

MINUTES

Amended 8-13-21

Added Finance grids and re-worded item f. under General Considerations

Board of Education for the County of Mingo

110 Cinderella Road
Williamson, West Virginia 25661

Regular Meeting

August 17, 2021, at 5:00 p.m.

I. Call to Order

President James Ed Baisden called the meeting to order. The time was 5:02 p.m.

Board Members present: James Baisden, President; John Preece, Vice President; Tom Slone, and Machel McCormick. Sabrina Grace attended by phone. Superintendent Dr. Johnny Branch was present.

Members of the Press in attendance: Bruce Justice of the Mingo Messenger

District Office staff in attendance:

Beth Daniels, CSBO / Treasurer; (Chief School Business Officer); Rocky Hall, Director of Human Resources; Kay Maynard, Director Child Nutrition & Wellness; Virginia Taylor-Mounts, Technology Integration Facilitator; Tonya Hagy, RN, BSN Lead School Nurse, Mingo County Schools

II. Pledge of Allegiance

Mr. Slone led the Pledge of Allegiance.

III. Time Out for Celebration and Recognition

There was no Time Out for Celebration and Recognition.

IV. Delegation(s)

There were no delegations.

V. Consent Agenda

a. Approval of Minutes

i. Minutes of July 8, 2021

ii. Minutes of July 27, 2021

b. Bills, Transfers, Supplements

i. Payment of Bills

• Bills presented for approval, through August 8, 2021. The invoice list is available for review during public hours two business days prior to the meeting.

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Fund 11	\$274,721.87
Fund 41	\$27,094.95
Fund 51	\$-
Fund 61	\$156,708.92
Fund 71	\$107,669.78

i. Budget Transfers

- Budget Transfers presented for approval

Budget Transfers	
1	\$6,500.00
2	\$31,000.00
Total	\$37,500.00

iii. Budget Supplements

- Budget Supplements presented for approval

Budget Supplements	
1	\$100,390.00
2	\$12,434.00
3	\$79,359.00
4	\$2,500.00
5	\$8,708.00
6	\$54,796.00
7	\$2,500.00
Total	\$260,687.00

c. Personnel Actions

1. PROFESSIONAL PERSONNEL

a. New employment or transfer into existing positions

- Michael Anderson long-term substitute teacher / math TVHS (effective Aug. 25, 2021 until the position is filled by a certified teacher or the end of the 2022 school year)
- Gideon Jarvis long-term substitute teacher /Spanish TVHS (effective Aug. 25, 2021 until the position is filled by a certified teacher or the end of the 2022 school year)
- Jacob Zondag long-term substitute teacher / music KK8 (effective Aug. 25, 2021 until the position is filled by a certified teacher or the end of the 2022 school year) (pending certification)
- John Keffer long-term substitute teacher health / PE GK8 (effective Aug. 25, 2021 until the position is filled by a certified teacher or the end of the 2022 school year) (effective Aug. 25, 2021) (pending certification)
- Pamela Blackburn long-term substitute teacher health / PE KK8 (effective Aug. 25, 2021 until the position is posted and filled by a certified teacher or until the end of the 2022 school year)
- Teresa Steenbergen long-term substitute teacher music BK8 (effective Aug. 25, 2021 until the position is posted and filled by a certified teacher or the end of the 2022 school year)
- Annette Martin long-term substitute teacher math BK8 (effective Aug. 25, 2021 until position is posted and filled by a certified teacher or the end of the 2022 school year)

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- 68 viii. Tiffany Brewer long-term substitute teacher Grade 6 GK8 (effective Aug. 25, 2021 until position is posted and
69 filled or until the end of the 2022 school year)
- 70 ix. Whittani Kirk long-term substitute teacher / science GK8 (effective Aug. 25, 2021 until position is filled by a
71 certified teacher or until the end of the 2022 school year)
- 72 ~~x. _____ long-term substitute teacher social studies GK8 (effective Aug. 25, 2021 until the job is~~
73 ~~posted and filled by a certified teacher or until the end of the 2022 school year)~~
- 74 xi. Donna Cline long-term substitute teacher music/Spanish MCHS itin (effective Aug. 25, 2021 until job is posted
75 and filled by a certified teacher or until the end of the 2022 school year)
- 76 xii. Samuel Steele long-term substitute teacher / English MCHS (effective Aug. 25, 2021 until job is posted and
77 filled by a certified teacher or until the end of the 2022 school year)
- 78 xiii. Barbara Grimmett long-term substitute teacher / math MCHS (effective Aug. 25, 2021 until job is posted and
79 filled by a certified teacher or until the end of the 2022 school year)
- 80 xiv. Gary Collins long-term substitute teacher / special education MCHS (effective Aug. 25, 2021 until job is
81 posted and filled by a certified teacher or until the end of the 2022 school year)
- 82 xv. Virginia Thomas long-term substitute teacher / art MCHS (effective Aug. 25, 2021 until the job is posted and
83 filled by a certified teacher or until the end of the 2022 school year)
- 84 ~~xvi. _____ long-term substitute teacher math MCHS (effective Aug. 25, 2021 until job is posted~~
85 ~~and filled or until the end of the 2022 school year)~~
- 86 xvii. Kirsten Moore teacher / science MCHS (effective Aug. 25, 2021) (pending certification)
- 87 xviii. Elwood Larder teacher / math LK8 (effective Aug. 25, 2021) (pending certification)
- 88 xix. Benjamin Garrett Moore teacher / health & PE BK8 (effective Aug. 25, 2021)
- 89 xx. Chad Hall Community in Schools Liaison/Coordinator MK8 (effective Aug. 25, 2021)
- 90 xxi. Brian Crawford teacher / music WK8 (effective Aug. 8, 2021)
- 91 xxii. John Keffer substitute teacher MCS (effective Aug. 18, 2021) (pending certification)
- 92 xxiii. Natalie Hagy substitute teacher MCS (effective Aug. 18, 2021) (pending certification)
- 93 xxiv. Marianne Renois teacher / social studies GK8 (effective Aug. 18, 2021)
- 94 ~~xxv. _____ teacher / grade 3 GK8 (effective Aug. 25, 2021)~~
- 95 ~~xxvi. _____ teacher / grade 6 GK8 (effective Aug. 25, 2021)~~
- 96 xxvii. Patsy Russell teacher / science MCHS (effective Aug. 12, 2021)

97
98 **b. Transfer into existing position**

- 99 i. Kimberly Totten teacher / science MCHS to teacher / Science and Biology MCHS (effective Aug. 25, 2021)

100
101 **c. Resignation**

- 102 i. Allison Endicott teacher / English MCHS (effective Aug 3, 2021)

103
104 **2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS**

105 **New assignments 2021-2022 School year**

106 **a. New employment**

- 107 i. Bethany Cisco coach, softball MK8 (pending certification) (effective Aug. 18, 2021)
- 108 ii. Keishia Williamson coach, cheer WK8 (effective Aug. 18, 2021)
- 109 iii. **Daniel Todd Slone II** coach, baseball WK8 (effective Aug. 18, 2021)
- 110 iv. **Nathaniel Siggers coach, boys** basketball WK8 (pending certification) (effective Aug. 18, 2021)
- 111 v. Derick Moore coach, football LK8 (effective Aug. 18, 2021) (pending certification)
- 112 vi. Rocky Hall assistant coach, volleyball LK8 (effective Aug. 18, 2021)
- 113 vii. Lauren Copley coach, girls soccer BK8 (effective Aug. 18, 2021)

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- 114 viii. Crystal Ramey assistant coach, cheer MCHS (effective Aug. 18, 2021)
115 ix. Erica Brown athletic trainer MCHS (effective Aug. 18, 2021) (pending certification)
116 x. Roy Wallace assistant coach, boys soccer MCHS (effective Aug. 18, 2021) (pending certification)
117 xi. Alvin Heath Marcum assistant coach, football WK8 (effective Aug. 18, 2021)
118 xii. Nathaniel Siggers assistant coach, football WK8 (effective Aug. 18, 2021) (pending certification) (zero comp)
119 xiii. Mark Blackburn coach, boys basketball LK8 (effective Aug. 18, 2021)
120 xiv. Kevin Starr assistant coach, football MK8 (effective Aug. 18, 2021) (zero comp)
121 xv. James Parker assistant coach, football MK8 (effective Aug. 18, 2021) (zero comp)
122 xvi. Leslie Hagy assistant coach boys basketball WK8 (effective Aug. 18, 2021)
123 xvii. Michael Hagy assistant coach boys basketball WK8 (effective Aug. 18, 2021) (pending certification) (zero
124 comp)
125 xviii. Kimberly Totten coach, cheer MK8 (effective Aug. 18, 2021)
126 xix. Pamela Chapman assistant coach, volleyball TVHS (effective Aug. 18, 2021) (zero comp)
127

128 **b. Resignations**

- 129 i. William Arthur Deskins coach, football LK8 (effective Aug. 4, 2021)
130 ii. Alice Lynn Byus coach, cheer MK8 (effective Aug. 5, 2021)
131 iii. Brian Hatfield assistant coach, boys basketball WK8 (zero comp) (effective Aug. 5, 2021)
132 iv. Brian Wellman coach, baseball MCHS (effective Aug. 5, 2021)
133 v. Garrett Brown assistant coach boys basketball WK8 (effective Aug. 5, 2021)
134 vi. Kevin Starr assistant coach, football MCHS (zero comp) (effective Aug. 4, 2021)
135 vii. Tony Clusky assistant coach, football MK8 (effective Aug. 3, 2021)
136 viii. Mark Curry assistant coach, wrestling MCHS (effective Aug. 2, 2021)
137 ix. Jack Davis assistant coach, football MCHS (effective Aug. 2, 2021)
138 x. Jacob Staton assistant coach, football MCHS (effective Aug. 2, 2021)
139 xi. Jack Stewart assistant coach, boys basketball MCHS (effective Aug. 2, 2021)
140 xii. Tonya Hatcher assistant coach, tennis MCHS (effective Aug. 2, 2021)
141 xiii. Jerry Baisden assistant coach, softball MCHS (effective July 22, 2021)
142 xiv. Teresa Cline assistant coach, cheer GK8 (effective Aug. 12, 2021)
143

144 **3. SERVICE PERSONNEL**

145 **a. New employment or transfer into existing position**

- 146 i. Billy N. Daniels from substitute aide MCS to aide / Early Childhood Classroom Assistant Teacher MK8
147 (effective Aug. 18, 2021)
148 ii. Ricky J. Goodman custodian III WK8 (during a LOA) (effective Aug. 18, 2021)
149 iii. Betty Slone cook II GK8 to cook II BK8 (effective Aug. 18, 2021)
150 iv. Wendy Barker aide / autism mentor itinerant (WK8 start) to aide / Early Childhood Classroom Teacher II WK8
151 (effective Aug. 18, 2021)
152 v. Shawna Belcher aide / autism mentor itinerant (DES Start) to aide / autism mentor itinerant (BK8 start)
153 (effective Aug. 18, 2021)
154

155 **b. Extracurricular Assignments for 2021 - 2022 School year**

- 156 i. Christa Baisden PERC MCS (effective Aug. 18, 2021)
157 ii. Rita Hardin PERC MCS (effective Aug. 18, 2021)
158 iii. Debra Mitchell PERC MCS (effective Aug. 18, 2021)
159 iv. Samantha Wilson PERC MCS (effective Aug. 18, 2021)

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- 160 v. Chrystal Lackey PERC MCS (effective Aug. 18, 2021)
161 vi. Ashley Edmiston PERC MCS (effective Aug. 18, 2021)
162 vii. Christy Cline PERC MCS (effective Aug. 18, 2021)
163 viii. Kayla Varney PERC MCS (effective Aug. 18, 2021)

164 **End Consent Agenda**

165

166 Mr. Hall, Director of HR had some changes/corrections to make. Several items were stricken from the Consent
167 Agenda. V. Consent Agenda, c. Personnel Actions, 1. PROFESSIONAL PERSONNEL, a. New employment or
168 transfer into existing positions, x. _____ long-term substitute teacher social studies GK8 (effective Aug. 25, 2021
169 until the job is posted and filled by a certified teacher or until the end of the 2022 school year), xvi. _____ long-
170 term substitute teacher math MCHS (effective Aug. 25, 2021 until job is posted and filled or until the end of the
171 2022 school year, xxv. _____ teacher / grade 3 GK8 (effective Aug. 25, 2021), xxvi. _____ teacher / grade
172 6 GK8 (effective Aug. 25, 2021), One blank was filled in, xxiv. Marianne Renois teacher / social studies GK8
173 (effective Aug. 18, 2021). Under 2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS, New assignments 2021-
174 2022 School year, a. New employment, iii. Daniel Todd Slone coach, baseball WK8 (effective Aug. 18, 2021) name
175 corrected to Daniel Todd Slone II. On Item iv. Nathaniel Siggers coach, basketball WK8 (pending certification)
176 (effective Aug. 18, 2021), was corrected to read **boys** basketball coach, and v. **Derick Moore** boys coach, football
177 LK8 (effective Aug. 18, 2021) (pending certification) was filled in.

178

179 Mr. Preece had questions. Mr. Hall and Dr. Branch were able to answer them.

180

181 Mr. Preece made the motion to approve the Consent agenda. Ms. McCormick seconded that motion. The
182 motion carried with a vote of 5/0.

183

184 **VI. Departmental Updates**

185 **a. Maintenance Report – William Hensley**

186 Mr. Hensley gave updates of projects that had been worked on. There was a question and answer session.

187

188 **b. Treasurer's Report – Beth Daniels**

189 Mrs. Daniels gave the Treasurer's Report of the fund balance as of July 31, 2021. Documentation and close out
190 was still underway. Finance was trying to get moved into the new year.

191

192 **VII. General Considerations**

193 **a. Discussion and possible action on approving United Dairy as the county's milk vendor for 2021-2022 school**
194 **year - Kay Maynard**

195 Mrs. Maynard addressed the Board and requested approval for the milk vendor. She also reported to them the
196 number of meals that had been sent out each week over the summer months.

197

198 Ms. McCormick made the motion to approve United Dairy as the county's milk vendor for the 2021-2022 school
199 year. Mr. Slone seconded that motion. The motion carried with a vote of 5/0.

200

201 **b. Discussion and possible action on approving US Foods as the county's food distributor for the 2021-2022**
202 **school year - Kay Maynard**

203 Mrs. Maynard requested approval for US Foods as the county's food distributor for the upcoming school year.

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Ms. McCormick made the motion to approve US Foods as the county's food distributor for the 2021-2022 school year. Mr. Preece seconded that motion. The motion carried with a vote of 5/0.

Mrs. Maynard informed the Board about food shortages in grocery stores during the summer. There had been some leeway regarding the guidelines set forth by the state department. Those guidelines would be in effect again, but Child Nutrition would be making requests for waivers for some of those restrictions. Meals would be served to virtual students and the backpack program.

c. Discussion and possible action for creating an extra duty supplement for synchronous hybrid virtual instruction

Dr. Branch addressed the Board. He proposed to pay a stipend to teachers who would take on virtual students as part of their regular class. A webcam would be provided so that virtual students would receive the same instruction at home as those who were in the classroom. The student would follow the school schedule and be part of their school classroom. An annual supplement of \$1200 per year or \$600 per semester would be paid. There were questions and answers.

Mr. Preece made a motion to approve creating an extra duty supplement for synchronous hybrid virtual instruction for a supplement of \$1200 per year. Ms. McCormick seconded that motion. The motion carried with a vote of 5/0.

d. Discussion and possible action on the Audit Service Contract for Mingo County Schools – Beth Daniels

Mrs. Daniels addressed the Board regarding the audit services. A committee made up of Rod McCoy, John Preece, Tom Slone, Dr. Branch and herself, made the selection of Fyffe Jones Group AC to serve as the auditors for the next three years.

Mr. Slone made the motion to approve Fyffe Jones Group, AC as the audit service for the next three years. Mr. Preece seconded that motion. The motion carried with a vote of 5/0.

e. Discussion and possible action for annual approval of Policy 3120.12: Substitutes in Areas of Critical Need

This policy allows a retired teacher to work past the 140 allotted days in areas of critical need.

Mr. Slone made the motion to approve Policy 3120.12. Ms. McCormick seconded that motion. The motion carried with a vote of 5/0.

f. Update on the opening of schools and current mitigation protocols and measures.

Dr. Branch introduced Keith Blankenship, DHHR; Tonya Hagy, RN, BSN, Lead School Nurse; and Kay Maynard, Director of Child Nutrition. Other counties were doing things in a lot of different ways. The State Department had been reluctant to make mandates, and it was left up to the county Boards to decide whether to use masks. There was a handout from the State Department and a document from the CDC for the Board to look over. It was to serve as guidelines. There was discussion, questions, and answers.

Mrs. Grace made a motion that as a county, the Board would highly recommend students and teachers wear masks in the classroom and on buses. The Board recognized it was a choice, and that parents would need to

248 sign a form. If the form was not on file, the child would be expected to wear a mask. Ms. McCormick seconded
249 that motion. The motion carried with a vote of 5/0.

250
251 Mrs. Grace left the meeting at 6:54 p.m. (She was traveling.)

252
253 **g. Superintendent Goals**

254 Dr. Branch explained his goals to the Board. The four Superintendent Goals were closely intertwined with the
255 Board Goals.

256
257 **VIII. Board Member Comment Period**

258 Each Board member present had a comment.

259
260 **IX. Superintendent's Update**

261 Dr. Branch spoke. The professional learning sessions for professionals and service personnel had begun.
262 Another grant had been received for about \$38,000 to fund a liaison for Alternative Education - someone who
263 would work with the families of Alternative Education students. We requested a Major Improvement Plan (MIP)
264 with the School Building Authority for a new roof for Lenore. We would be applying for Safety Monies to put in
265 man traps at Tug Valley High, Williamson K-8, and Matewan K-8. There had been a meeting with FEMA earlier in
266 the day. The Early College Students would be starting on September 13, 2021.

267
268 **X. Adjournment**

269 Mr. Slone made the motion to adjourn. Ms. McCormick seconded that motion. The motion carried with a vote
270 of 4/0.

271
272 The time was 7:21 p.m.

273
274
275 **Next Regular Meeting**
276 September 21, 2021