

# Minutes

## Board of Education for the County of Mingo

110 Cinderella Road  
Williamson, West Virginia 25661

### Regular Meeting

March 19, 2019 at 5:00 p.m.

#### I. Call to Order

President Sabrina Grace called the meeting to order. The time was 5:03 p.m.

**All Board Members were present:** Robert Starr, Vice President James Baisden, John W. Preece, President Sabrina Grace, and Tom Slone. Superintendent Donald Spence was in attendance.

**Members of the Press in attendance:** Terry May of the Mingo Messenger; Kyle Lovern of the Williamson Daily News

#### Central Office staff in attendance:

Beth Daniels, CSBO / Treasurer; Lesia Sammons, Coordinator of Guidance and Testing; Virginia Mounts, Technology Integration Facilitator; Kay Maynard, Director of Child Nutrition & Wellness; Rodney McCoy, Professional Accountant; Teresa Bevins, Executive Secretary of Transportation

#### II. Pledge of Allegiance

Mr. Starr led the pledge of allegiance.

#### III. Time Out for Celebration and Recognition

There was nothing in this section.

#### IV. Delegation(s)

Robert Hammond (Wrestling Coach, MCHS) addressed the Board to make a request to start Wrestling in Middle Schools.

Mr. Erwin, Wrestling Student at MCHS , spoke regarding positive experiences (respect/discipline) that Wrestling would bring to our schools and the possibility of helping with college tuition.

Teresa Cline, Business teacher, MCHS, addressed the Board regarding her choice of calendars.

#### V. Consent Agenda

##### a. Approval of Minutes

- i. Minutes of February 1, 2019 - **Attachment M2-1**
- ii. Minutes of February 19, 2019 – **Attachment M2-19**

##### b. Bills, Transfers, Supplements

###### i. Payment of Bills – **Attachment F1 (multiple)**

- Bills presented for approval, through March 1, 2019. The invoice list is available for review during public hours two business days prior to the meeting.

Check Batch	Amount
BB&T Card	\$3,763.49
Child Nutrition	\$54,367.48
Fund 11	\$108,267.90
Fund 41	\$1,038.97
Fund 51	\$31,320.62
Fund 61 (2)	\$284.54
Fund 61	\$171,984.57
Maintenance	\$36,969.35
PCARD	\$86,730.26
Transportation	\$72,647.01
Utilities	\$174,617.29

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**ii. Budget Transfers - Attachment F2**

▪Budget Transfers presented for approval

Month	Transfer Amount
February	\$3,600.00
February	\$4,963.63
February	\$44,133.57
February	\$110,895.00
February	\$6,500.00
February	\$2,000.00
February	\$10,306.00
January	\$29,000.00
Total	\$211,398.20

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**iii. Budget Supplements – Attachment F3**

▪Budget Supplements presented for approval

Month	Supplement Amount
February	\$11,524.00
February	\$20,310.00
February	\$24,445.00
February	\$300.00
February	\$745.00
February	\$9,374,649.49
February	\$465,169.84
Total	\$9,897,143.33

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**c. Personnel Actions**

**1. PROFESSIONAL PERSONNEL**

**a. New employment or transfer into existing positions**

i. Shirley Mounts teacher / special education BK8 to teacher / special education LK8 (effective July 1, 2019)

**b. New employment**

i. Pamela Granger substitute teacher MCS (effective March 20, 2019)

ii. Sharon Millirones substitute teacher MCS (effective March 20, 2019)

iii. Erin May substitute teacher MCS (effective March 20, 2019)

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- 66 **c. Resignation**
- 67 i. Teresa Preece LPN Instructor MELC (half-time 50%) (effective March 15, 2019)
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- 69 **d. Request for leave of absence**
- 70 i. Marsha Bays teacher / special education MK8 (effective Feb. 18, 2019)
- 71 ii. Rhonda Williamson teacher / social studies MCHS (effective Feb. 8, 2019, Feb. 21, 2019) (March 4,
- 72 2019 through March 12, 2019)
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74 **2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS**

75 **New assignments 2018-2019 School year**

76 **a. New employment**

- 77 i. Devon Poe assistant softball coach GK8 (zero comp) (effective March 20, 2019)
- 78 ii. Kristy Noe assistant softball coach GK8 (zero comp) (effective March 20, 2019)
- 79 iii. Ricky Bailey assistant baseball coach BK8 (zero comp) (pending certification) (effective March 20,
- 80 2019)
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82 **b. Resignations**

- 83 i. Travis Hall assistant girls basketball coach, TVHS (effective March 11, 2019)
- 84 ii. Melinda Taylor assistant girls basketball coach GK8 (effective March 4, 2019)
- 85 iii. Amanda Lovern coach, volleyball WK8 (effective Feb. 28, 2019)
- 86 iv. Jeremy Davis coach, girls basketball BK8 (effective March 14, 2019)
- 87 v. Jeremy Davis coach, soccer BK8 (effective March 14, 2019)
- 88 vi. Jeremy Davis athletic director BK8 (effective May 1, 2019)
- 89 vii. Cynthia Cisco assistant coach, volleyball MCHS (effective March 12, 2019)
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91 **3. SERVICE PERSONNEL**

92 **a. New employment or transfer into existing position**

- 93 i. Kimberly Dixon aide / autism mentor LK8 to aide / autism mentor itinerant (to begin year 2019-
- 94 2020 at BK8) (effective July 1, 2019)
- 95 ii. Violet Lester substitute bus operator MCS (pending certification) (effective March 20, 2019)
- 96 iii. Susan Jude substitute bus operator MCS (pending certification) (effective March 20, 2019)
- 97 iv. Danny West substitute bus operator MCS (pending certification) (effective March 20, 2019)
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99 **b. Leave of Absence**

- 100 i. Kevin Salmons custodian III MELC (extend leave that began Aug. 30, 2018) (effective March 1,
- 101 2019 through June 10, 2019)
- 102 ii. Cheryl Goad Cook III GK8 (effective dates Feb. 5, 7, 8, and 11 2019) (effective dates Feb. 15, 22,
- 103 and 26, 2019)

104 ***End Consent Agenda***

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106 Mr. Preece pulled item c. Personnel Actions, 1. PROFESSIONAL PERSONNEL, c. Resignation, i. Teresa

107 Preece LPN Instructor MELC (half-time 50%) (effective March 15, 2019). He will recuse himself from voting.

108 This person is his daughter-in-law.

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110 Mr. Preece had questions on the positions from 2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS, New

111 assignments 2018-2019 School year, a. New employment, i. Devon Poe assistant softball coach GK8 (zero

112 comp) (effective March 20, 2019), ii. Kristy Noe assistant softball coach GK8 (zero comp) (effective March 20,

113 2019), iii. Ricky Bailey assistant baseball coach BK8 (zero comp) (pending certification) (effective March 20,

114 2019).

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116 Other Board members and the Superintendent answered his questions.  
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118 Mr. Preece made the motion to approve the consent agenda with the exception of c. Personnel Actions, 1.  
119 PROFESSIONAL PERSONNEL, c. Resignation, i. Teresa Preece LPN Instructor MELC (half-time 50%) (effective  
120 March 15, 2019. Mr. Baisden seconded that motion. The motion carried with a vote of 5/0.  
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122 Mr. Preece recused himself during voting concerning his daughter-in-law. c. Personnel Actions, 1.  
123 PROFESSIONAL PERSONNEL, c. Resignation, i. Teresa Preece LPN Instructor MELC (half-time 50%) (effective  
124 March 15, 2019. He left the room at 5:20 p.m.  
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126 Mr. Starr made the motion to approve item c. Personnel Actions, 1. PROFESSIONAL PERSONNEL, c.  
127 Resignation, i. Teresa Preece LPN Instructor MELC (half-time 50%) (effective March 15, 2019. Mr. Slone  
128 seconded that motion. The motion carried with a vote of 4/0.  
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130 Mr. Preece returned to the meeting. The time was 5:21 p.m.  
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132 **VI. Out of State Field Trips**  
133 a. Kermit PK8 – 8<sup>th</sup> grade trip – Kings Island, Ohio – **Attachment T1**  
134 Katrina Brewer addressed the Board regarding the trip to KK8 on May 21, 2019.  
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136 Mr. Starr made a motion to approve the Kermit K-8 field trip. Mr. Slone seconded that motion. The motion  
137 carried with a vote of 5/0.  
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139 **VII. Departmental Updates**  
140 a. Treasurer’s Report – Beth Daniels – **Attachment U1**  
141 Mrs. Daniels presented the report to the Board.  
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143 Mr. Starr made a motion to accept the Treasurer’s Report as presented. Mr. Slone seconded that motion.  
144 The motion carried with a vote of 5/0.  
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146 b. Maintenance Report – William Hensley – **Attachment U2**  
147 Mr. Hensley was not in attendance.  
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149 State Auditor, Mr. John McCusky was not present so the Board moved to the next item on the agenda.  
150 b. Discussion and possible action regarding Mingo County School’s Policy 4120.4 “Employment of  
151 Substitutes”  
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153 There was discussion regarding Policy 4120.4. The intention was to work on the changes and have them in  
154 place by July 1, 2019.  
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156 **VIII. General Considerations**  
157 a. Presentation of transparency website – State Auditor, Mr. John McCusky  
158 See lines 184 - 186  
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160 b. Discussion and possible action regarding Mingo County School’s Policy 4120.4  
161 “Employment of Substitutes”  
162 See lines 149 – 154 for discussion on this item.  
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164 c. Discussion and possible action in approving Social Studies textbook adoption -  
165 Dr. Johnny Branch  
166 Lesia Sammons presented to the Board and explained the process used for determining the adopted texts.  
167 There were questions and answers.  
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169 d. Discussion and possible action to approve the 2019-2020 school calendar along with applicable  
170 payroll options.  
171 Lesia Sammons presented the Board with copies of Calendar A, B, or C. She shared information recently  
172 received from the Office of assessment regarding Spring Break. The College Board decided to change the SAT  
173 school date of the 11<sup>th</sup> grade tests. The test date had been moved from April 7, 2020 to April 14, 2020. It is  
174 now an option to move Spring Break from March 23-27, 2020 to March 30-April 3, 2020.  
175  
176 The State Auditor arrived and would make his presentation; the board would then return to the discussion on  
177 the calendar.  
178  
179 Mr. Preece made a motion to recess for 5 minutes. Mr. Baisden seconded that motion. The motion carried  
180 with a vote of 5/0. The time was 5:59 p.m.  
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182 The meeting reconvened at 6:12 p.m.  
183  
184 **VIII. General Considerations, a. Presentation of transparency website – State Auditor, Mr. John McCusky**  
185 Mr. Clusky addressed the Board with a Power Point Presentation. The technology/program he worked with  
186 would make the use of Federal funds transparent. The title of the program was called ‘Checkbook’.  
187  
188 The Board resumed its discussion on the Calendar selection. Each of the Board members gave opinions,  
189 comments, on the calendars.  
190  
191 Mr. Baisden made a motion to go with Calendar C ; Mrs. Grace requested the following three changes to be  
192 made to Calendar C: November 25 & 26, 2019 will be school days; there would be no school on January 2 &  
193 3, 2020 ; and move Spring break to March 30 – April 3, 2020. Mr. Slone seconded that motion. The motion  
194 carried with a vote of 3/2. Mr. Preece and Mrs. Grace voted no/nay.  
195  
196 **IX. Board Member Comment Period**  
197 Most Board members had comment(s).  
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199 **X. Superintendent’s Update**  
200 Mr. Spence spoke regarding several items including his visit to the State Supreme Court, the Work Shop on  
201 April 2, 2019 at 10 a.m. to select a Workers Compensation Agent, the rescheduled WVSBA Regional Meeting  
202 ’19 to May 15, 2019, and an update on the Rif and Transfer Season.  
203  
204 **XI. Adjournment**  
205 Mr. Starr made the motion to adjourn. Mr. Baisden seconded that motion. The motion carried with a  
206 vote of 5/0. The time was 8:23 p.m.  
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209 **Next Regular Meeting**  
210 April 16, 2019