

**MINUTES****Board of Education for the County of Mingo**

110 Cinderella Road  
Williamson, West Virginia 25661

**Regular Meeting**

August 18, 2020 at 5:00 p.m.

**I. Call to Order**

President James Baisden called the meeting to order at 5:06 p.m.

**Board Members present:** James Baisden, President; Sabrina Grace, and Tom Slone. Machel McCormick was present by phone. Also in attendance was Superintendent, Donald Spence. John Preece was absent.

**Members of the Press in attendance:** Bruce Justice of the Mingo Messenger; Jarrod McCormick and Dylan Vidovich of the Williamson Daily News

**District Office staff in attendance:** Johnny Branch, Assistant Superintendent; Rocky Hall, Director of Human Resources; William Hensley, Director of Maintenance; Kay Maynard, Director Child Nutrition & Wellness; Rodney McCoy, Professional Accountant; Virginia Taylor-Mounts, Technology Integration Facilitator

**II. Pledge of Allegiance**

Mrs. Grace led the pledge of allegiance.

**III. Delegation(s)**

There were no delegations.

**IV. Consent Agenda****a. Approval of Minutes**

- i. Minutes of July 6, 2020
- ii. Minutes of July 9, 2020
- iii. Minutes of July 21, 2020

**b. Bills, Transfers, Supplements****i. Payment of Bills**

- Bills presented for approval, through August 10, 2020. The invoice list is available for review during public hours two business days prior to the meeting.

	FY20	FY21
Fund 11	\$ 51,785.57	\$ 246,416.16
Fund 41	\$ -	\$ 20,405.78
Fund 51	\$ -	\$ -
Fund 61	\$ 32,541.27	\$ 59,147.91
Fund 71	\$ -	\$ 262,865.87

**i. Budget Transfers**

44       ▪Budget Transfers presented for approval

45       None

46

47       **iii. Budget Supplements**

48       ▪Budget Supplements presented for approval

49       None

50

51       **c. Personnel Actions**

52       **1. PROFESSIONAL PERSONNEL**

53

54       **a. New employment**

55       i. Clay Matthew Ellis teacher/Health & PE BK8 (effective Aug. 25, 2020)

56       ii. Jordan Mounts – long-term substitute teacher music BK8 (until job is filled by a certified teacher or  
57       through the 2021 school year) (effective Aug. 25, 2020)

58       iii. Jacob Zondag – long-term substitute teacher / music KK8 (until job is filled by a certified teacher or  
59       through the 2021 school year) (effective Aug. 2, 2020)

60       iv. Gary M. Collins – long-term substitute teacher / special education MCHS (until job is filled by a  
61       certified teacher or through the 2021 school year) (effective Aug. 25, 2020)

62       v. Barbara Grimmett – long-term substitute teacher / math MCHS (until job is filled by a certified  
63       teacher or through the 2021 school year) (effective Aug. 25, 2020)

64       vi. Whitney Dempsey teacher / grade 3 BK8 (effective Aug. 25, 2020)

65       vii. Kimberly Harrison teacher / special education TVHS (pending certification) (effective Aug. 25, 2020)

66       viii. Madonna Hamilton teacher / grade 5 MK8 (effective Aug. 25, 2020) (pending certification)

67       ix. Robert Damron teacher / math WK8 (effective Aug. 25, 2020)

68       x. Mary Jo. Westfall substitute teacher MCS (effective Aug. 19, 2020)

69       xi. Riley Browning substitute teacher MCS (effective Aug. 19, 2020)

70       xii. Jacqueline Hill substitute teacher MCS (effective Aug. 19, 2020)

71       xiii. Patsy Russell McCoy substitute teacher MCS (effective Aug. 19, 2020)

72       xiv. Taylor Elkins, Teacher / Grade 1 MK8 (effective Aug. 25, 2020)

73       xv. \_\_\_\_\_, Teacher / Math MCHS

74       xvi. [Charlotte Stewart](#), Teacher / transfer from TVHS to Business MELC

75       xvii. \_\_\_\_\_, PN Instructor (50%) MELC

76       xviii. Darlene Griffith, long-term substitute teacher / Music LK8 (until job is filled by a certified teacher or  
77       through the 2021 school year) (effective Aug. 25, 2020)

78       xix. Tiffany Brewer long-term sub teacher academic coach GK8 (until job is posted and filled) (effective  
79       Aug. 25, 2020)

80

81       **b. Transfer into existing or new position**

82       i. Teresa Melaine Hall teacher / science MCHS to teacher / social studies MK8 (effective Aug. 25,  
83       2020)

84       ii. Lisa J. Justice teacher / grade 5 WK8 to teacher / grade 1 WK8 (effective Aug. 25, 2020)

85       iii. Stephanie Endicott teacher/grade 4 GK8 to teacher/grade 3 GK8 (effective Aug. 25, 2020)

86       iv. Kristy Noe teacher/grade 3 GK8 to teacher/grade 4 GK8 (effective Aug. 25, 2020)

87       v. Sylvia Mollette teacher / grade 3 GK8 to teacher / grade 4 GK8 (effective Aug. 25, 2020)

88       vi. Morgan Casey teacher / grade 6 WK8 to teacher / grade 5 WK8 (effective Aug. 25, 2020)

89       vii. Michael Lucas from social worker itinerant MCS to Communities in Schools Liaison / Coordinator  
90       LK8 (effective Aug. 25, 2020)

91       viii. Kimberly Spaulding from substitute teacher MCS to Communities in Schools Liaison / Coordinator  
92       TVHS (effective Aug. 25, 2020)

93       ix. Nathan Deskins from substitute teacher MCS to Communities in Schools Liaison / Coordinator DES  
94       (effective Aug. 25, 2020)

- 95  
96 **c. Resignation**  
97 i. Jaimie McPeek teacher / grade 5 LK8 (effective Aug. 1, 2020)  
98  
99 **d. Retirement**  
100 i. Marta S. Hevener teacher / health and PE MK8 (effective Sep. 1, 2020)  
101  
102 **e. Terminations**  
103 i. Melinda Taylor substitute teacher MCS (effective Aug. 18, 2020) (failed to renew substitute  
104 teacher permit)  
105 ii. Christin Vickers Sesco substitute teacher MCS (effective Aug. 18, 2020) (failed to renew substitute  
106 teacher permit)  
107  
108 **2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS**  
109 **New assignments 2020-2021 School year**  
110 **a. New employment**  
111 i. Bethany Hatfield (Hurley) assistant coach, cheer MK8 (effective Aug. 19, 2020)  
112 ii. Andrea Gilman AP Coordinator MCHS  
113 iii. Deanna Powers assistant coach, soccer MCHS (zero comp) (pending certification) (effective Aug.  
114 19, 2020)  
115 iv. Phillip Cook assistant coach, soccer MCHS (zero comp) (pending certification) (effective Aug. 19,  
116 2020)  
117 v. Cameron Maynard assistant coach, football MCHS (zero comp) (pending certification) (effective Aug.  
118 19, 2020)  
119 vi. Kristi Hardin coach, boys soccer BK8 (effective Aug. 19, 2020)  
120 vii. Niles McCoy assistant coach, soccer WK8 (zero comp) (pending certification) (effective Aug 19, 2020)  
121 viii. Michael M. Smith, Assistant Coach, Girls Basketball, MCHS (effective Aug. 19, 2020)  
122 ix. Kim Hensley, PERC, MCS (effective Aug. 25, 2020)  
123 x. Debra Mitchell, PERC, MCS (effective Aug. 25, 2020)  
124 xi. Erica Farley, PERC, MCS (effective Aug. 25, 2020)  
125 xii. Rita Hardin, PERC, MCS (effective Aug. 25, 2020)  
126 xiii. Ashley Edmiston, PERC, MCS (effective Aug. 25, 2020)  
127 xiv. Christa Baisden, PERC, MCS (effective Aug. 25, 2020)  
128 xv. Chrystal Lackey, PERC, MCS (effective Aug. 25, 2020)  
129 xvi. LaDonna Davis, PERC, MCS (effective Aug. 25, 2020)  
130  
131 **b. Resignations**  
132 i. Tara Ellis associate coach, cheer MCHS (effective Aug. 2, 2020)  
133 ii. Wendy Cisco, coach, cheer MCHS (effective Aug. 8, 2020)  
134  
135 **3. SERVICE PERSONNEL**  
136  
137 **a. New employment or transfer into existing position**  
138 i. Bruce Gibson custodian III / watchman MCHS to custodian III / Mail Clerk MCS (effective Oct. 1, 2020)  
139 ii. Billie Lockard cook II BK8 to cook III BK8 (effective Aug. 24, 2020)  
140 iii. Robert Toler aide / autism mentor LK8 to aide II / early childhood classroom assistant teacher I GK8  
141 (effective Aug. 25, 2020)  
142 iv. Christi Layne from substitute custodian MCS to custodian III BK8 (effective Aug. 19, 2020)  
143 v. Carolyn Baize from Aide / Autism Mentor TVHS to Aide / Autism Mentor LK8 (during a leave)  
144 (effective August 25, 2020)  
145

- 146 **b. Leave of Absence**  
147 i. Louise Workman, Cook II, WK8 effective for August 24, 2020 through  
148 November 12, 2020. (LOA Continued)

149  
150 **End Consent Agenda**

151 Rocky Hall filled in the blank under IV. Consent Agenda, c. Personnel Actions, 1. PROFESSIONAL PERSONNEL, a.  
152 new employment, xvi. with the name of Charlotte Stewart. She is transferring from the Tug Valley High School  
153 business teacher position to teacher of Business at the Mingo Extended Learning Center.

154  
155 The other two items (xv. and xvii. were not filled).

156  
157 Mr. Slone made the motion to approve the consent agenda. Ms. McCormick seconded that motion. The motion  
158 carried with a vote of 4/0.

159  
160 **V. Departmental Updates**

161 **a. Maintenance Report – William Hensley**

162 Mr. Hensley addressed the Board. This month had been busy for them. Items underway were the installation of  
163 additional restrooms at WK8 and GK8, and getting concession stands ready for the sports season. There was  
164 also the installation of HVAC units at MELC, GK8, KK8 gym, getting power to the TVHS football field restrooms,  
165 and the work on gym floors at TVHS, BK8, LK8. Dates for the yearly recoating of the other gym floors was 8-19-  
166 20 at WK8 and MK8, 8-21-20 MCHS both gyms, 8-22-20 GK8 and KK8.

167  
168 **b. Treasurer’s Report – Beth Daniels**

169 Rodney McCoy gave the treasurer’s report and some additional information regarding the finances. There was a  
170 handout of the bank reconciliation of July 31, 2020. The Finance department should have everything closed out  
171 and finalized by next month. Revenue collections were short concerning local taxes but the reduction in  
172 expenses (from the Pandemic) was helpful in balancing the budget in the black.

173  
174 **VI. General Considerations**

175 **a. Discussion and possible action on approving United Dairy as the county’s milk vendor for 2020-2021**

176 The Board voted for both a. and b. of this section at the same time.

177  
178 **b. Discussion and possible action on approving US Foods as the county’s food distributor for 2020-2021**

179 Kay Maynard addressed the Board. These vendors are the same we have used for years. The first four weeks of  
180 food orders were already filled so US Foods could attempt to get the items in. United Dairy will provide the milk  
181 for our county.

182  
183 Ms. McCormick made a motion to approve the vendors. Mr. Slone seconded that motion. The motion carried  
184 with a vote of 4/0.

185  
186 **c. Discussion and possible action regarding provisional placements of ~~classroom teachers~~ professionals**  
187 pending board action through September 30, 2020

188 Mr. Spence requested we strike the words classroom teachers and put the word professionals in its place -- that  
189 would allow different professional positions to be filled.

190  
191 Mr. Slone made the motion to accept the provisional placement of professionals through September 30, 2020.  
192 Ms. McCormick seconded that motion. The motion carried with a vote of 4/0.

193  
194 **VII. Board Member Comment Period**

195 Each of the Board members had comments. Any questions they had were answered.

196

197 **VIII. Superintendent's Update**

198 Mr. Spence spoke regarding the new color-coded matrix handed down from the Governor's office. Everything  
199 and every decision is fluid and subject to change daily. Our goal is to be ready for all changes as they occur.

200

201 A handout was distributed that would be published the next day. Mr. Spence wanted the Board to be  
202 aware of the facemask information prior to publication.

203

204 We are trying to error on the side of kids to get them back in school. There are many situations and worries they  
205 face that we cannot help with when they are not in school. When they are in school, they are around adults that  
206 care about them. Suicide rates have increased among teens during this time, and their learning situations are not  
207 optimal.

208

209 **IX. Adjournment**

210 Mr. Slone made the motion to adjourn. Mrs. Grace seconded that motion. The motion carried with a vote of  
211 3/0. The time was 5:57 p.m.

212

213

214 **Next Regular Meeting**

215 September 15, 2020