

Minutes

Board of Education for the County of Mingo
110 Cinderella Road
Williamson, West Virginia 25661

Regular & LSIC Meeting

October 16, 2018 at 5:00 PM
At Dingess Elementary

I. Call to Order

President Sabrina Grace called the meeting to order at 5:14 p.m.

All Board Members were present: Robert Starr, Vice President James Baisden, John W. Preece, President Sabrina Grace and Tom Slone. Superintendent Donald Spence was in attendance.

There were no members of the press in attendance.

Central Office staff in attendance: Johnny Branch, Assistant Superintendent; Rocky Hall, Director of Human Resources; Beth Daniels, CSBO / Treasurer; Virginia Mounts, Technology Integration Facilitator; Lesia Sammons; Coordinator of Guidance and Testing.

II. Pledge of Allegiance

Robert Starr led the pledge of allegiance.

III. Time Out for Celebration and Recognition

a. West Virginia General Summative Assessment and SAT School Day Assessment - Students excelling in ELA and Math, Dingess PK-5, Lenore PK8, Kermit PK8 and Tug Valley High School

Lesia Sammons presented the academic achievement awards. These assessments were given last spring and the awards were for students that had exceeded the minimum requirements in English Language Arts and Mathematics. The academic scholars are as follows:

Dingess Elementary: Linsie Hall, Jayden Hannah, Chase Grubb, Braydan Wilburn

Kermit PK8: Benjamin Brumfield, Eli Kelly, Nataleigh Kirk, Jackson Pauley, Benjamin Salmons, Gabriella Brewer, Barrett Browning, Allison Fields, Alyson Marcum, Kaeleb Baisden, Brady Brewer, Hayden Brumfield, Connor Gillman, Joseph Smith, Savannah Workman, McKynnli Farley, Ethan Howard

Lenore PK8: Kailyn Church, Payton Moore, Autumn Evans, Bailee Hall, Brennan Hall, Joshua Copley, Kauai Messer, Brock Phillips, Zachary Hall, Conner Lackey, Christian Mullins, Tailyn Russell, Kristin Fields, Braydan Goff, Raeanna Hill

Tug Valley HS: Makayla Canterbury – LPK8, Cassidy Griffey – WPK8, Autumn Hall – LPK8, Emily Hatfield – LPK8, Amber Hill – LPK8, Haskel Horn – KPK8, Trinity Horn – KPK8, David Jarvis – LPK8, Kyra Justice – WPK8, Matthew

Nancy Slone

Executive Secretary
Administrative/Curriculum Depts.
Mingo County Schools

October 16, 2018
LSIC Regular Meeting

Page 1 of 7

Linville – KPK8, Joseph Maynard – KPK8, Lucas Sheppard – LPK8, Payton Fitchpatrick, Dustin Jarvis, Harry Marcum

IV. 2018-2019 LSIC Reports

a. Dingess Elementary

Jason Blankenship, teacher for Grade 5, made the presentation for Dingess Elementary. There was a quorum present to represent the school. There was a handout.

b. Lenore PK8

Andrea Curry, an English Language Arts teacher, and Brandon Wolford, Special Education teacher, made the presentation to the Board. There was a quorum present to represent the school.

c. Tug Valley High School

Marie White, Social Studies teacher; Amy Salmons, teacher of mathematics; Steven Alley, teacher of mathematics; and Lorraine Davis, English teacher made the presentation. There was a quorum present.

d. Kermit PK8

Marsha Deskins, Title I teacher and Jeff Varney, teacher of English Language Arts made the presentation. There was a quorum present to represent the school.

Tom Slone made a motion to recess for a break. John Preece seconded that motion. The motion carried with a vote of 5/0. The time was 7:06

The meeting reconvened at 7:49 p.m.

V. Delegation(s)

Allen Stump of WVEA addressed the board with concerns from teachers at Mingo Central Comprehensive High School.

VI. Consent Agenda

a. Approval of Minutes

- i. Minutes of September 18, 2018 – Attachment M9-18
- ii. Minutes of September 25, 2018 - Attachment M9-25
- iii. Minutes of October 4, 2018 – Attachment M10-4

b. Bills, Transfers, Supplements

- i. Payment of Bills - Attachment F1
1. Bills presented for approval through September 28, 2018. The invoice list is available for review during public hours two business days prior to the meeting.

	Amount
BB&T Card	\$ 5,894.53
Child Nutrition	\$ 49,144.74
Fund 11	\$ 98,183.84
Fund 41	\$ 2,079.75
Fund 51	\$ 126,036.02

Nancy Slone

Executive Secretary
Administrative/Curriculum Depts.
Mingo County Schools

October 16, 2018
LSIC Regular Meeting

Page 2 of 7

Fund 61	\$ 143,814.52
Maintenance	\$ 180,319.94
P Card	\$ 107,252.29
Transportation	\$ 69,487.26
Utilities	\$ 150,479.98

ii. Budget Transfers

1. Budget Transfers are presented for approval

Transfers	SEPT	\$45,000.00
	SEPT	\$31,528.00
	SEPT	\$40,000.00
	SEPT	\$20,000.00
	SEPT	\$337,340.00
	SEPT	\$355,341.95
	TOTAL	\$829,209.95

iii. Budget Supplements

1. Budget Supplements are presented for approval

Supplements		
	SEPT	\$91,175.50
	SEPT	\$1,107,573.97
	SEPT	\$779,196.71
	SEPT	\$1,698,442.15
	SEPT	\$1,550.00
	SEPT	\$10,000.00
	SEPT	\$132,915.20
	SEPT	\$81,962.00
	SEPT	\$49,330.00
	SEPT	\$56,534.65
	SEPT	\$4,474,774.05
	SEPT	\$13,267.33
	Total	\$8,496,721.56
	Oct	\$ 10,029.00
	Oct	\$ 289,141.32
	Oct	\$ 515,923.32
	Oct	\$ 213,598.36
	Oct	\$ 4,796,623.85
	Oct	\$ 14,993.75
	Oct	\$ 97,250.00
	Oct	\$ 70,425.00
	Oct	\$ 8,142.00
	Total	\$ 6,016,126.60

Nancy Stone

Executive Secretary
Administrative/Curriculum Depts.
Mingo County Schools

October 16, 2018
LSIC Regular Meeting

Page 3 of 7

c. Personnel Actions

i. PROFESSIONAL PERSONNEL

1. New employment into existing positions

- a. Donna F. Lester substitute teacher MCS (effective Oct. 17, 2018)
- b. Brittany Nicole Hatfield substitute teacher MCS (effective Oct. 17, 2018)

2. Transfer into existing position

- a. Mary Swafford Teacher / Title I MK8 to Instructional Coach MK8 (effective July 1, 2019)
- b. Kenneth B. Bowens Teacher / Special Education LK8 to Teacher / Health and PE BK8 (effective July 1, 2019)
- c. Amber Ford Teacher / Grade 1 BK8 to Teacher / Kindergarten BK8 (effective July 1, 2019)

3. Resignation

- a. Donna Davis substitute teacher MCS (effective Oct 17, 2018)
- b. Steven Johnson substitute teacher MCS (effective Oct. 17, 2018)
- c. Riley Browning substitute teacher MCS (effective Sep. 25, 2018)

4. Request for leave of absence

- a. Kristie Ball Teacher / Pre-K MK8 (effective Oct. 3, 2018 through Oct. 18, 2018)

ii. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS

1. New Assignment 2018-2019

- a. Cody Houck Coach Boys Basketball GK8 (effective Oct. 17, 2018)
- b. Ronald Lee Blankenship Assistant Coach Boys Basketball TVHS (effective Oct. 17, 2018)
- c. Stan Elkins Coach, Boys Basketball MCHS (effective Oct. 17, 2018)
- d. Brian Hatfield Assistant Coach Boys Basketball WK8 (zero comp) (effective Oct. 17, 2018)
- e. Cameron Smith Assistant Coach Boys Basketball MCHS (effective Oct. 17, 2018)
- f. Joy Hunt Academic Sponsor BK8
- g. Summer Pruitt Computer Systems Operator BK8
- h. Summer Pruitt SAT Chair BK8
- i. ~~Diane~~ **Diana** Wellman SAT Chair BK8
- j. Georgia Brown SAT Chair GK8

2. Resignation

- a. Deborah Butcher SAT Chair GK8 (effective Sep. 19, 2018)

iii. SERVICE PERSONNEL

1. New employment

- a. Jennifer Perry Aide / Autism Mentor Itinerant MCS (to start at WK8) (effective Oct. 17, 2018)
- b. Alisha Canterbury Aide / Autism Mentor Itinerant (pending certification) (to start at TVHS) (effective Oct. 17, 2018)
- c. Jennifer Adkins Custodian III MCHS (effective Oct. 17, 2018)
- d. Anthony Junior Block substitute bus operator MCS (pending certification) (effective Oct. 17, 2018)
- e. Donovan Todd Browing substitute bus operator MCS (pending certification) (effective Oct. 17, 2018)
- f. Scott Edward Smith substitute bus operator MCS (pending certification) (effective Oct. 17, 2018)

Nancy Stone

Executive Secretary
Administrative/Curriculum Depts.
Mingo County Schools

October 16, 2018
LSIC Regular Meeting

Page 4 of 7

139 **2. New employment or transfer into existing position**

- 140 a. Tina Evans Cook II MK8 to Cook II WK8 (effective Oct. 17, 2018)
- 141 b. James Ronald Johnson Bus Operator Tug Valley Area (effective Oct. 17, 2018)
- 142 c. Kathy Thompson Bus Operator Williamson Area (From current assignment to bus operator during a Leave
- 143 of Absence in Williamson Area) (effective Oct. 17, 2018)
- 144 d. Tammy Murphy from Secretary III GK8 to Secretary III MCHS (effective Oct. 17, 2018)
- 145 e. Tammy Salmons Cook II MK8 to Aide / Early Childhood Classroom Assistant Teacher Itinerant (to start at
- 146 KK8) (effective Oct. 17, 2018)

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148 **3. Extracurricular Assignments for 2018-2019 School Year**

- 149 a. Donna Michelle Rahe Specialized Health Care DES
- 150

151 **4. Extracurricular assignments**

- 152 a. James Maynard Bus Operator Trainer MCS (pending certification) (effective Oct. 17, 2018)
- 153 b. James Maynard First Aid Trainer MCS (pending certification) (effective Oct. 17, 2018)
- 154

155 **5. Resignation**

- 156 a. Rachel Hannah Cook II WK8 (effective Sep. 23, 2018)
- 157 b. Tim Moseley Custodian III MCHS (effective Sep. 18, 2018)
- 158 c. Roger Staten extra-curricular bus run for Nursing Program for MCHS (effective Oct. 11, 2018)
- 159

160 **6. Leave of Absence**

- 161 a. Patricia Clark Custodian III BK8 (effective dates of Oct. 24, 2018 through Oct. 28, 2018) (Oct. 29, 2018
- 162 through Nov. 5, 2018)
- 163

164 **7. Termination**

- 165 a. Otis Pinson Bus Operator Tug Valley Area (due to lack of acquiring certification as a bus operator)
- 166 (effective October 17, 2018)

167 *End Consent Agenda*

168

169 Items were pulled were:

170 Mr. Baisden and Mr. Preece would recuse themselves from voting. He is a relative.

171 **c. Personnel Actions, ii. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS, 1. New Assignment 2018-2019, b.**

172 Ronald Lee Blankenship Assistant Coach Boys Basketball TVHS (effective Oct. 17, 2018)

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174 Mr. Hall made a correction:

175 **c. Personnel Actions, ii. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS, 1. New Assignment 2018-2019,**

176 i. Diane Wellman SAT Chair BK8. Diane should be Diana - **iii. SERVICE PERSONNEL, 7. Termination, a. Otis Pinson**

177 Bus Operator Tug Valley Area (due to lack of acquiring certification as a bus operator), an effective date of

178 October 17, 2018 was added to this posting.

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183

Nancy Stone

Executive Secretary
Administrative/Curriculum Depts.
Mingo County Schools

October 16, 2018
LSIC Regular Meeting

Page 5 of 7

Mr. Preece pulled these items:

c. Personnel Actions, ii. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS,

1. New Assignment 2018-2019, c. Stan Elkins Coach, Boys Basketball MCHS (effective Oct. 17, 2018) and e. Cameron Smith Assistant Coach Boys Basketball MCHS (effective Oct. 17, 2018) - **iii. SERVICE PERSONNEL, 2.New employment or transfer into existing position,** e.Tammy Salmons Cook II MK8 to Aide / Early Childhood Classroom Assistant Teacher Itinerant (to start at KK8) (effective Oct. 17, 2018) - **iii. SERVICE PERSONNEL, 6.Leave of Absence,** a.Patricia Clark Custodian III BK8 (effective dates of Oct. 24, 2018 through Oct. 28, 2018) (Oct. 29, 2018 through Nov. 5, 2018)

Mr. Slone made a motion to approve all items with the exception of those pulled. Mr. Starr seconded that motion. The motion carried with a vote of 5/0.

Mr. Baisden and Mr. Preece recused themselves and left the room at 8:03 p.m.

Mr. Starr made the motion to approve **c. Personnel Actions, ii. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS, 1. New Assignment 2018-2019,** b. Ronald Lee Blankenship Assistant Coach Boys Basketball TVHS (effective Oct. 17, 2018). Mr. Slone seconded that motion. The motion carried with a vote of 3/0.

Mr. Baisden and Mr. Preece re-entered the room at 8:03.

Mr. Baisden made a motion to approve **c. Personnel Actions, ii. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS, 1. New Assignment 2018-2019,** c. Stan Elkins Coach, Boys Basketball MCHS (effective Oct. 17, 2018) and e. Cameron Smith Assistant Coach Boys Basketball MCHS (effective Oct. 17, 2018). Mr. Slone seconded that motion. The motion carried with a vote of 4/0. Mr. Preece abstained from the vote.

Mr. Preece made the motion to approve item **c. Personnel Actions, ii. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS, 1. New Assignment 2018-2019,** e. Cameron Smith Assistant Coach Boys Basketball MCHS (effective Oct. 17, 2018). Mr. Baisden seconded that motion. The motion carried with a vote of 5/0.

Mr. Preece made the motion to approve item **c. Personnel Actions, iii. SERVICE PERSONNEL, 2. New employment or transfer into existing position,** e.Tammy Salmons Cook II MK8 to Aide / Early Childhood Classroom Assistant Teacher Itinerant (to start at KK8) (effective Oct. 17, 2018). Mr. Starr seconded that motion. The motion carried with a vote of 5/0.

Mr. Preece made the motion to approve item **c. Personnel Actions, iii. SERVICE PERSONNEL, 6. Leave of Absence,** a. Patricia Clark Custodian III BK8 (effective dates of Oct. 24, 2018 through Oct. 28, 2018) (Oct. 29, 2018 through Nov. 5, 2018). Mr. Baisden seconded that motion. The motion carried with a vote of 5/0.

VII. Department updates and reports

a. Treasurer's report – Beth Daniels – Attachment U1

Mrs. Daniels presented the report to the Board. There were questions and answers.

Mr. Starr made the motion to approve the treasurer's report as presented. Mr. Preece seconded that motion. The motion carried with a vote of 5/0.

Nancy Slone

Executive Secretary
Administrative/Curriculum Depts.
Mingo County Schools

October 16, 2018
LSIC Regular Meeting

Page 6 of 7

229 **b. Maintenance report – William Hensley**

230 There was no report from maintenance. Mr. Baisden commented on the concession window that was installed
231 in the Dingess Elementary Gym.

234 **VIII. General Considerations**

235 **a. Discussion regarding custodial questions/concerns at Lenore PK8**

236 Tammy Watts and James Napier, custodians from Lenore K-8, presented to the Board. They had questions and
237 concerns. Those items included: a custodian position cut at their school, storage shortage, purging extra
238 furniture/old machines, A/C problems, roof leaks, mulch spread on playground, clearing of a drain because of
239 loose mulch, securing their working areas at night from folks straying in from evening school sponsored
240 events/activities, electronic entry key on one door, supply items needed.

242 **b. Discussion and possible action regarding purchase of computers and carts for all 4th grade classrooms.**

243 Mr. Preece made the motion for the purchase of computers and carts for all 4th grade classrooms as soon as
244 possible. Mr. Starr seconded that motion. The motion carried with a vote of 5/0.

246 **IX. Board Member Discussion and Comment Period**

247 Each Board member had positive comments regarding the LSIC presentations. Mr. Slone, the Board of
248 Education's ESC Chair, congratulated the District Office staff on the luncheon that was recently hosted for Board
249 Members and Superintendents from the ESC counties. He was extremely proud that our county represented us
250 so well. Mr. Preece was proud to have Mingo County in the forefront. Mrs. Grace expressed concerns
251 regarding the cost of having our School Levy put on the ballot November 6, 2018.

253 **X. Superintendent's Update**

254 Mr. Spence thanked the Dingess Elementary principal, Paula Hinkle-Brown for hosting the LSIC meeting at their
255 school.

257 He reported the enrollment drop in our county. The loss of 90 students may mean hard decisions regarding
258 employment cuts in the future.

260 On October 30, 2018, he and Mrs. Grace will be making a SBA presentation in Charleston. It will be for Phase 2
261 of the Gilbert project.

263 There were 35 teachers trained on Learning Management Content on Chrome Books. They will be able to put
264 their classroom content in a digital format and that will sync with the WVEIS system.

266 **XI. Adjournment**

267 Mr. Starr made the motion to adjourn. Mr. Baisden seconded that motion. The motion carried with a vote of
268 5/0. The time was 9:17 p.m.

270 **Next Regular Meeting**

271 November 13, 2018