

MINUTES

Board of Education for the County of Mingo

110 Cinderella Road
Williamson, West Virginia 25661

Special Workshop Meeting
September 27, 2021, at 5:00 p.m.

I. Call to Order

President James Baisden called the meeting to order. The time was 5:04 p.m.

All Board Members were present: James Baisden, President; John Preece, Vice President; Sabrina Grace, Tom Slone, and Machel McCormick. Superintendent Dr. Johnny Branch was in attendance.

Member of the Press in attendance: Bruce Justice of the Mingo Messenger

District Office staff in attendance:

Beth Daniels, CSBO / Treasurer; (Chief School Business Officer); William Hensley, Director of Maintenance; Kay Maynard, Director Child Nutrition & Wellness; Rodney McCoy, Professional Accountant; Virginia Taylor-Mounts, Technology Integration Facilitator;

II. Pledge of Allegiance

Mr. Slone led the pledge.

III. Consent Agenda

a. Personnel Actions

1. PROFESSIONAL PERSONNEL

a. Retirement

- i. Retirement: Nanette Schmidt physical therapist MCS (effective Sep. 3, 2021)

3. SERVICE PERSONNEL

a. New employment into existing position

- i. Connie Mullins substitute custodian MCS (retired custodian reinstated to substitute list) (effective Sep. 23, 2021)

End Consent Agenda

Mr. Preece made the motion to approve the consent agenda. Mr. Slone seconded that motion. The motion carried with a vote of 5/0.

IV. General Considerations

a. Discussion and possible action regarding the approval of financial statements for fiscal year 2021-2022.

Mr. Rodney McCoy had handouts and explained each. There were questions, answers, and discussion.

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Mr. Preece made the motion to approve the financial statements for fiscal year 2020-2021. Ms. McCormick seconded. The motion carried with a vote of 5/0.

b. Discussion and possible action regarding the consideration/approval of the architectural contract with E.T. Boggess firm for design of the proposed CTE facility at Tug Valley High School.

Mr. McCoy had a handout and explained that any of it could be changed to meet our needs. We were entering the beginning of the design phase of the project. Once approved everything would be signed, it would be executed fully, the design process would begin, and then the bidding process with contractors would take place. There was discussion about using other spaces at the school that might be available.

Mr. Preece made the motion to approve the architectural contact with the E.T. Boggess firm for design of the proposed CTE facility at Tug Valley High School. Ms. McCormick seconded. The motion carried with a vote of 5/0.

c. Discussion regarding recent and current maintenance projects.

Mr. Hensley spoke about the handout, TVHS Press Box Time Line and Highlights. There was discussion with Board members.

Mr. Preece made the motion to go into executive session. Ms. McCormick seconded that motion. The motion carried with a vote of 5/0. The time was 6:22 p.m.

Mr. Slone made the motion to return to the regular session. Mr. Preece seconded that motion. Mr. Baisden announced that no decisions had been during the executive session. The time was 6:53 p.m.

d. Informational item regarding updated organizational chart.

Dr. Branch displayed and explained the updated organizational chart. There was discussion during the presentation.

e. Discussion and possible action regarding the use of school facilities by the community.

Mr. Preece started the discussion. There was discussion among members.

There was no action taken on this item.

f. Discussion and possible action regarding current community facilities utilized by the Mingo County School District.

Dr. Branch introduced the topic. Board members discussed the community facilities and how those might be changed or improved to meet the needs of our school system. It was noted that the written agreement had not been followed. In many instances, the facilities were not clean, and needed general maintenance or repair. Some of our own facilities needed repair as well.

Mr. Preece made a motion to table this item until the next meeting under the heading of Physical Accountability. There was no second. The motion died.

Discussion continued. It was decided a committee would be reinstated to set up guidelines and bring those guidelines before the Board for agreement of what they would be. Mrs. Grace was already on the

committee. Ms. McCormick made a motion to add Mr. Slone to the committee with Mrs. Grace. Mrs. Grace seconded that motion. The motion carried with a vote of 5/0.

Mr. Preece made another motion to table this item until the next meeting. There was no second. The motion died for a second time.

g. Discussion of contracts for services and bid processes.

Mr. McCoy spoke and explained the bid process. Any amount above \$5000 would need to have three quotes. Any amount over \$50,000 would be advertised publicly and require a sealed bid. We follow policy 8200.

V. Board Member Comment Period

Each Board member had comments.

VI. Superintendent's Update

Dr. Branch shared some things regarding duties of administrators on the organizational chart. He thanked Mr. Hensley for ordering the custodian equipment for each school. He commented on the Superintendent's update and that it would be put out on a regular basis. In October, the dates for the LSIC meetings should be set. The first meeting for the Social Emotional Mental Health would be on Thursday at 10:00 a.m. COVID numbers were down compared to the week prior. Testing for students could be done with parental consent.

VII. Adjournment

Mr. Slone made the motion to adjourn. Ms. McCormick seconded the motion. The motion carried with a vote of 5/0.

The time was 8:32.

Next Regular Meeting

October 19, 2021

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