

# MINUTES

## Board of Education for the County of Mingo

110 Cinderella Road  
Williamson, West Virginia 25661

### Regular Meeting

October 20, 2020 at 5:00 p.m.

#### I. Call to Order

President James Baisden called the meeting to order at 5:01 p.m.

**All Board Members present:** James Baisden, President; John Preece, Vice President; Sabrina Grace, Tom Slone, and Machel McCormick (by phone). Superintendent Donald Spence attended.

**Members of the Press in attendance:** Bruce Justice of the Mingo Messenger

**District Office staff in attendance:** Johnny Branch, Assistant Superintendent; Beth Daniels, CSBO / Treasurer; (Chief School Business Officer); Patrick Billips, Director of Technology; Rocky Hall, Director of Human Resources; William Hensley, Director of Maintenance; Kay Maynard, Director Child Nutrition & Wellness; Virginia Taylor-Mounts, Technology Integration Facilitator;

#### II. Pledge of Allegiance

Mrs. Grace led the Pledge of Allegiance.

#### III. Delegation(s)

There were no delegations.

#### IV. Consent Agenda

##### a. Approval of Minutes

- i. Minutes of 9-4-20
- ii. Minutes of 9-15-20
- iii. Minutes of 9-28-20

##### b. Bills, Transfers, Supplements

- i. **Payment of Bills** Bills presented for approval, through October 6, 2020. The invoice list is available for review during public hours two business days prior to the meeting.

	Amount
Fund 11	\$462,759.88
Fund 41	\$11,325.68
Fund 61	\$268,182.28
Fund 71	\$25,362.78

##### i. Budget Transfers

*Nancy Slone*

Executive Secretary to Superintendent  
Mingo County Schools

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▪Budget Transfers presented for approval

Transfers	September	\$1,884.00
	September	\$14,720.40
	Total	\$16,604.40

**iii. Budget Supplements**

▪Budget Supplements presented for approval

Supplements	September	\$4,426,219.13
	September	\$100,000.00
	September	\$626,962.68
	September	\$894.56
	September	\$346,720.06
	September	\$3,058.38
	September	\$96,773.00
	September	\$21,029.98
	September	\$2.00
	September	\$3,500.00
	September	\$3,500.00
	September	\$22,201.99
	September	\$500.00
	September	\$190.00
	September	\$16,283.00
	September	\$145,650.00
	September	\$88,133.96
	September	\$438,469.02
	September	\$1,399,725.33
	September	\$273,750.56
	September	\$1,077,220.98
	September	\$481,891.00
	September	\$8,429,131.75
	September	\$100,128.93
	September	\$34,888.78
	September	\$358,826.92
	September	\$222,396.80
	September	\$1,851,862.82
	September	\$2,619,947.00
	Total	\$23,189,858.63

**c. Personnel Actions**

**1. PROFESSIONAL PERSONNEL**

**a. Transfer into existing position**

- i. Jodi SESCO teacher / grade 3 WK8 to teacher / grade 1 WK8 (effective July 1, 2021)
- ii. Michael Baisden teacher kindergarten LK8 to teacher / grade 3 LK8 (effective July 1, 2021)

**b. Resignation**

*Nancy Stone*

Executive Secretary to Superintendent  
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- i. Riley D. Browning substitute teacher (effective Oct. 4, 2020)
  - ii. Janice Bowens substitute teacher (effective Oct. 1, 2020)
- c. Request for leave of absence**
- i. Ashley Erwin assistant principal KK8 intermediate (working Wednesday and Friday) (effective Oct. 9, 2020 through Jan. 22, 2021)
- d. Retirement**
- i. Deborah Butcher teacher / social studies GK8 (effective Dec. 18, 2020)
- e. New Employment**
- i. Kimberly Sheppard substitute teacher MCS (effective Oct. 21, 2020)
- f. New Position**
- i. Teacher K-8 Itinerant MCS

## **2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS**

### **New assignments 2020-2021 School year**

**a. New employment**

- i. Candace Fletcher AP coordinator TVHS
- ii. Herbert Jordon Lee Mounts coach baseball LK8
- iii. Aileen Perry wellness coach LK8
- iv. Rodney Goff assistant coach basketball LK8 (zero comp)
- v. Ricky Ferris assistant coach basketball LK8 (paid position)
- vi. James Parker assistant coach football MK8 (Zero comp)
- vii. Andrea Gilman wellness coach MCHS
- viii. Jaclyn Hall wellness coach DES
- ix. Erin Oliver wellness coach BK8
- x. Harry Clay Campbell wellness coach GK8
- xi. Allison Dotson Siggers wellness coach KK8
- xii. Amanda F. Copley wellness coach TVHS

**b. Create Position**

- i. Wrestling coach TVHS

**c. Resignations**

- i. Christopher Harris AP coordinator TVHS
- ii. Christopher Harris parent / community engagement and communications coordinator TVHS
- iii. Jason Williams assistant coach basketball MK8 (effective Sep. 28, 2020)
- iv. Jason Williams coach softball MK8 (effective Sep. 28, 2020)

## **3. SERVICE PERSONNEL**

**a. New employment or transfer into existing position**

- i. Rachael Staggs custodian III MCHS to Cook III GK8 (effective Oct. 21, 2020)
- ii. Golda L. Warrix substitute aide to aide / autism mentor itinerant (to start at MCHS) (effective Oct. 21, 2020)
- iii. Linda Williams bus operator Tug Valley area to bus operator Burch area (effective Oct. 21, 2020)

103  
104 **b. Leave of Absence**

- 105 i. Dennis Workman custodian III LK8 (effective Sep. 17, 2020 through Sep. 18, 2020)  
106  
107  
108

109 **c. Reclassify**

- 110 i. General Maintenance / Groundsman to General Maintenance / Heating & Air Conditioning Mechanic  
111

112 ***End Consent Agenda***  
113

114 Mr. Preece requested to see the bids on Appalachian Tire Service. He was informed there was a  
115 state contract for that company.  
116

117 Mr. Baisden pulled item IV. Consent agenda, c. Personnel Actions, 1. PROFESSIONAL PERSONNEL,  
118 a. Transfer into existing position, iv. Michael Baisden teacher kindergarten LK8 to teacher / grade 3 LK8  
119 (effective July 1, 2021).  
120

121 Mr. Preece made a motion to approve the Consent Agenda minus the pulled item. Ms. McCormick seconded  
122 that motion. The motion carried with a vote of 5/0.  
123

124 Mr. Baisden recused himself from voting on the pulled item and left the room at 5:05 p.m.  
125

126 Mr. Slone made a motion to approve the pulled item item IV. Consent agenda, c. Personnel Actions, 1.  
127 PROFESSIONAL PERSONNEL, a. Transfer into existing position, iv. Michael Baisden teacher kindergarten LK8  
128 to teacher / grade 3 LK8 (effective July 1, 2021). Ms. McCormick seconded that motion. The motion carried  
129 with a vote of 4/0.  
130

131 Mr. Baisden re-entered the meeting at 5:06 p.m.  
132

133 **V. Departmental Updates**

134 **a. Maintenance Report – William Hensley**

135 Mr. Hensley addressed the Board. Items reported on were: update on the restrooms at the Tug Valley High  
136 School football field 90% finished, carpet removal at Williamson Pre K-8 and what work was still needed  
137 before the room would be finished, HVAC for the Gilbert K-8 cafeteria, Press-box at Tug Valley, and additional  
138 Restroom at WK8. The department had been working up a lot of work-order requests.  
139

140 **b. Treasurer's Report – Beth Daniels**

141 Mrs. Daniels stated the report reflected a true reconciliation of our finances. All totals had been brought  
142 over from last year. She announced Mr. Hensley would purchase a vehicle – waiting until state bids are  
143 awarded, and a purchase of a new van by Food Service. They are getting quotes now and funding would  
144 come from food service. There was a question and answer period.  
145

146 **VI. General Considerations**

- 147 **a. Discussion and possible action in providing financial support for the Lenore Community Center**  
148 **Ronnie Blankenship**

Mr. Blankenship addressed the Board requesting financial help for the Lenore Community Center. It had been successful becoming a 501(c) 3 facility. He informed the members of monthly costs of the utilities and liability insurance. That facility would still host events for our feeder schools as well as the community.

Mr. Preece made a motion to supply the Lenore Community Center \$10K this year only and at the end of the year to re-assess all four areas we supply funds to (Delbarton for use of Softball fields, Matewan for use of football and baseball fields, and William Park Board for use of Soccer and football fields and the gymnasium.) Ms. McCormick seconded that motion. The motion carried with a vote of 3/2. Mr. Slone and Mrs. Grace voted no.

**b. Discussion and possible action to approve the purchase of one additional bus - Joe Howard**

Mr. Slone made the motion to purchase an additional bus. Ms. McCormick seconded that motion. The motion carried with a vote of 4/1. Mr. Preece voted no.

**c. Discussion and possible action to approve the 2020-2030 Comprehensive Educational Facilities Plan (CEFP) Patrick Billips and William Hensley.**

Mr. Preece made the motion to approve the 2020-2030 Comprehensive Educational Facilities Plan. Mr. Slone seconded that motion. The motion carried with a vote of 5/0.

**I. Board Member Comment Period**

Each Board member had comments to make.

**VII. Superintendent's Update**

Mr. Spence informed the Board our enrollment changed compared to last October 1 we were down by 194 students. Ninety-two of those are homeschooled students making a total of 394 students who are home schooled now. School personnel stricken with Covid-19: 21 staff members and 11 students.

**VIII. Adjournment**

Mr. Preece made the motion to adjourn. Ms. McCormick seconded that motion. The motion carried with a vote of 5/0. The time was 6:32 p.m.

***Next Regular Meeting***

November 17, 2020