

# MINUTES

## Board of Education for the County of Mingo

110 Cinderella Road  
Williamson, West Virginia 25661

### Workshop Meeting

July 8, 2021 at 4:00 p.m.

#### I. Call to Order

President James Ed. Baisden called the meeting to order at 4:05 p.m.

**All Board Members were present:** James Baisden, President; John Preece, Vice President; Sabrina Grace, Tom Slone, and Machel McCormick. Superintendent Dr. Johnny Branch was also in attendance.

**Members of the Press in attendance:** Bruce Justice of the Mingo Messenger; Dylan Vidovich of the Williamson Daily News

**District Office staff in attendance:** Beth Daniels, CSBO / Treasurer; (Chief School Business Officer); Drema Dempsey, Director of Attendance and Safe Schools; Dr. Sabrina Runyon, Director of Early Learning Programs; Virginia Taylor-Mounts, Technology Integration Facilitator;

#### II. Pledge of Allegiance

Mrs. Grace led the pledge of allegiance.

#### III. Consent Agenda

##### a. Personnel Actions

###### 1. PROFESSIONAL PERSONNEL

###### a. New employment or transfer into existing positions

- i. Melissa B. Tiller substitute teacher MCS (effective July 9, 2021)
- ii. Kristy Noe teacher grade 4 GK8 to teacher grade 4 MK8 (effective July 9, 2021)
- iii. Mary Jo Westfall substitute teacher MCS (effective July 9, 2021)
- iv. Travis Ward teacher / grade 3 to teacher grade 2 BK8 (effective July 9, 2021)
- v. Darlene Griffith substitute teacher MCS to teacher pre-school special needs BK8 (effective July 9, 2021)
- vi. Joanna Finley speech language pathologist MCS (pending certification) (effective July 9, 2021)
- vii. Donald Spence substitute administrator MCS (effective July 9, 2021)
- viii. Jennifer Toler teacher / math MCHS to professional coordinator MCS (effective July 9, 2021)
- ix. Tonya Hagy school nurse itinerant to lead school nurse itinerant MCS (effective July 9, 2021)
- x. Lisa Ashurst teacher / title I & English as a Second Language to English as a second language (Itin) (effective July 9, 2021)

###### b. Resignation

- i. Mary Jo Westfall teacher / grade 6 GK8 (effective July 8, 2021)

###### c. Request for leave of absence

- i. Robin Ellis teacher / options pathway-academic support MCHS (effective May 24, 2021 through May 25, 2021)

48  
49 **d. Abolish Position**

- 50 i. .5 counselor MELC (effective July 9, 2021)  
51

52 **2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS**

53 **New assignments 2021-2022 School year**

54 **a. New employment**

- 55 i. Katlyn Robinson assistant coach, volleyball TVHS (effective July 9, 2021)  
56 ii. Niles McCoy coach, soccer WK8 (effective July 9, 2021)  
57 iii. Stephanie Butcher coach, girls basketball BK8 (effective July 9, 2021)  
58 iv. Mark Zachary Curry from assistant football coach BK8 to coach, football BK8 (effective July 9,  
59 2021)  
60 v. Michael Baisden athletic director LK8 (effective July 9, 2021)  
61 vi. K. Chase Moore coach, football MCHS (effective July 9, 2021)  
62 vii. Kimberly Davis-Smith coach, cheer MCHS (effective July 9, 2021)  
63 viii. Jamie Heflin coach, girls soccer LK8 (effective July 9, 2021)  
64

65 **b. Resignations**

- 66 i. David A. Ledger assistant football coach TVHS (effective June 30, 2021)  
67 ii. Eric Davis coach, basketball LK8 (effective August 1, 2021)  
68 iii. **Eric Davis athletic director TVHS (effective June 11, 2021) LK8**  
69 iv. Ted Kinder athletic director MCHS (effective June 11, 2021)  
70 v. Kimberly Davis-Smith coach, cheer MK8 (effective June 28, 2021)  
71 vi. James Hartley coach, softball MK8 (effective June 24, 2021)  
72 vii. Clyde Farley assistant softball coach KK8 (effective June 15, 2021)  
73 viii. Owen Hinkle coach, football KK8 (effective May 28, 2021)  
74 ix. Owen Hinkle assistant coach, boys basketball KK8 (effective June 10, 2021)  
75 x. Leslie Music camp success student support advisor LK8 (effective June 4, 2021)  
76 xi. Jack Davis coach, football BK8 (effective June 11, 2021)  
77 xii. Michael Coleman athletic trainer MCHS (effective July 5, 2021)  
78

79 **3. SERVICE PERSONNEL**

80 **a. New employment or transfer into existing position**

- 81 i. Wendy Barker Aide III / ECCAT II BK8 to Aide / autism mentor itinerant (WK8 start) (effective July  
82 9, 2021)  
83 ii. Natashia Duty aide / autism mentor itinerant (DES) to custodian III KK8 (effective July 9, 2021)  
84 iii. Philip Moore bus operator Tug Valley area to bus operator Williamson area (effective July 9, 2021)  
85 iv. Julie Sheppard substitute cook MCS to cook III GK8 (effective July 9, 2021)  
86 v. Tammy Salmons cook II WK8 to executive secretary MCS (effective July 9, 2021)  
87 vi. Johnny N. Hager from substitute bus operator MCS to bus operator Tug Valley area (effective July  
88 9, 2021)  
89

90 **b. Resignation**

- 91 i. Ricky Goodman summer school custodian MCHS (effective June 6, 2021)  
92

93 **c. Leave of Absence**

- 94 i. Debbie Sturgill custodian III WK8 (effective Aug. 04, 2021 through June 18, 2022)  
95 ii. Jennifer Perry aide / autism mentor itinerant (BK8) (effective May 26, 2021 through May 28, 2021)  
96

97 ***End Consent Agenda***

Dr. Branch made a correction to **III. Consent Agenda, a. Personnel Actions, 1. PROFESSIONAL PERSONNEL, b. Resignations**, iii. Eric Davis athletic director TVHS (effective June 11, 2021). The school should have been LK8.

Mr. Preece pulled several items: **III. Consent Agenda, a. Personnel Actions, 1. PROFESSIONAL PERSONNEL, a. New employment or transfer into existing positions**, viii. Jennifer Toler teacher / math MCHS to professional coordinator MCS (effective July 9, 2021), x. Lisa Ashurst teacher / title I & English as a Second Language to English as a second language (Itin) (effective July 9, 2021), **2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS, New assignments 2021-2022 School year, a. New employment**, ii. Niles McCoy coach, soccer WK8 (effective July 9, 2021), iii. Stephanie Butcher coach, girls basketball BK8 (effective July 9, 2021), vi. K. Chase Moore coach, football MCHS (effective July 9, 2021), vii. Kimberly Davis-Smith coach, cheer MCHS (effective July 9, 2021), **3. SERVICE PERSONNEL, a. New employment or transfer into existing position**, i. Wendy Barker Aide III / ECCAT II BK8 to Aide / autism mentor itinerant (WK8 start) (effective July 9, 2021), v. Tammy Salmons cook II WK8 to executive secretary MCS (effective July 9, 2021)

Mr. Slone pulled **III. Consent Agenda, a. Personnel Actions, 3. SERVICE PERSONNEL, c. Leave of Absence**, i. Debbie Sturgill custodian III WK8 (effective Aug. 04, 2021 through June 18, 2022)

Mrs. Grace pulled **III. Consent Agenda, a. Personnel Actions, 1. PROFESSIONAL PERSONNEL, a. New employment or transfer into existing positions, c. Request for leave of absence**, i. Robin Ellis teacher / options pathway-academic support MCHS (effective May 24, 2021 through May 25, 2021), **3. SERVICE PERSONNEL, c. Leave of Absence**, ii. Jennifer Perry aide / autism mentor itinerant (BK8) (effective May 26, 2021 through May 28, 2021).

Mr. Baisden, **III. Consent Agenda, a. Personnel Actions, 1. PROFESSIONAL PERSONNEL, a. New employment or transfer into existing positions**, viii. Jennifer Toler teacher / math MCHS to professional coordinator MCS (effective July 9, 2021), x. Lisa Ashurst teacher / title I & English as a Second Language to English as a second language (Itin) (effective July 9, 2021), **c. Request for leave of absence**, i. Robin Ellis teacher / options pathway-academic support MCHS (effective May 24, 2021 through May 25, 2021), **2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS, New assignments 2021-2022 School year, a. New employment**, ii. Niles McCoy coach, soccer WK8 (effective July 9, 2021), iii. Stephanie Butcher coach, girls basketball BK8 (effective July 9, 2021), vi. K. Chase Moore coach, football MCHS (effective July 9, 2021), , v. Michael Baisden athletic director LK8 (effective July 9, 2021), vi. K. Chase Moore coach, football MCHS (effective July 9, 2021), vii. Kimberly Davis-Smith coach, cheer MCHS (effective July 9, 2021), **3. SERVICE PERSONNEL, a. New employment or transfer into existing position**, i. Wendy Barker Aide III / ECCAT II BK8 to Aide / autism mentor itinerant (WK8 start) (effective July 9, 2021), v. Tammy Salmons cook II WK8 to executive secretary MCS (effective July 9, 2021) **c. Leave of Absence**, i. Debbie Sturgill custodian III WK8 (effective Aug. 04, 2021 through June 18, 2022), ii. Jennifer Perry aide / autism mentor itinerant (BK8) (effective May 26, 2021 through May 28, 2021).

Mr. Slone made the motion to approve the consent agenda as presented except for the items pulled. Ms. McCormick seconded that motion. The motion carried with a vote of 5/0.

Mr. Slone moved to go into executive session. Ms. McCormick seconded that motion. The motion carried with a vote of 5/0. The time was 4:12 p.m.

Mr. Preece made the motion to return to regular session. Mr. Slone seconded that motion. The motion carried with a vote of 5.0. The time was 5:20 p.m.

Mrs. Grace made a motion to table item **3. SERVICE PERSONNEL, c. Leave of Absence**, i. Debbie Sturgill custodian III WK8 (effective Aug. 04, 2021 through June 18, 2022) until the next regular meeting. Mr. Preece seconded that motion. The motion carried with a vote of 5/0.

Mr. Preece made the motion to approve all pulled items with the exception of item **III. Consent Agenda, a. Personnel Actions, 2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS, a. New employment** v. Michael Baisden athletic director LK8 (effective July 9, 2021). Ms. McCormick seconded that motion. The motion carried with a vote of 5/0.

Mr. Baisden left the room at 5:23 p.m.

Mrs. Grace made the motion to approve Michael Baisden as the athletic director for Lenore K-8. Mr. Slone seconded that motion. The motion carried with a vote of 4/0.

Mr. Baisden returned to the meeting at 5:24 p.m.

#### **IV. General Considerations**

##### **a. Discussion and possible action to review policy updates relative to changes in state law.**

Drema Dempsey addressed the Board and gave out copies of policy 8120. The policy is referred to volunteers in the school system and had been updated according to Chapter 6B, section 5 of the West Virginia code. It covers ethical conduct of officials, employees, and volunteers. Volunteers would be required to submit to a criminal record check at their expense. The policy would be placed out for public comment.

Mr. Slone made a motion to approve the revisions to the policy. Ms. McCormick seconded that motion. The motion carried with a vote of 5/0.

##### **b. Discussion and possible action to approve consulting contract with Ashlock Consulting for aligning and preparing Ashlock phonics materials/resources to newly adopted ELA texts.**

Dr. Sabrina Runyon spoke with the Board. Ashlock is a full ELA phonics reading/writing curriculum and they customize to our current textbooks. Dr. Runyon and our Instructional coaches had been taking intense training through Ashlock this past year. It was requested the Board approve the ability for us to make a six-year contract with Ashlock. There was discussion.

Mr. Preece made the motion to approve the contract with Ashlock for aligning and preparing the phonics materials/resources to newly adopted ELA texts. Mrs. Grace made the second. The motion carried with a vote of 5/0.

##### **c. Discussion and possible action- Development of Board Goals**

Mr. Preece led the discussion. He proposed a list of goals for the 2021-2022 school year. The suggested the goals would serve as a guide to the accomplishments he would like to see next year.

They were listed on an interactive presentation screen and discussed. It was suggested the goals be typed up and sent to all Board members. They could be discussed at the next Board meeting.

#### **V. Board Member Comment Period**

Each member had comments.

#### **VI. Superintendent's Update**

Dr. Branch announced the ESSERF (Elementary and Secondary Schools Emergency Relief Funding) Team would be making a presentation at the State Department. He also spoke of Mrs. Susan Collins, his superintendent mentor.

197  
198     **VII.     Adjournment**  
199     Mr. Preece made the motion to adjourn. Ms. McCormick seconded that motion. The motion carried with a  
200     vote of 5/0. The time was 6:30 p.m.  
201  
202     ***Next Regular Meeting***  
203     July 27, 2021