



## RIVERSIDE UNIFIED SCHOOL DISTRICT

**TITLE: CTE TECHNICAL THEATER TEACHER**

**WORK YEAR: 185 Day – Per Salary Schedule**

### **EDUCATION AND EXPERIENCE:**

- Valid California Teaching Credential In Career Technical Education (CTE) Credential authorizing Technical Theater instruction
- Valid California Driver's License

### **PRIMARY FUNCTION:**

The position of Technical Theater Teacher, under the supervision of the Principal and/or Assistant Principal, will plan, develop, organize and implement a comprehensive technical theater program for beginning and advanced technical theater students covering the subjects of lighting, sound, set construction, projections, rigging and stage crew; organizes, supports and runs the technical operations for the site theatrical performances; responsible for training and assisting students, volunteers, teachers and outside clients/renters on the maintenance and use technical theater equipment, systems and facilities; assist students in making career and vocational choices; perform other related functions as required.

### **ASSIGNED RESPONSIBILITIES:**

- Teach and instruct subject areas commonly found in a comprehensive technical theater program such as (but not limited to) stagecraft, sound design, lighting design, set design, set construction, etc
- Assist students with their understanding of Professional Theatre concepts and skills.
- Utilize a District approved course of study that follows state approved Career Technical Education (CTE) standards, 12 Essential Elements for a High Quality College and Career Pathway Framework, instructional program guidelines, and other materials in planning and developing lesson plans and teaching outlines; conduct teaching and instructional activities, using educational equipment, materials, books, and other learning aids
- Serve as Technical Director for school sponsored theatrical performances (Including VAPA, Dance, choir, band, and other related Fine Arts performances); may serve as Technical Director or provide professional guidelines for theatrical performances of outside clients/renters held at the school site facilities
- Establish and maintain relationships with local employers to develop training and/or employment opportunities for students; set up community classroom internships with local employers; place students at worksites, monitor and document their progress; maintain required documents and records
- Assists Performing Arts faculty and outside clients with production design elements to work within constraints of budget and time; advice as to the potential consequences of any proposed changes during the process
- Attends rehearsals as needed and available; participates in the technical rehearsal process as the representative of the technical production
- May be required to attend, supervise and direct evening, weekend and/or other flex-time performances as needed
- Instructs and trains staff, students, volunteers and outside clients in work and safety procedures, including the proper operations of tools and theatrical equipment such as (but not limited to) lighting, sound, projections, communication, draperies, seating and machine tools
- Selects, trains and supervises student assistants for specific Technical Theater assignments

- Emphasizes 'hands-on' instruction and pursue a variety of methodologies in teaching and instructing students, including (but not limited to) lectures, demonstrations, discussions, and laboratory experiences
- Plan, develop, organize and implement a variety of individual and group engagement activities to motivate students and effectively utilize the time available for instructional activities
- Plan, develop, and utilize a variety of instructional materials and aids appropriate to the intellectual and instructional level of students from varied socio-economic and cultural backgrounds, and who possess a range of mental and emotional maturity
- Maintain appropriate standards of student behavior, using behavioral management strategies and techniques, including positive reinforcement and behavior shaping procedures
- Prepare, administer, score, record, and report the results of District and/or School approved assessments; counsel, confer, and regularly communicate with students, parents, site administration, and District personnel regarding student progress
- Cooperatively pursue alternative solutions to ameliorate student learning problems, and to enhance expanded academic, social, and emotional growth opportunities
- Plan, organize, implement, maintain, update and communicate an annual production calendar of the theater facility for School, District and Community events
- Recommend, select, order and prepare purchase requisitions for appropriate Technical Theater supplies, materials, books, equipment, and learning aids
- Stores, inventories, maintains and recommends for repair all Technical Theater equipment; ensures storage of all equipment and materials in a clean, safe and orderly manner
- Maintains, updates, organizes, files, prepares and communicates accurate records and files relevant to the Technical Theater program
- Plan, create, distribute and market information relevant to the program offerings, projects and activities to recruit students, increase enrollment and promote community awareness of the Technical Theater program
- Update, maintain and implement current and new trends, skills and professional practices relevant to Technical Theater instruction
- Perform a variety of non-instructional duties, including curriculum and instructional development activities, student supervision, and consultation activities
- Attend and participate in faculty and District meetings as required
- Perform other related duties as assigned

### **ESSENTIAL JOB REQUIREMENTS QUALIFICATIONS:**

- Possession of a valid California Teaching Credential with English Learner Certification.
- Candidates must be current classroom teachers with preferred three (3) years successful teaching experience.
- Ability to demonstrate exemplary teaching skills
- Strong communication and interpersonal skills
- Ability to work cooperatively and effectively with colleagues

### **Knowledge of:**

- Principles, theories, practices, methods and techniques used in curriculum development, lesson planning and classroom instruction of secondary level students
- Curriculum expectations, as well as technical, operational and maintenance requirements for Technical Theater
- Basic electrical, electronic and mechanical principles as applied to Technical Theater
- Basic principles for the effective performance of theater and dance, as well as for vocal, digital and instrumental music presentations
- Principles, theories, practices, methods and techniques to create a classroom environment that promotes positive secondary student conduct and motivation for secondary student learning
- Applicable sections of the State Education Code, District Policies and other applicable laws relevant to student instruction
- Current knowledge of District Policies, Municipal Codes, Environmental and Safety

- Regulations relevant proper operations of tools and theatrical equipment such as (but not limited to) lighting, sound, projections, communication, draperies, seating and machine tools
- Current trends and research concerning the growth and development of secondary students
- Budget planning, preparation and oversight techniques

**Ability to:**

- Adapt plans and instructional delivery to meet the differentiated needs of students.
- Work independently with little direction
- Create an instructional program and a class environment favorable to learning and personal growth
- Draw and sketch to communicate ideas
- Meet schedules and timelines
- Monitor students in theater, stage, work areas, classrooms, on school grounds and off campus for school related activities
- Maintain professional and positive relationships with students, parents, colleagues and administration
- Work in a diverse socio-economic and multicultural community
- Operate a computer and job related equipment
- Read, interpret, apply, and explain rules, regulations, policies, and procedures, including (but not limited to) lights plots, scenic plans, sound plots and instrument schedules
- Maintain current knowledge of applicable curriculum and school instruction related regulations
- Establish and maintain a variety of accurate record keeping and filing systems
- Communicate effectively both orally and in writing
- Maintain consistent, punctual and regular attendance
- Incorporated within one or more of the previously mentioned performance responsibilities, which are essential functions of this job description, are the following essential physical, mental and environmental requirements (reasonable accommodations may be made)

**Physical:**

- Ability to push, pull, and transport instructional and/or presentation materials
- Ability to communicate so others will clearly understand a normal conversation
- Ability to understand speech at normal levels
- Ability to bend, twist, stoop and reach
- Ability to drive a personal vehicle to conduct business

**Mental:**

- Ability to organize and coordinate schedules
- Ability to analyze and interpret data
- Problem solving skills
- Ability to communicate with the public
- Ability to read, analyze and interpret printed matter and computer screens
- Ability to create written communication so others will clearly understand the written communication
- Ability to communicate so others will clearly understand a normal conversation
- Ability to understand speech at normal levels

**Environment:**

- Indoors-frequently
- Outdoors-occasionally
- Ability to work at a desk and in meetings of various configurations