

MINUTES

Board of Education for the County of Mingo

110 Cinderella Road
Williamson, West Virginia 25661

Regular Meeting

December 17, 2019 at 5:00 p.m.

I. Call to Order

President Sabrina Grace called the meeting to order at 5:04 p.m.

All Board Members were present: Robert Starr, Vice President James Baisden, John W. Preece, President Sabrina Grace and Tom Slone. Superintendent Donald Spence was also in attendance.

Members of the Press in attendance: Bruce Justice of the Mingo Messenger; Jarrod McCormick of the Williamson Daily News

District Office staff in attendance:

Johnny Branch, Assistant Superintendent; Beth Daniels, CSBO / Treasurer; (Chief School Business Officer); Rocky Hall, Director of Human Resources; William Hensley, Director of Maintenance; Kay Maynard, Director Child Nutrition & Wellness; Virginia Taylor-Mounts, Technology Integration Facilitator;

II. Pledge of Allegiance

Mr. Slone led the pledge of allegiance.

III. LSIC Reports

a. Burch PK8

Mrs. Leah Wireman introduced her staff. There was a handout. Wendi Hensley, Sondra Woods, Summer Pruitt, and Thomas Jude addressed the Board. Their reports included Young Writer, Cedar Coal fair, Data Notebooks, fitness fair, specialized professional development, Ashlock and Number Talk strategies, the Moodle Program, growth and performances of the Band, integration of curriculum in the arts programs as well as student art displays at the Tamarack in Beckley, WV and ornaments for the state Capitol.

b. Gilbert PK8

Mrs. Cheryl Bailey introduced their presentation. Their focus was on student success. Debbie Butcher, Stefanie Endicott and Cynthia Glasscock presented to the Board. The report included Positive Behavior Intervention Support for students, starting the ROAR program (Respect Organize Accepting of others Responsible); deconstructing and focusing on standards includes in-depth writing and displaying student work with standards attached; and positive culture in their school that included Prayer and Kindness clubs for students and a Sunshine Committee for staff.

c. Williamson PK8

Mr. Blackburn, Mitzi Cross and Stephanie Fabin presented. Items being used for student success include Title I teachers, Interventionists and Exact Path (to close any learning gaps), Reflex Math (through a grant-quick drills for basic skills), Student Treasurers (book writing and publishing project). Their BETA club, Film club and Soccer team have had successes, as well as the Pep Band (our county's first). The related arts teachers are integrating core subjects into their curriculum. A Competitive Robotics team is something new

at Williamson K-8 as well as a Competitive Smarter Balanced Olympics (promotes unity and teamwork by having teams of teachers and students competing against one another). They are implementing a PBIS program (Be safe, Be responsible, and Be respectful).

IV. Delegation(s)

There were no delegations.

V. Consent Agenda

a. Approval of Minutes

- i. Minutes of November 14, 2019 - **Attachment M11-14**
- ii. Minutes of November 19, 2019 - **Attachment M11-19**
- iii. Minutes of November 27, 2019 – **Attachment M11-27**

b. Bills, Transfers, Supplements

i. Payment of Bills – Attachment F1 (multiple)

- Bills presented for approval, through December 6, 2019. The invoice list is available for review during public hours two business days prior to the meeting.

	Amount
BB&T Card	\$ 4,733.67
Child Nutrition	\$ 38,723.41
Fund 11	\$ 109,992.06
Fund 41	\$ 30,701.07
Fund 51	\$ 80,854.04
Fund 61	\$ 235,841.20
Maintenance	\$ 125,084.33
Pcard	\$ 218,515.64
Transportation	\$ 106,150.37
Utilities	\$ 150,737.43

i. Budget Transfers - Attachment F2

- Budget Transfers presented for approval

Transfers	November	\$ 872.00
	November	\$ 54,597.00
	November	\$ 24,685.00
	November	\$ 58,120.00
	November	\$ 19,700.00
	November	\$ 350.00
	November	\$ 111,696.37
	November	\$ 8,941.00
	November	\$ 27,368.00
	November	\$ 15,442.00
	November	\$ 25,000.00
	November	\$ 4,467,494.00
	November	\$ 633,793.66
	November	\$ 157,933.61
	November	\$ 330,017.59
	November	\$ 1,819.27

	November	\$ 2,475,553.00
	November	\$ 167,816.00
	November	\$ 69,756.00
	TOTAL	\$ 8,650,954.50

iii. Budget Supplements – Attachment F3

•Budget Supplements presented for approval

Supplements		
	November	\$325.00
	November	\$3,000.00
	November	\$2,000.00
	November	\$15,442.00
	November	\$8,941.00
	November	\$27,368.00
	November	\$25,000.00
	November	\$33,946.48
	November	\$35,334.00
	November	\$57,288.00
	November	\$59,817.00
	November	\$500.00
	November	\$500.00
	Total	\$269,461.48

c. Personnel Actions

1. PROFESSIONAL PERSONNEL

a. New employment or transfer into existing positions

- i. Jessica Houck instructional coach (secondary mathematics) to teacher / grade 5 GK8 (effective Jan. 6, 2020)
- ii. Debra Coleman long-term substitute teacher grade 3 MK8 (effective Dec. 18, 2019) (until position is filled)

b. Resignation

- i. Barbara Stiltner teacher / grade 2 BK8 (effective Dec. 31, 2019)

2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS

New assignments 2019-2020 School year

a. New employment

- i. Larry Johnson assistant coach football WK8

b. Resignations

- i. Shayla Hatfield assistant coach, cheer GK8 (effective Nov. 21, 2019)
- ii. Kasey Walker coach, cheer KK8 (effective Feb. 23, 2020)

3. SERVICE PERSONNEL

a. New employment or transfer into existing position

- i. Ashley Browning cook II WK8 to cook II LK8 (during a leave of absence) (effective Jan. 6, 2020)
- ii. Hazel Murphy custodian III MCHS to custodian III / Groundsman MELC (effective Jan. 6, 2020)

b. Resignation

- i. Cynthia A. Hinkle substitute secretary (effective Dec. 20, 2019)

c. Leave of Absence

- i. Louise Workman cook II WK8 (effective Dec. 2, 2019 through March 3, 2020)
- ii. Karen Curry aide / autism mentor MCHS (effective Nov. 11, 2019)

End Consent Agenda

Mr. Hall answered questions from Board members.

Mr. Starr made the motion to accept the Consent agenda as presented. Mr. Slone seconded that motion. The motion carried with a vote of 5/0.

Out of State Field Trips

a. Gibert PK8 – National Junior Honor Society – Kings Island, Ohio - **Attachment T1**

Kristy Noe addressed the Board regarding the upcoming trip as and end-of- year reward trip.

Mr. Preece made the motion to approve the trip. Mr. Starr seconded that motion. The motion passed with a vote of 5/0.

Departmental Updates

a. Maintenance Report – William Hensley – **Attachment U1**

Mr. Hensley addressed the Board with the Maintenance report. The floors at TVHS were addressed. There were questions and answers.

Mr. Preece made the motion to move into Executive session to discuss personnel issues. Mr. Slone seconded that motion. The motion carried with a vote of 5/0. The time was 6:32 p.m.

At 7:13 pm the meeting resumed with no decisions having been made during Executive session.

There were more questions and answers. Topics included trim at Lenore K-8, press box at Tug Valley, restrooms at Lenore, and Williamson.

b. Treasurer’s Report – Beth Daniels – **Attachment U2**

Mrs. Daniels addressed the Board. She explained the report and answered questions. Discussion included Work uniforms for our maintenance/transportation departments, and CTE grant monies for TVHS.

Mr. Preece made the motion to approve the Treasurer’s Report. Mr. Starr seconded that motion. The motion carried with a vote of 5/0.

General Considerations

a. Discussion and possible action to approve posting of LPN Instructor who will teach other part-time program courses at MELC as well. A 240 day contract for this LPN Instructor is requested - Tom Hoffman

Mr. Hoffman addressed the Board. He requested a person be hired to teach multi-subjects regarding the LPN/CNA classes throughout the year including summer. The wording on this posting needs to be more defined.

Mr. Starr made the motion to table this item until next Board meeting. Mr. Preece seconded that motion. The motion carried with a vote of 5/0.

b. Discussion and possible action on renewal of Veolia contract

Mr. Spence addressed the Board. The reason this is on the agenda is the contract is over the threshold amount of \$100,000.

Mr. Preece made the motion to approve this item of business. Mr. Slone seconded that motion. The motion carried with a vote of 5/0.

c. Discussion and possible action in the selection of two BOE members to serve on the Tug Valley CTE building committee project

Mr. Spence addressed this item with the Board. Mr. Slone suggested Mr. Starr and Mr. Baisden to serve as the building committee for the Tug Valley CTE project.

Mr. Preece made the motion that President Sabrina Grace be given authority to appoint two Board members to serve on the Tug Valley CTE building committee project. Mrs. Grace appointed Mr. Baisden and Mr. Starr. Mr. Slone seconded that motion. The motion carried 5/0.

d. Discussion and possible action on new updated policies to be placed on public comment

Dr. Branch addressed this policy. Policy 0134 – Promotion of School Board Effectiveness. Language was changed by the passing of House Bill 206 - the Board of Education would need to meet with low performing schools and make suggestions to improve progress.

Mr. Preece made the motion to put this policy out for comment. Mr. Slone seconded that motion. The motion carried with a vote of 5/0.

e. Discussion and possible action on recent updated policies that have been put out for public comment

Dr. Branch spoke and explained there had been revisions on two previously revised policies.

Mr. Baisden made the motion to accept changes and put on for comment: **policy 3131.01 with 2 changes in the wording, 3370 with wording re-added - seniority list would be published July 1st of each year, and to adopt the policies that had been out on comment.** Mr. Preece seconded that motion. The motion carried with a vote of 5/0.

f. Discussion and possible action on approving the sale of “juice in the schools”

Mr. Preece made a motion to approve this item. There was discussion regarding the sell of fruit slushies’ in our schools. Concerns were voiced.

There was an amendment to the motion to include selling at high schools only. Mr. Baisden seconded that motion and wanted to add until the end of this school year.

It was decided that the fundraiser follow all Child Nutrition guidelines.

Mr. Preece’s motion was amended to read ‘To sell these in high schools through the end of 2019-2020 school year, with the stipulation it follow all standards for Child Nutrition, and the Board would re-evaluate in July 2020’. Mr. Baisden seconded the revised motion. The vote was 4/1. Mr. Slone voted no.

IX. Board Member Comment Period

Each Board member had comment.

X. Superintendent’s Update

199 Mr. Spence spoke regarding the Gilbert Pre K-8 school building. It is about 95% finished. The project has
200 been very successful. There were things added to that project to make things more up-to-date.

201
202 **XI. Adjournment**

203 Mr. Starr made the motion to adjourn. Mr. Baisden seconded the motion. The motion carried with a vote of
204 5/0. The time was 9:12 p.m.

205
206
207 ***Next Regular Meeting***

208 January 21, 2020