



**COEUR D'ALENE CHARTER ACADEMY, INC.
BOARD OF DIRECTORS MEETING MINUTES
APRIL 14, 2025**

LOCATION

Coeur d'Alene Charter Academy
4904 N. Duncan Drive
Coeur d'Alene, ID 83815

CALL TO ORDER

Chairman MacPhee called the meeting of the Board of Directors to order at 5:00 PM.

Board members:

<input checked="" type="checkbox"/> Adam Johnson	<input checked="" type="checkbox"/> Dan Redline
<input checked="" type="checkbox"/> Christine Mabile	<input checked="" type="checkbox"/> Cheri Rose-Kociela
<input checked="" type="checkbox"/> Scott MacPhee	<input type="checkbox"/> Britni Turkenburg

Director Rose-Kociela confirmed a quorum was present.

Other attendees:

Dan Nicklay, Aaron Lippy, Angela Durick, Laura Beyer, Virginia Hammond, Stacey Peppin, Dr. Bill Proser, Ben Meine

PLEDGE TO THE FLAG

Chairman MacPhee led the pledge of allegiance to the flag.

ACTION ITEMS

Approval of Agenda

Chairman MacPhee called for a motion to approve the amended agenda.

***Motion:** Director Rose-Kociela moved to approve the amended agenda. Seconded by Director Redline, the motion carried.*

Approval of Meeting Minutes

Chairman MacPhee called for a motion to approve the March minutes. Director Rose-Kociela moved to amend the March minutes, as the Northwest Dental Benefits discussion was included twice.

***Motion:** Director Rose-Kociela moved to amend and then approve the minutes from March 10, 2025. Seconded by Director Mabile, the motion carried.*

PUBLIC COMMENT

Mrs. Hammond shared an alumni update. Julian Conigliaro ('23) declared his major as electrical engineering at Columbia University, and this summer he will be doing research for a bioengineering lab.

ASB REPORT

Mr. Lippy provided an ASB update in Eddie Bardwell's absence. The annual Highlighter Dance was last week for the high school students, and elections for next year's ASB are coming up soon.

CPO REPORT

Mr. Lippy also provided the CPO Report. Last month the staff was treated to Reuben sandwiches for St. Patrick's Day. They are beginning to plan ahead for next year and the picnic is coming up at the end of the year

PRINCIPAL'S REPORT

Enrollment Report

Mr. Nicklay presented the enrollment report. There are currently 567 students enrolled in grades 6-12, which is a net loss of 4 from last month. Mr. Nicklay also briefly summarized the results of the Annual Family Survey.

VICE PRINCIPAL'S REPORT

Activities & Discipline Report

Middle School Track has kicked off with their first meet tomorrow and approximately 54 participants. Music students are heading to the Lionel Hampton Jazz Festival. Mr. Lippy also briefly reviewed the discipline report.

BUSINESS MANAGER'S REPORT - A. DURICK

Financial Statements

Mrs. Durick reviewed the financials from March 2025.

Motion: Director Johnson moved to approve the March 2025 financials. Seconded by Director Redline, the motion carried.

Mrs. Durick reviewed the components of the budget, and then her report for the month, which included several action items.

Heat Exchange in Room 1

Room 1 has no heat in the winter and has been reliant on electric heaters.

South Building Fire System

The Middle School fire system needs some wiring issues fixed.

Washer & Dryer

A washer and dryer was purchased which should pay for itself before long by saving on the laundering of towels, sick bed linens, and other laundry needs.

Motion: Director Redline moved to approve the three action items that were presented – the heating system, fire system, and washer & dryer. Seconded by Director Mabile, the motion carried.

REGULAR COMMITTEE REPORTS

Finance & Long-Range Planning Committee

The committee met and reviewed financials and the action items that were just approved.

Scholarship Committee

The committee met today to select scholarship recipients, who will be announced at Senior Awards Night.

Fundraising Committee

Director Rose-Kociela attended the debrief held by the gala committee. There was good feedback and a great team of parents involved this year.

EXECUTIVE SESSION

Chairman MacPhee called for a motion to hold an executive session as authorized by Idaho Code 74-206 sub section A & B.

Motion: Director Rose-Kociela moved to enter into executive session as authorized by Idaho Code 74-206 sub sections A & B.

Director Rose-Kociela led a roll call vote:

Chairman MacPhee – yes, Director Redline – yes, Director Rose-Kociela – yes, Director Turkenburg – absent, Director Johnson – yes, Director Mabile – yes, the motion carried.

Entered executive session at 5:33 PM.

***Motion:** Director Redline moved to return to open session, seconded by Director Mabile, the motion carried.*

Returned to open session at 5:44 PM.

**ACTION ITEMS FROM
EXECUTIVE SESSION**

***Motion:** Director Mabile moved to accept the personnel changes as presented in executive session. Seconded by Director Rose-Kociela, the motion carried. Director Redline recused himself from the vote.*

***Motion:** Director Redline moved to approve the salary schedule as presented. Seconded by Director Rose-Kociela, the motion carried*

***Motion:** Director Mabile moved to approve the 2025-2026 supplemental contracts as presented. Seconded by Director Redline, the motion carried.*

***Motion:** Director Redline moved to approve the amended administration contracts as presented. Seconded by Director Johnson, the motion carried.*

UNFINISHED BUSINESS None.

NEW BUSINESS None.

ADJOURNMENT Chairman MacPhee called for a motion to adjourn at 5:48 PM.

***Motion:** So moved by Director Rose-Kociela and seconded by Director Redline, the motion carried.*

Cheri Rose-Kociela, Secretary