

MINUTES

Board of Education for the County of Mingo

110 Cinderella Road
Williamson, West Virginia 25661

Regular Meeting

March 17, 2020 at 5:00 p.m.

I. Call to Order

President Sabrina Grace called the meeting to order at 5:01 p.m.

All Board Members were present: Robert Starr, Vice President James Baisden, John W. Preece, President Sabrina Grace and Tom Slone. Superintendent Donald Spence attended.

Both Members of the Press were in attendance: Bruce Justice of the Mingo Messenger; Jarrod McCormick of the Williamson Daily News

District Office staff in attendance:

Johnny Branch, Assistant Superintendent (arrived 5:22); Beth Daniels, CSBO / Treasurer; (Chief School Business Officer); Rocky Hall, Director of Human Resources; William Hensley, Director of Maintenance; Rodney McCoy, Professional Accountant; Virginia Taylor-Mounts, Technology Integration Facilitator;

II. Pledge of Allegiance

Mr. Baisden led the pledge of allegiance.

III. Delegation(s)

Mr. Slone read the delegation rules. Eighteen folks participated as delegates. They presented to the Board regarding their opinions/view of the administrative changes facing Lenore Pre K-8 and Burch Pre K-8.

IV. Consent Agenda

a. Approval of Minutes

- i. Minutes of February 6, 2020 - **Attachment M2-6**
- ii. Minutes of February 18, 2020 – **Attachment M2-18**
- iii. Minutes of February 28, 2020 – **Attachment M2-28**

b. Bills, Transfers, Supplements

i. Payment of Bills – **Attachment F1 (multiple)**

•Bills presented for approval, through March 3, 2020. The invoice list is available for review during public hours two business days prior to the meeting.

BB&T Card	\$ 5,198.50
Child Nutrition	\$ 33,142.38
Fund 11	\$ 75,238.75
Fund 41	\$ 4,798.26
Fund 51	\$ 2,526.48
Fund 61	\$ 114,883.80
Maintenance	\$ 33,653.61
Pcard	\$ 140,803.69

Transportation	\$ 47,057.51
Utilities	\$ 164,245.64

i. Budget Transfers - Attachment F2

- Budget Transfers presented for approval

Transfers	February	\$ 900.00
	February	\$ 21,000.00
	February	\$ 10,360.00
	February	\$ 7,144.02
	TOTAL	\$ 39,404.02

c. Personnel Actions

1. PROFESSIONAL PERSONNEL

a. New employment or transfer into existing positions

- i. Kaitlyn M. Wellman substitute teacher MCS (effective March 18, 2020)

b. Request for leave of absence

- i. Maria Ramey teacher / math MCHS (effective Feb. 24, 2020 through March 13, 2020)
- ii. Robin Ellis teacher / English MCHS (effective Feb. 19, 2020 through Feb. 20, 2020) (effective March 4, 2020 through March 7, 2020)
- iii. Jequeta Roberts teacher / grade 1 GK8 (effective March 24, 2020 through May 1, 2020)
- iv. Rhonda Williamson teacher / social studies MCHS (effective Feb. 25, 2020 through Feb. 27, 2020)

2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS

New assignments 2019-2020 School year

a. New employment

- i. Brian Wellman from assistant coach baseball MCHS to coach baseball MCHS (effective March 18, 2020)
- ii. Jeremy Davis coach girls soccer MCHS (effective March 18, 2020)
- iii. Jennifer Brumfield coach cheer KK8 (effective March 18, 2020)

b. Resignations

- i. Jacob Staton coach, baseball MCHS (effective March 10, 2020)
- ii. Ashton Cline assistant coach football MCHS (effective March 2, 2020)

3. SERVICE PERSONNEL

a. New employment or transfer into existing position

- i. Jonathan Dove from custodian III BK8 (during a leave of absence) to custodian III MCHS (effective March 18, 2020)

b. Resignation

- i. Janice Kitts substitute secretary MCS (effective March 6, 2020)
- ii. Alisha Canterbury aide / autism mentor itinerant MCS (placed at Tug Valley) (effective Feb. 27, 2020)

c. Leave of Absence

- i. Karen Curry aide / autism mentor MCHS (effective Feb. 21, 2020)
- ii. Louise Workman cook II WK8 (effective March 4, 2020 through May 29, 2020)
- iii. Freda Church custodian III MK8 (effective March 12, 2020)
- iv. Cecilia Staten aide / autism mentor MK8 (effective Feb. 5, 2020 through March 21, 2020)

84
85 **d. Termination**

- 86 i. Christopher Tiller substitute custodian MCS (effective March 17, 2020)
87

88 **e. Retirement**

- 89 i. Cletus Sartin Jr bus operator MCS (Tug Valley area) (effective June 30, 2020)
90

91 **End Consent Agenda**

92 Mr. Preece pulled several items from the consent agenda for further discussion: IV. Consent Agenda; b. Bills,
93 Transfers, Supplements; i. Budget Transfers - Attachment F2; •Budget Transfers presented for approval
94 February \$ 900.00, February \$ 21,000.00, February \$ 10,360.00, February \$ 7,144.02, TOTAL \$ 39,404.02. He
95 also pulled IV. Consent Agenda; 2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS; New assignments
96 2019-2020 School year; a. New employment; i. Brian Wellman from assistant coach baseball MCHS to coach
97 baseball MCHS (effective March 18, 2020) and IV. Consent Agenda; 2. PROFESSIONAL EXTRACURRICULAR
98 ASSIGNMENTS; b. Resignations; i. Jacob Staton coach, baseball MCHS (effective March 10, 2020)
99

100 Mr. Preece made the motion to approve the consent agenda with the exceptions of items pulled. Mr. Starr
101 seconded that motion. The motion carried with a vote of 5/0.
102

103 Beth Daniels answered questions the Board had regarding the Budget Transfers, and Rocky Hall answered
104 the personnel questions.
105

106 Mr. Starr made the motion to approve the budget transfers as presented. Mr. Slone seconded that motion.
107 The motion carried with a vote of 5/0.
108

109 Mr. Starr Made the motion to approve the pulled personnel sections: 2.a.i. Brian Wellman, and 2.b.i. Jacob
110 Staton resignation. Mr. Slone seconded that motion. The motion carried with a vote of 4/1. Mr. Preece
111 voted no.
112

113 **V. Out of State Trips**

114 **a. Discussion and possible action regarding out of state trips for students and employee**

115 **b. Matewan PK8 – 8th grade trip – King's Island, OH. - Attachment T1**

116 **c. Lenore PK8 – 8th grade trip – Pigeon Forge, TN. - Attachment T2**

117 **d. Kermit PK8 – 8th grade trip – Charlotte, NC – Attachment T3**
118

119 Mr. Spence addressed the Board regarding these trips. He suggested that now, there should be no travel
120 outside of our state for students or employees.
121

122 Mr. Preece made a motion to give Superintendent Spence authority to use his judgment, regarding all out-of-
123 state and in-state trips during this fluid situation of the Coronavirus. Mr. Spence would be the one
124 centralized person updated from the State department, and would make decisions based from that
125 information. Mr. Baisden seconded that motion. The motion carried with a vote of 5/0.
126

127 **The Board moved to item VII. General Considerations to this section of the agenda. a. Presentation by**
128 **Bray and Oakley Insurance Company – Mr. Ted Tomblin**

129 Mr. Tomblin addressed the Board with updates and progress they had made since named our new insurance
130 carrier. He encouraged Board members to join them at school sites during inspections. There were
131 questions and answers with Board Members.
132
133

134 **VI. Departmental Updates**

135 **a. Maintenance Report – William Hensley – Attachment U1**

136 Mr. Hensley addressed the Board and answered questions and made note of items he would do. Items
137 discussed included hand sanitizer, soap dispensers, blanket purchase orders, Lenore K-8 repairs, etc. He was
138 asked about bids for pressure washing and getting electric service at the mouth of Cinderella Hollow for a
139 new sign.

141 **b. Treasurer's Report – Beth Daniels – Attachment U2**

142 Beth Daniels addressed the Board with the treasurer's report and answered questions. Revenue is down 20%
143 from what we were at this time period last year.

144
145 Mr. Preece made a motion to approve the Treasurer's report. Mr. Starr seconded that motion. The motion
146 carried with a vote of 5/0.

147
148 **VII. General Considerations**

149 **a. Presentation by Bray and Oakley Insurance Company – Mr. Ted Tomblin**

150 See lines 129-133.

151
152 **b. Discussion on MCHS baseball field – Lori Powers and Daniel Dean**

153 This discussion did not take place.

154
155 **c. Discussion and possible action in purchasing computers for High Schools – Dr. Johnny Branch**

156 Dr. Branch addressed the Board requesting to purchase computers for both high schools; grades 9-12. We
157 would use federal funds. The quoted price was \$207,000 for Windows 10. He suggested after two years of
158 use, the computers should be replaced at the rate of one grade level per year.

159
160 Mr. Preece made the motion to approve the spending of \$207,000 for the purchase of computers for grades
161 9-12. Mr. Starr seconded that motion. The motion carried with a vote of 5/0.

162
163 **VIII. Board Member Comment Period**

164 Each Board member had comments.

165 Mr. Spence addressed the Board regarding events that had taken place and would be taking place in our
166 county since the Coronavirus' entry into our country. Over 700+ meals had been served to our students on
167 Tuesday and that number was expected to increase to over 2,400 by tomorrow (3-18-20). Testing has been
168 canceled for our students.

169
170 Mr. Spence announced there would be a Special meeting Thursday, March 26, at 10 a.m. to address RIFS and
171 Transfers.

172
173 **IX. Adjournment**

174 Mr. Starr made the motion to adjourn. Mr. Baisden seconded that motion. The motion carried with a vote of
175 5/0. The time was 7:47 p.m.

176
177 **Next Regular Meeting**

178 April 21, 2020