



MONONA GROVE

SCHOOL DISTRICT

5301 Monona Drive, Monona, WI 53716

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www.mononagrove.org

Position Description

Position Title:	Teacher Leader (Leadership Stipend Position)
Department / Location:	Building Specific
Reports to:	Building Principal
Employees Supervised:	None
Classification:	School Year
Status:	Exempt
Created / Revised:	April 2025
Board Approved	May 13, 2025

Position Summary

Monona Grove School District recognizes the contributions of educators who take on leadership responsibilities beyond their core teaching duties. Teacher Leaders support staff, provide professional development, and participate in school leadership teams. These roles may be in addition to or in place of a classroom teaching assignment and are compensated through an annual stipend.

Teacher Leader positions are designated roles within the district that may be held in addition to, or in place of, a traditional classroom teaching assignment. Additional opportunities may emerge for classroom teachers to take on leadership roles. These roles are not intended to be permanent. Full Release Mentors generally serve in that capacity for about five years before returning to a classroom assignment. Other roles may have varying time frames depending on district needs.

Key Responsibilities:

- Serve on school and district leadership teams.
- Serve as a member of the continuous improvement team (i.e. SAIL 25-27 SY)
- Develop and lead professional development sessions.
- Support and coach staff in teaching and practices.
- Attend required meetings outside of contract hours, including IEP, 504, and Student Support Plan meetings (when appropriate)
- Participate in summer work, including curriculum development, professional learning, and school preparation.
- Assist in hiring processes and interviews.
- Facilitate enrichment activities
- Facilitate mentoring and orientation programs for new hires.

Compensation:

- Annual stipend: \$6,000
- Equivalent to an additional ~19 days (142.5 hours) of work beyond 190 day contract.
- Stipend is prorated based on FTE (i.e. .60 FTE = 60% of the stipend)

Teacher Leader Roles:

- Full Release Mentor
- Teaching and Learning Coach (formerly TOSA, Instructional Coaches and Math Coaches)
- Advanced Learning Coach

This position provides an opportunity for educators to lead, collaborate, and drive teaching and learning improvements while being compensated for their additional responsibilities.

EEO Statement

The MGSD does not discriminate on the basis of age, race, sex or sexual orientation, marital status, handicap, national origin, creed, arrest or conviction record, ancestry, member of military reserve, or any other reason prohibited by state or federal law.

Acknowledgement

By signing this job description, I acknowledge that I have read and understand the duties, qualifications and requirements of the position. My signature further attests that I am able to perform the essential functions of this position with or without a reasonable accommodation. I understand that this job description does not represent a contract of employment and that the Monona Grove School District reserves the right to change duties, responsibilities or activities with or without notice.

Employee Signature

Date Signed

Disclaimer: This position description is subject to change at any time.