

Minutes

Board of Education for the County of Mingo

110 Cinderella Road
Williamson, West Virginia 25661

Regular Meeting

April 16, 2019 at 5:00 p.m.

I. Call to Order

President Sabrina Grace called the meeting to order. The time was 5:03.

Board Members present: Robert Starr, Vice President James Baisden, John W. Preece, President Sabrina Grace and Tom Slone. Superintendent Donald Spence attended.

There were no members of the Press in attendance.

Central Office staff in attendance: Johnny Branch, Assistant Superintendent; Rodney McCoy, Professional Accountant; Joe Howard, Director of Transportation; William Hensley, Director of Maintenance ; Lesia Sammons, Coordinator of Guidance and Testing; Jessica Houck, Math Instructional Coach; Virginia Mounts, Technology Integration Facilitator.

II. Pledge of Allegiance

Robert Starr led the pledge of allegiance.

III. Delegation(s)

There were no delegations.

IV. Consent Agenda

a. Approval of Minutes

- i. Minutes of March 19 (Levy) - **Attachment M3-19(L)**
- ii. Minutes of March 19 – **Attachment M3-19**

b. Bills, Transfers, Supplements

i. Payment of Bills – **Attachment F1 (multiple)**

- Bills presented for approval, through March 29. The invoice list is available for review during public hours two business days prior to the meeting.

BB&T Card	\$ 2,430.77
Child Nutrition	\$ 31,205.03
Fund 11	\$ 92,835.00
Fund 51	\$ 1,401.00
Fund 61	\$ 90,738.63
Maintenance	\$ 45,077.15
P Card	\$ 129,819.56

Nancy Slone

Executive Secretary
Administrative/Curriculum Depts.
Mingo County Schools

April 16, 2019
Regular Meeting

Page 1 of 8

Transportation	\$ 100,244.61
Utilities	\$ 163,225.23

i. Budget Transfers - Attachment F2

- Budget Transfers presented for approval

March	\$ 21,000.00
March	\$ 7,875.11
March	\$ 3,348.00
March	\$ 231.54
March	\$ 25,254.42
March	\$ 20,000.00
March	\$ 1,800.00
March	\$ 3,500.00
March	\$ 5,940.00
Total	\$ 88,949.07

iii. Budget Supplements – Attachment F3

- Budget Supplements presented for approval

March	\$ 10,000.00
March	\$ 1,943,630.00
March	\$ 894.00
March	\$ 5,000.00
March	\$ 30,000.00
Total	\$ 1,989,524.00

c. Personnel Actions

1. PROFESSIONAL PERSONNEL

a. New employment or transfer into existing positions

- i. Brianna S. Blankenship substitute teacher MCS (effective April 17, 2019)

b. Resignation

- i. Dolores Conley substitute teacher MCS (effective May 15, 2019)
- ii. Kimberly Messer LPN instructor MELC (effective August 30, 2019)

c. Request for leave of absence

- i. Rhonda Williamson teacher / social studies MCHS (effective March 15, 2019 and April 8, 2019)
- ii. Butler Newsome teacher / grade 4 BK8 (effective April 1 half day, 5, 8, 9 and 10 or 2019)

d. Retirement

- i. Tina R. Hatfield teacher / grade 1 WK8 (effective June 5, 2019)

e. Abolish positions vacant or to become vacant July 1, 2019

- i. Teacher / Alternative Education MELC (effective July 1, 2019)

2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS

a. Resignations

- i. Kristy Noe assistant coach, softball GK8 (effective April 4, 2019)
- ii. Ralph Edwin May Coach Boys Basketball TVHS (effective April 8, 2019)

Nancy Stone

Executive Secretary
Administrative/Curriculum Depts.
Mingo County Schools

April 16, 2019
Regular Meeting

Page 2 of 8

70
71
72 **3. SERVICE PERSONNEL**

73 **a. New employment into existing position**

- 74 i. Jonathan Duty substitute bus operator MCS (effective April 17, 2019) (pending certification)

75
76 **b. Resignation**

- 77 i. Kari Slone after school teacher / tutor MK8 (grades 6-8) (effective April 1, 2019)

78
79 **c. Leave of Absence**

- 80 i. Sara Chapman Early Childhood Classroom Assistant Teacher BK8 (effective March 19, 2019)
81 ii. Lisa Cottle Aide / Autism Mentor MCHS (effective ~~March 19, 2019~~ March 19 and 20, 2019)

82
83 **End Consent Agenda**

84 There were changes/corrections to the consent agenda. Mr. Spence led the conversation.

- 85 • Page three Item 3. SERVICE PERSONNEL, c. Leave of Absence, ii. Lisa Cottle Aide/Autism
- 86 Mentor effective dates should be March 19 and 20, 2019. (line 81)
- 87 • Page three Section V. Probationary contract renewals and offer contracts for the 2019-2020
- 88 school year. a. Professional Personnel-Renew probationary contracts.... xvii. Ashley
- 89 Ferguson, strike this item. It was an error. Made apology. (line 130)
- 90 • Page four. xliii. Kari Slone teacher/MK8 should read teacher of English (line 156)
- 91 • Page four. b. Service Personnel renew probationary contracts..... ii. Crystal Canterbury LPN
- 92 Itinerant, 3rd probationary, remove that item. (line 185) She is still with us, she is a
- 93 professional -see item xlii. (line 155).
- 94 • Page four. b. Service Personnel renew probationary...xv. Annabelle Hawkins bus operator
- 95 (Matewan Area), 3rd probationary – remove this. She is on a continuing contract she is not
- 96 probationary. See (line 198).

97
98 Item pulled for further discussion. IV. Consent Agenda c. Personnel Actions, 1.
99 PROFESSIONAL PERSONNEL, e. Abolish positions vacant or to become vacant July 1, 2019.
100 i. Teacher / Alternative Education MELC (effective July 1, 2019), by Mr. Preece and Mrs.
101 Grace.

102
103 Mr. Preece made a motion to approve all other items on the consent agenda. Mr. Baisden
104 seconded that motion. The motion carried with a vote of 5/0.

105
106 Mr. Preece made a motion to table IV. Consent Agenda c. Personnel Actions, 1.
107 PROFESSIONAL PERSONNEL, e. Abolish positions vacant or to become vacant July 1, 2019.
108 i. Teacher / Alternative Education MELC (effective July 1, 2019). Mr. Baisden seconded that
109 motion. The motion carried with a vote of 3/2. Mr. Starr and Mr. Slone voted Nay/No.

110
111 **V. Probationary contract renewals and offer contracts for the 2019-2020 school year**

112 **a. Professional Personnel-Renew probationary contracts and offer contracts for the 2019-2020**
113 **school year as indicated (current assignment listed for reference)**

- 114 i. Marsha Bays teacher / special education MK8 continuing
115 ii. Patricia Billips teacher / math MCHS 3rd probationary

Nancy Slone

Executive Secretary
Administrative/Curriculum Depts.
Mingo County Schools

April 16, 2019
Regular Meeting

Page 3 of 8

- 116 iii. Jason Blankenship teacher / grade 4 DES continuing
- 117 iv. Nichole Blair teacher / special education TVHS continuing
- 118 v. Cindy Booth teacher / science KK8 3rd probationary
- 119 vi. Bradley Thomas Brown teacher / music MK8 3rd probationary
- 120 vii. Patricia Brown teacher / kindergarten GES 3rd probationary
- 121 viii. Kimberly Brown teacher / science TVHS 3rd probationary
- 122 ix. Kelli Browning teacher / science TVHS continuing
- 123 x. Jennifer Brumfield teacher/pre-K, KK8 continuing
- 124 xi. Lindsay Cline teacher/spanish, MCHS continuing
- 125 xii. Brenda Collins teacher/grade 1, LK8 continuing
- 126 xiii. Randall Crum teacher/special education, MCHS continuing
- 127 xiv. Henry Dillon teacher/TIS, TVHS 3rd probationary
- 128 xv. Brittany Elkins (Smith) teacher/kindergarten, MK8 continuing
- 129 xvi. Taylor Elkins teacher/kindergarten, WK8 continuing
- 130 ~~xvii. Ashley Ferguson teacher/grade 1-2, KK8 continuing~~
- 131 xviii. Corbyn Fields teacher/social studies & careers in ED, MCHS 3rd probationary
- 132 xix. Keisha Gamble counselor GK8 3rd probationary
- 133 xx. Tammy Gilman teacher/LPN coordinator, MELC continuing
- 134 xxi. Cynthia Glasscock teacher/special education, GK8 3rd probationary
- 135 xxii. Darlene Griffith teacher/pre-k (special needs), LK8 continuing
- 136 xxiii. Corey Hatfield teacher/social studies, MCHS continuing
- 137 xxiv. William Hensley, Director of Facilities & Safety 3rd probationary
- 138 xxv. Alicia Anne Justice teacher/spanish, KK8/LK8/WK8 continuing'
- 139 xxvi. Alison Little teacher/art, WK8 3rd probationary
- 140 xxvii. Amanda Lovern teacher/health & pe, WK8 continuing
- 141 xxviii. Michael Lucas school social worker, MCS 2nd probationary
- 142 xxix. Larry Maynard teacher/health & pe, TVHS 3rd probationary
- 143 xxx. Felicia Messer teacher/grade 1, LK8 continuing
- 144 xxxi. Sylvia Mollette teacher/kindergarten, GK8 continuing
- 145 xxxii. Kristy Noe teacher/grade 2, GK8 continuing
- 146 xxxiii. Teresa Thompson-Smith teacher/art, KK8 3rd probationary
- 147 xxxiv. Amanda Ramella-Young teacher/grade 4 WK8 continuing
- 148 xxxv. Jodi SESCO teacher/grade 3, WK8 continuing
- 149 xxxvi. Cameron Smith teacher/social studies, MK8 continuing
- 150 xxxvii. Virginia Thomas teacher/art, MCHS continuing
- 151 xxxviii. Travis Ward teacher/grade 3, BK8 continuing
- 152 xxxix. Mark Whitt teacher/drivers ed MCHS 3rd probationary
- 153 xl. Tara Wolford teacher/science LK8 3rd probationary
- 154 xli. Sam Fields teacher/music KK8 2nd probationary
- 155 xlii. Crystal Canterbury/nurse MCS 2nd probationary
- 156 xliii. Kari Slone teacher of English/MK8, 2nd probationary
- 157 xliv. Ashton Walls teacher/grade 3, GK8 2nd probationary
- 158 xlv. Michael Baisden teacher/kindergarten, LK8 2nd probationary
- 159 xlvi. Samantha Dotson teacher/special education, MK8 2nd probationary
- 160 xlvii. Butler Eugene Newsome teacher/grade 4, BK8 2nd probationary
- 161 xlviii. Virgil Setser teacher/special education, TVHS 2nd probationary
- 162 xlix. Krystal Hall teacher/grade 5, LK8 continuing
- 163 l. Kerri Varney, teacher/special education WK8 2nd probationary
- 164 li. Kimberly Dotson teacher/health occupations, MCHS 2nd probationary

- lii. Jamie Meddings teacher/grade 5, KK8 2nd probationary
- liii. Shirley Mounts teacher/special education, BK8 2nd probationary
- liv. Sarah Caudill-Chapman teacher/grade 1, WK8 2nd probationary
- lv. Amanda Copley-O'Brian teacher/business education, TVHS 2nd probationary
- lvi. Katherine Runyon teacher/math LK8 2nd. Probationary
- lvii. Andrea Sloan teacher/grade 1, GK8 2nd probationary
- lviii. Quinn Miller teacher/health & pe, MCHS 2nd probationary
- lix. Heather Newsome LPN, MCS 2nd probationary
- lx. Andrea Clark teacher/TIS, MCHS 2nd probationary
- lxi. Yvette Runyon teacher/grade 6, WK8 2nd probationary
- lxii. Amanda Gibson teacher/social studies, BK8 1st probationary
- lxiii. Andria Curry teacher/grade 4 LK8, 3rd probationary
- lxiv. Charlotte Stewart teacher/business education, TVHS 3rd probationary
- lxv. James Bradley Vanhoose teacher/ grade 3, BK8 3rd probationary
- lxvi. Melody Sincell teacher/grade 5, MK8 3rd probationary
- lxvii. Shayla Hatfield teacher/grade 3, GK8 3rd probationary

b. Service personnel renew probationary contracts and offer contracts for the 2019-2020 school year as indicated (current assignment listed for reference)

- i. Ashley Browning cook II, WK8 continuing
- ii. ~~Crystal Canterbury LPN Itinerant, 3rd probationary~~
- iii. Michelle Copley custodian III, LK8 continuing
- iv. Tina Evans cook II, WK8 3rd probationary
- v. James King heating & a/c mechanic I/Gen Main, MCS continuing
- vi. Sarah Maynard bus operator (Tug Valley Area) continuing
- vii. Jammie Newsome bus operator (Tug Valley Area), continuing
- viii. Tammi Stepp secretary II/Accountant II, MCHS continuing
- ix. Jessie Stroud bus operator (Tug Valley Area), continuing
- x. Charles Fowler custodian III, GK8, 3rd probationary
- xi. Marty Copley bus operator (Tug Valley Area), 3rd probationary
- xii. Darrell Roberts bus operator (Gilbert Area), 3rd probationary
- xiii. Wendy Cisco executive secretary/accountant I, MCS 3rd probationary
- xiv. Theresa Dillon executive secretary/accountant I, MCS 3rd probationary
- xv. ~~Annabelle Hawkins bus operator (Matewan Area), 3rd probationary~~
- xvi. Teddy Curry bus operator (Williamson Area), 3rd probationary
- xvii. Jackie Hundley bus operator (Tug Valley Area), 3rd probationary
- xviii. Kathy Williams aide/autism mentor, KK8, 3rd probationary
- xix. Andrew T Hoffman custodian III, BK8, continuing
- xx. Cynthia Mahon aide/autism mentor, TVHS, 3rd probationary
- xxi. Tammy Salmons ECCAT, KK8, 2nd probationary
- xxii. Kimberly Kennedy aide/autism mentor, DES 2nd probationary
- xxiii. April Dove cook II, BK8, 2nd probationary
- xxiv. Christi Curry cook II, BK8, 2nd probationary
- xxv. Marvin Colegrove custodian III, MCHS, 2nd probationary
- xxvi. Jennifer Perry, aide/autism mentor, WK8 2nd probationary
- xxvii. Alisha Canterbury aide/autism mentor, TVHS 2nd probationary
- xxviii. Jennifer Adkins custodian III, MCHS, 2nd probationary
- xxix. James Ronald Johnson, bus operator (Tug Valley area), 2nd probationary
- xxx. Rosa Lee Hauck cook II, MK8, 2nd probationary

214 xxxi. Andrea G. Ellis bus operator (Tug Valley Area), 2nd probationary
215 xxxii. Nina Hatfield secretary II GK8, 2nd probationary
216 xxxiii. Patricia Chapman cook II GK8, 2nd probationary
217
218 Mrs. Grace pulled item V. Probationary contract renewals...a. Professional Personnel... xxxix. Mark Whitt
219 teacher/drivers ed MCHS 3rd probationary.
220
221 Mr. Baisden pulled item V. Probationary contract renewals...a. Professional Personnel... xlv. Michael Baisden
222 teacher / kindergarten, LK8 2nd probationary. This is Mr. Baisden's relative.
223
224 Mr. Preece made the motion to approve all probationary contract renewals for professional and service
225 personnel minus two exclusions. Mr. Baisden seconded that motion. The motion carried with a vote of 5/0.
226
227 An executive session was called at the end of the meeting regarding the item Mrs. Grace pulled. (See lines
228 326-337).
229
230 Mr. Baisden left the room at 5:48 p.m.
231
232 Mr. Slone made a motion to approve item V. Probationary contract renewals...a. Professional Personnel...
233 xlv. Michael Baisden teacher / kindergarten, LK8 2nd probationary. Mr. Starr seconded that motion. The
234 motion carried with a vote of 4/0.
235
236 Mr. Baisden returned to meeting at 5:49 p.m.
237
238 **VI. Out of State Field Trips**
239 a. Kermit PK8 – 8th Grade Trip – Kings Island, Ohio – Attachment T1
240 Heather Johnson addressed the Board regarding this trip. There was discussion.
241
242 Mr. Baisden made a motion to approve this trip. Mr. Starr seconded that motion. The motion carried with a
243 vote of 5/0.
244
245 **VII. Departmental Updates**
246 a. Treasurer's Report – Beth Daniels – **Attachment U1**
247 Rodney McCoy presented the report.
248
249 Mr. Starr made a motion to approve the treasurer's report. Mr. Preece seconded the motion. The motion
250 carried with a vote of 5/0.
251
252 b. Maintenance Report – William Hensley – **Attachment U2**
253 William Hensley presented the report.
254
255 **VIII. General Considerations**
256 a. Discussion and possible action regarding presentation by the American Association of University
257 Women - Ms. Jada Hunter and Ms. Dee Kapourales
258 Mrs. Hunter, Mrs. Kapourales and Teresa McCune made presentations to the board. Their request regarded
259 a special project for our eleventh grade girls. They had been working with this program in Kentucky school
260 for the last three years.
261

Nancy Slone

Executive Secretary
Administrative/Curriculum Depts.
Mingo County Schools

April 16, 2019
Regular Meeting

Page 6 of 8

262 Their request was to gather our junior girls at Southern WV Community and Technical College for one day.
263 The aim would be to arm each young woman with self-esteem and the knowledge they have control of their
264 own lives. There would be speakers/workshops. Things offered might include formal table etiquette, the
265 downside to taking out loans, self defense, physical/emotional abuse, STEM, etc. Every girl would leave with
266 a book. The AAUW would be taking donations to help with gifts and other expenses. There was a handout.

267
268 The event would take place during a school day in the fall. The tentative date was November 8, 2019.
269

270 Mr. Starr made a motion to support the endeavor, sponsor the transportation and lunches as requested, and
271 to sponsor them in any way they could. Mr. Slone seconded that motion. The motion passed with a vote of
272 5/0.

273
274 **b. Discussion and possible action in approving the vendor and the purchase of 4 new busses**
275 **- Mr. Joe Howard**

276 Mr. Howard addressed the Board. They wanted to buy four (4) International buses the coming year.
277

278 Mr. Starr made a motion to approve the purchase of four new buses for transportation. Mr. Preece
279 seconded that motion. The motion carried with a vote of 5/0. Mr. Starr amended his motion to approve the
280 vendor World Wide Buses, and the purchase of (4) four new buses.
281

282 **c. Discussion and possible action in adopting Social Studies materials for**
283 **FY 2020-2025 - Dr. Johnny Branch**

284 Dr. Branch addressed the Board. The estimated cost of the adoption is \$262,861.25. It would be multiple
285 purchases and would be for six (6) years.
286

287 Mr. Preece made the motion to approve the social studies adoption and the estimated cost of \$262,861.25.
288 Mr. Baisden seconded that motion. The motion carried with a vote of 5/0.
289

290 **d. Discussion and possible action in selecting May 16 date for public auction of Gilbert Elementary**
291 **School property – Superintendent Spence**

292 Mr. Spence made an announcement to the Board. "The Gilbert Elementary School property is now
293 determined as excess property and is not needed for educational purposes at this time."
294

295 Mr. Spence and Mr. Pinson have set a date and time for auctioning the property; May 16, 2019 at 11:00
296 a.m. The auction would take place either at the school, or at the courthouse. They are in the process of
297 putting that information out to local papers.
298

299 Mr. Slone made the motion to approve the date May 16, 2019 as the public auction for Gilbert Elementary.
300 Mr. Preece seconded that motion. The motion carried with a vote of 5/0.
301

302 **e. Discussion and possible action regarding attendance at the National School Conference**
303 **in Washington, DC – Dr. Johnny Branch and Lesia Sammons**

304 Dr. Branch and Mrs. Sammons and Jessica Houck addressed the Board regarding the National Model Schools
305 Conference. It would be held in Washington D.C. (Alexandria, VA). The dates are June 23 -26, 2019.
306 Participants would be the school principal and two math teachers from each school and a few from the
307 District Office for a total of 35 people. Expenses would be paid from Titles I and II and would include:
308 registration, lodging, per-diem, stipend, and travel. Estimated cost would be \$86,000.00.
309

Mrs. Sammons and Mrs. Houck spoke regarding their experiences attending National Conferences. There was a handout.

Mr. Starr made a motion to approve attendance at the National School Conference in Washington D.C. Mr. Preece seconded that motion. The motion carried with a vote of 5/0.

IX. Board Member Comment Period

Most members had a comment.

X. Superintendent's Update

Mr. Spence gave an update. Chrome books were recently used for online testing in grades 4-8. He felt Chrome books were ready to be used during the regular state testing. All of our Professional people will be getting a new Chrome book on Monday, April 22, 2019 along with training. May 6, 2019 at 10:00 a.m. a workshop would be held to work on a calendar, the budget, and personnel items. Mingo Central High School was having a ribbon cutting ceremony at 4:00 p.m. the next day (4-17-19).

Mr. Starr made a motion to go into executive session to discuss the personnel issue that Mrs. Grace pulled earlier in the meeting. (V. Probationary contract renewals...a. Professional Personnel... xxxix. Mark Whitt teacher/drivers ed MCHS 3rd probationary). Mr. Baisden seconded that motion. The motion carried with a vote of 5/0.

The time was 7:43 p.m.

At 8:13 p.m., the Board returned to regular session. No decisions had been made during executive session.

Mr. Baisden made a motion to approve V. Probationary contract renewals...a. Professional Personnel... xxxix. Mark Whitt teacher/drivers ed MCHS 3rd probationary. Mr. Slone seconded that motion. The motion passed 5/0.

XI. Adjournment

Mr. Starr made the motion to adjourn. Mr. Slone seconded that motion. The motion carried with a vote of 5/0.

Time was 8:14 p.m.

Next Regular Meeting

May 21, 2019