



RIVERSIDE UNIFIED SCHOOL DISTRICT

CLASS TITLE: TEACHER ON SPECIAL ASSIGNMENT – INNOVATION AND LEARNER ENGAGEMENT

WORK YEAR: 185 Work Days

EDUCATION AND EXPERIENCE:

- California Multiple Subject or Single Subject Teaching Credential with English Learner Certification
- Minimum of three years of successful teaching experience at the elementary and/or secondary level
- Experience in some area(s) of curriculum development

PRIMARY FUNCTION:

Under the direction of the Coordinator of Digital Learning Initiatives, the TOSA will: Support RUSD schools in the purposeful integration of technology into the classroom. Develop, implement and sustain programs and initiatives to support technology integration, blended learning, and STEM throughout all RUSD schools.

REPRESENTATIVE DUTIES:

- Perform a variety of duties to support board, district (LCAP), division and department goals, especially improved student learning and engagement
- Support an aligned, standards-based system of curriculum, instruction, assessment, leadership, parent outreach, community involvement, digital citizenship and technology literacy
- Support the improvement of student learning and enhance teacher professional development
- Support 1:1 Chromebook initiative at RUSD middle schools
- Develop and facilitate online training for teachers and administrators preK-12
- Work collaboratively with school principals to establish and prioritize online and blended course offerings that meet specific site needs
- Design and distribute text and digital communication media for internal and external uses
- Assumes responsibility for, and facilitates, the teaching of district approved digital citizenship lessons for supported schools
- Conducting professional learning activities; and maintaining and applying current knowledge and professional expertise in STEM initiatives

- Keeps abreast of current developments in the areas of curriculum, pedagogy, and theory related to STEM (Grades TK-6)
- Promote use of technology for learning and teaching that results in redefinition rather than substitution of resources and tools into daily classroom activities
- Maintain knowledge of best practices and support implementation within RUSD classrooms, programs, work locations and online venues
- Work collaboratively with the Research, Assessment and Evaluation Department and Technology Services Department to integrate student information systems and assessment databases with external online courses and other content applications
- Assist in supporting RUSD's online supplemental program for High School students (Hybrid Learning Extension), and support other school-based online courses
- Collect, analyze, present and develop program activities to respond to needs statements and outcome data
- Share, attend, and represent department and district at conferences and community functions
- Manage aspects of event organization and planning including collaboration with others to promote department events
- Perform other related functions, as assigned augmentation
- Guide Instructional Services staff in incorporating digital teaching and learning

ESSENTIAL JOB REQUIREMENTS- QUALIFICATIONS:

Ability to:

- Work independently with little direction
- Maintain professional and positive relationships with students, colleagues administration and district personnel
- Operate a computer and job related equipment
- Read, interpret, apply, and explain rules, regulations, policies, and procedures
- Maintain current knowledge of applicable curriculum and school instruction related regulations
- Establish and maintain a variety of accurate record keeping and filing systems
- Communicate effectively both orally and in writing
- Maintain consistent, punctual and regular attendance

Physical:

- Ability to push, pull, and transport instructional and/or presentation materials
- Ability to communicate so others will be able to clearly understand a normal conversation · Ability to understand speech at normal levels · Ability to bend, twist, stoop and reach Ability to drive a personal vehicle to conduct business

Mental:

- Ability to organize and coordinate schedules
- Ability to analyze and interpret data
- Problem solving
- Ability to communicate with the public
- Ability to read, analyze and interpret printed matter and computer screens
- Ability to create written communication so others will be able to clearly understand the written communication
- Ability to communicate so others will be able to clearly understand a normal conversation
- Ability to understand speech at normal levels

Environment:

- Indoor – frequently
- Outdoor – occasionally
- Ability to work at a desk and in meetings of various configurations