

MINUTES

For the Amended Agenda (Time was moved to 4:00 p.m.) Board of Education for the County of Mingo

110 Cinderella Road
Williamson, West Virginia 25661

Regular Meeting

October 19, 2021 ~~at 5:00 p.m.~~ at 4:00 p.m.

I. Call to Order

President James Baisden called the meeting to order. The time was 4:02 p.m.

All Board Members were present: James Baisden, President; John Preece, Vice President; Sabrina Grace, Tom Slone, and Machel McCormick (left at 5:39 p.m.). Superintendent Dr. Johnny Branch was in attendance.

Members of the Press in attendance: Bruce Justice of the Mingo Messenger; Dylan Vidovich of the Williamson Daily News

District Office staff in attendance: Drema Dempsey, Director of Attendance and Safe Schools; Rocky Hall, Director of Human Resources; William Hensley, Director of Maintenance; Kay Maynard, Director Child Nutrition & Wellness; Virginia Taylor-Mounts, Technology Integration Facilitator; Tonya Hagy, RN, BSN, Lead School Nurse

II. Pledge of Allegiance

Mrs. Grace led the Pledge of Allegiance.

III. Spotlight on Success: Cindy Calfee, Principal of the Year

Dr. Branch Congratulated Ms. Calfee who had been named Principal of the Year by the National Association of Elementary School Principals. He was present at the State Department the day she was awarded the Distinguished Principal for Matewan Pre K-8 School, in Matewan, WV. The National Distinguished Principals Program was launched in 1984 and recognize select principals 'in which commitment to excellence is evident; in which the programs are designed to meet the academic and social needs of all students; and in which community ties with parents and local business organizations have been firmly established.' Dr. Branch honored her with a plaque from Mingo County Schools. Ms. Calfee had not known she had been nominated for this award. She claimed the honor for her school, the Board of Education, and everyone who had helped her achieve the award. She was presented a Fall Wreath from the Principals Association. Pictures were made.

IV. Delegation(s)

There were no delegations.

V. Consent Agenda

a. Approval of Minutes

- i. Minutes of September 13, 2021 – **Attachment M913**

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- ii. Minutes of September 21, 2021 – **AttachmentM921**
iii. Minutes of September 27, 2021 – **AttachmentM927**

b. Bills, Transfers, Supplements

i. Payment of Bills – Attachment F1 (multiple)

- Bills presented for approval, through October 11, 2021. The invoice list is available for review during public hours two business days prior to the meeting.

Fund	Amount
11	\$713,093.91
41	\$190,144.93
51	\$-
61	\$227,632.38
71	\$44,807.75
Total	\$1,175,678.97

i. Budget Transfers – Attachment F2

- Budget Transfers presented for approval

Budget Transfers	
1	\$38,500.00
2	\$6,535.16
3	\$554,170.00
Total	\$599,205.16

iii. Budget Supplements – Attachment F3

- Budget Supplements presented for approval

Budget Supplements	
1	\$27,030.00
2	\$2,963,486.00
3	\$51,500.00
4	\$325.00
5	\$151,300.00
6	\$371,741.42
7	\$1,312,568.41
8	\$64,936.44
9	\$1,152,251.39
10	\$805,928.07
11	\$12,811,381.41
12	\$208,468.31
13	\$361,365.83
14	\$306,323.00
15	\$130,954.00
16	\$7,844,651.14
Total	\$28,564,210.42

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c. Personnel Actions

1. PROFESSIONAL PERSONNEL

a. New employment

- i. Pamela Blackburn teacher / kindergarten KK8 (effective Oct. 20, 2021)
- ii. David Ledger teacher / health and PE KK8 (effective Oct. 20, 2021)

b. Resignation

- i. Victoria Meade substitute teacher MCS (effective Oct. 1, 2021)
- ii. Mariana Evans Instructional Coach LK8 (effective Oct. 1, 2021)

c. Retirement

- i. Harry Clay Campbell, Jr. Teacher / Health & PE MK8 (effective Oct. 29, 2021)

d. Rescind

- i. Elizabeth Evans Three Step Pay Increase

e. Three Step Pay Increase

- i. Jennifer Brumfield KK8 (effective Aug. 25, 2021)
- ii. Henry C. Moore MCHS (effective Aug. 25, 2021)

2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS

New assignments 2021-2022 School year

a. New employment

- i. Mary Swafford after school teacher / tutor grades 3-5 MK8
- ii. Kristin Huddle after school teacher / tutor grades 6-8 MK8
- iii. Drema Thornsburry after school teacher / tutor special education MK8
- iv. Nichole Blair synchronous teacher / tutor special education TVHS
- v. Tonya Hatcher after school teacher tutor grades 3-5 WK8
- vi. Tonya Hatcher synchronous teacher / tutor grades k-2 WK8
- vii. Asia Salmons after school teacher / tutor special education DES
- viii. Kaitlyn Robinson AP coordinator TVHS
- ix. Nichole Blair after school teacher / tutor special education TVHS?????? Both
- x. Gaylena Marie McCoy (White) after school teacher / tutor science TVHS
- xi. Cindy Booth synchronous teacher / tutor science KK8
- xii. Jacob Zondag after school teacher / tutor Eng/LA KK8
- xiii. Cletus Sartin assistant coach, boys basketball (pending certification) (zero comp) (effective Oct. 20, 2021)
- xiv. Allison Siggers wellness coach KK8
- xv. Heather Johnson synchronous teacher / tutor Eng/LA KK8
- xvi. Marsha Deskins after school teacher tutor grades 5-8 KK8
- xvii. Cassandra Daimond wellness coach WK8
- xviii. Grant Blackburn assistant coach, boys basketball LK8 (pending certification) (zero comp) (effective Oct. 20, 2021)
- xix. Kayla Gillman assistant coach, cheer KK8 (pending certification) (effective Oct. 20, 2021)
- xx. Marsha Deskins parent / community engagement and communications coordinator KK8
- xxi. Tondra Elkins academic sponsor MK8

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- xxii. Mary A. Swafford SAT Chair MK8
- xxiii. Barbara Fields SAT Chair MK8
- xxiv. Timothy C. Parker computer systems operator MK8
- xxv. Barbara Fields parent / community engagement and communications coordinator MK8
- xxvi. Tondra Elkins parent / community engagement and communication coordinator MK8
- xxvii. Barbara Fields yearbook sponsor MK8
- xxviii. Nona M. Warden After school teacher / tutor grades 6-8 BK8
- xxix. Jennifer Toler synchronous teacher / tutor math BK8

b. Resignations

- i. Elizabeth Evans coach, girls basketball KK8 (effective Oct. 6, 2021)
- ii. Andrew Evans assistant coach, girls basketball KK8 (effective Oct. 8, 2021)
- iii. Morgan Casey synchronous teacher / tutor grades 3-5 WK8 (effective Sept. 29, 2021)
- iv. Nona M. Warden synchronous teacher / tutor science BK8 (effective Sept. 28, 2021)
- v. Gaylena Marie McCoy (White) AP Coordinator TVHS (effective Sept. 27, 2021)
- vi. Harry Clay Campbell wellness coach MK8 (effective Oct. 29, 2021)

3. SERVICE PERSONNEL

a. New employment or transfer into existing position

- i. Mose Hite custodian III MCHS to custodian III BK8 (effective Oct. 20, 2021)
- ii. Ricky J. Goodman custodian III (during a LOA) WK8 to custodian III / groundsman MCHS (effective Oct. 20, 2021)
- iii. Andrew Hoffman custodian III BK8 to custodian III LK8 (effective Oct. 20, 2021)
- iv. ~~Jennifer Perry aide / autism mentor Itinerant (BK8)~~ **Karen Fowler custodian III at GK8** to aide / autism mentor GK8 (effective Oct. 20, 2021)
- v. Bethnay Cisco substitute secretary, MCS (effective Oct. 20, 2021)
- vi. Valerie Colegrove PERC effective Oct. 20, 2021
- vii. Jessica Howard PERC effective Oct. 20, 2021

b. Extracurricular Assignments for 2021 – 2022 School year

- i. Jessie Stroud after school bus operator (Dingess 1A)
- ii. Jammie Newsome after school bus operator (Dingess 2B)
- iii. Robert Channell after school bus operator (Tug Valley area, Lenore)
- iv. Johnny N. Hager early college bus run TVHS
- v. Beverly Workman after school bus operator (Tug Valley area, TVHS 2)
- vi. Marty Copley after school bus operator (Williamson area, 1)
- vii. Marty Copley after school bus operator (Williamson area, 2)
- viii. Danny J. West after school bus operator (Williamson area, Williamson)

c. Specialized Health Care Pay

- i. Kelsey McDonald

d. Resignation

- i. Samantha Wilson PERC MCS (effective Sept. 24, 2021)

e. Supervisory Aide

- i. Kelsey McDonald

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154
155 **End Consent Agenda**

156 Mr. Hall made a change to one item. Under V. Consent Agenda, c. Personnel Actions, 3.SERVICE PERSONNEL,
157 a. New employment or transfer into existing position, iv. ~~Jennifer Perry aide / autism mentor Itinerant (BK8)~~
158 Karen Fowler custodian III at GK8 to aide / autism mentor GK8 (effective Oct. 20, 2021).
159

160 Mr. Preece pulled item 2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS, New assignments 2021-2022
161 School year, a. New employment, viii. Kaitlyn Robinson AP coordinator TVHS. His relative.
162 He also pulled from the consent agenda, a. Approval of Minutes, i. Minutes of September 13, 2021-
163 Attachment M913, ii. Minutes of September 21, 2021-AttachmentM921, iii. Minutes of September 27,
164 2021– AttachmentM927 and b. Bills, Transfers, Supplements, i.Payment of Bills – Attachment F1 (multiple).
165

166 Mr. Preece made the motion to approve all items on the consent agenda except the ones that were pulled.
167 Ms. McCormick seconded that motion. The motion carried with a vote of 5/0.
168

169 Mr. Preece stepped out of the room at 4:18 p.m.

170 A motion was made by Mr. Slone to accept item 2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS, New
171 assignments 2021-2022 School year, a. New employment, viii. Kaitlyn Robinson AP coordinator TVHS. It was
172 seconded by Ms. McCormick. The motion carried with a vote of 4/0.

173 Mr. Preece re-entered the room at 4:19 p.m.
174

175 Mr. Preece made a motion to move into Executive session. Ms. McCormick seconded that. The motion
176 carried with a vote of 5/0.

177 Mr. Hensley stayed. The time was 4:21 p.m.
178

179 Mr. Slone made to motion to come out of Executive Session. Mr. Preece seconded that motion. The motion
180 carried with a vote of 5/0. It was announced that no decisions had been made during Executive session. The
181 time as 4:44 p.m.
182

183 Mr. Preece made a motion to approve the items that were pulled (the approval of minutes and the payment
184 of bills). Ms. McCormick seconded that motion. The motion carried with a vote of 5/0.
185

186 **Departmental Updates**

187 **a. Maintenance Report – William Hensley – Attachment U1**

188 Mr. Hensley addressed the Board and spoke regarding the Press Box at Tug Valley High School. A new power
189 pole had been set for the concessions at TVHS. They had been doing work orders, and HVAC. Three schools
190 had been power washed – Dingess Elementary, Lenore Kermit K-8, and Gilbert Pre K-8.
191

192 **b. Treasurer's Report – Beth Daniels – Attachment U2**

193 No report was given.
194

195 **VI. General Considerations**

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196 **a. Discussion and possible action: Creation of Medical Assisting Program at the Mingo County**
197 **Extended Learning Center**

198 Mr. Hoffman addressed the Board regarding the need for the creation of a new program at the Extended
199 Learning Center. He explained about the program and answered questions.

200 Mr. Preece made the motion to approve the Creation of Medical Assisting Program at the Mingo County
201 Extended Learning Center. Mr. Slone seconded that motion. The motion carried with a vote of 5/0.

202
203 **b. Discussion and possible action: Creation of Instructor position for courses in the Medical Assisting**
204 **Program at the Mingo County Learning Center**

205 Mr. Slone made the motion to approve the Instructor position for courses in the Medical Assisting Program at
206 the Mingo County Learning Center. Ms. McCormick seconded that motion. The motion carried with a vote of
207 5/0.

208
209 **c. Discussion and possible action regarding current universal masking policy**

210 Dr. Branch opened this topic. Mr. Blankenship of the Health Department was available by phone. He, Mrs.
211 Maynard and Mrs. Hagy spoke to the Board regarding the positive impact that mask wearing had made in our
212 schools. There was a report, discussion, questions and answers. Mr. Blankenship recommended we leave the
213 current mask policy in place at this time.

214
215 **d. Discussion and possible action regarding COVID leave**

216 The policy we had expired on June 30. Currently if work is missed regarding COVID, one is required to take
217 sick days. There was a lot of discussion regarding possible COVID leave. This item was to be put on the
218 Agenda for the Special meeting of 11-8-21.

219
220 **e. Discussion and possible action regarding adoption of the revised organizational chart**

221 Dr. Branch opened this segment. He had a handout of a revised organizational chart, and it was put on the
222 'big screen'. Dr. Branch explained each position. There were questions; answers were provided.

223
224 Mr. Slone made the motion to adopt the Revised Organizational Chart as presented. Mr. Preece seconded
225 that motion. The motion carried with a vote of 4/0. (Ms. McCormick had left the meeting.)

226
227 **f. Discussion and possible action regarding dates for LSIC meetings for school groupings. Group A: Gilbert,**
228 **Mingo Central, Burch; Group B: Matewan, Williamson, Lenore; Group C: Dingess, Kermit, Tug Valley,**
229 **MELC**

230 **Group A: Gilbert, Mingo Central, Burch**

231 **Group B: Matewan, Williamson, Lenore**

232 **Group C: Dingess, Kermit, Tug Valley, Mingo Extended Learning**

233 It was suggested to table this and have the LSIC meeting s after the New Year.

234
235 Mr. Preece made the motion to table this until the next regular Board meeting of November 16, 2021. Mrs.
236 Grace seconded that motion. The motion carried with a vote of 4/0.

237
238 **VII. Board Member Comment Period**

239 Each member present had comments.

240
241 **VIII. Superintendent's Update**

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242 Dr. Branch spoke about the Superintendent's Council on Social Emotional Mental Health. Also on how the CIR
243 would be used in our schools this year to help teachers address the learning loss for students.
244

245 **IX. Adjournment**

246 Mr. Preece made the motion to adjourn. Mr. Slone seconded that motion. The motion carried with a vote of
247 4/0. The time was 6:25 p.m.
248

249 ***Next Regular Meeting***

250 November 16, 2021

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