

MINUTES

Board of Education for the County of Mingo
110 Cinderella Road
Williamson, West Virginia 25661

Regular Meeting

February 19, 2019

5:00 PM

I. Call to Order

President Sabrina Grace called the meeting to order. The time was 5:03 p.m.

All Board Members present: Robert Starr, Vice President James Baisden, John W. Preece, President Sabrina Grace and Tom Slone. Superintendent Donald Spence attended.

Members of the Press in attendance: Bruce Justice of the Mingo Messenger; Kyle Lovern of the Williamson Daily News

Central Office staff in attendance: Johnny Branch, Assistant Superintendent; Rocky Hall, Director of Human Resources; Beth Daniels, CSBO / Treasurer; Virginia Mounts, Technology Integration Facilitator; Lesia Sammons, Coordinator of Guidance and Testing; Joe Howard, Director of Transportation; Drema Dempsey, Director of Attendance and Safe Schools; William Hensley, Director of Maintenance; Kay Maynard, Director of Child Nutrition & Wellness; Patrice Billips, Director of Technology; Jessica Houck, Math Instructional Coach; Teresa Bevins, Exec Sec Transportation

II. Pledge of Allegiance

Mr. Starr led the pledge of allegiance.

III. Delegation(s)

Brandon Wolford – spoke regarding the 2019-2020 Calendar

IV. Consent Agenda

a. Approval of Minutes

i. Minutes of January 15, 2019

b. Bills, Transfers, Supplements

i. Payment of Bills

1. Bills presented for payment through February 1, 2019. The invoice is available for review during public business hours two business days prior to the meeting.

	Amount
BB&T CARD	\$ 3,256.86
CHILD NUTRITION	\$ 55,979.91
FUND 11	\$ 149,504.38
FUND 41	\$ 67,525.19
FUND 61	\$ 72,024.38
MAINTENANCE	\$ 51,132.70
P CARD	\$ 143,810.02
TRANSPORTATION	\$ 75,872.38
UTILITIES	\$ 177,928.01

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ii. **Budget Transfers - Attachment F2**

1. **Budget Transfers presented for approval**

Transfers	January	\$	35,775.29
	January	\$	37,580.00
	January	\$	2,600.00
	January	\$	1,313.00
	January	\$	2,452.00
	January	\$	2,328.87
	January	\$	20,000.00
	January	\$	159,107.84
	January	\$	29,000.00
	January	\$	929,335.00
	January	\$	4.00
	Total	\$	1,219,496.00

iii. **Budget Supplements – Attachment F3**

1. **Budget Supplements presented for approval**

Supplements		
	January	\$ 447.00
	January	\$ 300.00
	Total	\$ 747.00

c. **Personnel Actions**

i. **PROFESSIONAL PERSONNEL**

1. **New employment into existing positions**

- a. Donald W. McCoy substitute teacher MCS (effective Feb. 20, 2019)

2. **Transfer into new position**

- a. Kyrstyn Noe coordinator of special education transitions to special education curriculum / behavior specialist (effective July 1, 2019)

3. **Retirement**

- a. Mary Ann Testerman teacher / family and consumer sciences MCHS (effective June 5, 2019)
b. Julius J. Roberts teacher / pro-start TVHS (effective May 31, 2019)
c. Tony Clusky teacher / driver's education TVHS (effective May 31, 2109)
d. Wendell E. Booten teacher / math WK8 (effective May 31, 2019)
e. Marsha Maynard assistant principal TVHS (effective June 15, 2019)

ii. **PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS**

1. **New Assignment 2018-2019**

- a. Kim Davis-Smith coach, girl's basketball MCHS (effective March 11, 2019)
b. Amanda Lovern coach, volleyball MCHS (effective Feb. 20, 2019)
c. _____ assistant coach softball GK8 (effective Feb. 20, 2019)
d. _____ assistant coach softball GK8 (effective Feb. 20, 2019)
e. _____ coach, track MCHS (effective Feb. 20, 2019)

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69 2. **Resignation**

- 70 a. Kenneth Brandon Bowens assistant coach girl's basketball LK8 (effective Feb. 8, 2019)
71 b. Tony Clusky athletic director TVHS (effective May 31, 2019)
72

73 iii. **SERVICE PERSONNEL**

74 1. **New employment into existing position**

- 75 a. Cassidy Runyon substitute aide (effective Feb. 20, 2019)
76 b. Tyler Edwyn May substitute aide (effective Feb. 20, 2019)
77

78 2. **Resignation**

- 79 a. Roger Staton after school bus operator MK8 (effective Feb. 5, 2019)
80

81 3. **Leave of Absence**

- 82 a. Joyce Burton aide / autism mentor MCHS (effective dates Feb. 5, 2019 through Feb 8, 2019)
83

84 4. **Rescind**

- 85 a. Kim Dixon aide / autism mentor LK8 to aide / early childhood classroom assistant teacher
86 itinerant (starting year 2018-2019 at BK8) (from Feb. 1, 2019 board meeting)
87 b. Roberta Toler aide / autism mentor LK8 to aide / early childhood classroom assistant teacher
88 Itinerant (starting year 2018-2019 at BK8) (effective July 1, 2019) (from Sept. 18, 2018 board
89 meeting)

90 *End Consent Agenda*

91 Mr. Preece pulled item c. **Personnel Actions, ii. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS, 1.**

92 **New Assignment 2018-2019**, a. Kim Davis-Smith coach, girl's basketball MCHS (effective March 11, 2019)
93

94 Mr. Starr made the motion to approve the Consent Agenda with the exclusion of the item pulled (ii, 1, a).

95 Mr. Slone seconded that motion. The motion carried with a vote of 5/0.
96

97 Mr. Hall addressed the Board. There was a question, answer period regarding the *position* of the item
98 pulled by Mr. Preece.
99

100 Mr. Preece made the motion to approve the pulled item c. **Personnel Actions, ii. PROFESSIONAL**

101 **EXTRACURRICULAR ASSIGNMENTS, 1. New Assignment 2018-2019**, a. Kim Davis-Smith coach, girl's

102 basketball MCHS (effective March 11, 2019). Mr. Baisden seconded that motion. The motion carried with
103 a vote of 5/0.
104

105 There were no names to fill in the 'blanks' c,d,e under c. **Personnel Actions, ii. PROFESSIONAL**

106 **EXTRACURRICULAR ASSIGNMENTS, 1. New Assignment 2018-2019**. Those items were not struck from the
107 record.
108

109 V. **Out-of-state Field Trip(s)**

110 a. **Burch PK8 – 8th Grade trip – Pigeon Forge, Tennessee**

111 Dr. Branch addressed the Board regarding this trip.
112

113 Mr. Starr made the motion to approve the Out-of-State field trip for Burch Pre-K 8. Mr. Preece seconded
114 that motion. The motion carried with a vote of 5/0.
115

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VI. Departmental Updates

a. Treasurer's Report – Beth Daniels

Mr. Starr made the motion to approve the Treasurer's Report as presented with the stipulation the paperwork regarding the A/C is changed from the name Don Spence to the Superintendent's office. Mr. Slone seconded that motion. The motion carried with a vote of 5/0.

b. Maintenance Report – William Hensley

Mr. Hensley presented the Maintenance Report. He spoke regarding a couple of the items on his report. There was a question and answer period.

VII. General Considerations

a. Discussion and possible action for renewing Frontier data contract – Patrick Billips

Mr. Preece made a motion to approve that item of business. Mr. Starr seconded that motion. The motion carried with a vote of 5/0.

**b. Discussion and possible action for the purchase of chrome book devices for 1-3 grades-
Patrick Billips**

Mr. Starr made the motion to allow the 1,225 chrome books be purchased for \$412,000. Mr. Slone seconded that motion. The motion carried with a vote of 5/0.

**c. Discussion on Mingo County School's policy 4120.4 Employment of Substitutes –
Rob Channel**

Mr. Channel is a bus operator and the President of the WVSSPA. He requested the county visit policy 4120.04 and consider re-instating some of the old language regarding sub-drivers.

**d. Discussion and possible nomination of BOE member to serve on the Math 4 Life
leadership team – Jessica Houck**

Mrs. Houck had a presentation about Math 4 Life.

Mr. Starr nominated Mr. Preece to be the representative on the Math 4 Life leadership team. Mr. Baisden seconded that motion. The motion carried with vote of 5/0.

**e. Discussion and possible nomination of BOE member to serve on Mingo County Schools
Budget Committee.**

Mr. Starr nominated Mr. Slone as the budget committee representative. Mr. Baisden seconded that motion. The motion carried with a vote of 5/0.

**f. Discussion and possible action in choosing the 2019-2020 school calendar(s) to be put out for
public comment - Lesia Sammons**

Mr. Baisden made the motion to put all three calendars out for Public Comment for 30 days. Mr. Preece seconded that motion. The motion carried with a vote of 5/0.

VIII. Board member Discussion and Comment Period

Each of the Board members had a comment.

IX. Superintendent's Update

Since the introduction of the \$600 per year incentive, we have reduced our absenteeism and substitute cost by 18%. This was comparing last year with the year before.

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164 We are purchasing a software program to aide in a new inventory system.

165

166 **VIII. Adjournment**

167 Mr. Starr made the motion to adjourn. The motion was seconded by Mr. Baisden. The motion carried
168 with a vote of 5/0.

169

170 The time was 7:59 p.m.

171

172 ***Next Regular Meeting***

173 March 19, 2019

174

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