

MINUTES

Board of Education for the County of Mingo

110 Cinderella Road
Williamson, West Virginia 25661

Special Meeting

For the purpose of personnel actions and general considerations

September 28, 2020 at 10:00 a.m.

I. Call to Order

Mr. Baisden called the meeting to order at 10:05 a.m.

Board Members present: James Baisden, President; John Preece, Vice President; Sabrina Grace, Tom Slone, and Machel McCormick. Superintendent Donald Spence was also in attendance.

Members of the Press in attendance: Bruce Justice of the Mingo Messenger

District Office staff in attendance: Johnny Branch, Assistant Superintendent; Beth Daniels, CSBO / Treasurer; (Chief School Business Officer); Patrick Billips, Director of Technology; Rocky Hall, Director of Human Resources; William Hensley, Director of Maintenance; Joe Howard, Director of Transportation; Kay Maynard, Director Child Nutrition & Wellness; Rodney McCoy, Professional Accountant; Dr. Sabrina Runyon, Director of Early Learning Programs; Lesia Sammons, Coordinator of Guidance and Testing; Virginia Taylor-Mounts, Technology Integration Facilitator; Janet Varney, Director of Special Education

II. Pledge of Allegiance

Mrs. Grace led the Pledge of Allegiance.

III. Time Out for Celebration and Recognition

Mr. Spence announced that we could celebrate the fact that we are back in school! There was applause!

IV. Consent Agenda

a. Personnel Actions

1. PROFESSIONAL PERSONNEL

a. New employment or transfer into existing positions

- i. Misty D. Brown substitute teacher MCS (effective Sept. 29, 2020)
- ii. Marta Hevener substitute teacher MCS (effective Sept. 10, 2020)
- iii. Jessica Lynn Cline substitute teacher MCS (effective Sept. 29, 2020)
- iv. Christopher Harris, Principal L K8 (effective Sept. 29, 2020)
- v. Melinda Runyon teacher grade 5, M-8 (effective Sept. 29, 2020)

b. Three Step Pay Increase for Special Education and Math Teachers

- i. Ashlie Pigman MK8
- ii. Tara Smith LK8
- iii. Wanda Watson WK8

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- iv. Dian Corn WK8
- v. Susan Jude BK8 (Itinerant)
- vi. Tammy Smith LK8
- vii. Debra Santer WK8

2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS

New assignments 2020-2021 School year

a. New employment

- i. Bryna Jewell simulated workplace coordinator TVHS
- ii. Nancy Kline newspaper sponsor LK8
- iii. Leslie Hagy Academic Coach WK-8

b. Resignations

- i. Martha Browning substitute teacher MCS (effective Sept. 14, 2020)
- ii. Cecilia Barker resigned from Academic Coach WK8 (effective Sept. 24, 2020)

c. Create new position

- i. Teacher / K-6 Itinerant (to be place at BK8)

3. SERVICE PERSONNEL

a. Extracurricular Assignments 2020-2021 School Year

- i. Crystal Canterbury – Specialized Health Care
- ii. Angie Sheppard – Specialized Health Care
- iii. Angie Sheppard – Supervisory Aide

b. Resignation

- i. Laura Wolford bus operator (Matewan area) (effective Sept. 18, 2020)

c. Leave of Absence

- i. Jamie Lewis aide / autism mentor Itinerant (MK8) (effective Sept. 11, 2020 through Jan. 3, 2021)
- ii. Cathy May Cook III MCHS (effective Sept. 18, 2020 through March 16, 2021) (extension of current leave)

d. Correction

- i. Retirement Anna May Aide / Early Childhood Classroom Assistant Teacher MK8 (effective Aug. 31, 2020) (not Aide / Autism Mentor MK8).

End Consent Agenda

Mr. Hall filled in the blank on item IV. Consent Agenda, a. Personnel Actions, 1. PROFESSIONAL PERSONNEL, a. New employment or transfer into existing positions, iv. Christopher Harris, Principal LK8 (effective September 29, 2020).

Mr. Preece pulled that item from the Consent Agenda and IV. Consent Agenda, 2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS, New assignments 2020-2021 School year, c. Create new position, i. Teacher / K-6 Itinerant (to be place at BK8).

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Ms. McCormick made the motion to go into Executive Session to discuss that personnel issue. Mr. Slone seconded that motion. The motion carried with a vote of 5/0. The time was 10:07 a.m.

The Board resumed the meeting at 10:48 a.m.

Mr. Slone made the motion to approve item IV. Consent Agenda, a. Personnel Actions, 1. PROFESSIONAL PERSONNEL, a. New employment or transfer into existing positions, iv. Christopher Harris, Principal LK8 (effective September 29, 2020). Ms. McCormick seconded that motion. The motion carried with a vote of 4/1 Mr. Preece voted no.

Mr. Slone made a motion to approve IV. Consent Agenda, 2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS, New assignments 2020-2021 School year, c. Create new position, i. Teacher / K-6 Itinerant (to be place at BK8). Mr. Preece seconded that motion. The motion carried with a vote of 5/0.

Mr. Preece made the motion to approve the remainder of the consent agenda. Mr. Slone seconded. The motion carried with a vote of 5/0.

V. General Considerations

a. Discussion and possible action to approve financial statements for fiscal year 2020 -

Beth Daniels and Rod McCoy

Mr. McCoy had a handout of 'Basic Financial Statements Section' and presented it to the Board.

Mr. Slone made a motion to approve the Financial Statements for the Fiscal Year 2020 as presented. Ms. McCormick seconded that motion. The motion carried with a vote of 5/0.

b. Discussion and possible action to approve the purchase of two new buses - Joe Howard

Mr. Howard had a handout. He explained the different models available and their differences. He requested to purchase three new buses this year. International models are used in our county. Having just one line of buses allows the county to have a greater flexibility with the parts we have on hand.

Mr. Preece made the motion to approve the purchase of two new buses. Ms. McCormick seconded that motion. The motion carried with a vote of 5/0.

c. Discussion and possible action to purchase update to current county phone system – Patrick Billips

Mr. Billips made the presentation. In order to upgrade the existing phone system, put a phone in every classroom would cost \$118,000. The phones would be IP phones with inside calling using extension numbers or option of calling out.

Mr. Slone made the motion to approve the new phone system as presented. Mr. Preece seconded that motion. The motion carried with a vote of 5/0.

d. Discussion on the 2020-2030 Comprehensive Educational Facilities Plan (CEFP) – Patrick Billips and William Hensley

Mr. Billips again addressed the Board. He had a handout of the CEFP (10 year maintenance plan) for our schools. He explained each part of the four- plan. There will be a public hearing meeting after it is posted in the newspaper twice. A vote will take place at another Board Meeting. There were questions and discussion.

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140 **VI. Adjournment**

141 Mr. Preece made the motion to adjourn. Mr. Slone seconded that motion. The motion carried with a vote of
142 5/0. The time was 11:47 a.m.

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