

MINUTES

Board of Education for the County of Mingo

110 Cinderella Road
Williamson, West Virginia 25661

Regular Meeting

~~February 16, 2021 at 5:00 p.m.~~

February 17, 2021 at 4:00 p.m.

The regular meeting of the Mingo County Board of Education was postponed due to inclement weather and was held the next day (February 17, 2021) at 4:00 p.m.

I. Call to Order

President James Baisden called the meeting to order. The time was 4:01 p.m.

Board Members present: James Baisden, President; Sabrina Grace, Tom Slone, and Machel McCormick. John Preece, Vice President, did not attend. Superintendent Donald Spence was in attendance.

Member of the Press in attendance: Bruce Justice of the Mingo Messenger

District Office staff in attendance:

Johnny Branch, Assistant Superintendent;
Beth Daniels, CSBO / Treasurer; (Chief School Business Officer);
William Hensley, Director of Maintenance;
Rodney McCoy, Professional Accountant;
Virginia Taylor-Mounts, Technology Integration Facilitator;

II. Pledge of Allegiance

Mrs. Grace led the Pledge of Allegiance.

III. Delegation(s)

No delegation signed in, but there were two employees present who spoke at the end of the meeting.

IV. Consent Agenda

a. Approval of Minutes

- i. Minutes of January 19, 2021 - **Attachment M1-19**

b. Bills, Transfers, Supplements

i. Payment of Bills – **Attachment F1 (multiple)**

- Bills presented for approval, through February 10, 2021. The invoice list is available for review during public hours two business days prior to the meeting.

Fund 11	\$ 404,670.18
Fund 41	\$ 9,330.77
Fund 61	\$ 223,130.05
Fund 71	\$ 88,909.79

i. Budget Transfers - Attachment F2

- Budget Transfers presented for approval

1.	\$ 2,845.00
2.	\$ 5,550.00
3.	\$ 58,195.32
4.	\$ 20,000.00
5.	\$ 3,000.00
6.	\$ 82,519.86
7.	\$ 84,214.86
8.	\$ 102,731.39
9.	\$ 192,206.40
10.	\$ 57,000.00
11.	\$ 100,422.92
12.	\$ 85,153.00
13.	\$ 1,913.00
14.	\$ 1,187,717.30
Total	\$ 1,983,469.05

iii. Budget Supplements – Attachment F3

- Budget Supplements presented for approval

1.	\$ 5,250.00
2.	\$ 100.00
3.	\$ 3,300.00
Total	\$ 8,650.00

c. Personnel Actions

1. PROFESSIONAL PERSONNEL

a. New employment or transfer into existing positions

- i. Matthew D. Miller substitute teacher MCS (effective ~~Feb. 17, 2021~~ Feb. 18, 2021)

b. Resignation

- i. Steven Fullen substitute teacher MCS (effective Feb. 3, 2021)

c. Request for leave of absence

- i. Ashley Erwin assistant principal KK8 (effective Jan. 22, 2021 through Feb. 26, 2021) (extension of current leave intermittent) (Jan. 6, 2021) (Jan. 20, 2021) (Jan 27, 2021) (Jan. 29, 2021-Feb. 1, 2021) (Feb. 3, 2021)
- ii. Maria Ramey teacher / science MK8 intermittent (effective Dec. 31, 2020 through April 1, 2021)

d. Retirement

- i. Dr. Larry Maynard teacher / drivers education TVHS (effective June 30, 2021)
- ii. Roy M. Penix teacher / science TVHS (effective ~~June 4,~~ June 7, 2021)
- iii. Suzanne Robinette speech language pathologist MCS Itinerant (at LK8) (effective June 30, 2021)

2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS

New assignments 2020-2021 School year

a. New employment

- i. Marta Hevener Title I interventionist MK8
- ii. Norma Taylor Title I interventionist MK8
- iii. Cassandra Diamond wellness coach WK8
- iv. Katlyn Robinson after school teacher / tutor Eng / LA TVHS
- v. Lorraine Davis synchronous teacher / tutor virtual Eng / LA TVHS
- vi. Steven Alley after school teacher / tutor math TVHS
- vii. Amy Salmons synchronous teacher / tutor virtual math TVHS
- viii. ~~Glen Hartsock~~ Hartsoch after school teacher / tutor social studies TVHS
- ix. Gaylena McCoy White synchronous teacher / tutor virtual social studies TVHS
- x. Ralph Edwin May assistant coach girls basketball TVHS (zero comp)(effective ~~Feb. 17, 2021~~ Feb. 18, 2021)
- xi. ~~Jaimie~~ Jamie Heflin assistant coach softball LK8 (zero comp) (effective ~~Feb. 17, 2021~~ Feb. 18, 2021)
- xii. Rocky Hall assistant coach softball LK8 (zero comp) (effective ~~Feb. 17, 2021~~ Feb. 18, 2021)
- xiii. Elizabeth Evans assistant coach girls basketball LK8 (effective ~~Feb. 17, 2021~~ Feb. 18, 2021)
- xiv. Kristi Hardin synchronous teacher / tutor virtual Eng / LA BK8
- xv. Nona Missy Warden synchronous teacher / tutor virtual social studies BK8
- xvi. Patricia Billips synchronous teacher / tutor virtual ~~math~~ science BK8
- xvii. Marianna Hatfield after school teacher / tutor Social Studies GK8
- xxviii. Marianna Hatfield synchronous teacher / tutor virtual social studies GK8
- xix. Whitney Poe after school teacher / tutor Math GK8
- xx. Whitney Poe synchronous teacher / tutor virtual Math GK8
- xxi. Taylor Bailey synchronous teacher / tutor virtual Science GK8
- ~~xxii. Brandon Cline after school teacher / tutor Science GK8~~
- xxiii. Sherry Rutledge synchronous teacher / tutor virtual Kindergarten GK8
- xxiv. Brittany Hatfield after school teacher / tutor Kindergarten GK8
- xxv. Kathy Woodruff synchronous teacher / tutor virtual 1-2 GK8
- xxvi. Kathy Woodruff after school teacher / tutor 1-2 GK8
- xxvii. Tiffany Perry synchronous teacher / tutor virtual 3-5 GK8
- xxviii. Sherry Rutledge after school teacher / tutor 3-5 GK8
- xxix. David Mollett after school teacher / tutor social studies KK8
- xxx. Gina Hicks after school teacher / tutor Eng / LA KK8
- xxxi. Marsha Deskins after school teacher / tutor 3-5 KK8
- xxxii. Stella Brumfield after school teacher / tutor 1-2 KK8
- xxxiii. Kendra Salmons after school teacher / tutor Kindergarten KK8
- xxxiv. Cindy Booth synchronous teacher / tutor virtual Science KK8
- xxxv. Jamie Meddings synchronous teacher / tutor virtual Math KK8
- xxxvi. Allison Siggers synchronous teacher / tutor virtual ELA KK8
- xxxvii. Kim Morgan synchronous teacher / tutor virtual 1-2 KK8
- xxxviii. Heather Johnson synchronous teacher / tutor virtual social studies KK8
- xxxix. Christine Cline after school teacher / tutor Math MCHS
- xl. Brandon Cline synchronous teacher / tutor virtual Math MCHS
- xli. Joshua Johnson after school teacher / tutor Science MCHS
- xlii. Joshua Johnson synchronous teacher / tutor virtual Science MCHS
- xliii. Kevin Whitt after school teacher / tutor Social Studies MCHS
- xliv. Kevin Whitt synchronous teacher / tutor virtual Social Studies MCHS
- xl. Elizabeth Keatley after school teacher / tutor English MCHS

- 120 xlv. Elizabeth Keatley synchronous teacher / tutor virtual English MCHS
- 121 xlvii. Krystal Hall after school teacher / tutor Kindergarten LK8
- 122 xlviii. Brenda Collins after school teacher / tutor 1-2 LK8
- 123 xlix. Jamie Heflin after school teacher / tutor 3-5 LK8
- 124 l. Nancy Kline after school teacher / tutor Eng / LA LK8
- 125 li. Leslie Music after school teacher / tutor math LK8
- 126 lii. Tara Wolford after school teacher / tutor science LK8
- 127 liii. Brandon Wolford after school teacher / tutor social studies LK8
- 128 liv. Felicia Messer synchronous teacher / tutor virtual K LK8
- 129 lv. Sarah Rayser synchronous teacher / tutor virtual 1-2 LK8
- 130 lvi. Krystal Hall synchronous teacher / tutor virtual 3-5 LK8
- 131 lvii. Jamie Heflin synchronous teacher / tutor virtual Eng / LA LK8
- 132 lviii. Mildred Ooten synchronous teacher / tutor virtual math LK8
- 133 lix. Tara Wolford synchronous teacher / tutor virtual science LK8
- 134 lx. Aileen Perry synchronous teacher / tutor virtual social studies LK8
- 135 lxi. Jennifer Sparks after school teacher / tutor math WK8
- 136 lxii. Randi Murphy after school teacher / tutor science WK8
- 137 lxiii. Randi Murphy synchronous teacher / tutor virtual science WK8
- 138 lxiv. Jacqueline May after school teacher / tutor 3-5 WK8
- 139 lxv. Lisa Justice after school teacher / tutor 1-2 WK8
- 140 lxvi. Vanessa Dotson after school teacher / tutor kindergarten WK8
- 141 lxvii. Morgan Casey synchronous teacher / tutor virtual 3-5 WK8
- 142 lxviii. Jennifer Sparks synchronous teacher / tutor virtual 1-2 WK8
- 143 lxi. Linda Chandler synchronous teacher / tutor kindergarten WK8
- 144 lxx. Joanna Clusky after school teacher / tutor science MK8
- 145 lxxi. Mary A. Swafford after school teacher / tutor math MK8
- 146 lxxii. Barbara Fields after school teacher / tutor 3-5 MK8
- 147 lxxiii. Norma Taylor after school teacher / tutor 1-2 MK8
- 148 lxxiv. Pamela Chapman after school teacher / tutor kindergarten MK8
- 149 lxxv. Corbyn Fields synchronous teacher / tutor virtual social studies MK8
- 150 lxxvi. Maria Ramey synchronous teacher / tutor virtual science MK8
- 151 lxxvii. Mary Swafford synchronous teacher / tutor virtual math MK8
- 152 lxxviii. Kristin Huddle synchronous teacher / tutor virtual 3-5 MK8
- 153 lxxix. Barbara Fields synchronous teacher / tutor virtual 1-2 MK8
- 154 lxxx. Jaclyn Hall after school teacher / tutor 1-2 DES
- 155 lxxxi. Andrea Brinager after school teacher / tutor kindergarten DES
- 156 lxxxii. Andrea Brinager synchronous teacher / tutor virtual kindergarten DES
- 157 lxxxiii. Lisa Vance after school teacher / tutor 3-5 DES
- 158 lxxxiv. Lisa Vance synchronous teacher / tutor virtual 3-5 DES
- 159 lxxxv. Lisa Vance synchronous teacher / tutor virtual 1-2 DES

b. Resignations

- 162 i. Ricky Ferris assistant coach, boys basketball LK8 (effective Jan. 25, 2021)
- 163 ii. Sammy Stafford coach softball WK8 (effective Jan. 29, 2021)
- 164 iii. William Athur Deskins assistant coach girls basketball LK8 (effective Feb. 9, 2021)

c. Request for Leave of Absence

- 167 i. Whitney Cline Poe Coach, softball GK8 (for the 2021 season only)

169 **3. SERVICE PERSONNEL**

170 **a. New employment or transfer into existing position**

- 171 i. Zelda Croaff cook II MCHS to Cook III MCHS (effective ~~Feb. 17, 2021~~ Feb. 18, 2021)
- 172 ii. Shawna Belcher aide / autism mentor Itinerant currently at MK8 (during a Leave of Absence)
- 173 (effective ~~Feb. 17, 2021~~ Feb. 18, 2021)
- 174 iii. Frankie L. Harrison from substitute bus operator to bus operator Tug Valley area (effective ~~Feb.~~
- 175 ~~17, 2021~~ Feb. 18, 2021)
- 176 iv. Jackie Hundley from bus operator Tug Valley area to general maintenance / heating and air
- 177 conditioning mechanic I (effective ~~Feb. 17, 2021~~ Feb. 18, 2021)
- 178 v. Patricia Chapman from cook II WK8 (during LOA) (regular position cook II GK8) to cook II WK8
- 179 (effective ~~Feb. 17, 2021~~ Feb. 18, 2021)

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181 **b. Extracurricular Assignments for 2020-2021 School year**

- 182 i. Robert Channell after school bus operator (Williamson area)
- 183 ii. Marty Copley after school bus operator (Williamson area 2)
- 184 iii. Marty Copley after school bus operator (Williamson area, MCHS)
- 185 iv. Robert Channell after school bus operator (Williamson area 1)
- 186 v. Beverly Workman after school bus operator (Tug Valley area)
- 187 vi. Donald Lawrence after school bus operator (Tug Valley area 1)
- 188 vii. Beverly Workman after school bus operator (Tug Valley area, Lenore-1)
- 189 viii. Luke Music after school bus operator (Tug Valley area, Lenore)
- 190 ix. Donald Lawrence after school bus operator (Tug Valley area, Kermit)
- 191 x. Jamie Deskins after school bus operator (Tug Valley area, Dingess)
- 192 xi. Jessie Stroud after school bus operator (Tug Valley area, Dingess-1)
- 193 xii. Roger Staton after school bus operator (Matewan area)
- 194 xiii. Christina Carter after school bus operator (Gilbert area, MCHS)
- 195 xiv. Joan Rogers after school bus operator (Gilbert area, MCHS-1)
- 196 xv. Christina Carter after school bus operator (Gilbert area, GK8-1)
- 197 xvi. Joan Rogers after school bus operator (Gilbert area, GK8)
- 198 xvii. Linda Williams after school bus operator (Burch area 1)
- 199 xviii. Linda Williams after school bus operator (Burch area)

200

201 **c. Resignation**

- 202 i. Andrea Mounts bus operator Matewan area (effective Jan. 27, 2021)
- 203 ii. James R. King heating air conditioning mechanic / general maintenance (effective Jan. 25, 2021)

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205 **d. Termination**

- 206 i. Louise Workman cook II WK8 (effective ~~Feb. 17, 2021~~ Feb. 18, 2021)
- 207

208 ***End Consent Agenda***

209 The following 17 items had corrections.

210 **c. Personnel Actions, 1. PROFESSIONAL PERSONNEL, New employment or transfer into existing positions,**

- 211 i. Matthew D. Miller substitute teacher MCS (effective ~~Feb. 17, 2021~~ Feb. 18, 2021)

212 **d. Retirement,** i. ~~Dr.~~ Larry Maynard teacher / drivers education TVHS (effective June 30, 2021), ii. Roy M.

213 Penix teacher / science TVHS (effective ~~June 4,~~ June 7, 2021)

214 **2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS, New assignments 2020-2021 School year, a. New**

215 **employment,** viii. Glen ~~Hartsoek~~ Hartsoch after school teacher / tutor social studies TVHS, x. Ralph Edwin

216 May assistant coach girls basketball TVHS (zero comp)(effective ~~Feb. 17, 2021~~ Feb. 18, 2021), xi. ~~Jaimie~~ Jamie

217 Heflin assistant coach softball LK8 (zero comp) (effective ~~Feb. 17, 2021~~ Feb. 18, 2021), xii. Rocky Hall assistant

coach softball LK8 (zero comp) (effective ~~Feb. 17, 2021~~ Feb. 18, 2021), xiii. Elizabeth Evans assistant coach girls basketball LK8 (effective ~~Feb. 17, 2021~~ Feb. 18, 2021), xvi. Patricia Billips synchronous teacher / tutor virtual math science BK8, ~~xxii. Brandon Cline after school teacher / tutor Science GK8~~, xxxviii. Heather Johnson synchronous teacher / tutor virtual social studies KK8

3. SERVICE PERSONNEL, New employment or transfer into existing position, i. Zelda Croaff cook II MCHS to Cook III MCHS (effective ~~Feb. 17, 2021~~ Feb. 18, 2021), ii. Shawna Belcher aide / autism mentor Itinerant currently at MK8 (during a Leave of Absence) (effective ~~Feb. 17, 2021~~ Feb. 18, 2021), iii. Frankie L. Harrison from substitute bus operator to bus operator Tug Valley area (effective ~~Feb. 17, 2021~~ Feb. 18, 2021), iv. Jackie Hundley from bus operator Tug Valley area to general maintenance / heating and air conditioning mechanic I (effective ~~Feb. 17, 2021~~ Feb. 18, 2021), v. Patricia Chapman from cook II WK8 (during LOA) (regular position cook II GK8) to cook II WK8 (effective ~~Feb. 17, 2021~~ Feb. 18, 2021)

d. Termination, i. Louise Workman cook II WK8 (effective ~~Feb. 17, 2021~~ Feb. 18, 2021)

Mr. Slone made the motion to approve the agenda as presented. Ms. McCormick seconded that motion. The motion carried with a vote of 4/0.

V. Departmental Updates

a. Maintenance Report – William Hensley – Attachment U1

Mr. Hensley reported items they had worked on. He gave an update on the press box at Tug Valley. He gave an update of the work on the bathrooms at Williamson and Gilbert. He reported on the library at Williamson. An update on the equipment: The termite has been down for over a month. The one ton dump truck has a blown engine and there is a PO printed for a new engine for it.

Treasurer's Report – Beth Daniels – Attachment U2

Mrs. Daniels addressed the Board and updated them on the financials. Items discussed were Covid-19 funding, surplus textbooks, laptops, and buses. The buses would be put out for bid, the laptops would be donated to the sheriff's department, and the textbooks have been picked up and are on consignment.

Mr. McCoy introduced an upgrade to the School Funds Online accounting program currently being used in our schools. The upgrade, called School Cash Online, it is an automated system where one can pay online using a credit card. In addition to being tied to the current software system, it would open up another way to accept payments, and eliminate some of the cash in the schools.

VI. General Considerations

a. Presentation by Mingo/Pike AAUW- Jada Hunter and Dee Kapourales

Dee Kapourales and Jada Hunter thanked the Board for their partnership and support last year for 'Mingo County Strong'. A life skills program was held to mentor female juniors in our county. A lot of information was provided to the young ladies to help get them started in life. Some of the information was college entrance information, how to search the web wisely, and an experience at formal dining. Jessica Lynch, former US soldier, was their guest speaker. The girls were given a novel that was written by a local author, tee shirt and other purchased /donated items. Next year they hope to do the meeting/workshop in October.

b. Discussion and possible action to purchase two grade level replacement sets of computers

Mr. Spence spoke to the Board regarding the replacement of Chrome Book computers for our Kindergarten and First Grades. This would include a bank of computers- Chrome Books and Laptops- that would be stored at the Board of Education offices.

Mr. Slone made the motion to purchase the computers. Ms. McCormick seconded. The motion carried with a vote of 4/0.

c. Discussion and update on Mingo Central Baseball field – Marcella Charles and Dr. Ted Kinder
Mrs. Charles-Casto and Dr. Kinder spoke to the Board regarding the Baseball field at Mingo Central High School. There was a slide presentation of all the stages of the project that had happened. They are ready to seed or sod the field. It would take about \$60,000.00 to finish the project.

VII. Board Member Comment Period

Each member made comments.

The two employees in the audience had questions about overtime.

VIII. Superintendent's Update

Mr. Spence addressed the Board. He had a good report from Encova insurance company regarding our comp claims. Our mod numbers started at 2.09, moved down to 2.08, and are now at 1.93. This is good news for the county.

He gave an update on the vaccines. We are keeping up-do-date on our Covid-19 vaccinations. He thanked Lesia Sammons, Marcella Charles-Casto, and Hurley Drug for their contributions and hard work getting the scheduling and the shots implemented.

There will be a workshop at 10:00 a.m. on Wednesday February 24, 2021.

IX. Adjournment

Mr. Slone made the motion to adjourn. Ms. McCormick seconded the motion. The motion carried with a vote of 4/0.

The time was 6:10 p.m.

Next Regular Meeting

March 16, 2021