

MINUTES

Board of Education for the County of Mingo

110 Cinderella Road
Williamson, West Virginia 25661

Regular Meeting

January 18, 2022 at 5:00 p.m.

I. Call to Order

President James Baisden called the meeting to order. The time was 5:03 p.m.

Board Members present: James Baisden, President; John Preece, Vice President; Sabrina Grace, Tom Slone attended by phone, and Machel McCormick. Superintendent Dr. Johnny Branch was in attendance.

Members of the Press in attendance: Bruce Justice of the Mingo Messenger

District Office staff in attendance: Beth Daniels, CSBO / Treasurer; (Chief School Business Officer); Rocky Hall, Director of Human Resources; William Hensley, Director of Maintenance; Kay Maynard, Director Child Nutrition & Wellness; Rodney McCoy, Professional Accountant; Virginia Taylor-Mounts, Technology Integration Facilitator;

II. Pledge of Allegiance

The pledge of allegiance was led by Mx. McCormick

III. Spotlight on Success- Tug Valley High School Cheerleaders, 2021 Single A State Champions

Tug Valley Cheerleaders would be honored at a later date.

IV. Delegation(s)

There were no delegations present.

V. Consent Agenda

a. Approval of Minutes

- i. Minutes of December 14, 2021 - **Attachment M12-14**

b. Bills, Transfers, Supplements

i. Payment of Bills – **Attachment F1 (multiple)**

- Bills presented for approval, through January 3, 2022. The invoice list is available for review during public hours two business days prior to the meeting.

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Fund	Amount
Fund 11	\$482,030.29
Fund 41	\$20,883.63
Fund 51	\$31,986.00
Fund 61	\$236,735.42
Fund 71	\$53,820.60

i. Budget Transfers - Attachment F2

- Budget Transfers presented for approval

Budget Transfers	
1.	\$ 25,475.03
2.	\$ 99,000.00
3.	\$ 6,000.00
4.	\$ 10,120.00
Total	\$ 140,595.03

iii. Budget Supplements – Attachment F3

- Budget Supplements presented for approval

Budget Supplements	
1.	\$ 57,407.88
2.	\$ 3,452.82
3.	\$ 2,000,000.00
Total	\$ 2,060,860.70

c. Personnel Actions

1. PROFESSIONAL PERSONNEL

a. New employment or transfer into existing positions

- Katlyn Plummer substitute teacher MCS (effective Jan. 19, 2022) (pending certification)
- Brandy Justice substitute teacher MCS (effective Jan. 19, 2022) (pending certification)
- Trevor Dale Belcher substitute teacher MCS (effective Jan. 19, 2022)
- Butler E. Newsome substitute teacher MCS (effective Jan. 19, 2022)
- Lavanda Church substitute teacher MCS (effective Jan. 19, 2022)

vi. Rob Bobbera substitute teacher MCS (effective January 19, 2022) was added

b. Resignation

- Ellen L. Hatfield substitute teacher MCS (effective Jan. 10, 2022)
- Butler E. Newsome teacher / grade 6 WK8 (effective Jan. 3, 2022)

c. Request for leave of absence

- Helen Dingess school nurse MCS Itinerant (effective Jan. 25, 2022 through June 22, 2022)
- Leigh Smith teacher / Spanish MCHS (effective Nov. 22, 2021 through Dec. 10, 2021)
- Cassidy Cline Lowe teacher / English MCHS (effective Oct. 29, 2021 through Nov. 5, 2021)
- Butler Newsome teacher / grade 6 WK8 (effective Nov. 3, 2021 through April 3, 2022)

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v. Pamela Chapman library .5 WK8 and 5. MK8 (effective Dec. 1, 2021 through Dec. 7, 2021)

d. Retirement

- i. Mildred Ooten teacher / Title I LK8 (effective June 19, 2022)
- ii. Margo Mounts teacher / grade 2 GK8 (effective July 1, 2022)
- iii. Cheryl Howard teacher / vision impaired itinerant MCS (effective Dec. 31, 2021)

e. Employee Discipline

- i. Tammy Smith suspended 10 days without pay effective December 3-16, 2021.

2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS

New assignments 2021-2022 School year

a. New employment

- i. Amy Simpkins coach, cheer WK8 (effective Jan. 19, 2022)
- ii. Ashley Willis after-school teacher / tutor Eng. LA WK8 (effective Jan. 19, 2022)
- iii. Justin Willis after-school teacher / tutor Math WK8 (effective Jan. 19, 2022)
- iv. Marissa Brock Title I interventionist (2) MK8 (effective Jan. 19, 2022)
- v. Lavanda Church Title I interventionist MK8 (effective Jan. 19, 2022)
- vi. Benjamin G. Moore assistant coach girls basketball BK8 (effective Dec. 9, 2021)

b. Resignations

- i. Rodney Goff assistant coach boys basketball LK8 (zero comp) (effective December 13, 2021)

c. Request for leave of absence

- i. Kimberly R. Davis Smith coach, cheer MCHS (effective Oct. 27, 2021 through Nov. 30, 2021)

3. SERVICE PERSONNEL

a. Resignation

- i. Anthony Bailey custodian III during a LOA MK8 (effective Jan. 11, 2022)
- ii. Donovan Bishop substitute custodian MCS (effective Jan. 10, 2022)

b. Leave of Absence

- i. Donna Paterino cook II MK8 (effective December 21, 2021 through March 20, 2022)
- ii. Joyce P. Burton aide / autism mentor MCHS (Jan. 11, 2022 through Jan. 21, 2022)
- iii. Donna Estepp aide / autism mentor itinerant (currently at WK8) (effective Oct. 15, 2021 through Jan. 3, 2022)
- iv. Kelsey McDonald aide / autism mentor itinerant (currently at DES) (effective Nov. 19, 22, 30 and Dec. 1, of 2021)

c. Employee Discipline

- i. Angela Sheppard suspended 10 days without pay effective December 3-16, 2021.

End Consent Agenda

Mr. Hall filled in the blanks from the Consent Agenda. In the first section, c. Personnel Actions, 1.

PROFESSIONAL PERSONNEL, a. New employment or transfer into existing positions, adding vi. Rob Bobbera,

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substitute teacher MCS (effective 19, 2022). 2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS, New assignments 2021-2022 School year a. New employment, i. Amy Simpkins coach, cheer WK8 (effective Jan. 19, 2022), ii. Ashley Willis after-school teacher / tutor Eng. LA WK8 (effective Jan. 19, 2022), iii. Justin Willis after-school teacher / tutor Math WK8 (effective Jan 19, 2022)

Mrs. Grace pulled several items for clarification.

On page 2, c. Personnel Actions, 1. PROFESSIONAL PERSONNEL, c. Request for leave of absence, i. Helen Dingess school nurse MCS Itinerant (effective Jan. 25, 2022 through June 22, 2022), ii. Leigh Smith teacher / Spanish MCHS (effective Nov. 22, 2021 through Dec. 10, 2021), iii. Cassidy Cline Lowe teacher / English MCHS (effective Oct. 29, 2021 through Nov. 5, 2021), iv. Butler Newsome teacher / grade 6 WK8 (effective Nov. 3, 2021 through April 3, 2022), v. Pamela Chapman library .5 WK8 and 5. MK8 (effective Dec. 1, 2021 through Dec. 7, 2021); e. Employee Discipline, i. _____ suspended 10 days without pay effective December 3-16, 2021;

On page 3, 3. SERVICE PERSONNEL, b. Leave of Absence, i. Donna Paterino cook II MK8 (effective December 21, 2021 through March 20, 2022), ii. Joyce P. Burton aide / autism mentor MCHS (Jan. 11, 2022 through Jan. 21, 2022), iii. Donna Estepp aide / autism mentor itinerant (currently at WK8) (effective Oct. 15, 2021 through Jan. 3, 2022), iv. Kelsey McDonald aide / autism mentor itinerant (currently at DES) (effective Nov. 19, 22, 30 and Dec. 1, of 2021); c. Employee Discipline, i. _____ suspended 10 days without pay effective December 3-16, 2021.

Mr. Preece made a motion to approve the consent agenda except for the items pulled.

Ms. McCormick seconded that motion. The motion passed with a vote of 5/0.

Ms. McCormick made the motion to move into Executive Session for discussion of personnel items. Mr. Preece seconded that motion. The motion carried with a vote of 5/0.

The time was 5:10 p.m.

Mr. Preece made a motion to return to Regular Session. Ms. McCormick seconded that motion. The motion passed with a vote of 5/0. There had been no decisions made during Executive Session. The time was 6:38 p.m.

Regarding the Professional Leave of Absences; Mrs. Grace pulled item 3. SERVICE PERSONNEL, b. Leave of Absence), iv. Kelsey McDonald aide / autism mentor itinerant (currently at DES) (effective Nov. 19, 22, 30 and Dec. 1, of 2021); for a separate vote. All other Leaves of Absence (eight total) were voted on from both PROFESSIONAL and SERVICE.

Mrs. Grace made a motion to approve the eight Leave of Absences from both Professional and Service. Mr. Preece seconded that motion. The motion passed with a vote of 5/0.

Regarding the Employee Discipline from, c. Personnel Actions, 1. PROFESSIONAL PERSONNEL, e. Employee Discipline, i. Tammy Smith suspended 10 days without pay effective December 3-16, 2021; 3. SERVICE

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PERSONNEL, c. Employee Discipline, i. Angela Sheppard suspended 10 days without pay effective December 3-16, 2021.

Mr. Slone made a motion to approve the Superintendent recommendations regarding the disciplines. Ms. McCormick seconded that motion. The motion carried with a vote of 3/2. Mrs. Grace voted nay and Mr. Preece voted Nay

Regarding 3. SERVICE PERSONNEL, b. Leave of Absence), iv. Kelsey McDonald aide / autism mentor itinerant (currently at DES) (effective Nov. 19, 22, 30 and Dec. 1, of 2021); Mrs. Grace made the motion to NOT approve this leave of absence. Ms. McCormick seconded that motion. The motion passed to NOT approve with a vote of 5/0.

VI. Out of State Field Trips

a. Mingo Central High School – VE Trade Show - Pigeon Forge, TN - Attachment T1

The field trip was cancelled due to COVID.

VII. Departmental Updates

a. Maintenance Report – William Hensley

Mr. Hensley gave the Maintenance report. There was an update on the work orders that had been completed. William Shriver Architects recommended the bleachers at Gilbert K-8 be removed due to safety issues. Mr. Hensley wanted to move ahead with that so newer, smaller bleachers could be set in place before the upcoming football season. It was suggested to order bleachers for Kermit K-8 at that same time.

b. Treasurer’s Report – Beth Daniels – Attachment U2

Mrs. Daniels gave the Treasurer’s Report. Expenses exceeded revenue and that usually happens this time of year. Of the budgeted revenue, there had been 52-53% received. The W2’s were ready and waiting on a COVID days disclosure to mail with them. Finance was working on the 1099’s and 1095’s and would have those out soon. The playground equipment vendor had another delay; April 2022 is the new delivery date. The SFO system (School Funds Online) was just about ready to accept payments online by credit card. It was launched on Thursday, January 13, 2022.

VIII. General Considerations

a. Discussion and possible action regarding the 2022-2023 school calendar.

Dr. Branch presented three calendars and highlighted the differences of each. There were questions and there was discussion. There was NO action on this item. Board members suggested changes and requested the calendars be presented again.

b. Discussion and possible action regarding the three-week summer practice for sports.

Mrs. Taylor-Mounts presented this section. She had a handout for choices of dates and explained each.

Mr. Preece made the motion to begin the three-week summer practice for sports on June 13, 2022 and end July 1, 2022. Ms. McCormick seconded that motion. The motion carried with a vote of 5/0.

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198 **c. Discussion and possible action on approving service orders from Williamson Shriver Architects.**

199 Mr. McCoy presented these to the Board. There were handouts. The service orders included auditorium
200 upgrades for Burch Pre K-8 and Tug Valley High. Outdoor classrooms for all schools except Dingess
201 Elementary (the upgrades to their playground already included those items). HVAC for Matewan Pre K-8, and
202 Williamson Pre K-8. The Board had the option to choose HVAC for Burch Pre K-8 and not contribute any
203 funds, or to choose HVAC for Tug Valley High School and contribute approximately \$550, 000 of county funds.
204

205 Mr. Preece made a motion approve the service orders from Williamson Shriver Architects to include HVAC
206 systems for Matewan, Williamson, and Tug Valley. Those service order numbers were: 1A, 2, and 3. Mrs.
207 Grace made the second. The motion passed with a vote of 5/0.
208

209 **IX. Board Member Comment Period**

210 Each member had comments.
211

212 **X. Superintendent's Update**

213 Dr. Branch's updates included: LSIC presentations and Grow Your Own – a new program for students wishing
214 to pursue a degree in teaching. January was School Board appreciation month!
215

216 **XI. Adjournment**

217 Mr. Preece made the motion to adjourn. Ms. McCormick seconded that motion. The motion carried with a
218 vote of 5/0.

219 The time was 8:35 p.m.
220

221 ***Next Regular Meeting***

222 February 15, 2022