

This document has footers with author, meeting date, and page numbers.

MINUTES

Board of Education for the County of Mingo

110 Cinderella Road
Williamson, West Virginia 25661

Regular Meeting

December 15, 2020 at 5:00 p.m.

I. Call to Order

President James Ed. Baisden called the meeting to order. The time was 5:00 p.m.

Board Members present: James Baisden, President; John Preece, Vice President (present by phone); Sabrina Grace, Tom Slone, and Machel McCormick. Superintendent Donald Spence was in attendance.

Members of the Press in attendance: Bruce Justice of the Mingo Messenger

District Office staff in attendance: Johnny Branch, Assistant Superintendent; Beth Daniels, CSBO / Treasurer; (Chief School Business Officer); William Hensley, Director of Maintenance; Kay Maynard, Director Child Nutrition & Wellness; Virginia Taylor-Mounts, Technology Integration Facilitator; Janet Varney, Director of Special Education; Sandy Pinson, Curriculum Specialist for Special Education.

II. Pledge of Allegiance

Ms. McCormick led the Pledge of Allegiance.

Add Addendum to the Agenda

There were a few items that needed to be added to the agenda. They were:

IV. Consent Agenda, c. Personnel Actions, 1. PROFESSIONAL PERSONNEL, a. New employment or transfer into existing positions, iv. Elwood C. Larder substitute teacher MCHS (effective Dec. 16, 2020), v. Gabriel Isaiah Kohl Varney substitute teacher MCS (effective Dec. 16, 2020), vi. Deborah Butcher substitute teacher MCS (effective Jan 1, 2021) and VI. General Considerations, a. Discussion and possible action on placing updates to Policies out for public comment – Dr. Johnny Branch, add policies 5600 and 8462.

Mr. Slone made the motion to add the Addendum to the Agenda. Mr. Preece seconded that motion. The motion carried with a vote of 5/0.

III. Delegation(s)

There were no delegations.

IV. Consent Agenda

a. Approval of Minutes

i. Minutes of November 17, 2020

Nancy Slone

Executive Secretary to Superintendent
Mingo County Schools

December 15, 2020
Regular Meeting

Page 1 of 4

b. Bills, Transfers, Supplements

i. Payment of Bills

•Bills presented for approval, through November 27, 2020. The invoice list is available for review during public hours two business days prior to the meeting.

Bills	Amount
Fund 11	\$ 282,528.79
Fund 41	\$ 2,312.44
Fund 61	\$ 217,833.00
Fund 71	\$ 73,143.33

i. Budget Transfers

•Budget Transfers presented for approval

Transfer	November	\$ 49,928.88
Transfer	November	\$ 2,984.00
Transfer	November	\$ 2,819.92
Transfer	November	\$ 7,000.00
Transfer	Total	\$ 62,732.80

iii. Budget Supplements

•Budget Supplements presented for approval

Supplement	November	\$ 38,190.00
Supplement	November	\$ 19,493.88
Supplement	November	\$ 300,000.00
Supplement	November	\$ 300.00
Supplement	November	\$ 18,345.10
Supplement	November	\$ 20,490.00
Supplement	November	\$ 12,134.00
Supplement	November	\$ 481.23
Supplement	Total	\$ 409,434.21

c. Personnel Actions

1. PROFESSIONAL PERSONNEL

a. New employment or transfer into existing positions

- i. Cassandra Diamond teacher / grade 6 WK8 (effective Dec. 16, 2020) (pending certification)
- ii. Herbert Jordon Lee Mounts teacher / business education TVHS (effective Dec. 16, 2020) (pending certification)
- iii. Koneta RaChelle Starr-Collins substitute teacher MCS (effective Dec 16, 2020) (pending certification) added from Addendum:
- iv. Elwood C. Larder substitute teacher MCS (effective Dec. 16, 2020)
- v. Gabriel Isaiah Kohl Varney substitute teacher MCHS (effective Dec. 16, 2020)
- vi. Deborah Butcher substitute teacher MCS (effective Jan. 1, 2021)

b. Resignation

- i. Kristi Davis .5 counselor MELC (effective June 11, 2021)

Nancy Stone

Executive Secretary to Superintendent
Mingo County Schools

December 15,2020
Regular Meeting

Page 2 of 4

c. Request for leave of absence

- i. Ashley Erwin (effective Nov. 13, 2020, Dec. 2 and Dec. 4, 2020)

d. Abolish Position

- i. . 5 PN Instructor MELC

2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS New assignments 2020-2021 School year

a. New employment

- i. Cameron Baisden assistant coach wrestling MCHS (effective Dec. 16, 2020) (pending certification)
- ii. Butler Eugene Newsome assistant coach boys basketball WK8 (zero comp) (effective Dec. 16, 2020)
- iii. Brittany Hatfield Title I Interventionist Itinerant (Gilbert start) (effective Dec. 16, 2020)
- iv. Bryna Jewell Parent / Community Engagement and Communications Coordinator TVHS
- v. Jennifer Toler Math Tutor MCHS (GEAR UP) (effective Dec. 16, 2020)
- vi. Joshua Endicott assistant coach boys basketball GK8 (effective Dec. 16, 2020)

b. Resignations

- i. Herbert Jordon Lee Mounts coach, baseball LK8 (effective Dec. 15, 2020)

c. Abolish Position

- i. Phlebotomy Instructor MELC
- ii. ECG Instructor MELC
- iii. CNA Instructor MELC

3. SERVICE PERSONNEL

a. New employment into existing position

- i. Brianna Webb substitute aide MCS (effective Dec. 16, 2020)
- ii. Kristin Dempsey substitute aide MCS (effective Dec. 16, 2020)

b. New employment or transfer into existing position

- i. Andrea G. Ellis bus operator (Tug Valley area) to bus operator (Gilbert Area) (effective Dec. 16, 2020)

c. Retirement

- i. Cathy May cook III MCHS (effective Dec. 31, 2020)

End Consent Agenda

Mr. Baisden had a question that was answered.

Mr. Slone made the motion to approve the Consent agenda as presented. Mr. Preece seconded that motion. The motion carried with a vote of 5/0.

V. Departmental Updates

a. Maintenance Report – William Hensley

Maintenance had been working up work orders. GeoTech would be at Tug Valley High School to do the core drilling for the foundation of the Press Box. Bathrooms at Williamson K-8 and Gilbert K-8 will be done very soon.

b. Treasurer's Report – Beth Daniels

Nancy Slone

Executive Secretary to Superintendent
Mingo County Schools

December 15, 2020
Regular Meeting

Page 3 of 4

Expenses were a little ahead of the revenue this past month. Athletic trip expenditures were about \$1000.00. Five surplus vehicles had been sold. Surplus buses and textbooks were planning to be sold. The calendar year is getting ready to begin so finance was working on W9's, 1099's and W2's. They will be re-starting the budget process.

c. Special Education – 2019 Monitoring Review – Janet Varney

Monitoring is done every three years by the State Department. This is based on onsite monitoring. There was a team that came in and interviewed students, parents, principals, teachers, etc. They checked our facilities and look in files. There had been four (4) Administrative Findings and every one of them had been addressed.

Sandy Pinson had a power point that listed the IEP findings and their solutions. There were 56 items from the IEP's that are monitored. There were eight (8) items found and corrected.

d. Personnel – 2020-2021 Preliminary Computations – Rocky Hall

Mr. Spence addressed the Board. He handed out a Preliminary Computation, a draft that showed enrollment and staff overages as of October 2020. R.I.F. (reduction in force) and Transfer season would be arriving soon.

VI. General Considerations

- a. Discussion and possible action on placing updates to Policies 1613, 3213, 4213, and from the amended agenda, policies 5600 and 8462 out for public comment - Dr. Johnny Branch

The request was to put these policies out for public comment. Some of the wording had been changed to comply with the State Code and the Office of Civil Rights. He explained each of them.

Mr. Preece made the motion to put these policies out for public comment. Ms. McCormick seconded that motion. The motion carried with a vote of 5/0.

- b. Discussion and possible action for renewal contract with Veolia wastewater system.

Mr. Spence spoke with the Board. It would be \$104,000.00 to renew that contract.

Mr. Slone made the motion to approve Veolia's contract. Ms. McCormick made the second. The motion carried with a vote of 5/0.

VII. Board Member Comment Period

Each member had a comment.

VIII. Superintendent's Update

Mr. Spence had received information regarding the Covid-19 vaccine. It is possible the K-12 school personnel could be vaccinated in 3-4 weeks.

IX. Adjournment

Mr. Slone made the motion to adjourn. Mr. Preece seconded that motion. The motion carried with a vote of 5/0. The time was 6:28 p.m.

Next Regular Meeting

January 19, 2021

Nancy Slone

Executive Secretary to Superintendent
Mingo County Schools

December 15, 2020
Regular Meeting

Page 4 of 4