

MINUTES

Board of Education for the County of Mingo

110 Cinderella Road
Williamson, West Virginia 25661

Regular Meeting

June 16, 2020 at 4:30 p.m.

I. Call to Order

President Sabrina Grace called the meeting to order at 4:36 p.m.

All Board Members present: Robert Starr (by phone), Vice President James Baisden, John W. Preece, President Sabrina Grace and Tom Slone. Superintendent Donald Spence attended.

Members of the Press in attendance: Bruce Justice of the Mingo Messenger attended.

District Office staff in attendance: Johnny Branch, Assistant Superintendent; Beth Daniels, CSBO / Treasurer; (Chief School Business Officer); Rocky Hall, Director of Human Resources; William Hensley, Director of Maintenance; Dr. Sabrina Runyon, Director of Early Learning Programs; Virginia Taylor-Mounts, Technology Integration Facilitator;

II. Pledge of Allegiance

Mr. Slone led the pledge of allegiance.

III. Superintendent Evaluation

The Board went into executive session in order to evaluate Superintendent Mr. Spence.

Mr. Slone made the motion to move into Executive session regarding this personnel matter. Mr. Preece seconded that motion. The motion carried with a vote of 5/0. The time was 4:40 p.m.

The Board moved into regular session at 6:25 p.m. For the 2019-2020 school year, Mr. Spence had met all (met one and exceeded three) goals that had been put forth by the Board last year.

IV. Time out for Celebration

a. Retirees Recognition

Dr. Branch conducted this section of the meeting. He announced the retirees and their years of service to Mingo County Schools. These folks were not present at the meeting: Douglas Jackson, 27 years of service as a professional; Marsha Maynard, 27 years of service as a professional; Velvet Curry, 18 years of service as cook; Tammy Murphy, 30 years of service as secretary; Elizabeth J. Lively, 24 years of service as aide; Cheryl Goad – 10 years of service as cook; Yvonne S. Hamby, 34 years of service as teacher's aide.

Three retirees were present to accept the recognition. They were: Lou Ann Morris, 26 years of service as a professional from the Gilbert area; Curtis Lester, 32 years of service as custodian from the Gilbert area; Cletus Sartin 'Buddy', Jr., 12 years of service to the students of Mingo County as bus operator for the Tug Valley area.

Plaques were presented and pictures were made.

Nancy Slone

Executive Secretary to Superintendent
Mingo County Schools

June 16, 2020
Regular Meeting

Page 1 of 5

V. Delegation(s)

Mark Dean had comments to make to the Board regarding a personnel issue.

Mr. Slone made the motion to go into executive session. Mr. Baisden seconded that motion. The motion carried with a vote of 5/0. The time was 6:35 p.m. The meeting resumed at 6:40 p.m.

The Board moved to item **VIII. General Considerations a. Discussion and possible action in selecting worker's compensation provider for 2020-2021-Ted Tomblin** at that time.

Mr. Tomblin presented an update on the performance of employees regarding claims. Everything had improved. He suggested having another set of trainings just before the start of school.

Mr. Preece made a motion to continue with Brick Street as our workers compensation provider for the 2020-2021 school year. Mr. Starr seconded that motion. The motion carried with a vote of 5/0.

The meeting then moved to VI. Consent Agenda.

VI. Consent Agenda

a. Approval of Minutes

i. Minutes of 5-19-20 Regular - **Attachment M519**

b. Bills, Transfers, Supplements

i. Payment of Bills – Attachment F1 (multiple)

▪Bills presented for approval, through May 29, 2020. The invoice list is available for review during public hours two business days prior to the meeting.

BB&T Card	\$ 221.85
Child Nutrition	\$ 27,224.65
Fund 11	\$ 151,639.66
Fund 41	\$ 2,484.78
Fund 51	\$ 5,493.81
Fund 61	\$ 95,765.94
Maintenance	\$ 36,638.47
Pcard	\$ 70,924.03
Transportation	\$ 8,723.28
Utilities	\$ 98,489.94

i. Budget Transfers - Attachment F2

▪Budget Transfers presented for approval

Pre-approval of Budget Transfers through June 30. A detailed statement of Budget Transfers through June 30 will be provided at the July meeting.

Transfers	May	\$6,500.00
	May	\$3,000.00
		\$9,500.00

iii. Budget Supplements – Attachment F3

Nancy Slone

Executive Secretary to Superintendent
Mingo County Schools

June 16, 2020
Regular Meeting

Page 2 of 5

•Budget Supplements presented for approval
Pre-approval of Budget Supplements through June 30. A detailed statement of Budget Supplements through June 30 will be provided at the July meeting.

Supplements	May	\$25,548.00
	May	\$554,862.00
		\$580,410.00

c. Personnel Actions

1. PROFESSIONAL PERSONNEL

a. New employment or transfer into existing positions

- i. Robin Ellis teacher / English MCHS to teacher options pathway MCHS (effective July 1, 2020)
- ii. Darlene Griffith substitute teacher MCS (effective July 1, 2020)
- iii. Bethany Hatfield teacher / grade 1 MK8 to teacher / grade 3 MK8 (effective July 1, 2020)
- iv. Australia Evans teacher / grade 1 DES (effective July 1, 2020)
- v. Christina P. Jewell assistant principal BK8 to teacher / social studies MK8 (effective July 1, 2020) (was on decline to renew professional probationary contract or terminate for 2020-2021 school year due to reduction-in-force from assistant principal BK8 on March 26, 2020)
- vi. Kevin Whitt teacher / social studies MCHS (effective July 1, 2020)

b. Resignation

- i. Cameron Smith teacher / social studies MK8 (effective June 15, 2020)

c. Retirement

- i. Marsha Maynard assistant principal TVHS (effective July 31, 2020)

2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS

New assignments 2020-2021 School year

a. New employment

- i. Anna Moore coach, cheer LK8 (effective June 17, 2020) (pending certification)
- ii. Ashley Kirk assistant coach, cheer LK8 (effective June 17, 2020) (pending certification)
- iii. Christa Hall coach, softball LK8 (effective June 17, 2020)
- iv. Kimberly Totten academic sponsor MCHS (2019-2020)
- v. Christine Cline academic sponsor MCHS (2019-2020)
- vi. Taylor Bailey yearbook sponsor GK8 (2019-2020)
- vii. Stephanie Fabin yearbook sponsor WK8 (2019-2020)
- viii. Elizabeth Evans coach, girls basketball KK8 (effective June 17, 2020)
- ix. Keisha Williamson assistant coach, cheer WK8 (effective June 17, 2020) (pending certification)
- x. Matthew Moore coach, boys basketball MK8 (effective June 17, 2020) (pending certification)
- xi. Kevin Starr assistant coach, football MCHS (zero comp) (effective June 17, 2020) (pending certification)
- xii. Jack Davis assistant coach, football MCHS (zero comp) (effective June 17, 2020)
- xiii. Jamie Hatfield assistant coach, football GK8 (effective June 17, 2020)

b. Resignations

- i. Cameron Smith coach, basketball MK8 (effective June 15, 2020)
- ii. Karen Cook yearbook sponsor GK8 (effective Sept. 9, 2019)
- iii. Robert Seth Ooten assistant coach, football KK8 (effective May 23, 2020)
- iv. Randy Lackey coach, baseball LK8 (effective May 21, 2020)

128
129 **3. SERVICE PERSONNEL**

130 **a. New employment into existing position**

- 131 i. Denise Hopkins cook II summer feeding program LK8 (effective June 17, 2020)

132
133 **b. New employment or transfer into existing position**

- 134 i. Jamie N. Lewis substitute aide to aide / autism mentor itinerant (to start at MK8) (effective July 1, 2020)
- 135 ii. Misty Baisden aide / ECCAT BK8 to aide / ECCAT I GK8 (effective July 1, 2020) (was placed on decline to
- 136 renew / terminate service personnel contract or probationary contract for 2020-2021 school year due to
- 137 reduction-in-force on March 26, 2020)
- 138 iii. Ashley Browning cook II WK8 (currently cook II during a LOA at LK8) to cook II LK8 (effective July 1, 2020)

139
140 **c. Leave of Absence**

- 141 i. Patricia Dickerson custodian III / mail clerk MCS (effective June 8, 2020 through Sep. 9, 2020)
- 142 ii. Louise Workman cook II WK8 (effective May 29, 2020 through June 2, 2020) (extension of current Leave of
- 143 Absence)
- 144 iii. Teddy May mechanic MCS (effective July 1, 2019 through June 21, 2020) (Original Leave of Absence was
- 145 adjusted to June 21, 2020)

146
147 **d. Rescind**

- 148 i. Jennifer Fields, Cook II, Summer Feeding Program LK-8 (did not accept position) (was to be effective June
- 149 3, 2020)

150
151 **e. Retirement**

- 152 i. Yvonne Sue Hamby aide / autism mentor MK8 (effective June 2, 2020)

153
154 **End Consent Agenda**

155 Mr. Preece made the motion to approve the consent agenda. Mr. Baisden seconded that motion. The

156 motion carried with a vote of 5/0.

157
158 **VII. Departmental Updates**

159 **a. Maintenance Report – William Hensley – Attachment U1**

160 Mr. Hensley gave the update. Items included in the discussed were the bathrooms at the Tug Valley High

161 School football field, its press box, and air conditioning units for the school. Gym floors were also discussed.

162
163 **b. Treasurer's Report – Beth Daniels – Attachment U2**

164 Mrs. Daniels gave the report. The county is still short \$1.5 million that was budgeted for the year.

165
166 Mr. Slone made the motion to approve the Treasurer's report. Mr. Preece seconded that motion. The

167 motion carried with a vote of 5/0.

168
169 **c. Curriculum Updates – Dr. Johnny Branch**

170 Dr. Branch gave the curriculum updates. He spoke regarding the Model Schools Virtual Professional

171 Learning Community meetings, Summer School, Ashlock, Exact Path for our students and two new pilot

172 programs; Live Scribe Pen for math, and Ai (Artificial Intelligence) for our SAT (Scholastic Achievement

173 Testing).

174
175 **VIII. General Considerations**

Nancy Slone

Executive Secretary to Superintendent
Mingo County Schools

June 16, 2020
Regular Meeting

Page 4 of 5

176 **a. Discussion and possible action in selecting worker's compensation provider for 2020-2021.**
177 **- Ted Tomblin**
178 See lines 55-64.
179
180 **b. Discussion and possible action in approving resolution to adopt West Virginia Board of Education**
181 **Policy 3300 as Mingo County's charter school policy.**
182 Mr. Spence addressed the Board and asked
183
184 Mr. Slone made the motion to adopt the state policy as our county policy. Mr. Starr seconded that motion.
185 The motion carried with a vote of 5/0.
186
187 The Board members each signed the resolution.
188
189 **c. Discussion and possible action on the setting of the maximum amounts to be paid to each**
190 **employee who qualifies for 2020-2021 sick leave incentive. -Beth Daniels**
191 Mrs. Daniels addressed the Board regarding the sick leave incentive. There was discussion.
192
193 Mr. Slone made a motion to continue the incentive policy that we followed last year at \$600. Mr. Baisden
194 seconded that motion. The motion carried with a vote of 5/0.
195
196 **d. Discussion and possible action regarding approval of Pre-K calendar for 2020-2021 school year.**
197 **- Dr. Sabrina Runyon**
198 There was a Pre-K onsite this year. They received accommodation for their transition program.
199
200 Dr. Runyon presented each member with a copy of the Pre-K calendar for the 2020-2021 school year. She
201 announced it was a fluid calendar and subject to change considering the Covid-19 situation.
202
203 Mr. Slone made the motion to accept the Pre-K Calendar. Mr. Baisden seconded that motion. The motion
204 passed with a vote of 5/0.
205
206 **IX. Board Member Comment Period**
207 Each Board member had comments. Many thanked Mr. Starr for his many years of service to our county, and
208 welcomed the newest member, Machel McCormick.
209
210 **X. Superintendent's Update**
211 Mr. Spence recognized Mr. Starr and thanked him for everything he had done for the county and for the
212 students. He welcomed Machel McCormick.
213
214 **XI. Adjournment**
215 Mr. Starr made the motion to adjourn. Mr. Preece seconded that motion. The motion carried with a vote of
216 5/0. The time was 8:53 p.m.
217
218 **Next Meeting**
219 July 6, 2020

Nancy Slone

Executive Secretary to Superintendent
Mingo County Schools

June 16, 2020
Regular Meeting

Page 5 of 5