

# MINUTES

## Board of Education for the County of Mingo

110 Cinderella Road  
Williamson, West Virginia 25661

### Regular Meeting

August 20, 2019 at 5:00 p.m.

#### I. Call to Order

President Sabrina Grace called the meeting to order. The time was 5:01 p.m.

**All Board Members were present:** Robert Starr, Vice President James Baisden, John W. Preece, President Sabrina Grace, and Tom Slone. Superintendent Donald Spence attended.

**Members of the Press in attendance:** Bruce Justice of the Mingo Messenger; Jarrod McCormick of the Williamson Daily News

#### Central Office staff in attendance: Central Office Staff –

Johnny Branch, Assistant Superintendent; Beth Daniels, CSBO / Treasurer; (Chief School Business Officer); Rocky Hall, Director of Human Resources; William Hensley, Director of Maintenance; Kay Maynard, Director Child Nutrition & Wellness; Virginia Taylor-Mounts, Technology Integration Facilitator;

#### II. Pledge of Allegiance

Mr. Baisden led the pledge of allegiance.

#### III. Time Out for Celebration and Recognition – Tug Valley ARH Regional Medical Center medical staff AED donation.

Mr. Spence introduced Kay Maynard. Mrs. Maynard and Mr. Spence were able to get a special rate on five AEDs (Automated External Defibrillators) for our schools. All of our schools have AEDs installed. Several Doctors from the Appalachian Regional Hospital were present to accept the certificate: Tim Hatfield, Dr. Gaunt, Dr. Baz, and Dr. Ali. Tim Hatfield spoke a few words on behalf of the Medical Executive Committee of the hospital who purchased the AEDs. They felt it was an honor to give back to the community.

#### IV. Delegation(s)

Thelma Hensley spoke regarding surveyed property.

#### V. Consent Agenda

##### a. Approval of Minutes

- i. Minutes of July 9, 2019 - **Attachment M7-9**
- ii. Minutes of August 6, 2019 – **Attachment M8-6**

##### b. Bills

##### i. Payment of Bills – **Attachment F1 (multiple)**

- Bills presented for approval, through August 12, 2019. The invoice list is available for review during public hours two business days prior to the meeting.

	Amount
Child Nutrition	\$ 1,239.06
Fund 11	\$ 3,466.63
Fund 61	\$ 13,934.28
Maintenance	\$ 51,146.70
Transportation	\$ 39,927.67
Utilities	\$ 38,374.38

**c. Personnel Actions**

**1. PROFESSIONAL PERSONNEL**

**a. New employment or transfer into existing Position**

- i. Tony Clusky long-term substitute teacher / science MK8 (2019-2020 school year or until position is filled or no longer needed) (effective Aug. 21, 2019)
- ii. Linda Chandler long-term substitute teacher / preschool special needs MK8 (2019-2020 school year or until position is filled or no longer needed) (effective Aug. 21, 2109)
- iii. Amanda Brown long-term substitute teacher / art MK8 (2019-2020 school year or until position is filled or no longer needed) (effective Aug. 21, 2019)
- iv. Diana Compton long-term substitute teacher / English TVHS (2019-2020 school year or until position is filled or no longer needed) (effective Aug. 21, 2019)
- v. Denise Williamson long-term substitute teacher / grade 4 DES (2019-2020 school year or until position is filled or no longer needed) (effective Aug. 21, 2019)
- vi. Amy Maynard long-term substitute teacher / special education DES (2019-2020 school year or until position is filled or no longer needed) (effective Aug. 21, 2019)
- vii. George Preece long-term substitute teacher / PE DES (2019-2020 school year or until position is filled or no longer needed) (effective Aug. 21, 2019)
- viii. Jordon Mounts long-term substitute teacher / math GK8 (2019-2020 school year or until position is filled or no longer needed) (effective Aug. 21, 2019)
- ix. Tiffany Brewer long-term substitute teacher / grade 2 GK8 (2019-2020 school year or until position is filled or no longer needed) (effective Aug. 21, 2019)
- x. Jacob Zondag long-term substitute teacher / music KK8 (2019-2020 school year or until position is filled or no longer needed) (effective Aug. 21, 2019)
- xi. Barbara Baisden long-term substitute teacher / grade 1 KK8 (2019-2020 school year or until position is filled or no longer needed) (effective Aug. 21, 2019)
- xii. Kayla Lucas long-term substitute teacher / grade 1 LK8 (2019-2020 school year or until position is filled or no longer needed) (effective Aug. 21, 2019)
- xiii. Asia Salmons long-term substitute teacher / music LK8 (2019-2020 school year or until position is filled or no longer needed) (effective Aug. 21, 2019)
- xiv. Cassandra Diamond long-term substitute teacher / grade 6 WK8 (2019-2020 school year or until position is filled or no longer needed) (effective Aug. 21, 2019)
- xv. Verna Thompson long-term substitute teacher / Title I WK8 (2019-2020 school year or until position is filled or no longer needed) (effective Aug. 21, 2019)
- xvi. Logan Lester long-term substitute teacher / TIS MCHS (2019-2020 school year or until position is filled or no longer needed) (effective Aug. 21, 2019)
- xvii. Barbara Grimmatt long-term substitute teacher / Options Pathway-Academic Support MCHS (2019-2020 school year or until position is filled or no longer needed) (effective Aug. 21, 2019)
- xviii. Gary M. Collins long-term substitute teacher / special education MCHS (2019-2020 school year or until position is filled or no longer needed) (effective Aug. 21, 2109)
- xix. Donna Cline long-term substitute teacher / music MCHS (2019-2020 school year or until position is filled or no longer needed) (effective Aug. 21, 2019)

- xx. Samuel Steele long-term substitute teacher / English MCHS (2019-2020 school year or until position is filled or no longer needed) (Aug. 21, 2019)

**b. New employment**

- i. Alicen Breonna Mounts substitute teacher MCS (effective Aug. 21, 2019)
- ii. Ashlie Pigman substitute teacher MCS (effective Aug. 21, 2019)

**c. Resignation**

- i. Bethany Harris speech language pathologist MCS (effective Aug. 6, 2019)
- ii. Mary Rayburn teacher / art MK8 (effective Aug. 7, 2019)
- iii. Yvette Runyon teacher / grade 6 WK8 (effective Aug. 5, 2019)
- iv. Ashlie Pigman teacher / kindergarten MK8 (effective Aug. 21, 2019)
- v. Shayla Hatfield teacher / grade 5 GK8 (effective Aug. 27, 2019)

**2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS**

**New assignments 2019-2020 School year**

**a. New employment**

- i. Katrina Burke assistant coach, cheer BK8 (pending certification) (effective Aug. 21, 2109)
- ii. Robert Seth Ooten assistant coach, football KK8 (effective Aug. 21, 2019)
- iii. Jacklyn Hall afterschool teacher-tutor Dingess K-5
- iv. Andria Curry wellness coach LK8
- v. Amanda Lovern wellness coach WK8
- vi. Melissa Hackney wellness coach MK8
- vii. Andrea Gilman wellness coach MCHS
- viii. Kevin Hatfield assistant coach football MCHS (pending certification) (zero comp) (effective Aug. 21, 2109)
- ix. Kevin Starr assistant coach football MCHS (pending certification) (zero comp) (effective Aug. 21, 2019)
- x. Joshua Murphy assistant coach boys soccer MCHS (pending certification) (zero comp) (effective Aug. 21, 2109)
- xi. Teddy R. Hall, Jr coach baseball TVHS (pending certification) (effective Aug. 21, 2109)

**b. Resignations**

- i. Christin Vickers-Sesco title I interventionist BK8
- ii. Alisha Canterbury coach volleyball LK8 (effective Aug. 12, 2019)
- iii. Bethany Hatfield assistant coach, cheer MK8 (effective Aug. 12, 2019)
- iv. David Mollett athletic director KK8 (effective Aug. 14, 2019)
- v. Amy Maynard afterschool teacher / tutor WK8 grades (effective Aug. 15, 2019)
- vi. Shayla Hatfield athletic director GK8 (effective Aug. 21, 2019)

**3. SERVICE PERSONNEL**

**a. New employment into existing position**

- i. Curtis Lester substitute custodian MCS (effective Sep. 3, 2019)
- ii. Tammy Murphy substitute secretary MCS (effective Sep. 3, 2019)
- iii. Janice Lee Kitts substitute secretary MCS (effective Aug. 21, 2019)
- iv. Tishcia Spurlock substitute aide MCS (effective Aug. 21, 2019)
- v. Tammy Lynn Sartin substitute custodian MCS (effective Aug. 21, 2019)
- vi. Jonah Isaiah Trent substitute custodian MCS (effective Aug. 21, 2019)
- vii. Diana June Hurley substitute custodian MCS (effective Aug. 21, 2019)

**b. Extracurricular Assignments for 2019-2020 School year**

- i. [Brian Wellman](#) after school bus operator Burch area, Burch

- 141 ii. None after school bus operator Burch area, Burch  
142 iii. Joan Rogers after school bus operator Gilbert area, Gilbert  
143 iv. Christine Carter after school bus operator Gilbert area, Gilbert  
144 v. Douglas Hawkins after school bus operator Matewan area, Matewan  
145 vi. None after school bus operator Matewan area, Matewan  
146 vii. Jamie Deskins after school bus operator Tug Valley area, Dingess  
147 viii. Cletus Sartin after school bus operator Tug Valley area, Kermit  
148 ix. Beverly Workman after school bus operator Tug Valley area, Lenore  
149 x. Luke Music after school bus operator Tug Valley area, Lenore  
150 xi. None after school bus operator Williamson area, Williamson  
151 xii. None after school bus operator Williamson area, Williamson  
152 xiii. None Mid-day health occupations bus operator, MCHS  
153 xiv. Robert Channell Mid-day health occupations bus operator, TVHS  
154 xv. Beverly Workman Mid-day special education bus operator, TVHS  
155  
156 **c. Resignation**  
157 i. Tyler May substitute aide MCS (effective Aug. 11, 2019)  
158 ii. Tishcia Spurlock substitute cook MCS (effective Aug. 8, 2019)  
159  
160 **d. Leave of Absence**  
161 i. Cheryl Goad Aug. 9, 2019 through Sept. 5, 2019  
162  
163 **e. Retirement**  
164 i. Curtis Lester custodian III GK8 (effective Aug. 31, 2019)  
165  
166 ***End Consent Agenda***  
167 Mr. Preece moved to approve the consent agenda. Mr. Baisden seconded that motion. The motion carried  
168 with a vote of 5/0.  
169  
170 **VI. Departmental Updates**  
171 **a. Treasurer's update – Beth Daniels**  
172 Mrs. Daniels updated the Board regarding items from the Finance office (Meeting with principals and  
173 secretaries, pay adjustments for the 21-25 pays, 3-year adjustment for Special Education and Math teachers,  
174 PEIA adjustments, etc).  
175  
176 **b. Maintenance Report – William Hensley – Attachment U2**  
177 Mr. Hensley spoke regarding items from the Maintenance Department.  
178  
179 **VII. General Considerations**  
180 **a. Presentation on social and emotional student health – Richard and Candace Hanson**  
181 Mrs. Hanson started the update. Teachers are now reinforcing some of the pro-social behaviors that the  
182 Hanson's are promoting. This is decreasing depression in our students.  
183  
184 **b. Discussion and possible action in declaring September as "Childhood Cancer Awareness Month" and**  
185 **identifying September 18 to be "Go Gold Day" for all Mingo County Schools.**  
186

187 Mr. Preece made the motion to declare September as “Childhood Cancer Awareness Month” and September  
188 18 to be “Go Gold Day” for all Mingo County Schools. Mr. Starr seconded that motion. The motion carried  
189 with a vote of 5/0.

190

191 Mr. Starr made a motion to move into Executive Session to set the Superintendent’s goals. Mr. Slone  
192 seconded that motion. The motion carried with a vote of 5/0. The time was 6:55 p.m.

193

194

195 **c. Superintendent goal setting**

196 The meeting resumed at 8:01 p.m.

197

198 The Superintendent’s goals were set during the executive session.

199

200 **VIII. Board Member Comment Period**

201 Each of the Board members made comments.

202

203 **IX. Superintendent’s Update**

204 Mr. Spence commended his staff for everything done during the summer that led up to the Beginning of this  
205 Year trainings. He is very proud of the end-product messages-- the social and emotional health of our  
206 students.

207

208 **X. Adjournment**

209 Mr. Starr made the motion to adjourn. Mr. Slone seconded that motion. The motion carried with a vote of  
210 5/0. The time was 8:15 pm.

211

212 ***Next Regular Meeting***

213 September 17, 2019