

# MINUTES

## Board of Education for the County of Mingo

110 Cinderella Road  
Williamson, West Virginia 25661

### Workshop Meeting

November 27, 2019 at 10:00 a.m.

#### I. Call to Order

President Sabrina Grace called the meeting to order at 10:06.

**Board Members present:** Robert Starr (by phone), Vice President James Baisden, John W. Preece, President Sabrina Grace and Tom Slone(joined by phone at 10:54 a.m.). Superintendent Donald Spence attended.

**There were no members of the Press in attendance.**

**District Office staff in attendance:** Johnny Branch, Assistant Superintendent; Beth Daniels, CSBO / Treasurer; (Chief School Business Officer); Rocky Hall, Director of Human Resources; Virginia Taylor-Mounts, Technology Integration Facilitator;

#### II. Pledge of Allegiance

Mr. Baisden led the pledge.

#### III. Consent Agenda

##### a. Personnel Actions

##### 1. PROFESSIONAL PERSONNEL

##### a. Request for leave of absence

- i. Amber Ford teacher / kindergarten BK8 (Oct 16, 2019 through Oct. 18, 2019)

##### 2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS

**New assignments ~~2018-2019~~ 2019-2020 School year**

##### a. New employment

- i. Michael M. Smith assistant coach girls basketball MCHS (zero comp) (pending certification) (effective Nov. 28, 2019)
- ii. Jason Williams assistant coach girls basketball MK8 (pending certification) (effective Nov. 28, 2019)
- iii. Joshua Endicott assistant coach girls basketball GK8 (effective Nov. 28, 2019)

##### 3. SERVICE PERSONNEL

##### a. Resignation

- i. Kyria Baisden substitute aide MCS (effective Nov. 18, 2019)

##### b. Leave of Absence

- i. Louise Workman cook II WK8 (dates of: Oct. 28 and 29, 2019 and Nov. 12,13,14,15,18,19,20,21 of 2019)
- ii. Joyce Burton aide / autism mentor MCHS (effective Nov. 18, 2019 through Dec. 13, 2019)

49  
50 ***End Consent Agenda***

51 Mr. Preece made the motion to approve the consent agenda. Mr. Baisden seconded that motion.  
52 The motion carried with a vote of 4/0. (Mr. Slone was not yet available.)

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54 **IV. Out of State Field Trips**

55 **a. Kermit PK8 – Prestonsburg Science Center – Prestonsburg, KY – Attachment T1**

56 Dr. Branch presented this trip to the Board.

57  
58 Mr. Preece made the motion to approve the Kermit trip. Mr. Baisden seconded the motion. The motion  
59 carried with a vote of 4/0.

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61 **b. Williamson PK8 – 8<sup>th</sup> grade trip - Cincinnati, OH – Attachment T2**

62 Dr. Branch presented this trip to the Board. There were questions and answers.

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64 Mr. Baisden made the motion to approve the field trip for Williamson Pre-K. Mr. Starr seconded that  
65 motion. The motion carried with a vote of 4/0.

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67 **V. General Considerations**

68 **a. Discussion and possible action on recent updated policies that have been put out for public**  
69 **comment.**

70 Dr. Branch addressed the board. There had been no comments made on the policies that had been out  
71 for comment.

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73 Mr. Preece made the motion to approve the policies that had been out on comment. Mr. Baisden  
74 seconded that motion. The motion carried 4/0.

75  
76 **b. Discussion and possible action on new updated policies to be placed on public comment.**  
77 Beth Daniels started this discussion. There were updates to administrative guidelines for policy  
78 numbers 4440 and 4216.

79  
80 Dr. Branch and Board members reviewed the changes to several policies. Neola is the company we use  
81 to keep our policies update and in compliance with State Code. There was a total of 15 policies  
82 reviewed.

83  
84 Mr. Preece made the motion to put these policies out on comment. Mr. Baisden seconded that motion  
85 the motion carried with a vote of 5/0. (Mr. Slone joined the meeting by phone at approximately 10:54  
86 a.m.)

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89 **VI. Adjournment**

90 Mr. Starr made the motion to adjourn. Mr. Preece seconded that motion. The motion carried with a  
91 vote of 5/0. The time was 12:29 p.m.

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94 ***Next Regular Meeting***

95 December 17, 2019