

MINUTES

Board of Education for the County of Mingo

110 Cinderella Road
Williamson, West Virginia 25661

Regular Meeting

May 19, 2020 at 5:00 p.m.

The Mingo County Board of Education will adhere to Federal, State and local health guidelines regarding public gatherings during the COVID-19 pandemic. On-site attendance of this meeting will be limited to 25 participants.

I. Call to Order

President Sabrina Grace called the meeting to order at 5:04 p.m.

All Board Members present: Robert Starr, Vice President James Baisden, John W. Preece, President Sabrina Grace and Tom Slone. Superintendent Donald Spence attended.

Both Members of the Press were in attendance: Terry May of the Mingo Messenger; Jarrod McCormick of the Williamson Daily News

District Office staff in attendance: Johnny Branch, Assistant Superintendent; Beth Daniels, CSBO / Treasurer; (Chief School Business Officer); Rocky Hall, Director of Human Resources; William Hensley, Director of Maintenance was present by phone; Kay Maynard, Director Child Nutrition & Wellness; Rodney McCoy, Professional Accountant; Virginia Taylor-Mounts, Technology Integration Facilitator;

II. Pledge of Allegiance

Mr. Preece led the pledge of allegiance.

III. Time Out for Celebration and Recognition

a. Service Personnel Employee of the Year – Patty Riffe

Mr. Spence introduced Dr. Branch who conducted this part of the meeting. The faculty senate from each school selected their service person of the year.

The nominees were: Burch Pre-K 8, Cheryl Wolford; Kermit Pre-K8, Deanna Sturgell, Tug Valley High School, Eliza Salmons; Matewan Pre-K 8, Yvonne Sue Hamby; Mingo Central High School, Rhonda Hall; Gilbert Pre-K8, Christina Carter; Lenore Pre-K8, Crystal Canterbury; Williamson Pre-K 8, Wendy Barker.

The Mingo County Schools 2020 Service Person of the Year from Dingess Elementary was Patty Riffe. Pictures were made.

b. Teacher of the Year – Justin Endicott

Nominees for Teacher of the Year: Williamson Pre-K 8, Eric Wolford; Burch Pre-K 8, Travis Ward; Matewan Pre-K 8, Timothy C. Parker, Jr.; Kermit Pre-K 8, Allison Siggers; Tug Valley High School, Amy Salmons; Lenore Pre-K 8, Krystal Hall; Dingess Elementary, Jaclyn Hall, Mingo Central High School, Brandon Cline.

The Mingo County Teacher of the Year for 2020, from Gilbert Pre-K 8, was Justin Endicott. Pictures were taken.

IV. Delegation(s)

There were no delegations.

V. Public Hearing: Proposed County Budget for 2020-2021

No one had signed up to speak.

VI. Consent Agenda

a. Approval of Minutes

- i. Minutes of 4-21-20 Levy - **Attachment M421Levy**
- ii. Minutes of 4-21-20 Regular – **Attachment M421**

b. Bills, Transfers, Supplements

i. Payment of Bills – Attachment F1 (multiple)

- Bills presented for approval, through May 1, 2020. The invoice list is available for review during public hours two business days prior to the meeting.

BB&T Card	\$ 7,013.11
Child Nutrition	\$ 23,718.59
Fund 11	\$ 105,789.08
Fund 41	\$ 8,161.08
Fund 51	\$ 1,360.00
Fund 61	\$ 74,608.13
Maintenance	\$ 31,703.97
Pcard	\$ 99,821.57
Transportation	\$ 11,046.48
Utilities	\$ 122,875.90

i. Budget Transfers - Attachment F2

- Budget Transfers presented for approval

Transfers	April	\$57,054.26
	April	\$10,710.48
	April	\$19,323.00
	April	\$41,527.91
	April	\$7,895.68
	April	\$294,770.18
	May	\$750.00
	May	\$245,000.00

77 **iii. Budget Supplements – Attachment F3**

78 •Budget Supplements presented for approval

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Supplements	April	\$8,545.00
	April	\$182,907.00
	May	\$7,000.00
		\$198,452.00

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81 **c. Personnel Actions**

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83 **1. PROFESSIONAL PERSONNEL**

84 **a. New employment or transfer into existing positions**

- 85 i. Corey Hatfield teacher / social studies MCHS to teacher social studies & careers in education MCHS
86 (effective July 1, 2020)
87 ii. Asia R. Salmons teacher / music LK8 to teacher / special education DES (effective July 1, 2020)
88 iii. Melissa Cline teacher / grade 6 GK8 (effective July 1, 2020)
89 iv. Thomas Jude teacher / music BK8 to teacher / music (band) & careers in education TVHS (effective July
90 1, 2020)
91 v. Samantha Dotson teacher / kindergarten KK8 to teacher / grade 1 KK8 (effective July 1, 2020)
92 vi. Mary Annetta Swafford teacher / grade 3 MK8 (that was to be effective July 1, 2020) to Instructional
93 Coach MK8 (effective July 1, 2020)

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95 **a. Extension of Contracts**

- 96 i. Paula K. Maynard director of child nutrition and wellness extended 20 days for the 2019-2020 and 2020-
97 2021 school years (effective May 20, 2020)

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99 **2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS**

100 **New assignments 2019-2020 School year**

101 **a. New employment**

- 102 i. Barbara Grimmitt .5 credit recovery instructor MCHS (effective June 3, 2020)
103 ii. Brandon Cline .5 credit recovery instructor MCHS (effective June 3, 2020)
104 iii. Christine Cline .5 credit recovery instructor MCHS (effective June 3, 2020)
105 iv. Joseph Hunt .5 credit recovery instructor MCHS (effective June 3, 2020)
106 v. Steven Alley .5 credit recovery instructor TVHS (effective June 3, 2020)
107 vi. Amy Salmons .5 credit recovery instructor TVHS (effective June 3, 2020)
108 vii. Marie McCoy (White) .5 credit recovery instructor TVHS (effective June 3, 2020)
109 viii. Eric Starr .5 credit recovery instructor TVHS (effective June 3, 2020)
110 ix. Gina Hicks teacher / special education summer school (effective June 8, 2020)
111 x. Marsha Deskins assistant coach volleyball KK8 (effective May 20, 2020)
112 xi. Whitney Sturgell assistant coach cheer KK8 (effective May 20, 2020) (pending certification)
113 xii. Joshua Endicott assistant coach football MCHS (effective May 20, 2020)
114 xiii. Richard Powers coach boys soccer MCHS (effective May 20, 2020) (pending certification)
115 xiv. Gordon Carter assistant coach football MCHS (effective May 20, 2020)
116 xv. Jennifer Davis assistant coach girls soccer MCHS (zero comp) (effective May 20, 2020)
117 xvi. Owen Hinkle assistant coach boys basketball KK8 (effective May 20, 2020) (pending certification)

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119 **b. Resignations**

- 120 i. Donna M. Russell coach cheer LK8 (effective May 1, 2020)
121 ii. Donna M. Russell coach softball LK8 (effective May 15, 2020)

- iii. Crystal Canterbury assistant coach cheer LK8 (effective May 4, 2020)
- iv. Joshua Endicott assistant coach football GK8 (effective April 22, 2020)
- v. Michael Sheppard assistant coach football BK8 (effective April 16, 2020)
- vi. Michael Sheppard assistant coach basketball BK8 (effective April 16, 2020)

c. Create Position

- i. Coach Wrestling LK8 (effective May 20, 2020)

3. SERVICE PERSONNEL

a. Extracurricular

- i. Cynthia Rose Cook II (LK8) Summer Feeding Program (effective June 3, 2020)
- ii. Jennifer Fields Cook II (LK8) Summer Feeding Program (effective June 3, 2020)
- iii. Tina Evans Cook II (LK8) Summer Feeding Program (effective June 3, 2020)
- iv. Pam Jarrell Cook II (MCHS) Summer Feeding Program (effective June 3, 2020)
- v. Zelda Croaff Cook II (MCHS) Summer Feeding Program (effective June 3, 2020)
- vi. Lisa Napier Cook II (MCHS) Summer Feeding Program (effective June 3, 2020)
- vii. Lorie Chafin general maintenance / groundsman summer school (effective June 8, 2020)
- viii. Freda Church general maintenance / groundsman summer school (effective June 8, 2020)
- ix. Tammy Salmons general maintenance / groundsman summer school (effective June 8, 2020)
- x. Dreama Pruitt general maintenance / groundsman summer school (effective June 8, 2020)

b. New employment or transfer into existing position

- i. Destiny R. Adkins substitute bus operator MCS (effective July 1, 2020)
- ii. Wendy Barker Aide III / early childhood classroom assistant teacher II WK8 to aide III / early childhood classroom assistant teacher II BK8 (effective July 2, 2020)
- iii. Carolyn Baize Aide / early childhood classroom assistant teacher II LK8 to aide / autism mentor TVHS (effective July 1, 2020)
- iv. Ruth Kirk aide / autism mentor itinerant (currently at BK8) to aide / autism mentor itinerant (currently at TVHS) (effective July 1, 2020)

c. Leave of Absence

- i. Cathy May cook III MCHS (effective April 16, 2020 through June 2, 2020)
- ii. John Lockard general maintenance / groundsman MCS (effective April 22, 2020 through July 1, 2020) (extension of current leave)

d. Rescind

- i. Kimberly Dixon decline to renew / terminate service personnel contract or probationary contract for the 2020-2021 school year due to reduction-in-force (reason for reduction no longer exists) (to remain aide II / early childhood classroom assistant teacher II MK8)

e. Reclassify

- i. Sheila Adkins secretary II MK8 to secretary III MK8 (effective July 1, 2020)

f. Retirement

- i. Elizabeth J. Lively Early Childhood Classroom Teacher II **GK8** (effective June 3, 2020)
- ii. Velvet Ann Curry cook II LK8 (effective May 1, 2020)

End Consent Agenda

Rocky Hall had a last minute change to the consent agenda. **3. SERVICE PERSONNEL, f. Retirement, i.**
Elizabeth J. Lively Early Childhood Classroom Teacher (effective June 3, 2020) should include Gilbert Pre-K 8.

Mr. Preece had questions regarding budget transfers. Beth Daniels addressed that concern. Mr. Preece had a question on an in-county trip that had taken place. Dr. Branch addressed that concern. There was discussion.

Mr. Preece made the motion to accept the consent agenda. Mr. Starr seconded that motion. The motion carried with a vote of 5/0.

VII. Departmental Updates

a. Maintenance Report – William Hensley – Attachment U1

Mr. Hensley participated by phone. He gave an update regarding work that had taken place in the county since last meeting. There were questions and discussion with Board members.

b. Treasurer's Report – Beth Daniels - Attachment U2

Mrs. Daniels made the presentation. There is a substantial shortage on the revenue budgeted. The local share of the county revenue for May is down 60%, and for the year it is down \$1.5 million. There was discussion.

Mr. Slone made the motion to approve the Treasurer's report. Mr. Starr seconded that motion. The motion carried with a vote of 5/0.

VIII. General Considerations

a. Discussion and possible action on approval of 2020-2021 budget - Beth Daniels and Rod McCoy

Mr. McCoy addressed the Board and requested approval. The 20-2021 budget had been out for public comment, on our website, and had an ad in the newspaper. There have been to comments received.

Mr. Baisden made the motion to approve the 2020-2021 budget. Mr. Starr seconded that motion. The motion was approved 5/0.

b. Discussion and possible action on approving school-based fundraising groups for 2020-2021 - Beth Daniels and Rod McCoy

Mr. McCoy had hand-outs of the fundraising groups to be approved. There was discussion

Mr. Starr made the motion to approve the fundraising groups for 2020-2021 school year. Mr. Slone seconded that motion. The motion carried with a vote of 5/0.

c. Discussion and possible action regarding moving three-week practice window to July 13-31

Mr. Spence addressed the Board regarding this section. Since we are under circumstances brought on by Covid-19, it is in our best interest to post-phone our practice period.

Mr. Preece made the motion to move the three-week practice. Mr. Starr seconded that motion. The motion passed with a vote of 5/0.

d. Discussion and possible action on video livestreaming all future BOE meetings

President Sabrina Grace addressed this section. There was discussion.

Mr. Preece made the motion to table this item. Mr. Baisden seconded that motion. The motion carried with a vote of 5/0.

IX. Board Member Comment Period

Each Board member made comments. There were compliments for the Central Office staff, and the handling of the food service for students during this Covid-19 pandemic.

X. Superintendent's Update

Mr. Spence addressed several issues. Among them were food plans for the summer. The locations would be Lenore K-8 and Mingo Central. Six cooks were hired today (three for each site). They would handle food prep, filling the bags, and distribution via pick-up. The feedings would run June 3 – August 12, 2020.

Mr. Spence also complimented his staff for their work during this pandemic. They are already working and figuring the best way to move forward.

XI. Adjournment

Mr. Starr made the motion to adjourn. Mr. Baisden seconded that motion. The motion carried with a vote of 5/0. The time was 7:27 p.m.

Next Regular Meeting

June 16, 2020