

MINUTES

Board of Education for the County of Mingo

110 Cinderella Road

Williamson, West Virginia 25661

Regular Meeting

March 16, 2021 at 5:00 p.m.

I. Call to Order

President James Baisden called the meeting to order at 5:01 p.m.

All Board Members were present: James Baisden, President; John Preece, Vice President; Sabrina Grace, Tom Slone, and Machel McCormick. Superintendent Donald Spence was also in attendance.

Members of the Press in attendance: Bruce Justice of the Mingo Messenger

District Office staff in attendance: Johnny Branch, Assistant Superintendent; Beth Daniels, CSBO / Treasurer; (Chief School Business Officer); Patrick Billips, Director of Technology; Kay Maynard, Director Child Nutrition & Wellness; Rodney McCoy, Professional Accountant; Virginia Taylor-Mounts, Technology Integration Facilitator;

II. Pledge of Allegiance

Ms. McCormick led the Pledge of Allegiance.

III. Time Out for Celebration and Recognition

a. Matewan PK8 - "West Virginia PBIS Spotlight School"

Mr. Spence introduced this segment. Matewan Pre K-8 surpassed the standards of the WV Behavior Mental Health Technical Assistance Center to receive the award. Dr. Branch spoke regarding the PBIS teams in our schools. There were six (6) representatives from Matewan Pre K-8 were present. It was the efforts of the entire staff at Matewan that made this award possible.

Mrs. Calfee stated this happened because it was a team effort of her teachers and staff. Pictures were made.

IV. Delegation(s)

There were no delegations.

V. Consent Agenda

a. Approval of Minutes

i. Minutes of February 17, 2021

ii. Minutes of February 24, 2021

b. Bills, Transfers, Supplements

i. Payment of Bills

•Bills presented for approval, through March 4, 2021. The invoice list is available for review during public hours two business days prior to the meeting.

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Fund 11	\$ 329,933.55
Fund 41	\$ 2,938.17
Fund 61	\$ 181,732.05
Fund 71	\$ 16,210.34

i. **Budget Transfers**

ii. **Budget Transfers presented for approval**

1.	\$ 637.11
2.	\$ 120,000.00
3.	\$ 25,000.00
4.	\$ 7,453.06
5.	\$ 21,029.98
6.	\$ 25,331.79

iii. **Budget Supplements**

Budget Supplements presented for approval

1.	\$ 1000.00
2.	\$ 7,264,328.28
3.	\$ 12,400.00
4.	\$ 4,655.00
5.	\$ 21,029.98
6.	\$ 5,000.00
7.	\$ 25,000.00
8.	\$ 240,456.00

c. Personnel Actions

1. PROFESSIONAL PERSONNEL

a. New employment or transfer into existing positions

- i. Kirsten Moore substitute teacher MCS (pending certification) (effective March 17, 2021)

b. Request for leave of absence

- i. Taylor Bailey teacher / science GK8 (effective March 16, 2021 through April 9, 2021)
 ii. Ashley Erwin assistant principal KK8 intermittent (effective March 1, 2021 through March 31, 2021)
 iii. Tiffany Perry teacher / grade 3 GK8 (effective March 1, 2021 through April 5, 2021)

c. Retirement

- i. Donald Spence Superintendent of Schools MCS (last day June 30, 2021)
 ii. Jeffrey Reynolds teacher / options pathway – academic support TVHS (effective Feb. 28, 2021)

d. Appointment

- i. Mary Elizabeth Daniels treasurer / chief school business officer for 2021-2022 school year (effective July 1, 2021)

2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS

New assignments 2020-2021 School year

a. New employment

- i. Jacob Zondag after school teacher / tutor math KK8 (effective Feb. 24, 2021)
 ii. Cindy Booth after school teacher / tutor science KK8 (effective Feb. 24, 2021)

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- iii. Marsha Deskins synchronous teacher / tutor virtual grades 3-5 KK8 (effective Feb. 24, 2021)
- iv. Chad Hall assistant coach softball LK8 (zero comp) (pending certification) (effective March 17, 2021)
- v. Andrew Evans assistant coach girls basketball LK8 (effective March 17, 2021)
- vi. James Parker assistant coach boys basketball MK8 (effective March 17, 2021)
- vii. Crystal Moore assistant coach boys basketball MK8 (zero comp) (pending certification) (effective March 17, 2021)
- viii. Jeffrey Varney coach, baseball KK8 (effective March 17, 2021)
- ix. Robert Seth Ooten assistant coach, baseball KK8 (effective March 17, 2021)
- x. James Hartley coach, softball MK8 (effective March 17, 2021)
- xi. Teresa Melaine Hall after school teacher / tutor social studies MK8 (effective Feb. 23, 2021)
- xii. Kari Slone synchronous teacher / tutor virtual ELA MK8 (effective Feb. 23, 2021)
- xiii. Marsha Bays after school teacher / tutor special education MK8 (effective Feb. 23, 2021)
- xiv. Craig Hart after school teacher / tutor science TVHS (effective Feb. 23, 2021)
- xv. Craig Hart synchronous teacher / tutor virtual science TVHS (effective Feb. 23, 2021)
- xvi. Brandon Cline after school teacher / tutor CTE MCHS (effective Feb. 23, 2021)
- xvii. Stephen Chase Williamson assistant coach, boys basketball BK8 (pending certification) (effective March 17, 2021)
- xviii. Asia Salmons after school teacher / tutor special education DES (effective Feb. 23, 2021)
- xix. Butler Newsome assistant coach, softball WK8 (zero comp) (effective March 17, 2021)
- xx. Koneta Starr-Collins title I interventionist itinerant (WK8) (effective Feb. 22, 2021)
- xxi. Aileen Perry after school teacher / tutor special education LK8 (effective Feb. 22, 2021)
- xxii. Nichole Blair after school teacher / tutor special education TVHS (effective Feb. 22, 2021)
- xxiii. Lisa Ashurst synchronous teacher / tutor for virtual social studies WK8 (effective Feb. 23, 2021)
- xxiv. Lisa Ashurst synchronous teacher / tutor for virtual ELA WK8 (effective Feb. 23, 2021)
- xxv. Johnny Neal Murphy assistant coach, softball GK8 (effective March 17, ~~2017~~ 2021)
- xxvi. Kristy Noe coach, softball (during a LOA) (for 2021 season only) (effective March 17, 2021)
- xxvii. Karen Cook synchronous teacher / tutor virtual ELA GK8 (effective Feb. 23, 2021)
- xxviii. Cassandra Diamond coach, softball WK8 (effective March 17, 2021)
- xxix. Beth Keatley coach, swimming MCHS (effective March 17, 2021)
- xxx. Clay Ellis coach, tennis MCHS (effective March 17, 2021)
- xxxi. Cameron Maynard assistant coach, baseball MCHS (effective March 17, 2021)
- xxxii. ----- coach, track MCHS (effective March 17, 2021)

b. Resignations

- i. Whitney Cline-Poe synchronous teacher / tutor virtual math GK8 (effective March 9, 2021)
- ii. Andrea Brinager synchronous teacher / tutor kindergarten KK8 (effective March 4, 2021)
- iii. Barbara Fields after school teacher / tutor grades 3-5 MK8 (effective March 2, 2021)
- iv. LeeAnn Blankenship coach, baseball KK8 (effective Feb. 23, 2021)
- v. Jeffrey Varney assistant coach, baseball KK8 (effective Feb. 24, 2021)
- vi. Jacob Staton assistant coach, boys basketball MK8 (effective Feb. 23, 2021)
- vii. Felicia Messer synchronous teacher / tutor virtual kindergarten LK8 (effective Feb. 23, 2021)
- viii. Devon Poe assistant coach, softball GK8 (effective Feb. 23, 2021)
- ix. Pamela Chapman after school teacher / tutor kindergarten MK8 (effective Feb. 25, 2021)

3. SERVICE PERSONNEL

a. Resignation

- i. Jamie Deskins after school bus operator (extracurricular) (Tug Valley area-Dingess) (effective March 9, 2021)

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b. Leave of Absence

- i. Kathy Thompson bus operator Williamson area (effective Feb. 23, 2021 through May 31, 2021)
- ii. Donna Estepp aide / autism mentor itinerant MCS (WK8) (effective dates Feb. 24, 2021 and Feb. 26, 2021)
- iii. Ricky Goodman substitute custodian MCS (effective Feb. 22, 2021 through March 29, 2021)
- iv. Freda Church custodian III MK8 intermittent (Feb. 25, 2021 through June 30, 2021)

End Consent Agenda

Mr. Spence addressed changes on the consent agenda. They were as follows: V. Consent Agenda

c. Personnel Actions 2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS a. new employment xxv. Johnny Neal Murphy assistant coach, softball GK8 (effective March 17, ~~2017~~ 2021) xxix. Beth Keatley coach, swimming MCHS (effective March 17, 2021) xxx. Clay Ellis coach, tennis MCHS (effective March 17, 2021) xxxi. Cameron Maynard assistant coach, baseball MCHS (effective March 17, 2021)

Mrs. Grace pulled an item. V. Consent Agenda c. Personnel Actions 3. SERVICE PERSONNEL b. Leave of Absence ii. Donna Estepp aide / autism mentor itinerant MCS (WK8) (effective dates Feb. 24, 2021 and Feb. 26, 2021)

Mr. Slone made the motion to approve the agenda as presented with the exceptions of the pulled item b. ii. Ms. McCormick seconded that motion. The motion carried with a vote of 5/0. The time was 5:12 p.m.

Mr. Preece made a motion to return to the Regular meeting. Ms. McCormick seconded that motion. The motion carried with a vote of 5/0. The time was 5:28 p.m.

No decisions had been made during executive session.

Mr. Slone made the motion to accept the pulled item. V. Consent Agenda c. Personnel Actions 3. SERVICE PERSONNEL b. Leave of Absence ii. Donna Estepp aide / autism mentor itinerant MCS (WK8) (effective dates Feb. 24, 2021 and Feb. 26, 2021). Mr. Preece seconded that motion. The motion carried with a vote of 5/0.

VI. Departmental Updates

a. Maintenance Report – William Hensley

Mr. Hensley was not available for the report.

b. Treasurer's Report – Beth Daniels

Mrs. Daniels addressed the Board. Her update included: spending, COVID-19 funds, wrapping up the audit, playground equipment at Dingess Elementary, gaiter face coverings for sport participants, and flood damage recovery at Tug Valley High School. Finance is on schedule with the budget process; it is a very busy time of year. There were questions and discussion.

c. Curriculum Updates – Dr. Johnny Branch

Dr. Branch provided the curriculum updates. Our Learning Management System (LMS-Blackboard Classroom) is working quite well for remote, virtual and quarantined students/personnel. The transition back to the classroom was a smooth one. There are approximately 1200 virtual students in the county. Diagnostic testing (reading and math) had been done for the brick and mortar students and the virtual students who have chosen to do so. The test helped to identify deficiencies in reading and math and then prescribes a learning path to get them back on track. There was great success with it with it last year.

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CIR (Curriculum Instructional Resources) is in its second year. Instruction was looked at even during the pandemic. Teachers prioritized learning standards by narrowing the focus (fewer standards) and move deeper into them so students will know what the need to know going into the next grade level. The next CIR visit will be person.

We are amid an English Language Arts Textbook adoption. Teachers attended a virtual caravan to view the curriculum available. Each of the schools collaborated and made a choice. There was a virtual meeting with the schools to vote and select the curriculum to adopt. The adopted curriculum was Benchmark for grades K-5, Amplify for grades 6-8 and McGraw Hill for grades 9-12.

After School had been launched on a greater scale than usual this year for in-person and virtual students. Virtual students have the option of attending in-person after school.

A summer program is being planned – even for K-8 students. Funds were provided to cover all costs. There will be ten (10) full days of summer school.

VII. General Considerations

a. Discussion and possible action to approve calendar for the 2021-2022 school year.

- Patrick Billips and Virginia Mounts

Mr. Billips addressed the Board and presented the calendar for approval.

Mr. Preece made the motion to approve the calendar as presented. Mr. Slone seconded the motion. The motion carried with a vote of 5/0.

b. Discussion and possible action on athletic field lighting projects - Beth Daniels and Rod McCoy

The Board signed a 'no conflict of interest' form with company stating they did not have any personal interest in either of the companies - Techline Sports Lighting and/or Musco Sports Lighting.

Estimates were presented for lighting at baseball and softball fields at each of our High Schools. There were questions and discussion regarding each company and the quotes.

Mr. Preece made the motion to approve Techline Sports Lighting company for the Turnkey Install & Bond for Tug Valley High School at \$304, 323.00 and the Turnkey Install & Bond for Mingo Central High School at \$339,923.00. Ms. McCormick seconded that motion. The motion carried with a vote of 5/0.

VIII. Board Member Comment Period

Each member made comments.

IX. Superintendent's Update

Mr. Spence announced vaccines would be available for employee families 18 and over. There had been 127 respondents.

X. Adjournment

Mr. Preece made the motion to adjourn. Mr. Slone seconded that motion. The motion carried with a vote of 5/0. The time was 7:08 p.m.

Next Regular Meeting

April 20, 2021

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