VOTE</u> | <u>TOTAL VOTE</u> |
|--------------------|-----------------------------|------------------------------|-----------------------|
| BONDS YES | 10,684 | 53,745 | 64,429 |
| BONDS NO | 7,168 | 41,914 | 49,082 |

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal
this 13th day of December 2024.


MICHELLE ASCENCION, MMC, CERA, REO
Clerk-Recorder & Registrar of Voters
County of Ventura

In the opinion of Jones Hall, A Professional Law Corporation, San Francisco, California, Bond Counsel, subject, however to certain qualifications described herein, under existing law, the interest on the Notes is excluded from gross income for federal income tax purposes and such interest is not an item of tax preference for purposes of the federal alternative minimum tax. Interest on the Notes may be subject to the corporate alternative minimum tax. In the further opinion of Bond Counsel, such interest is exempt from California personal income taxes. See "TAX MATTERS."

\$75,000,000
OXNARD UNION HIGH SCHOOL DISTRICT
(Ventura County, California)
2025 General Obligation Bond Anticipation Notes

Dated: Date of Delivery

Due: February 1, 2030

Issuance. The Oxnard Union High School District 2025 General Obligation Bond Anticipation Notes (the "Notes") are being issued by the Oxnard Union High School District (the "District") pursuant to certain provisions of the California Education Code including particularly Education Code Section 15150 (the "Authorizing Law") and a resolution adopted by its Board of Trustees on January 29, 2025 (the "District Resolution"). The Notes are being issued for the purpose of financing the acquisition and construction of educational facilities and projects which were described in the ballot measure approved by the qualified electors of the District on November 5, 2024, which authorized the issuance of general obligation bonds in the maximum aggregate principal amount of \$285,000,000 (the "General Obligation Bonds" or the "Measure E Bonds"), all of which is unissued as of the date hereof. The Notes are being issued in anticipation of the issuance of a series of the General Obligation Bonds which will provide for the payment of the Notes upon maturity. See "THE NOTES."

Security. Principal of and interest on the Notes are payable from the proceeds of General Obligation Bonds issued for such purpose, from the proceeds of an additional issue of renewal notes as provided in the Authorizing Law, and from amounts held in the funds and accounts established under the District Resolution. The proceeds of General Obligation Bonds, and the proceeds of any renewal notes, will be paid to the County Treasurer when collected and deposited in the Note Repayment Fund established pursuant to the District Resolution. In addition, interest on the Notes is payable from the levy of an *ad valorem* property tax for the purpose of paying interest coming due and payable on the Notes, to the extent not paid from capitalized interest on the Notes, which when collected will be deposited in the Note Repayment Fund and has been pledged to the payment of interest on the Notes. See "SECURITY FOR THE NOTES" herein.

Covenant to Issue General Obligation Bonds. The District has covenanted in the Note Resolution to take all actions required to authorize, sell and issue General Obligation Bonds or other obligations of the District in a principal amount which is sufficient, together with other available funds, to pay the principal of and interest on the Notes coming due and payable at maturity. See "SECURITY FOR THE NOTES – Covenant to Issue General Obligation Bonds or Other Obligations" herein.

Book-Entry Only. The Notes will be issued in book-entry form only and will be initially issued and registered in the name of Cede & Co., as nominee for The Depository Trust Company ("DTC"). DTC will act as securities depository of the Notes. Individual purchases of the Notes will be made in book-entry form only. Purchasers will not receive physical delivery of the Notes purchased by them. Payments of the principal of and interest on the Notes will be made by U.S. Bank Trust Company, National Association, Los Angeles, California, as the designated paying agent, registrar and transfer agent (the "Paying Agent"), to DTC for subsequent disbursement through DTC Participants (defined herein) to the beneficial owners of the Notes. See "APPENDIX G – DTC and the Book-Entry System" herein.

Payments. The Notes are dated the date of delivery of the Notes and accrue interest from such date, payable semiannually on February 1 and August 1 of each year, commencing August 1, 2025. The Notes will be issued in denominations of \$5,000 or any integral multiple thereof. The principal of the Notes shall be payable at maturity upon presentation and surrender thereof at the Office of the Paying Agent.

No Redemption. The Notes are not subject to redemption prior to maturity. See "THE NOTES – No Redemption".

MATURITY SCHEDULE

| Maturity Date | Principal Amount | Interest Rate | Yield | Price | CUSIP† |
|----------------------|-------------------------|----------------------|--------------|--------------|---------------|
| February 1, 2030 | \$75,000,000 | 6.000% | 2.650% | 115.246 | 692039TX8 |

This cover page contains certain information for reference only. It is not a summary of this issue. Investors must read the entire Official Statement to obtain information essential to the making of an informed investment decision.

The Notes will be offered when, as and if issued and accepted by the Underwriter, subject to the approval as to legality by Jones Hall, A Professional Law Corporation, San Francisco, California, Bond Counsel to the District, and subject to certain other conditions. Jones Hall is also serving as Disclosure Counsel to the District. Norton Rose Fulbright US LLP, Los Angeles, California is serving as Underwriter's Counsel. It is anticipated that the Notes, in book-entry form, will be available for delivery through the facilities of DTC on or about March 13, 2025.



The date of this Official Statement is February 26, 2025

†CUSIP® is a registered trademark of the American Bankers Association. CUSIP Global Services (CGS) is managed on behalf of the American Bankers Association by FactSet Research Systems Inc. Copyright (c) 2025 CUSIP Global Services. All rights reserved. CUSIP® data herein is provided by CUSIP Global Services. This data is not intended to create a database and does not serve in any way as a substitute for the CGS database. Page 50 of 52
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The Underwriter or their agents or counsel take any responsibility for the accuracy of such numbers.

**ANNUAL REPORT OF THE CITIZENS' OVERSIGHT COMMITTEE OF
 _____ SCHOOL DISTRICT
 REVIEWING BOND SPENDING DURING FISCAL YEAR 20__ - __
 RELATING TO MEASURE ____**

Introduction. The Citizens' Oversight Committee of _____ School District (the "COC") was formed pursuant to Measure ____ for the purpose of actively reviewing and reporting to the public on the expenditure of Measure ____ bond proceeds. The COC is required to advise the public, through at least one report per year which shall be made available on the District's web site, as to whether the District is in compliance with Article XIII A of the California Constitution, Measure _____, and the provisions of Education Code Section 15278 and following, meaning that *the proceeds of the bonds issued to date have been spent on the types of projects included on the project list approved by voters at the election, and no proceeds were spent on teacher salaries, administrator salaries or on operational expenses.*

Public Meetings. During fiscal year 20__ - __, the COC has met on the following dates and at the following locations:

| Meeting Date and Time | Meeting Location |
|-----------------------|------------------|
| | |
| | |

Each meeting was conducted pursuant to an agenda which was duly posted and noticed and the meeting was open to the public. Minutes were taken at the meeting and posted on the District's web page via the link to information relating to Measure ____, either in draft form pending approval by the COC at the next meeting, or following approval by the members of the COC at the next meeting.

District Support. The District has, without spending bond funds, provided the COC with the administrative support it needs to meet and to perform its review and reporting duties, including coordinating meetings and provided the required public notices, providing a meeting space accommodating COC members and the public (if any), attending and reporting to the COC on bond fund expenditures, and arranging for minutes to be taken and provided to COC for approval at the next meeting.

Activities

Review of Expenditures. The COC was provided with expenditure reports prepared by the District at each of its meetings. At each meeting, the COC reviewed the text of Measure ____ and the expenditure reports. Members of the COC had the opportunity to ask District personnel questions regarding the projects and expenditures.

Review of District Bond Audits. In addition, the District provided the COC with a copy of the annual bond financial audit and performance audit which was prepared by the District's outside auditor. These audits were provided to the COC no later than March 31 with respect to the audit for the most recently completed fiscal year.

--[No irregularities or concerns were identified in the audits prepared by the auditor.]

--[Any concerns identified in the audits were explained by the District in a written response provided to the COC within 3 months of the audit].

If applicable: [Tour of Bond Facilities. On ___, 20___, the COC continued its meeting to a tour of the bond facilities.] [Alternatively, the COC was provided with photos of bond financed facilities and projects.]

COC Conclusion and Findings. Based on the foregoing review of expenditures and other activities, the COC concludes that in fiscal year 20__ - __ [and extending through the date hereof being ____, 20___], bond proceeds have only been spent for the construction, reconstruction, rehabilitation, or replacement of school facilities, including furnishing and equipping of school facilities, or acquisition or lease of real property for school facilities, as more particularly identified in the project list presented to District voters for Measure ____, and not on teacher salaries, administrator salaries or on operational expenses.

As a result, the COC concludes that the District has complied with applicable legal requirements regarding bond spending, as contained in California Constitution Article XIII A Section (1)(b)(3) and the text of Measure ___ and Education Code 15278 and following.

[If the COC wants to note any specific findings or observations in the annual report, they can do so upon agreement by the group. _____]

The undersigned certifies that this Annual Report was approved by a majority vote of the members of the Citizens' Oversight Committee on ____, 20___.

**CITIZENS' OVERSIGHT COMMITTEE OF
THE ___ SCHOOL DISTRICT**

BY: _____
Chairperson

[The members of the COC should vote to approve the Annual Report. When approved, the conclusions identified in this Annual Report are to be summarized to the District Board at an open meeting. The Report shall also be made publicly available by posting through a link on the District's web site.]