

RIVERSIDE UNIFIED SCHOOL DISTRICT

PERFORMING ARTS ASSISTANT II

BASIC FUNCTION:

Under the general direction of the school principal, will assist classroom teachers with visual and performing arts (VAPA) enrichment to students in providing technical and artisanal support in the fabrication of property and scenic art for theater/stage productions.

REPRESENTATIVE DUTIES:

This is a temporary, hourly position providing technical and artisanal support in the fabrication of property and scenic art for theater/stage productions.

Manages the successful engineering, construction, installation and strike of props, furniture, and all other scenic elements while ensuring the proper use and operation of specific props for production.

Operates machinery, equipment and tools utilized in the fabrication of property and scenic art for theater/stage productions.

Coordinates acquisition and storage of materials, schedules for construction and scenic painting and stage support needed for performance and rehearsals.

Assists teachers in monitoring the work of students engaged in shop production and production activities.

Trains and oversees stage crew personnel in technical and safety procedures for theater; ensures proper care in the use and maintenance of equipment and supplies.

Perform related duties similar to the above in scope and function as assigned.

KNOWLEDGE AND ABILITIES

KNOWLEDGE OF:

Fundamentals, principles, and theory of the specialized subject;

Prop and scenic construction and fabrication techniques, carpentry, upholstery, soft goods, and craft skills;

Scenic artistry;

Theatrical staging techniques, materials, equipment and facilities;

Organizing and coordinating skills;

Oral and written communication skills;

Interpersonal skills using tact, patience and courtesy.

ABILITY TO:

Design scenic component from scale drawings, models, plans, sketches, and verbal ideas for a variety of set designs;

Read, understand, follow and enforce safety procedures;

Organize and coordinate set designs;

Work under pressure and meet deadlines;

Install and calibrate specified machinery and/or technical equipment;

Communicate technical information to non-technical personnel;

Understand and carry out oral and written instructions;

Work independently with little direction and fulfill duties;

Establish and maintain cooperative and effective working relationships with staff, students, community members and organizations.

EDUCATION AND EXPERIENCE

Graduation from high school or equivalent and any combination of training, education and experience, which demonstrates an ability to perform the duties of the position.

LICENSES AND OTHER REQUIREMENTS:

Valid California driver's license.

WORKING CONDITIONS:

ENVIRONMENT:

Indoor and outdoor environment. Exposure to unusual elements, such as extreme temperatures, dirt, dust, fumes, smoke, unpleasant odors and/or loud noises. Exposure to hazards which requires safety precautions.

PHYSICAL ABILITIES:

Attend periodic evening performances or events and may be assigned flexible work hours.

Carrying and lifting heavy materials.

Seeing to monitor students.

Hearing and speaking to communicate with students and instructors.

Bending at the waist, kneeling or crouching.

Standing and walking for extended periods of time.