

Minutes

Board of Education for the County of Mingo
110 Cinderella Road
Williamson, West Virginia 25661

Regular Meeting
August 21, 2018
5:00 PM

I. Call to Order

President Sabrina Grace called the meeting to order. The time was 5:03.

Board Members present: Robert Starr, Vice President James Baisden, John W. Preece, President Sabrina Grace and Tom Slone.

Superintendent Donald Spence attended.

Members of the Press in attendance: Bruce Justice of the Mingo Messenger; Kyle Lovern of the Williamson Daily News

Central Office staff in attendance: Johnny Branch, Assistant Superintendent; Rocky Hall, Director of Human Resources; Beth Daniels, CSBO / Treasurer; Virginia Mounts, Technology Integration Facilitator; Drema Dempsey, Director of Attendance and Safe Schools; William Hensley, Director of Maintenance; Kay Maynard, Director of Child Nutrition & Wellness.

II. Ceremonial Oath of Office

Robert 'Hank' Starr

Robert Starr, the newest member of Board, was sworn in. Magistrate David Justice administered the Oath of Office.

III. Pledge of Allegiance

Mr. Starr led the pledge of allegiance.

IV. Time Out for Celebration and Recognition

a. Burch PK-8 – Highest overall (93.7%) attendance for 2017-2018 school year

Mr. Spence and Mrs. Dempsey recognized Burch Pre K-8 as having the highest overall attendance for the school year 2017-2018. Mrs. Dempsey had posters for them to display in their school. Pictures were made.

V. Delegation(s)

Karisa Coleman addressed the Board. She represented Families Leading Change. There was a handout.

VI. Consent Agenda

Nancy Slone

Executive Secretary
Administrative/Curriculum Depts.
Mingo County Schools

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- a. Approval of Minutes
 - i. Minutes of July 17
 - ii. Minutes of July 24
- b. Bills, Transfers, Supplements
 - i. Payment of Bills
 - 1. Bills presented for approval through August 13, 2018. The invoice list is available for review during public hours two business days prior to the meeting.

INVOICES for Payment		
	Fund 11	\$ 63,069.02
	Fund 51	\$ 25,698.56
	Fund 61	\$ 63,038.72
	Maintenance	\$ 44,174.10
	Transportation	\$ 247,644.61
	Utilities	\$ 141,501.88
	Total	\$ 585,126.89

- ii. Budget Transfers
 - 1. Budget Transfers presented for approval

Transfers	July	\$ 28,676.00
	August	\$ 1,000.00
	August	\$ 8,500.00
	Total	\$ 38,176.00

- iii. Budget Supplements
 - 1. Budget Supplements presented for approval

Supplements	July	\$ 586,073.00
	July	\$ 14,993.75
	July	\$ 6,000.00
	July	\$ 13,090.44
	July	\$ 1,245.90
	July	\$ 225.00
	August	\$ 22,920.00
	August	\$ 92,730.00
	August	\$ 49,068.00
	August	\$ 9,681.00
	August	\$ 10,609.00
	Total	\$ 806,636.09

- c. Personnel Actions
 - i. **PROFESSIONAL PERSONNEL**
 - 1. **New employment into existing positions**

- a. Kathy Farmer Teacher / Alternative Education MELC (effective upon notification from Boone County Schools of her release from her contract) (pending release from Boone County Schools)
- b. Krystal Hall Teacher / Grade 5 LK8 (effective Aug. 13, 2108)
- c. Beverly Preece Long-Term Substitute Teacher / Math LK8 (until position is filled) (effective Aug. 13, 2018)
- d. Kayla Lucas Long-Term Substitute Teacher / Social Studies LK8 (until position is filled) (effective Aug. 13, 2018)
- e. Christy McCoy Long-Term Substitute Teacher / Science BK8 (until position is filled) (effective Aug. 13, 2018)
- f. Annette Martin Long-Term Substitute Teacher / Social Studies BK8 (until position is filled) (effective Aug. 13, 2018)
- g. George Preece Long-Term Substitute Teacher / PE DES (until position is filled) (effective Aug. 13, 2018)
- h. Linda Chandler Long-Term Substitute Teacher / Pre-K Special Needs MK8 (pending Certification) (until position is filled) (effective Aug. 13, 2018)
- i. Thelma Maynard Long-Term Substitute Teacher / Science MK8 (until position is filled) (effective Aug. 13, 2018)
- j. Sheri Sloan Long-Term Substitute Teacher / Grade 4 GK8 (until position is filled) (effective Aug. 13, 2018)
- k. Malinda Taylor Long-Term Substitute Teacher / Math GK8 (until position is filled) (effective Aug. 13, 2018)
- l. Gary Collins Long-Term Substitute Teacher / Special Education MCHS (pending certification) (effective Aug. 13, 2018)
- m. Martha Browning Long-Term Substitute Teacher / English MCHS (until position is filled) (effective Aug. 13, 2018)
- n. Logan Lester Long-Term Substitute Teacher / Technology Integration Specialist (pending certification) (effective Aug. 13, 2018)
- o. Donna Cline Long-Term Substitute Teacher / Music (Chorus) (until position is filled) (effective Aug. 13, 2018)
- p. Phillip Nathaniel Mitchell Long-Term Substitute Teacher / PE and Health MCHS (until position is filled) (effective Aug. 13, 2018)
- q. Wanda Robertson Long-Term Substitute Teacher / Math MCHS (until position is filled) (effective Aug. 13, 2018)
- r. Barbara Grimmett Long-Term Substitute Teacher / Options Pathway-Academic Support MCHS (until position is filled) (effective Aug. 13, 2018)
- s. ~~Brenda~~ Christin Vickers-Sesco Long-Term Substitute Teacher / Grade 6 WK8 (until position is filled) (effective Aug. 13, 2018)

2. Transfer into existing position

- a. Andrea Clark Teacher / Technology Integration Specialist MCHS (effective July 1, 2019)

105 **3. Resignation**

- 106 a. Diana Isom Upton Teacher / English MCHS (effective Aug. 9, 2018)
107 b. Kim Meade Substitute Teacher MCS (effective Aug. 14, 2109)
108 c. Pamela Granger Teacher / Special Education WK8 (effective Aug. 14, 2018)
109

110 **4. Terminations**

- 111 a. Amanda L. Brown Teacher / Art MK8 (due to lack of obtaining certification) (effective Aug. 22,
112 2018)
113 b. Kimberly Spaulding Teacher / Art LK8 (due to lack of obtaining certification) (effective Aug. 22,
114 2018)
115

116 **ii. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS**

117 **1. New Assignment 2018-2019**

- 118 a. Terry Soltesz MCHS Parent / Community Engagement and Communications Coordinator
119 (effective Aug. 13, 2018)
120 b. Brandon Cline MCHS Parent / Community Engagement and Communications Coordinator
121 (effective Aug. 13, 2018)
122

123 **iii. SERVICE PERSONNEL**

124 **1. New employment into existing position**

- 125 a. Johnny N. Hager Substitute Bus Operator (pending certification) (effective Aug. 22, 2018)
126 b. ~~_____ Coordinator of Support Services (During a LOA) (effective Aug. 22, 2018)~~
127 c. Sara Chapman Aide / Early Childhood Classroom Assistant Teacher Itinerant (to begin year at
128 BK8)(effective Aug. 22, 2018)
129 d. Lori E. Powers Bus Operator (Burch Area)(effective Aug. 22, 2018)
130 e. Marvin B. Colegrove Custodian III MCHS (effective Aug. 22, 2018)
131

132 **2. Leave of Absence**

- 133 a. Ronald L. Matney Bus Operator (Williamson Area) (effective Aug. 13, 2018 through Dec. 31,
134 2018)
135 b. Otis Pinson Bus Operator (Tug Valley Area) (effective Aug. 13, 2018 through Sep. 29, 2018)
136

136 *End Consent Agenda*

137 Mr. Spence made the Board aware they received electronic minutes of July 2, 2018; and they would be
138 voting on minutes for July 17, 2018 (in their packets).

139 Robert Starr pulled the minutes; he was not present for those meetings and would not be voting on the
140 minutes.

141 Mr. Hall made corrections: 1) c. Personnel Actions, i. PROFESSIONAL PERSONNEL, 1. New employment
142 into existing positions, s. Brenda Vickers-Sesco Long-Term Substitute Teacher / Grade 6 WK8 (until
143 position is filled)(effective Aug.13, 2018) should read Christin Vickers-Sesco. 2) c. Personnel Actions, ii.
144 PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS, 1. New Assignment 2018-2019, a. and b. should
145 have the location as Mingo Central High School, MCHS.

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Mr. Hall filled in the blanks: c. Personnel Actions, iii.SERVICE PERSONNEL, 1. New employment or transfer into existing position, b. Coordinator of Support Services (During a LOA) (effective Aug. 22, 2018) , c. Sara Chapman Aide / Early Childhood Classroom Assistant Teacher Itinerant (to begin year at BK8)(effective Aug. 22, 2018), d. Lori E. Powers Bus Operator (Burch Area)(effective Aug. 22, 2018), e. Marvin B. Colegrove Custodian III MCHS (effective Aug. 22, 2018)

July 24, 2018 minutes were pulled for correction. Starting line 78 – That motion and second was from the same Board Member.

Items Pulled : c. Personnel Actions, iii.SERVICE PERSONNEL, 2. Leave of Absence, a. Ronald L. Matney Bus Operator (Williamson Area) (effective Aug. 13, 2018 through Dec. 31, 2018), b. Otis Pinson Bus Operator (Tug Valley Area) (effective Aug. 13, 2018 through Sep. 29, 2018)

Robert Starr pulled the minutes of July 17, 2018 and July 24, 2018. He was not present for those meetings and would not be voting on them.

Mr. Preece made a motion to approve the consent agenda minus the items pulled. Mr. Baisden seconded that motion. The motion carried with a vote of 5/0.

Mr. Starr recused himself and left room at 5:29 p.m.

Mr. Slone made a motion to approve the minutes of July 17, 2018. Mr. Preece seconded that motion. The motion carried with a vote of 4/0.

Mr. Starr re-entered the room at 5:31 p.m.

Mr. Preece made a motion to move into executive session to talk about personnel matters. Mr. Baisden seconded that motion. The motion carried with a vote of 5/0. The time was 5:31 p.m.

The Board returned to the Regular Meeting at 5:48 p.m. No decisions had been made during the Executive Session.

Mr. Slone made a motion to accept the Leaves of Absence (c. Personnel Actions, iii.SERVICE PERSONNEL, 2. Leave of Absence, a. and b.). Mr. Baisden seconded that motion. The motion carried with a vote of 5/0.

VII. Departmental Updates and Reports

a. Treasurer's Report – Beth Daniels

Mrs. Daniels had a handout and explained it to Board Members. The handout showed account balances by fund. Finance is still working through the end-of-year and beginning-of-year process.

There was a question and answer period regarding the P-Card.

The \$140,000 check had been received and Finance will get the projects set up for each high school so they can start work on their Athletic Facilities.

b. Maintenance Report – William Hensley

Mr. Hensley addressed the Board and requested questions from them. Discussions included HVAC, Vehicles – vans and truck, fire alarms, playground at BK8 & GK8, bathroom stalls, painting done this summer, TVHS bleachers, locked bathrooms at BK8, and TVHS score board.

There was a lengthy discussion regarding vehicles for Maintenance. It was understood the county would purchase one van that week.

VIII. General Considerations

d. Presentation concerning annual yearly check-ups for students - Dr. Charles Sammons

Mr. Sammons spoke regarding the current dental system in place within our county. He would like to make a proposal to allow local dentists to be involved with the project. Mrs. Grace asked him to get that proposal together and get it Mr. Spence.

Christie Tilley spoke to inform the Board that we have local dentists involved with the Wellness Project (not the Smiles Program). The numbers are down which means more of our families have a home dentist. There is an MOU with the both the Wellness Center and the Smiles Mobile Dentist.

e. Discussion and possible action on Gilbert Elementary Property

Mr. Spence announced the opening our new Gilbert Pre K-8 School and the closing of Gilbert Elementary. He inquired how the Board wanted to proceed with the property of Gilbert Elementary School. Suggestions were to get an appraisal and then look at possibility of selling property.

Mr. Starr made the motion for the Superintendent to get an appraisal for the Gilbert Elementary School property. Mr. Slone seconded that motion. The motion carried with a vote of 5/0.

f. Proposed dates and locations for the 2018-2019 LSIC meetings

Mr. Spence had a handout of the Local School Improvement Council dates.

Mr. Slone made a motion to accept the proposed dates for LSIC and Regular Meetings. Mr. Baisden seconded that motion. The motion carried with a vote of 5/0.

g. Superintendent Goal Setting

Mrs. Grace made a motion to move into Executive Session to discuss goal setting for the Superintendent. Mr. Slone seconded that motion. The motion carried with a vote of 5/0. The time was 7:12 p.m.

The Board moved out of Executive Session at 8:17 p.m.

The Board mutually agreed to set the Superintendent Goals as follows:

- 1) Continue proper communication with Board members
- 2) To promote school partnership with families by using school and county web sites with occasional messages from the Superintendent on those websites
- 3) To promote Professional Development with schools. Each school will be in charge of Professional Development and will receive support from the Superintendent and his administration
- 4) To promote Policy 4373; the Superintendent will provide examples of Positive Behavior Support Initiatives being implemented in each school

h. Discussion and possible action in declaring September as “Childhood Cancer Awareness Month” and identifying September 12 to be “Go Gold Day” for all Mingo County Schools.

Mr. Preece made the motion that we adopt September as ‘Childhood Cancer Awareness’ month, and September 12, 2018 the ‘Go Gold Day’ for Mingo County Schools. Mr. Baisden seconded that motion. The motion carried with a vote of 5/0.

IX. Board Member Discussion and Comment Period

Each Board Member had a comment.

X. Superintendent’s Update

1. Opening of schools and general remarks

The District Office Staff made it to every school in the county on the first day of school. There was celebration outside and inside of schools county wide. Everyone seemed glad to be back, and buildings looked good. Enrollment numbers were pulled from WVEIS yesterday (4088) but did not include Pre-K students. Enrollment should be about even with last year once all numbers are entered.

XI. Adjournment

Mr. Starr made a motion to adjourn. Mr. Baisden seconded that motion. The motion carried with a vote of 5/0. The time was 8:30 p.m.

Next Regular Meeting

September 18, 2018