

## RIVERSIDE UNIFIED SCHOOL DISTRICT

### CLASS TITLE: CUSTODIAN – CARPET/FLOOR CREW (Range 16)

#### **BASIC FUNCTION:**

Under the direction of an assigned supervisor, clean and maintain an assigned school facility, group of buildings, or office space in a clean, orderly, and secure manner.

#### **REPRESENTATIVE DUTIES:**

Sweep, mop, strip, wax, and seal floors; vacuum rugs and carpets. *E*

Utilize specialty equipment, cleaners, finishes and techniques required to maintain and refinish various hardwood floors including gymnasium floors, stages and stairs. *E*

Perform flood recovery tasks such as major water extraction, set-up of room ventilation and dehumidification equipment and measurement of material moisture levels. *E*

Dust, wash, and polish furniture and woodwork. *E*

Empty and clean waste receptacles, including trash barrels. *E*

Clean restrooms and supply restrooms with paper products; check restrooms and other areas for graffiti and clean as directed. *E*

Wash windows, mirrors and walls, polish metal work and clean chalkboards and/or equivalent. *E*

Move and arrange furniture and equipment in preparing multipurpose rooms or classrooms for special events or meetings. *E*

Pick up paper and other debris from school grounds, walk areas, and the areas adjacent to the school facilities; sweep concrete surfaces adjacent to the school buildings. *E*

Perform emergency cleanup service resulting from breakage, vandalism, spilling, and illness. *E*

Clean drinking fountains; clean lunch tables as assigned. *E*

Lock and unlock gates and doors, and set security systems.

Perform minor maintenance work as assigned.

Perform deep cleaning activities as assigned.

Perform related duties as assigned.

E=Essential function

Updated and approved 7-6-17

**KNOWLEDGE AND ABILITIES:***KNOWLEDGE OF:*

Basic cleaning methods, procedures, and techniques.

Cleaning materials such as soap, solvents, detergents and waxes, supplies, and equipment including carpet/floor equipment.

Safe working methods and procedures.

*ABILITY TO:*

Efficiently and effectively use cleaning materials, supplies, and equipment.

Understand and carry out oral and written directions.

Establish and maintain cooperative working relationships.

Perform simple and repetitive tasks.

Utilize job related equipment.

Work flexible hours in emergency situations.

Operate a district vehicle and tow equipment.

Operate an aerial lift.

Work on an elevated platform.

**EDUCATION AND EXPERIENCE:**

Any combination equivalent to: High School Diploma or equivalent and two years commercial custodian experience.

**LICENSES AND OTHER REQUIREMENTS:**

Valid California driver's license.

**WORKING CONDITIONS:***ENVIRONMENT:*

Indoor and outdoor environment

Regular exposure to fumes, dust and odors

*PHYSICAL ABILITIES:*

Lifting, carrying, pushing, pulling and moving heavy furniture and equipment

Walking or standing for extended periods of time

Dexterity of hands, wrists and fingers to operate equipment

Bending at the waist

Reaching overhead, above the shoulders and horizontally

Significant climbing and balancing

*HAZARDS:*

Contact with cleaning agents and chemicals.

E=Essential function

Updated and approved 7-6-17