

## RIVERSIDE UNIFIED SCHOOL DISTRICT

### CLASS TITLE: LEAD GROUNDS MAINTENANCE WORKER II (Range 27)

#### BASIC FUNCTION:

Under direction of the Grounds Maintenance Supervisor, prioritize, schedule and perform general and varied grounds maintenance and gardening work; serve as the Grounds Maintenance Supervisor in the absence of Supervisor as assigned; train and provide work direction to assigned staff.

#### DISTINGUISHING CHARACTERISTICS:

Incumbents in the Lead Grounds Maintenance Worker II classification provide work direction and training to larger crews and oversee the work of journey-level staff and equipment operators assigned to the grounds department. Incumbents may also be assigned to serve as the Grounds Maintenance Supervisor in the absence of the Supervisor. The Lead Grounds Maintenance Worker I classification is assigned to provide work direction to small gardening crews assigned to specific District sites. Incumbents provide work direction and guidance on special projects and routine grounds maintenance activities.

#### REPRESENTATIVE DUTIES:

Trim and prune hedges, shrubs, and trees; remove and cut trees. *E*

Form, lay and grade asphalt according to established procedures. *E*

Prepare and fertilize soil and plants, lawns, trees, shrubs, hedges, and flowers. *E*

Spray landscaped areas with insecticides and herbicides. *E*

Train and provide work direction to assigned staff or crew members; oversee the work of journey-level grounds maintenance staff as assigned. *E*

Hoe weeds and rake lawns. *E*

Water various grounds areas by hand or by operating the sprinkler system; install drainage systems and flow lines. *E*

Serve as a member of a crew. *E*

Form, pour, grade and finish concrete; repair and rebuild block walls as assigned; prepare drawings for bids and specifications. *E*

Operate medium trucks and light equipment such as moving machines and tractors; load and unload trucks; haul sand, dirt, sawdust, and straw and distribute at appropriate locations; assure proper operating condition of vehicles and equipment. *E*

Sweep and pick up paper and other debris from walks and grounds. *E*

Serve as the Grounds Maintenance Supervisor in the absence of Supervisor as assigned. *E*

Assist in moving and arranging bleachers, furniture, and equipment for special events; set up playground equipment.

Assist in the preparation, lining, marking and digging of athletic fields, tracks, or related areas.

Perform related duties as assigned.

**KNOWLEDGE AND ABILITIES:**

**KNOWLEDGE OF:**

Methods, equipment and materials used in gardening and groundskeeping work.

Proper operation of heavy grounds equipment.

Minor repairs to equipment used in the landscape maintenance field.

Herbicides and other chemicals used in grounds maintenance.

Basic record-keeping techniques.

Principles of training and providing work direction.

**ABILITY TO:**

Perform general grounds maintenance duties including mowing, edging and weeding.

Mow, edge, water, weed, fertilize, rake and cultivate lawns, flower beds, athletic fields and other landscaped areas.

Maintain and repair sprinklers and watering systems.

Apply specialized chemicals to control and eradicate weeds, insects and other pests.

Operate, service and make minor repairs on equipment.

Observe legal and defensive driving practices.

Maintain routine records.

Train and provide work direction to others.

Learn District organization, operations, policies and objectives.

Establish and maintain effective relationship with others.

Follow oral and written directions.

**EDUCATION AND EXPERIENCE:**

Any combination equivalent to: graduation from high school and three years grounds maintenance experience including at least one year experience in the operation of grounds equipment or at the level of a Lead Grounds Maintenance Worker I.

**LICENSES AND OTHER REQUIREMENTS:**

Valid California driver's license.

**WORKING CONDITIONS:**

**ENVIRONMENT:**

Outdoor environment.

Adverse weather conditions.

**PHYSICAL ABILITIES:**

Hearing and speaking to exchange information.

Lifting, carrying, pushing or pulling.

Heavy physical labor.

Bending at the waist.

Seeing to perform grounds maintenance work.

Dexterity of hands and fingers to operate vehicles and equipment used in grounds maintenance.

Standing for extended periods of time.

**HAZARDS:**

Working with fumes and chemicals from herbicides and pesticides.