

MINUTES

Board of Education for the County of Mingo

110 Cinderella Road
Williamson, West Virginia 25661

Special Workshop

November 8, 2021, at 5:00 p.m.

I. Call to Order

President James Baisden called the meeting to order at 5:03.

All Board Members were present: James Baisden, President; John Preece, Vice President; Sabrina Grace, Tom Slone, and Machel McCormick. Superintendent Dr. Johnny Branch was in attendance.

Members of the Press in attendance: Bruce Justice of the Mingo Messenger; Dylan Vidovich of the Williamson Daily News

District Office staff in attendance: Beth Daniels, CSBO / Treasurer; (Chief School Business Officer); Rocky Hall, Director of Human Resources; William Hensley, Director of Maintenance; Kay Maynard, Director Child Nutrition & Wellness; Rodney McCoy, Professional Accountant; Virginia Taylor-Mounts, Technology Integration Facilitator;

II. Pledge of Allegiance

Mr. Slone led the Pledge of Allegiance.

III. Consent Agenda

a. Personnel Actions

1. PROFESSIONAL PERSONNEL

a. Resignation

- i. Justin Crawford teacher / health & PE TVHS (effective Nov. 3, 2021)

2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS

New assignments 2021-2022 School year

a. New employment

- i. Kayla Stanley coach, cheer BK8 (pending certification) (effective Nov. 9, 2021)
- ii. Aileen Perry SAT Chair LK8 (effective Nov. 9, 2021)
- iii. Allison Siggers coach, girls basketball KK8 (effective Nov. 1, 2021)
- iv. Keith Brumfield assistant coach, girls basketball KK8 (effective Nov. 1, 2021) (pending certification)
- v. Stephanie Fabin assistant coach, cheer WK8 (effective Nov. 9, 2021)
- vi. David Copley coach, baseball LK8 (effective Nov. 9, 2021) (pending certification)
- vii. Teresa Cline after school teacher / tutor English MCHS (effective Nov. 9, 2021)
- viii. Brandon Cline credentialing Specialist MCHS

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- ix. Joann Clusky after school teacher / tutor Math MK8 (effective Oct. 12, 2021)
- x. Melissa Hackney wellness coach MK8

b. Resignations

- i. Calvin Duncan assistant coach, basketball MCHS (effective Oct. 19, 2021)
- ii. Kristi Hardin synchronous teacher / tutor virtual Eng/LA BK8 (effective Oct. 19, 2021)
- iii. Mariana Donley Evans SAT Chair LK8 (effective Oct. 18, 2021)
- iv. Debra Coleman Title I interventionist MK8 (effective Oct. 15, 2021)
- v. Nona M. Warden academic sponsor BK8 (effective Nov. 1, 2021)

3. SERVICE PERSONNEL

a. New employment or transfer into existing position

- i. Lesa Compton substitute aide MCS (effective Nov. 9, 2021)
- ii. Crystal Browning substitute aide MCS (effective Nov. 9, 2021)
- iii. Heather Grace substitute aide MCS (effective Nov. 9, 2021)
- iv. Kiara Dempsey substitute aide MCS (effective Nov. 9, 2021)
- v. Kimberly Cline substitute aide MCS (effective Nov. 9, 2021)
- vi. Megan Sullivan substitute aide MCS (effective Nov. 9, 2021)
- vii. Anthony Bailey substitute custodian MCS (effective Nov. 4, 2021)
- viii. Freddy E. Copley substitute custodian MCS (effective Nov. 4, 2021)
- ix. Thurman Lackey substitute custodian MCS (effective Nov. 4, 2021)
- x. Nicolas Clark substitute custodian MCS (effective Nov. 4, 2021)
- xi. Jeremy Sloan substitute custodian MCS (effective Nov. 4, 2021)
- xii. Annette Michelle Toler substitute cook MCS (effective Nov. 9, 2021)
- xiii. Chandra Tiller substitute cook MCS (effective Nov. 9, 2021)
- xiv. Andre' Roach substitute cook MCS (effective Nov. 9, 2021)
- xv. Jeremy Sloan custodian III (during a LOA) WK8 (~~effective Nov. 9, 2021~~) **(effective Nov. 4, 2021)**
- xvi. Ricky Goodman custodian III / groundsman MCHS to custodian III GK8 (effective Nov. 9, 2021)
- xvii. Rhonda Yates aide / autism mentor itinerant (KK8 start) (effective Nov. 9, 2021)
- xviii. Christi Layne cook II GK8 to custodian III MCHS (effective Nov. 9, 2021)
- xix. Dennie Hill custodian III MK8 to custodian III BK8 (effective Nov. 9, 2021)

b. Specialized Health Care Pay

- i. Carol Kirk – WK8
- ii. Wendy Barker- WK8
- iii. Vicky Fraley- WK8
- iv. Julius Hatcher- WK8

c. Resignation

- i. Tina M. Evans aide / autism mentor Itin (KK8) (effective Oct. 28, 2021)

d. Leave of Absence

- i. Freda Church custodian III MK8 (effective Sept. 20, 2021 through Feb. 20, 2022)

End Consent Agenda

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Mr. Hall made one change on the consent agenda. III. Consent Agenda, a. Personnel Actions 3. SERVICE PERSONNEL, a. New employment or transfer into existing position, xv. Jeremy Sloan custodian III (during a LOA) WK8 (effective Nov. 9, 2021) (effective Nov. 4, 2021)

Mrs. Grace pulled an item. III. Consent Agenda, a. Personnel Actions 3. Service Personnel, a. New employment or transfer into existing position, iii. Heather Grace substitute aide MCS (effective Nov. 9, 2021). Same last name.

Mr. Slone made the motion to accept all items on the consent agenda except for III. Consent Agenda, a. Personnel Actions 3. Service Personnel, a. New employment or transfer into existing position, iii. Heather Grace substitute aide MCS (effective Nov. 9, 2021). Mr. Preece seconded that motion. The motion carried with a vote of 5/0

Mrs. Grace left the room at 5:07 p.m.

Ms. McCormick made the motion to accept, 3. Service Personnel, a. New employment or transfer into existing position, iii. Heather Grace substitute aide MCS (effective Nov. 9, 2021). Mr. Preece seconded that motion. The motion carried with a vote of 4/0.

Mrs. Grace returned to the meeting at 5:08.

IV. General Considerations

a. Discussion and possible action regarding the Architectural Services Master Agreement.

This agreement would be signed for services from our architect for the American Rescue Plan Projects (ESSERF), and any other projects. A committee met and ranked each company that expressed interest. The most qualified candidate was Williamson Shriver Architects. We would be able to utilize the service agreement over the next few years for anything that might come up.

Mr. Preece made a motion to accept the Architectural Services Master Agreement. Ms. McCormick seconded the motion. The motion carried with a vote of 5/0.

b. Discussion and possible action regarding leave days related to COVID-19.

There was discussion regarding leave days related to COVID-19. Many suggestions were made. All of them were considered and discussed.

Mrs. Grace made the motion to put back COVID leave days for our employees, that would be traceable, and make it retro active back to the first day of school. Motion dies for lack of second.

Mr. Slone made a motion that we not approve COVID days for this year, and that COVID days would not be held against an employee for the purpose of receiving incentive pay. Mr. Baisden made the second. The motion carried with a vote of 3/2. Mr. Preece and Mrs. Grace voted no/nay.

c. Discussion regarding current administrative guidelines for field trips.

Former guidelines stated there could be two grade level trips per school per year. One trip per semester. Monies from the levy for trips are as follows: Dingess Elementary has \$1000; the K-8 schools have \$1500; and high schools have \$1000.00. Our region is considered South Williamson to Pikeville and Martin County.

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These trips should be for a distance that schools can go and get back in one day. Trips are restricted so that all normal, daily bus runs can be covered.

Out-of-State trips for fundraising are to be presented in front of the Board to get permission. In the past, the Board has asked the folks to return and give an update on the progress of the fundraising.

Considering text scores, a question was raised about using instructional days for trips. It was suggested we needed a policy in effect that would eliminate more than one instructional day out of the classroom unless the trip was an instructional trip.

In the past, a couple of Board members, the transportation department, etc. gathered to talk about what is reasonable, what could be done, what we should be in place, etc. (perhaps an update in the middle of fundraising).

d. Update on Tug Valley CTE facility.

Mr. McCoy had an architectural sketch of the CTE building for Tug Valley High School. The architect also suggested a different location for the building that would be more accessible for students.

e. Discussion and possible action regarding the declaration of surplus property.

Mrs. Daniels addressed the Board. The CTE (Career and Technical Education) building for Tug Valley originally started with the purchase of a couple of hangers in April of 2019 for \$37,00.00. Since we are looking at a building now, we would need to declare the hangers as surplus. Those are approximately 128 ft by 50 ft – about 4600 square feet.

Mr. Preece made the motion to declare the property purchased at the airport to be surplus property and that we start the bid at \$40,000.00. Ms. McCormick seconded that motion. The motion passed with a vote of 5/0.

f. Discussion and possible action regarding selection of board members to serve on a committee to review current use agreements for various community recreational or athletic facilities.

Last meeting it was agreed that Mrs. Grace and Mr. Slone would serve on the committee. There was more discussion about agreements; what should be on the agreements, etc.

g. Presentation and board questions regarding Policy 8200 as it relates to financial accountability, including bids, contracts, purchases, and expenditures.

Mrs. Leslie Tyree, school attorney, was present and answered all questions our Board members had.

Mr. Slone made a motion to move into Executive session to discuss a subpoena. Ms. McCormick seconded that motion. The motion carried with a vote of 5/0. The time was 6:39 p.m.

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Mr. Slone made a motion to return to Regular session. Mr. Preece seconded that motion. The motion carried with a vote of 5/0. The time was 7:32 p.m.

h. Legal updates and discussion regarding school district operations and procedures, board responsibilities, and finances.

All legal updates and discussion had been covered and answered in the previous presentation and question period.

V. Board Member Comment Period

Most members had comments.

VI. Superintendent's Update

Dr. Branch gave an update. He had addressed many of the needs of the principals. There had been various levels of learning loss during COVID last year. The question was how to support teachers and students moving forward. Curriculum Instructional Resources (CIR) is a comprehensive approach to Student Success. Some of the questions the members had earlier this evening were addressed. Questions from some of the schools had been answered during the recent CIR visits. Principals were given two learning goals. One in ELA and one in Math. Each of the Principal's received a work phone at the last Principal's meeting.

VII. Adjournment

Mr. Slone made the motion to adjourn. Mr. Preece seconded that motion. The motion carried with a vote of 5/0. The time was 7:53 p.m.

Next Regular Meeting

November 16, 2021

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