

MINUTES

Board of Education for the County of Mingo

110 Cinderella Road
Williamson, West Virginia 25661

Regular Meeting

December 14, 2021 at 5:00 p.m.

I. Call to Order

Mr. James Ed. Baisden called the meeting to order at 5:02p.m.

All Board Members were present: James Baisden, President; John Preece, Vice President; Sabrina Grace, Tom Slone, and Machel McCormick. Superintendent Dr. Johnny Branch was in attendance.

Member of the Press in attendance: Bruce Justice of the Mingo Messenger

District Office staff in attendance: Beth Daniels, CSBO / Treasurer; (Chief School Business Officer); Drema Dempsey, Director of Attendance and Safe Schools; William Hensley, Director of Maintenance; Kay Maynard, Director Child Nutrition & Wellness; Rodney McCoy, Professional Accountant; Virginia Taylor-Mounts, Technology Integration Facilitator;

II. Pledge of Allegiance

Mr. Preece led the Pledge of Allegiance.

III. Spotlight on Success- STEAM Activity at Lenore PK8 ---- There were TWO items in this section. Burch PK8 won First Lady Student Ornament contest.

Dr. Branch introduced Mrs. Wireman, principal and Scarlett Moore, Art teacher, of Burch Pre K-8. One of their first-grade classes won First Place in the First Lady's Ornament Contest. The class worked together and created a "Santa" themed ornament. Their entry was a rural mailbox with the red flag up. It was filled with letters to Santa in handmade envelopes. Pictures were made.

Lenore Pre K-8 participated in a STEAM Technical Assistance Center launch. They were one of four schools who participated in that launch. A video and pictures of future STEAM engineers from Lenore Pre K-8 were crafting items using kinetic energy. Daphne Slone, science teacher, was present and spoke to the Board. There were two students present from the sixth grade. There was a STEAM kit available to view. Pictures were made.

IV. Delegation(s)

There were no delegations.

V. Consent Agenda

a. Approval of Minutes

i. Minutes of November 8, 2021 - **Attachment M118**

ii. Minutes of November 16, 2021 – **Attachement M1116**

b. Bills, Transfers, Supplements

i. Payment of Bills – Attachment F1 (multiple)

- Bills presented for approval, through December 3, 2021. The invoice list is available for review during public hours two business days prior to the meeting.

Fund	Amount
Fund 11	\$ 515,652.43
Fund 41	\$ 52,051.16
Fund 51	\$ 122,723.20
Fund 61	\$ 164,194.95
Fund 71	\$ 72,973.78

i. Budget Transfers - Attachment F2

- Budget Transfers presented for approval

Budget Transfers	
1	\$40,870.28
2	\$1,900.00
3	\$14,804.88
4	\$4,000.00
5	\$3,195.13
6	\$7,000.00
7	\$4,000.00
Total	\$75,770.29

iii. Budget Supplements – Attachment F3

- Budget Supplements presented for approval

Budget Supplements	
1	\$300.00
2	\$42,059.96
3	\$17,407.49
4	\$269,219.00
5	\$269,219.00
6	\$21,348,911.92
7	\$22,201.00
8	\$63,180.00
Total	\$22,032,498.37

c. Personnel Actions

1. PROFESSIONAL PERSONNEL

a. New employment

- Isaac Clay Williamson substitute teacher MCS (effective Dec. 15, 2021)
- Ashley Willis substitute teacher MCS (effective Dec. 15, 2021)
- Gabriel Varney teacher/health & PE, TVHS (effective Dec. 15, 2021)
- Justin R. Willis substitute teacher MCS (pending certification) (effective Dec. 15, 2021)

v. Clyde Farley substitute teacher MCS (effective Dec. 15, 2021) ~~(pending certification)~~

b. Transfer into existing position

- i. Jamie Heflin teacher / grade 4 LK8 to Instructional Coach LK8 (effective July 1, 2022)
- ii. Dreama Thornsby teacher/special education MK8 to teacher/special education MK8 (effective July 1, 2022)

c. Resignation

- i. Carmella Porter substitute teacher MCS (effective Nov. 29, 2021)
- ii. Marianne Renois teacher / social studies GK8 (effective Nov. 19, 2021)

d. Request for leave of absence

- i. Leigh Smith teacher / Spanish MCHS (effective Nov. 22, 2021 through **Dec. 10, 2021**)
- ii. Cassidy Cline (Lowe) teacher / English MCHS (effective Oct. 29, 2021 through Nov. 5, 2021)
- iii. Butler Newsome teacher / grade 6 WK8 (effective Nov. 3, 2021 through April 3, 2022)
- iv. Pamela Chapman library .5 WK8 and .5 MK8 (effective Dec. 1, 2021 through Dec. 7, 2021)

2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS

New assignments 2021-2022 School year

a. New employment

- i. Alex Blankenship wellness coach GK8
- ii. Joy Hunt academic sponsor BK8
- iii. Andrew Evans assistant coach, boys basketball LK8 (zero comp) (effective Dec. 15, 2021)
- iv. Chad Hall, assistant coach, girls basketball MK8 (zero comp) (effective Dec. 15, 2021)
- v. Alyssa Newsome assistant coach, girls basketball, TVHS (zero comp) (pending certification) (effective Dec. 15, 2021)
- vi. Jimmy Dale Copley assistant coach, boys basketball BK8 (zero comp) (effective Dec. 15, 2021)

b. Request for Leave of Absence

- i. Kimberly R. Davis Smith Coach, cheer MCHS (effective Oct. 27, 2021 through Nov. 30, 2021)

c. Resignations

- i. Jacob Staton coach, baseball MK8 (effective Nov. 23, 2021)
- ii. Roger Staton assistant coach, baseball MK8 (effective Nov. 23, 2021)
- iii. Clay Ellis coach, tennis MCHS (effective Nov. 12, 2021)
- iv. Rhonda Charles SAT chair WK8 (effective Dec. 17, 2021)
- v. Tara Wolford synchronous teacher / tutor virtual science (effective Nov. 17, 2021)
- vi. Keishia Williamson coach, cheer WK8 (effective Dec. 1, 2021)
- vii. William A. Deskins assistant coach, baseball LK8 (effective Nov. 2, 2021)
- viii. Eric Davis, assistant boys basketball coach, LK8 (effective Dec. 6, 2021)

3. SERVICE PERSONNEL

a. New employment or transfer into existing position

- i. ~~Kelsey McDonald aide / autism mentor itinerant (currently at DES)~~ **Amanda Deskins Substitute aide MCS to aide / autism mentor itinerant (to start at KK8) (effective July 1, 2022) (effective December Dec 15, 2021).**
- ii. Tammy Sartin substitute custodian MCS to Custodian III MK8 school (effective Dec. 15, 2021)
- iii. Larry Dotson custodian III GK8 to cook II GK8 (effective Dec. 15, 2021)
- iv. Philip Moore bus operator Matewan area MCS (effective Dec. 15, 2021)

- v. **Nicholas Clark** sub custodian MCS to custodian III/groundsman MCHS (effective Dec. 15, 2021)
vi. **Anthony Bailey** sub custodian MCS to custodian III (during a loa) (effective Dec 15, 2021)

b. Resignation

- i. Beverly Workman after school bus operator (Tug Valley area, TV) (effective Nov. 10, 2021)

c. Leave of Absence

- i. Donna Estepp aide / autism mentor itinerant (currently at WK8) (effective Oct. 15, 2021 through Jan. 3, 2022)
ii. Kelsey McDonald aide / autism mentor itinerant (currently at DES) (effective Nov. 19, 22, 30 and Dec. 1, 2021)

End Consent Agenda

Additions and corrections were made to the Consent agenda as follows:

Under **c. Personnel Actions, 1. PROFESSIONAL PERSONNEL, a. New employment**, v. Clyde Farley substitute teacher MCS (effective Dec. 15, 2021) ~~(pending certification)~~; **d. Request for leave of absence**, i. Leigh Smith teacher / Spanish MCHS (effective Nov. 22, 2021 through Dec. 10, 2021); **2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS, New assignments 2021-2022 School year, a. New employment**, iv. Chad Hall, assistant coach, girls basketball MK8 (zero comp) (effective Dec. 15, 2021); **3. SERVICE PERSONNEL, a. New employment or transfer into existing position**, i. ~~Kelsey McDonald aide / autism mentor itinerant (currently at DES)~~ **Amanda Deskins Substitute aide MCS** to aide / autism mentor itinerant (to start at KK8) ~~(effective July 1, 2022)~~ **(effective December Dec 15, 2021)**. iv. **Philip Moore** bus operator Matewan area MCS (effective Dec. 15, 2021), v. **Nicholas Clark** sub custodian MCS to custodian III/groundsman MCHS (effective Dec. 15, 2021), vi. **Anthony Bailey** sub custodian MCS to custodian III (during a loa) (effective Dec 15, 2021).

Mrs. Grace pulled items **c. Personnel Actions, 1. PROFESSIONAL PERSONNEL, d. Request for leave of absence**, i. Leigh Smith teacher / Spanish MCHS (effective Nov. 22, 2021 through **Dec. 10, 2021**), ii. Cassidy Cline (Lowe) teacher / English MCHS (effective Oct. 29, 2021 through Nov. 5, 2021), iii. Butler Newsome teacher / grade 6 WK8 (effective Nov. 3, 2021 through April 3, 2022), iv. Pamela Chapman library .5 WK8 and .5 MK8 (effective Dec. 1, 2021 through Dec. 7, 2021). **2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS, b. Request for Leave of Absence**, i. Kimberly R. Davis Smith Coach, cheer MCHS (effective Oct. 27, 2021 through Nov. 30, 2021). **3. SERVICE PERSONNEL, c. Leave of Absence**, i. Donna Estepp aide / autism mentor itinerant (currently at WK8) (effective Oct. 15, 2021 through Jan. 3, 2022), ii. Kelsey McDonald aide / autism mentor itinerant (currently at DES) (effective Nov. 19, 22, 30 and Dec. 1, 2021)

Mr. Preece had questions for the finance sections. They were answered.

Mr. Preece made a motion to approve the Consent agenda with the exception of the items pulled. Ms. McCormick seconded that motion. The motion carried with a vote of 5/0.

Ms. McCormick made a motion to go into Executive session. Mr. Preece seconded that motion. The motion carried with a vote of 5/0. The time was 5:40 p.m.

Mr. Preece made the motion to return to Regular session. Ms. McCormick seconded that motion. The motion passed with a vote of 5/0. No decisions had been made in Executive session.

Mrs. Grace made a motion to table the pulled Leave of Absence items. Mr. Preece seconded that motion. The motion passed with a vote of 5/0.

VI. Departmental Updates

a. Maintenance Report – William Hensley – Attachment U1

Mr. Hensley made the maintenance report to the Board members. Items discussed was concrete pad and at playground equipment at Dingess Elementary, mulch at Lenore Pre K-8 and workorders.

b. Treasurer's Report – Beth Daniels – Attachment U2

Mrs. Daniels presented the Treasurer's Report and answered all questions. The audit was underway and would be finished in the New Year. FEMA needed more information about the Tug Valley Football building. Expected delivery date for playground equipment at Dingess was end of February/first of March. Finance would be starting work on 1099's, 1095's, and W9's. There was an update of the Tug Valley High School CTE project. Pictures were presented. There was discussion regarding the bleachers and handrailing at Tug Valley High School.

VII. General Considerations

a. Discussion and possible action on approving service orders from Williamson Shriver Architects – Rodney McCoy

Mr. McCoy addressed the Board. The plans for the projects were not complete, and there was nothing to approve at that time.

b. Discussion and possible action about Veolia services to the county – William Hensley

Mr. Hensley presented the material.

Mr. Slone made the motion to approve Veolia services for our county. Ms. McCormick seconded that motion. The motion carried with a vote of 5/0.

c. Discussion and possible action to approve amendment to 2020-2030 Comprehensive Educational Facilities Plan – Rodney McCoy

Mr. McCoy presented the amendment items that were added to the plan.

Mr. Preece made the motion to accept the amendment to the 2020-2030 Comprehensive Education Facilities Plan. Ms. McCormick seconded that motion.

d. Discussion regarding LSIC (Local School Improvement Council) presentation dates and format for 2021-2022 school year.

There was discussion regarding when LSIC meetings would take place and what information would be presented. On February 8, 2022 Matewan Pre K-8, Williamson Pre K-8, and Mingo Extended Learning Center would present. On February 15, 2022 Gilbert Pre K-8, Mingo Central High, and Burch Pre K-8 would present. On February 22, 2022 Dingess Elementary, Kermit Pre K-8, Lenore Pre K-8 and Tug Valley High would present.

Mr. Preece made the motion to approve the Local School Improvement Council presentations. Ms. McCormick seconded that motion. The motion passed with a vote of 5/0.

e. Discussion and possible action regarding format for the Superintendent Evaluation process that will be presented for approval by WVBE- Dr. Branch

A new template and format had been made by the West Virginia School Board Association and the West Virginia Association for Superintendents Administration to use during the evaluation process for county Superintendents.

Ms. McCormick made the motion to approve the format for the Superintendent Evaluation process that would be presented for approval by the WVBE. Mr. Slone seconded that motion. The motion passed with a vote of 5/0.

f. Discussion and possible action regarding board review of Citizen Complaint Appeal dated November 10, 2021, and board response - Drema Dempsey

Mr. Slone made a motion to move into Executive session. Ms. McCormick seconded that motion. The motion passed with a vote of 5/0. The time was 7:27 p.m.

No decisions had been made during Executive session.

Mr. Slone made a motion to return to Regular session. Ms. McCormick seconded that motion. The motion passed with a vote of 5/0. The time was 8:43 p.m.

VIII. Board Member Comment Period

Each member had comments.

IX. Superintendent's Update

The Central office would close at noon on Wednesday December 22, 2021 and re-open on Monday December 27, 2021. The Central office would close at noon on Wednesday December 29, 2021 and re-open on January 3, 2022. Tornado relief was going on in our county and we would be driving a couple of buses to Kentucky and dropping off needed items. Teachers were trying to tighten gaps with learning loss in our county. Early dismissals were planned for Vertical Teaming and Curriculum Development to address learning loss. Those tentative Wednesday dates: January 12 and 26; February 9 and 23; March 9; and April 13 and 27 2022. A contract had been drafted and submitted to the Williamson Park Board regarding their facilities, and a meeting would be scheduled before the signing. Inquiry was being made into the work order system about adding vehicle maintenance. Maintenance was asked to get a regular maintenance schedule together for the roof at Lenore Pre-K-8.

Mr. Preece made a motion to move into Executive session. Ms. McCormick seconded that motion. The motion passed with a vote of 5/0. The time was 9:05 p.m.

Mr. Slone made the motion to return from Executive session. Ms. McCormick seconded that motion. The motion carried with a vote of 5/0. The time was 9:20 p.m.

X. Adjournment

Ms. McCormick made the motion to adjourn. Mr. Slone seconded that motion. The motion carried with a vote of 5/0. The time was 9:20 p.m.

Next Regular Meeting

January 18, 2022