Northwestern Lehigh School District Volunteer Application

Applicant Name: (please print) _____Email Address: _____

Applicant Address: _____ Phone Number: _____

Volunteer Duties at NWLSD are scheduled to begin:_____(date) Building/Sport_ _____

Do you plan to volunteer at Northwestern Lehigh School District 10 hours or more each week? _____Yes _____No

☐ I understand that, as a volunteer working with children/youth within the school district, I am required to complete a PA Criminal Records clearance and a PA Child Abuse clearance, as well as an FBI fingerprint (issued by Dept of Education or Dept of Public Welfare) record clearance if I have not been a resident of PA for the last 10 years **PRIOR TO VOLUNTEERING**. I further understand that these clearances need to be renewed every five (5) years or 60 months, and that I may not serve as a volunteer until I have the required clearances.

I hereby affirm that I am not disqualified from being approved for volunteer service and that none of the disqualifying circumstances on the attachment to this form applies to me.

PLEASE PLACE YOUR INITIALS IN THE BOX NEXT TO EACH OF THE FOLLOWING AFFIRMATIONS:

☐ I have never been convicted of an offense under one or more of the following provisions of 18 Pa.C.S. (relating to crimes and offenses) **or convicted of an equivalent crime under the laws or former laws of the United States or one of its territories or possessions, another state, the District of Columbia, the Commonwealth of Puerto Rico or a foreign nation, or under a former law of this Commonwealth.**

- Chapter 25 (relating to criminal homicide)
- Section 2702 (relating to aggravated assault)
- Section 2709.1 (relating to stalking)
- Section 2901 (relating to kidnapping)
- Section 2902 (relating to unlawful restraint)
- Section 3121 (relating to rape)
- Section 3122.1 (relating to statutory sexual assault)
- Section 3123 (relating to involuntary deviate sexual intercourse)
- Section 3124.1 (relating to sexual assault)
- Section 3125 (relating to aggravated indecent assault)
- Section 3126 (relating to indecent assault)
- Section 3127 (relating to indecent exposure)
- Section 4302 (relating to incest)
- Section 4303 (relating to concealing death of child)
- Section 4304 (relating to endangering welfare of children)
- Section 4305 (relating to dealing in infant children).
- A felony offense under section 5902(b) (relating to prostitution and related offenses)
- Section 5903(c) or (d) (relating to obscene and other sexual materials and performances)
- Section 6301(a)(1)(ii) (relating to corruption of minors)
- Section 6312 (relating to sexual abuse of children)

☐ I have never been convicted of a felony offense under the act of April 14, 1972 (P.L.233, No.64), known as The Controlled Substance, Drug, Device and Cosmetic Act committed within the five-year period immediately preceding volunteer service or request to be considered for volunteer service.

☐ I have never been convicted of the attempt, solicitation or conspiracy to commit any of the offenses set forth above.

☐ I have never been identified as a perpetrator of child abuse in a founded report by a local, county or state child welfare agency.

☐ I understand that I am required by law to notify the District in writing within 72 hours if I am arrested or convicted of a criminal offense involving child abuse [§6344(C), please remove and keep the attached list], or if I am named as a perpetrator of an indicated or founded child abuse report.

I affirm I understand the contents of this statement and am signing it freely and voluntarily.

CHECK ONE:

☐ I have been a resident of PA for the last 10 years

☐ I have not been a resident of PA for the last 10 years; I became a PA resident on ___/__/___
MM/DD/YR

Applicant's Signature _____ Date _____

Print Name _____ Reviewed by:_____

Please return this form to NWLSD, Admin Office Human Resources, Administration Office located at 6493 Route 309 New Tripoli, PA 18066 or email to hr@nwlehighsd.org

August 12, 2015; Revised April 9, 2019, September 13, 2019, July 21, 2021, April 2025

Northwestern Lehigh School District

Legal Mandate Requiring Reporting by Volunteers of Arrests, Convictions and Substantiated Child Abuse

PLEASE KEEP THIS NOTICE

District volunteers are required by law to notify the Northwestern Lehigh School District in writing within 72 hours if they are arrested or convicted of a criminal offense involving child abuse or if the volunteer if named as a perpetrator of an indicated or founded child abuse report. Volunteers must notify Luann E. Matika, Director of Human Resources. The Northwestern Lehigh School District Human Resources Office is located at 6493 Rt.309 New Tripoli, PA 18066.

The written notification to the District includes any and all of the following:

- Conviction of an offense under one or more of the following provisions of 18 Pa.C.S. (relating to crimes and offenses) **or convicted of an equivalent crime under the laws or former laws of the United States or one of its territories or possessions, another state, the District of Columbia, the Commonwealth of Puerto Rico or a foreign nation, or under a former law of this Commonwealth.**

- Chapter 25 (relating to criminal homicide)
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- Section 3127 (relating to indecent exposure)
- Section 4302 (relating to incest)
- Section 4303 (relating to concealing death of child)
- Section 4304 (relating to endangering welfare of children)
- Section 4305 (relating to dealing in infant children).
- A felony offense under section 5902(b) (relating to prostitution and related offenses)
- Section 5903(c) or (d) (relating to obscene and other sexual materials and performances)
- Section 6301(a)(1)(ii) (relating to corruption of minors)
- Section 6312 (relating to sexual abuse of children)

- Conviction of a felony offense under the act of April 14, 1972 (P.L.233, No.64), known as The Controlled Substance, Drug, Device and Cosmetic Act committed within the five-year period immediately preceding volunteer service or request to be considered for volunteer service.

- Conviction of the attempt, solicitation or conspiracy to commit any of the offenses set forth above.

- Identification as a perpetrator of child abuse in a founded report by a local, county or state child welfare agency.

If you have any questions or concerns about the information outlined above, please contact Human Resources at 610-298-8661, ext 1273.