

EASTAMPTON TOWNSHIP BOARD OF EDUCATION

Regular Meeting

Tuesday, June 10, 2025

1. **REGULAR MEETING CALLED TO ORDER BY BOARD PRESIDENT (6:30 P.M.)**

2. **FLAG SALUTE**

3. **PUBLIC ANNOUNCEMENT:** In compliance with the Open Public Meeting Law, adequate public notice of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Eastampton Community School on January 8, 2025.
- B. Mailed written notice to the *Burlington County Times* and *Courier Post* on January 12, 2025.
- C. Filed written notice with the Clerk of Eastampton Township on January 8, 2025.
- D. Posted official notice on the district's website.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. **ROLL CALL:**

| Board Member | Present | Absent | Late Arrival Time |
|----------------------------------|---------|--------|-------------------|
| Kerry Douglas, Board President | | | |
| Florencia Norton, Vice President | | | |
| Edward Besko | | | |
| Edward Hill | | | |
| Walter Maluchnik | | | |
| Stephanie McHugh | | | |
| Jamie Smith | | | |

- Lianne M. Kane, Superintendent of Schools
- Joseph A. Firetto, Business Administrator/Board Secretary

5. **FIRE EXITS**

6. **ADJOURNMENT TO EXECUTIVE SESSION:**

| Motion | Second | All in Favor | All Opposed |
|--------|--------|--------------|-------------|
| | | | |

- Motion Carries
- Motion Fails

Eastampton Township Board of Education
Resolution 2024-2025
Authorizing Executive Session

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a public meeting, and

WHEREAS, the Board of Education of the Eastampton Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____ this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Eastampton Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

_____Any matter in which the release of information would impair a right to receive funds from the federal government;

_____Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: July 1, 2021 through June 30, 2026);

_____Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____Any investigations of violations or possible violations of the law;

 X Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

_____Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective employee or employee employed or appointed by the Board, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;

_____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Eastampton Township Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Eastampton Township Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

7. RETURN TO OPEN SESSION:

| Motion | Second | All in Favor | All Opposed |
|--------|--------|--------------|-------------|
| | | | |

- Motion Carries
- Motion Fails

8. PUBLIC PARTICIPATION (AGENDA ITEMS ONLY)

The Board, pursuant to the Open Public Meetings Act, is providing an opportunity for the Board to hear the public's concerns. The Board will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting. If appropriate, the Superintendent will respond to your questions and concerns at a future time. We take your concerns and questions very seriously and want to have sufficient time to allow our administration to process and research issues, if need be.

This meeting will now be open to the public; however, if your questions or comments pertain to litigation, students, personnel or negotiations, we ask that you see the Superintendent after the meeting since we do not discuss these items in public.

9. APPROVAL OF MINUTES: (24-25-135)

April 29, 2025 (Executive Session)

May 13, 2025 (Regular Session)

Roll Call on Action Item(s)

| Board Member | Motion | Second | Yes | No | Abstain | Absent |
|----------------------------------|--------|--------|-----|----|---------|--------|
| Kerry Douglas, Board President | | | | | | |
| Florencia Norton, Vice President | | | | | | |
| Edward Besko | | | | | | |
| Edward Hill | | | | | | |
| Walter Maluchnik | | | | | | |
| Stephanie McHugh | | | | | | |
| Jamie Smith | | | | | | |

- Motion Carries
- Motion Fails

10. PRESENTATIONS:

A. Student Recognitions – Mrs. Kane, Superintendent/Principal

B. Retirement Recognitions – Mrs. Christine Glenn and Mr. Larry Foglia

C. National Honor Society Induction Ceremony – Mr. Shoukry

11. SUPERINTENDENT’S REPORT: (Lianne M. Kane, Superintendent/Principal)

A. Information Item(s):

- 1) HIB Report dated June 6, 2023. (24-25-136)
- 2) Department Reports
- 3) Liaison Reports
- 4) 2025-2026 School Calendar – Amended (24-25-137)

B. Action Item(s):

- 1) Recommend the Board approve the 2025-2026 School Calendar as presented. (24-25-137)
- 2) Recommend the Board approve the 2024-2025 Lead Testing Program Statement of Assurance on file in the Superintendent’s office.
- 3) Recommend the Board approve the School Security Drill Statement of Assurance on file in the Superintendent’s office.
- 4) Recommend the Board approve the NJDOE Chapter 27 Emergency Virtual or Remote Instruction Programs for the 2025-2026 School Year and related checklist. (24-25-138)

Roll Call on Action Item(s)

| Board Member | Motion | Second | Yes | No | Abstain | Absent |
|----------------------------------|--------|--------|-----|----|---------|--------|
| Kerry Douglas, Board President | | | | | | |
| Florencia Norton, Vice President | | | | | | |
| Edward Besko | | | | | | |
| Edward Hill | | | | | | |
| Walter Maluchnik | | | | | | |
| Stephanie McHugh | | | | | | |
| Jamie Smith | | | | | | |

- Motion Carries
- Motion Fails

12. PERSONNEL: (Edward Hill, Chairperson)

A. Action Item(s):

- 1) Recommend the Board authorize the Superintendent to fill vacancies, accept resignations, and approve transfers/payments for the remainder of the 2024-2025 school year and in July/August 2025 with Board ratification at the August 2025 meeting.
- 2) Recommend the Board approve to amend the 2025-2026 contract with staff member #4660 in accordance with the Collective Bargaining Agreement, Article XI-D.
- 3) Recommend the Board approve Audrey Sutherland to serve on the School Culture and Climate Team for the 2025-2026 school year.

- 4) Recommend the Board approve Brian Leibowitz to serve on the Affirmative Action Team for the 2025-2026 school year.
- 5) Recommend the Board approve Nicole McGann to serve on the Behavioral Threat Assessment Team for the remainder of the 2024-2025 school year, as well as the 2025-2026 school year.
- 6) Recommend the Board approve maternity leave for Assistant Principal, Jenna Carrell, commencing August 4, 2025 with a return date of January 5, 2026, using time as follows:

August 4, 2025 through August 28, 2025 – 16 vacation days
September 2, 2025 through September 5, 2025 – 4 sick days
September 8, 2025 through November 28, 2025 – 12 weeks of NJ FMLA
December 1, 2025 through December 23, 2025 – 17 sick days

- 7) Recommend the Board retroactively approve the following staff members to serve on the AI Committee for the remainder of the 2024-2025, as well as for the 2025-2026 school year:

Lianne Kane
Nicole McGann
Dawn Dilliplane
Michael Shoukry
Corinne Katrina
James MacCarthy
Samantha Gladis

- 8) Recommend the Board approve the following individuals for the 2025-2026 Extended School Year Program (Special Education Only):

Rebecca Breidinger – Teacher
Florence Smith – Teacher
Audrey Sutherland – Teacher
Angela Henderson – Teacher
Michael Shoukry – Substitute Teacher
Mary Ostaszewski – Nurse

- 9) Recommend the Board approve a ten-month contract of employment for SY 2025-2026 for Sophia Viteritto as Elementary School Teacher, BA/Step 1 – \$60,874.00, effective September 1, 2025, pending completion of paperwork.
- 10) Recommend the Board approve a ten-month contract of employment for SY 2025-2026 for Jillian Cooke as Elementary School Teacher, BA/Step 1 – \$60,874.00, effective September 1, 2025, pending completion of paperwork.
- 11) Recommend the Board the Board approve a ten-month contract of employment for SY 2025-2026 for Mackenzie Sapp as Elementary/Special Education Teacher, BA/Step 1 – \$60,874.00, effective September 1, 2025, pending completion of paperwork.
- 12) Recommend the Board approve Northern Burlington School District teacher, Erin Jones, for the 2025-2026 Extended School Year Program (Special Education Only) – Salary to be charged to Title I.
- 13) Recommend the Board approve Quintin Townsend as a district substitute custodian at an hourly rate of \$15.49 effective June 11, 2025, pending completion of paperwork.

14) Recommend the Board accept the resignation of preschool teacher, Julie Hancock, effective June 30, 2025.

15) Recommend the Board approve the following individuals as district substitute teachers effective June 11, 2025, pending completion of paperwork:

Brielle Dilliplane
Nakia Gibson

16) Recommend the Board approve the following teachers to write curriculum as indicated during the summer at the negotiated hourly rate:

| | |
|------------------|---|
| Jeffrey Bowlby | Science 5 th -8 th |
| Monica Dennler | Library K-5 th |
| Mackenzie Mauro | Studio Art 6 th -8 th , and Sculpture and 3D Art 6 th -8 th |
| Jacqueline Smith | Media Makers |
| Jamie Fischer | Modern Music Makers |
| Corinne Katrina | Substitute Curriculum Writer |

17) Recommend the Board approve the following staff members for 2025-2026 extra-curricular appointments as indicated, with stipends as per negotiated agreement:

| | |
|-----------------|---|
| Bethany Stofko | Battle of the Books Co-Advisor (50%) |
| Kevin Moore | Girls Soccer Coach, Girls Basketball Coach |
| Jamie Fischer | Select Chorale Director, Softball Coach, 8 th Grade Co-Advisor |
| Mackenzie Mauro | 8 th Grade Co-Advisor, Art Club Advisor, Yearbook Advisor |
| Michael Shoukry | Honor Society Advisory, Student Council Advisor, Knight Vision Club Co-Advisor, Chaperone |
| Jackie Smith | Woodwind Ensemble Director, Jazz Band Director, Knight Vision Club Co-Advisor |
| Nick Seibel | Baseball Co-Coach (66.67%) |
| Robert Glavan | Baseball Co-Coach (33.33%) |
| Monica Dennler | Battle of the Books Co-Advisor (50%) |
| Allison Corn | Boys Soccer Co-Coach (50%) |
| Briana Kraml | Boys Soccer Co-Coach (50%) |

18) Recommend the Board approve the following individuals to attend summer 2025 IEP meetings at the negotiated rate:

Ashley Parylak
Jessica Jones
Michael Shoukry

Roll Call on Action Item(s)

| Board Member | Motion | Second | Yes | No | Abstain | Absent |
|----------------------------------|--------|--------|-----|----|---------|--------|
| Kerry Douglas, Board President | | | | | | |
| Florencia Norton, Vice President | | | | | | |
| Edward Besko | | | | | | |
| Edward Hill | | | | | | |
| Walter Maluchnik | | | | | | |
| Stephanie McHugh | | | | | | |
| Jamie Smith | | | | | | |

- Motion Carries
- Motion Fails

13. FINANCE: (Stephanie McHugh, Chairperson)

A. Action Item(s):

- 1) Recommend the Board approve the following payrolls:
 - a. May 15, 2025: \$290,217.11
 - b. May 30, 2025: \$290,731.71
- 2) Recommend the Board approve the following invoices for payment: **(24-25-139)**
 - a. Regular Bills: \$173,253.65
- 3) Recommend the Board approve the attached Student Activity expenses. **(24-25-140)**
- 4) Recommend the Board approve the attached Cafeteria expenses. **(24-25-141)**
- 5) Recommend the Board approve the attached request for professional development. **(24-25-142)**
- 6) Recommend the Board authorize the School Business Administrator to process additional invoices for payment for the current fiscal year and to process invoices for July/August with Board confirmation at the August 2025 meeting.
- 7) Recommend the Board authorize the School Business Administrator to make all necessary adjustments/account transfers (including transfers to/from fund balance and reserve accounts) that may be needed to close out the current fiscal school year and in July/August with Board confirmation at the August 2025 meeting.
- 8) Recommend the Board approve the following appointments and designations from July 1, 2025 through June 30, 2026:

Personnel:

- Joseph Firetto as Board Secretary, Public Agency Compliance Officer, Custodian of Records, Workers Compensation Coordinator
- Nicole McGann as Title IX Officer, ADA Coordinator, and I&RS Compliance Officer
- Jenna Carrell as District 504 Compliance Officer
- Nicole McGann. as Affirmative Action Officer and HIB District Coordinator
- Nicole Ragone as HIB Specialist
- Erin D'Addona as HIB Specialist
- Dawn Dilliplane as HIB Specialist
- Brian Barker as AHERA Coordinator, PEOSHA Coordinator, Asbestos/AHERA Management Officer, Right to Know Officer, Integrated Pest Management Coordinator
- Kelly Cox as Treasurer of School Monies
- Officer Kelly Horne as Homeless Liaison
- Officer Kelly Horne as School Security Specialist

Finance:

- Superintendent/Principal/Business Administrator (alternate) as district representatives with authorization to file applications and accept grants for Federal and State funds on behalf of the Board
- Business Administrator/Board Secretary to invest Board of Education funds
- Procurement of goods and services through state contracts for the 2025-2026 year when feasible and specifically the following contracts:
 - DELL M-0483,WSCA/8997; M-0003; WSCA/89830; #88796, #89967, WN23AGW
 - Sourcewell – Member # 89520
 - RICOH 40467/G2075 16-r-24223

-CDW-G M-0003/89849
 -WSCA 89967
 -Francotyp Postalia, Inc (FP), Mailroom Equipment, T-0200
 -HP #88130

- Continued membership in the Educational Services Commission of New Jersey (ESCNJ) cooperative Pricing System, National Joint Powers Alliance, Burlington County Cooperative Pricing System, Educational Data Services, GSA Federal Surplus Property Program, Hunterdon County Educational Services Commission Co-Op (HCECSC Co-op), Alliance for Competitive Energy Services (ACES), and The Interlocal Purchasing System (TIPS-USA), a National Cooperative Purchasing Program, Camden County Educational Services Commission Cooperative Pricing System
- Citizen's Bank as the official depository for school monies for all district accounts.
- Signatures on the district's bank accounts at Citizen's Bank and authorize the use of facsimile signatures:
 - 403 B Plan Connect – Business Administrator and Treasurer
 - Agency: Treasurer and Business Administrator
 - Cafeteria: Treasurer and Business Administrator
 - Custodial: Business Administrator or Superintendent AND Treasurer AND Board President
 - DCRP: Business Administrator and Treasurer
 - Flex: Business Administrator and Treasurer
 - Payroll: Business Administrator and Treasurer
 - Student Activity: Business Administrator or Superintendent AND Board President
- Authorize Business Administrator to advertise for bids and /or RFPs as required
- Authorize Business Administrator to conduct the sale and/or disposal of surplus furniture and equipment if needed in accordance with Board policy
- Authorize the establishment of a district \$400 Petty cash account.
- Designate the following companies to offer Tax Sheltered Plans 403(b) and 457(b) :

Equitable Advisors
 1433 Hooper Ave.
 Suite 339
 Toms River, NJ 08753

Lincoln Investment Planning, Inc.
 10000 Sagemore Drive, #10201
 Marlton, NJ 08053

Voya Financial Advisors, Inc.
 107 Chancery Place
 Plymouth Meeting, PA 19462

- Recommend the board approve the following Contracts for the 2025/2026 School Year:

| | Date Rec'd | Vendor / Contractor | Menu |
|---|------------|-------------------------|--------------------|
| 1 | 5/6/2025 | Aline Therapy, Inc. | 2025-2026 Contract |
| 2 | 5/7/2025 | Catapult Learning, LLC | 2025-2026 Contract |
| 3 | 5/8/2025 | Interactive Kids | 2025-2026 Contract |
| 4 | 5/13/2025 | Strass Esmay Associates | 2025-2026 Contract |
| 5 | 5/12/2025 | Xtel Communication | 2025-2026 Contract |
| 6 | 5/14/2025 | RYEBREAD Architects | 2025-2026 Contract |

- Recommend the Board accept NJ Commission for the Blind and Visually Impaired services at level 1 at the rate of \$2,541.00 for one student for the 2025/2026 school year.
- Designate mileage reimbursement rate to be equal to the rate allowed by the NJ Department of Education fiscal accountability regulations. The current approved rate is 47 cents/mile.

Curriculum:

- Current Evaluation Tool – Danielson Model for the 2025-2026 school year.
- Approve the Collection and Maintenance of Pupil Records.

Roll Call on Action Item(s)

| Board Member | Motion | Second | Yes | No | Abstain | Absent |
|--------------------------------|--------|--------|-----|----|---------|--------|
| Kerry Douglas, Board President | | | | | | |

| | | | | | | |
|----------------------------------|--|--|--|--|--|--|
| Florencia Norton, Vice President | | | | | | |
| Edward Besko | | | | | | |
| Edward Hill | | | | | | |
| Walter Maluchnik | | | | | | |
| Stephanie McHugh | | | | | | |
| Jamie Smith | | | | | | |

- Motion Carries
- Motion Fails

14. CURRICULUM: (Jamie Smith, Chairperson)

A. Action Item(s):

- 1) Recommend the Board approve the Comprehensive Equity Plan (on file in the superintendent's office) and authorize its submission to the Executive County Superintendent.
- 2) Recommend the Board approve the district AI and Implementation Plan. **(24-25-143)**
- 3) Recommend the Board approve the following Rowan student teacher as indicated. There will be no cost to the district.

Eleanor Mathews 5th Gr POR with Rebecca Scheuerer/Audrey Sutherland 9/2/25-12/9/25 & 1/20/26-5/8/26

- 4) Recommend the Board approve the following field trip:

| Date | Students | Destination | Time | Chaperones |
|---------|--------------|---------------------------------|--------------------|------------|
| 7/22/25 | 3-8 ESY SpEd | Regal Movie Theater, Burlington | 9:30 am – 12:15 pm | 5 staff |

Roll Call on Action Item(s)

| Board Member | Motion | Second | Yes | No | Abstain | Absent |
|----------------------------------|--------|--------|-----|----|---------|--------|
| Kerry Douglas, Board President | | | | | | |
| Florencia Norton, Vice President | | | | | | |
| Edward Besko | | | | | | |
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| Walter Maluchnik | | | | | | |
| Stephanie McHugh | | | | | | |
| Jamie Smith | | | | | | |

- Motion Carries
- Motion Fails

15. BUILDINGS AND GROUNDS: (Walter Maluchnik, Chairperson)

A. Action Item(s):

- 1) Recommend the Board approve the following request(s) for use of facilities:

| | Group | Purpose | Date | Time | Room |
|---|----------------|--|--|-----------------|----------------|
| 1 | Karate Program | Karate lessons for children and adults | Oct 2, 7, 9, 14, 16, 21, 23, 28, 30 Nov 4, 11, 13, 18, 20 | 5:00 pm–8:30 pm | Elementary Gym |

| | | | | | |
|--|--|--|--|--|--|
| | | | Dec 2, 4, 9, 11, 16, 18 Jan 6, 8, 13, 15, 20, 22, 27, 29 Feb 3, 5, 10, 12, 17, 19, 24, 26 Mar 3, 5, 10, 12, 17, 19, 24, 26, 31 Apr 2, 14, 16, 21, 23, 28, 30 May 5, 7, 12, 14, 19, 21, 26, 28 | | |
|--|--|--|--|--|--|

Roll Call on Action Item(s)

| Board Member | Motion | Second | Yes | No | Abstain | Absent |
|----------------------------------|--------|--------|-----|----|---------|--------|
| Kerry Douglas, Board President | | | | | | |
| Florencia Norton, Vice President | | | | | | |
| Edward Besko | | | | | | |
| Edward Hill | | | | | | |
| Walter Maluchnik | | | | | | |
| Stephanie McHugh | | | | | | |
| Jamie Smith | | | | | | |

- Motion Carries
- Motion Fails

16. POLICY: (Kerry Douglas, Chairperson)

A. Action Item(s):

- 1) Recommend the first reading of the following policies: **(sent via email)**

| | |
|--------|---|
| P 2365 | Acceptable Use of Generative Artificial Intelligence (AI) |
| P 5701 | Academic Integrity |

17. PUBLIC PARTICIPATION:

The Board, pursuant to the Open Public Meetings Act, is providing an opportunity for the Board to hear the public's concerns. The Board will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting. If appropriate, the Superintendent will respond to your questions and concerns at a future time. We take your concerns and questions very seriously and want to have sufficient time to allow our administration to process and research issues, if need be.

18. ADJOURNMENT TO EXECUTIVE SESSION:

| Motion | Second | All in Favor | All Opposed |
|--------|--------|--------------|-------------|
| | | | |

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- Motion Fails

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Resolution 2024-2025
Authorizing Executive Session**

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_____Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

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_____Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____Any investigations of violations or possible violations of the law;

_____Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

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19. RETURN TO OPEN SESSION:

| Motion | Second | All in Favor | All Opposed |
|--------|--------|--------------|-------------|
| | | | |

- Motion Carries
- Motion Fails

20. ADJOURNMENT:

| Motion | Second | All in Favor | All Opposed |
|--------|--------|--------------|-------------|
| | | | |

- Motion Carries
- Motion Fails

21. DATES TO REMEMBER:

June 11 – 2nd Grade Franklin Institute Field Trip
June 13 – Preschool Breakfast with Buddies 8:15 am
June 13 – 5th Grade Franklin Institute Field Trip
June 13, 16, 17, 18 – Graduation Practice
June 16 – Summer Reading Kick-Off 4:00-6:00 pm
June 17 – Preschool Popsicle Picnic 1:30 pm
June 18 – Early Dismissal
June 18 – Graduation 5:00 pm
June 19 – Knight Walk 8:45 am
June 19 – Elementary Parties
June 19 – Early Dismissal/Last Day Students
June 20 – School Closed for Staff – Juneteenth
June 23 – Early Dismissal/Staff
June 24 – Early Dismissal/Last Day Staff