

1 **Minutes**  
2 **Amended AGENDA**  
3 **General Considerations**

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5 **Board of Education for the County of Mingo**  
6 110 Cinderella Road, Williamson, WV 25661

7  
8 **Special Meeting**  
9 **March 24, 2022, at 12:15 p.m.**

10 **I. Call to order**

11 President James Baisden called the meeting to order. The time was 12:26 p.m.

12  
13 **All Board Members were present:** James Baisden, President; John Preece, Vice President; Tom Slone,  
14 Mabelle McCormick, and Brandon Sammons. Superintendent Dr. Johnny Branch was in attendance.

15  
16 **Members of the Press in attendance:** Bruce Justice of the Mingo Messenger; Nancy Payton of the  
17 Williamson Daily News

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19 **District Office staff in attendance:** Beth Daniels, CSBO / Treasurer; (Chief School Business Officer); Rocky Hall,  
20 Director of Human Resources; Kay Maynard, Director Child Nutrition & Wellness; Rodney McCoy,  
21 Professional Accountant; Virginia Taylor-Mounts, Technology Integration Facilitator;

22  
23 **II. Pledge of Allegiance**

24 The Pledge of Allegiance was led by Mr. Sammons.

25  
26 The agenda was re-arranged here to allow Mr. Ted Tomblin to present first.

27  
28 **Part IV. General Considerations (a) was presented at this time.**

29 **a. Informational item regarding Worker's Compensation- Mr. Ted Tomblin**

30 Mr. Tomblin was pressed for time and presented first. When Bray and Oakley took over our program, our  
31 e-mods were 2.09%. A standard e-mod is 1.0. We are 100.9% above what our e-mod should be. Our new  
32 e-mod for the upcoming year is 1.59. That is about a 50% decrease from when we started. Some  
33 programs had been implemented and several improvements had been made.

34 The return to work mandate was put in place about a year ago and there had been several loss-control  
35 visits by different individuals. Lighting was improved in different areas and mats installed in entry ways.

36 We now sub-contract lawn care and snow and ice removal and that prevented a lot of falls and claims.

37 There was a lot of cooperation from cooks. They helped get a lot of things corrected. Curbs were painted  
38 around the schools for greater visibility. Claims reviews were done monthly. Mr. Tomblin applauded  
39 everyone involved in the changes. The premium decreased by about \$50,000.00.

40  
41 **III. Departmental Updates**

42 **a. Financial Update - Beth Daniels**

43 Beth Daniel and Rod McCoy presented the financial update. There were two PowerPoints. Fund 11 was  
44 down about a million dollars. Those locally received funds were generally collected around September and  
45 March/ April. Our local funds allow us to pay things upfront. Things like payroll, accounts payable bills and  
46 items purchased by Federal funds. We spent the monies and then request a cash draw down from the  
47 state department. It is necessary to maintain a healthy balance in fund 11 to cover such expenses.

Expenditures were looked at and explained. There was discussion, questions and answers. There had been a lot of things done in the county that had benefited students and staff this year. Among those improvements were softball facilities, baseball facilities and improvements, lighting, paving, restroom upgrades, gym floors, and playground equipment. The Technology office had been able to provide laptops for students. Food was being provided for students on weekends. An update on the incoming revenue will be provided in April. There was discussion about many things, including the bleachers at the Gilbert football field.

#### **IV. General Considerations**

##### **b. Discussion and possible action on presentation regarding the naming of the Baseball field at Mingo Central High School – Daniel Dean**

Mr. Dean presented to the Board about naming the Baseball field. There was discussion. The Board decided to table this item until the next Board meeting of 4-19-22.

##### **c. Discussion and possible action regarding the establishment of a Cosmetology program at MELC – Mr. Thomas Hoffman**

Mr. Hoffman addressed the Board and expressed interest in getting a Cosmetology program established at the Mingo Extended Learning Center. He explained the process. There was discussion. The Board suggested to table this item until the treasurer approved.

##### **d. Informational item regarding current agreement for Prevention Resource Officers for MCHS and TVHS.**

Dr. Branch spoke regarding this item and explained the financing. The Board of Education paid about half of the funding for the officers and the county commission did too. Having these officers are very beneficial to the schools. Chris Endicott is located at Mingo Central and David Nunley is located at Tug Valley.

##### **e. Discussion and possible action regarding the board representation on the Budget and Excess Levy Committees**

There was discussion.

Ms. McCormick made the motion to appoint Tom Slone and John Preece as the representatives to serve on the Budget and Excess Levy Committees. Mr. Sammons seconded that motion. The motion carried with a vote of 5/0.

There was a 5-minute break at this point.

#### **V. Consent Agenda**

##### **a. Personnel Actions**

###### **1. PROFESSIONAL PERSONNEL**

###### **a. New Employment into Existing Position**

- i. Mirinda R. Daniels substitute teacher MCS (pending certification) (effective March 25, 2022)
- ii. Countenance Daphne Slone substitute teacher MCS (effective July 1, 2022)
- iii. Harry Clay Campbell substitute teacher MCS (effective March 25, 2022)

###### **b. Transfer into New Position**

- i. Charlotte Stewart teacher business education MELC to early college academy liaison / adult test coordinator itin MCS (effective July 1, 2022)

**c. Resignation**

- i. Robert Damron teacher / math WK8 (effective March 16, 2022)

**d. Rescind Creation of .5 Counselor 240 days at MELC**

**e. Create .5 professional accountant 240 days at MELC**

**f. Employee Discipline**

- i. **Tamara Cline** suspend 3 days without pay March 10-14, 2022

**2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS**

**a. New Employment for School year 2021-2022**

- i. Pamela Chapman assistant coach **baseball** WK8 (zero comp) (effective March 25, 2022)  
ii. Charles Chapman assistant coach **baseball** WK8 (effective March 252, 2022)

**3. SERVICE PERSONNEL**

**a. Request for Leave of Absence**

- i. Joyce Burton aide / autism mentor MCHS (effective March 11, 2022) (effective Feb. 23, 2022, through March 4, 2022)

**b. Retirement**

- i. Deborah A. Canterbury executive secretary MCS (effective June 16, 2022)

*End Consent Agenda*

Mr. Hall addressed the Board. **2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS**

**a. New Employment for School year 2021-2022**, i. Pamela Chapman assistant coach WK8 (zero comp) (effective March 25, 2022), ii. Charles Chapman assistant coach WK8 (effective March 252, 2022) **should read assistant coach baseball for both of those.**

Item, **v. Consent Agenda, item f. Employee Discipline**, i. \_\_\_\_\_ suspend 3 days without pay March 10-14, 2022. Was pulled from the agenda.

Mr. Preece made the motion to approve the consent agenda with the exception of the item pulled. Ms. McCormick seconded that motion. The motion carried with a vote of 5/0.

Ms. McCormick made the motion to move into executive session. Mr. Sammons seconded that motion. The motion carried with a vote of 5/0. The time was 2:55 p.m.

Mr. Slone made the motion to come out of Executive session. Ms. McCormick seconded that motion. The time was 3:25 p.m.

The name filled in for **v. Consent Agenda, item f. Employee Discipline**, i \_\_\_\_\_ suspend 3 days without pay March 10-14, 2022, was **Tamara Cline**.

Mr. Preece made the motion to accept the suspension of Tamara Cline for three days (March 10-14, 2022). Mr. Sammons seconded that motion. The motion carried with a vote of 5/0.

Mr. Hall requested items to be stricken from the following sections. **VII. Workforce realignment for the 2022-2023 School year, c. Reassign or Transfer as appropriate (professional), effective July 1, 2022,** x. Charlotte Stewart teacher / business education MELC to teacher / business education TVHS , **d. Decline to renew professional probationary contract or terminate for 2022-2023 school year due to reduction - in-force,** i. Herbert Jordan Mounts teacher / business education TVHS.

On Page 4, **IV. Probationary contract renewals and offer contracts for the 2022-2023 school year, b. Service personnel renew probationary contracts and offer contracts for the 2022-2023 school year as indicated (current assignment listed for reference),** xxx. Micheal Spence, heating & AC mechanic II/electrician II, MCS, ~~continuing~~ 3<sup>rd</sup> probationary.

Mr. Preece pulled **VI. Probationary contract renewals and offer contracts for the 2022-2023 school year, a. Professional Personnel-Renew probationary contracts and offer contracts for the 2022-2023 school year as indicated (current assignment listed for reference),** xxxix. Katlyn Blankenship, teacher/English, TVHS, 3<sup>rd</sup> probationary (Granddaughter-in-law).

From the same section, Mr. Hall requested to strike xxix. Patsey McCoy teacher / science MCHS, 2<sup>nd</sup> probationary. She is also listed as xli. Patsy Russell, teacher/science. MCHS, 2<sup>nd</sup> probationary.

He explained these could be approved by sections/group or individually.

**VI. Probationary contract renewals and offer contracts for the 2022-2023 school year**

**a. Professional Personnel-Renew probationary contracts and offer contracts for the 2022-2023 school year as indicated (current assignment listed for reference)**

- i. Taylor Bailey teacher / science TVHS, continuing
- ii. Mark Blackburn teacher / special education LK8, continuing
- iii. Pamela Blackburn teacher / kindergarten KK8, 2<sup>nd</sup> probationary
- iv. Nicholas Bragg, teacher/music (chorus), MCHS, 3<sup>rd</sup> probationary
- v. Tiffany Brewer, teacher/grade 3, GK8, 2<sup>nd</sup> probationary
- vi. Amanda Brown, teacher/art, MK8, continuing
- vii. Melissa Cline, teacher/grade 6, GK8, 3<sup>rd</sup> probationary
- viii. Lauren Copley, teacher/graphic design, MCHS, continuing
- ix. Alonzo Croaff, social worker, MCS, continuing
- x. Brian Crawford teacher / music, WK8 2<sup>nd</sup> probationary
- xi. Whitney Dempsey, teacher/grade 3, BK8, 3<sup>rd</sup> probationary
- xii. Nathan Deskins, community in schools liaison / coordinator, DES, 3<sup>rd</sup> probationary
- xiii. Cassondra Diamond, teacher/grade 6, WK8, 3<sup>rd</sup> probationary
- xiv. Samantha Dotson, teacher/6<sup>th</sup> grade, LK8, continuing
- xv. Amber Elkins, teacher/art, LK8, continuing
- xvi. Joshua Endicott, teacher/law and public safety, MCHS, continuing
- xvii. Lisa Estep, teacher/grade 6, LK8, continuing
- xviii. Australia Evans, teacher/grade 1, BK8, 3<sup>rd</sup> probationary
- xix. Joanna Finley, speech language pathologist, MCS, 2<sup>nd</sup> probationary
- xx. Amanda Gibson, teacher/social studies, BK8, continuing

- xxi. Darlene Griffith, teacher/preschool/special needs, BK8, 2<sup>nd</sup> probationary
- xxii. Connie Hager, teacher/LPN instructor, MELC, continuing
- xxiii. Kimberly Harrison, teacher/special education, TVHS, 3<sup>rd</sup> probationary
- xxiv. Christina Jewell, assistant principal, BK8, 3<sup>rd</sup> probationary
- xxv. Lisa Justice, teacher/grade 1, WK8, continuing
- xxvi. Whittani Kirk, teacher/science, GK8, 2<sup>nd</sup> probationary
- xxvii. Elwood Larder, teacher/math, LK8, 2<sup>nd</sup> probationary
- xxviii. Cassidy Lowe, teacher/English, MCHS, continuing
- ~~xxix. Patsey McCoy teacher / science MCHS, 2<sup>nd</sup> probationary (same as xli. Patsey Russel)~~
- xxx. Michael J. McKneely, teacher/social studies, TVHS, 2<sup>nd</sup> probationary
- xxxi. Phillip N. Mitchell, teacher/health & pe, MCHS, continuing
- xxxii. Benjamin Moore, teacher/health & PE, BK8, 2<sup>nd</sup> probationary
- xxxiii. Kirsten Moore, teacher/science, MCHS, 2<sup>nd</sup> probationary
- xxxiv. Alicen Mounts, teacher/grade 6, DES, continuing
- xxxv. Misty Mounts, teacher/grade 3, GK8, 2<sup>nd</sup> probationary
- xxxvi. Maria Ramey, teacher/science, MK8, continuing
- xxxvii. Madison Ray, school social worker, MCS (itinerant), 3<sup>rd</sup> probationary
- xxxviii. Christopher Roberson, teacher/auto mechanics, MCHS, continuing
- xxxix. Katlyn Blankenship, teacher/English, TVHS, 3<sup>rd</sup> probationary
- xl. Melinda Runyon, teacher/grade 5, MK8, 3<sup>rd</sup> probationary
- xli. Patsy Russell, teacher/science. MCHS, 2<sup>nd</sup> probationary
- xl. Asia Salmons, teacher/special education, DES, continuing
- xl. William J. Sammons, teacher/health & PE, MCHS, 2<sup>nd</sup> probationary
- xl. Jade Saul, teacher/music, LK8, 2<sup>nd</sup> probationary
- xl. Kala Sipple, teacher/grade 2, BK8, continuing
- xl. Bruce M Smith, teacher/health & PE, GK8, continuing
- xl. Leigh Smith, teacher/Spanish, MCHS, continuing
- xl. Kimberly Spaulding communities in schools liaison / coordinator, TVHS 3<sup>rd</sup> probationary
- xl. Frances Stanley, teacher/PE, DES, continuing
- l. Thelma Stanley, teacher/pro start, TVHS, continuing
- li. Koneta Starr-Collins, teacher/grade 6, WK8, 2<sup>nd</sup> probationary
- lii. Jennifer Toler, professional coordinator for child nutrition, MCS, continuing
- liii. Gabriel Varney, teacher/health & PE, TVHS, 2<sup>nd</sup> probationary
- liv. Kelsey Varney, teacher/English, MCHS, 3<sup>rd</sup> probationary

Mr. Slone made the motion to approve item **VI. a.** with the exception of the item pulled, xxxix. Katlyn Blankenship, teacher/English, TVHS, 3<sup>rd</sup> probationary. Ms. McCormick seconded that motion. The motion carried with a vote of 5/0.

See lines 321-324. Mr. Preece left the room at 3:46. He had pulled item **VI. a.** xxxix. Katlyn Blankenship, teacher/English, TVHS, 3<sup>rd</sup> probationary. She was married to his grandson.

**b. Service personnel renew probationary contracts and offer contracts for the 2022-2023 school year as indicated (current assignment listed for reference)**

- i. Misty Baisden aide/ECCAT itinerant (current ~~KK8~~ **BK8**) 3<sup>rd</sup> probationary
- ii. Shawna Belcher aide / autism mentor itinerant (current BK8) 2<sup>nd</sup> probationary
- iii. Michelle Boggs cook II WK8 2<sup>nd</sup> probationary
- iv. Nicolas Clark custodian III / groundsman MCHS 2<sup>nd</sup> probationary
- v. Rhonda Colegrove, bus operator, TV area, MCS, continuing

- vi. Billy N Daniels, aide/ECCAT, Itinerant, (at MK8), 2<sup>nd</sup> probationary
- vii. Eric Davis, general maintenance/welder, MCS, continuing
- viii. Amanda Deskins, aide/autism mentor (at KK8), 2<sup>nd</sup> probationary
- ix. Larry Dotson, cook II, GK8, continuing
- x. Jonathan Dove, custodian III, MCHS, continuing
- xi. Natasha Duty, aide/am, DES, continuing
- xii. Jessie Ford, aide/am, (at WK8), 2<sup>nd</sup> probationary
- xiii. Ricky Goodman, custodian III, GK8, 2<sup>nd</sup> probationary
- xiv. Johnny Hager, bus operator, MCS (Tug Valley Area), 2<sup>nd</sup> probationary
- xv. Justin Hale, heating & A/C mechanic/general maintenance, MCS, 2<sup>nd</sup> probationary
- xvi. Frankie Harrison, bus operator, Gilbert Area, MCS, 3<sup>rd</sup> probationary
- xvii. Monica Hite, custodian III, MCHS, continuing
- xviii. Ruth Kirk, aide/am, Itinerant, MCS (at TVHS), continuing
- xix. Christi Layne, custodian III, MCHS, 3<sup>rd</sup> probationary
- xx. Jamie Lewis, aide/am, itinerant (at MK8), 3<sup>rd</sup> probationary
- xxi. Leonard Newsome, bus operator, TV area, 3<sup>rd</sup> probationary
- xxii. Ericka Phillips, secretary II, GK8, continuing
- xxiii. Jackie Queen, bus operator, MCS (Williamson area), 2<sup>nd</sup> probationary
- xxiv. Beverly Sartin, school nurse, LPN, Itinerant MCS, continuing
- xxv. Tammy Sartin, custodian III, MK8, 2<sup>nd</sup> probationary
- xxvi. Julie Sheppard, cook II, KK8, 2<sup>nd</sup> probationary
- xxvii. Jeremy Sloan, custodian III, GK8, continuing
- xxviii. Betty Slone, cook II, BK8, 2<sup>nd</sup> probationary
- xxix. Ashley Smith, cook III, GK8, 2<sup>nd</sup> probationary
- xxx. **Micheal Spence, heating & AC mechanic II/electrician II, MCS, continuing, 3<sup>rd</sup> probationary**
- xxxi. Nannie Spence, executive secretary (transportation), MCS, continuing
- xxxii. Rachel Staggs, cook II, BK8, 3<sup>rd</sup> probationary
- xxxiii. Goldie Warrix, aide/am, itinerant (at MCHS), 3<sup>rd</sup> probationary
- xxxiv. Linda Williams, bus operator, Burch area, MCS, 3<sup>rd</sup> probationary
- xxxv. Rhonda Yates, aide/am, Itinerant MCS (start at KK8), 2<sup>nd</sup> probationary

Mr. Slone made the motion to approve section **VI. b.** with the revision that was made on the contract.

Ms. McCormick seconded that motion. The motion carried with a vote of 5/0.

## **VII. Workforce realignment for the 2022-2023 School year**

### **a. Create positions (professional), effective July 1, 2022**

- i. Teacher / grade 1 KK8
- ii. Teacher / grade 2 DES
- iii. Teacher / grade 1 WK8
- iv. Early College Academy Mentor/Span I itinerant (to start 40% MCHS, 20 % MK8, 20 % GK8, 20 % BK8)

Mr. Preece made the motion to approve VII. a. as presented. Ms. McCormick seconded that motion. The motion passed with a vote of 5/0.

### **b. Abolish positions (professional) (vacant or to become vacant), effective July 1, 2022**

- i. Teacher / kindergarten KK8
- ii. Teacher / grade 2 KK8
- iii. Teacher / grade 1 LK8
- iv. Teacher / grade 1 DES
- v. Teacher / K-6 itinerant (current BK8)
- vi. Teacher / grade 3 BK8

287           vii.    Teacher / K-6 itinerant (current BK8)  
288           viii.   Community In Schools (CIS) MK8  
289           ix.     Teacher grade 5 WK8  
290           x.     Teacher grade 3 WK8  
291           xi.    Teacher Business MELC  
292           xii.   Teacher / Spanish & Music (20% MK8, 20%MK8, 20%BK8, 40% MCHS)  
293 Mr. Slone made the motion to approve **VII. b.** as presented. Mr. Sammons seconded that motion. The  
294 motion passed with a vote of 5/0.  
295

296           **c. Reassign or Transfer as appropriate (professional), effective July 1, 2022**

297           i.     Pamela Blackburn teacher / kindergarten KK8 to a position to be determined  
298           ii.    Alicia Smith teacher / grade 2 KK8 to teacher / grade 1 KK8  
299           iii.   Brenda Collins teacher / grade 1 LK8 to teacher / grade 4 LK8  
300           iv.   Alicen White teacher / grade 1 DES to teacher / grade 2 DES  
301           v.     Whitney Dempsey teacher / k-6 itin (current BK8) to a position to be determined  
302           vi.    Kala Sipple teacher / grade 3 BK8 to a position to be determined  
303           vii.   Australia Evans teacher / k-6 itin (current BK8) to a position to be determined  
304           viii.   Morgan Casey teacher / grade 5 WK8 to teacher / grade 6 WK8  
305           ix.    Tammy Preece teacher / grade 3 WK8 to teacher / grade 1 WK8  
306           ~~x.     Charlotte Stewart teacher / business education MELC to teacher / business education TVHS~~  
307 Mr. Slone made the motion to approve item **VII. c.** as presented. Ms. McCormick seconded that motion.  
308 The motion carried with a vote of 5/0.  
309

310           **d. Decline to renew professional probationary contract or terminate for 2022-2023 school year due**  
311           **to reduction-in-force**

312           ~~i.     Herbert Jordan Mounts teacher / business education TVHS~~  
313           ii.    Chad Hall Community in Schools (CIS) MK8  
314 Mr. Slone made a motion to approve item **VII. d.** ii. Chad Hall Community in Schools (CIS) MK8. Mr. Preece  
315 seconded that motion. The motion carried with a vote of 5/0.  
316

317           **e. Appointment of treasurer for the 2022-2023 school year (effective July 1, 2022)**

318           i.     Mary E. Daniels treasurer / chief school business officer  
319 Mr. Slone made the motion to approve item **VII. e.** i. Mary E. Daniels treasurer / chief school business  
320 officer. Mr. Preece seconded that motion. The motion carried with a vote of 5/0.  
321

322           Mr. Preece left the room at 3:46. He had pulled item **VI. a.** xxxix. Katlyn Blankenship, teacher/English,  
323           TVHS, 3rd probationary. She was married to his grandson. Mr. Slone made the motion to approve item  
324           VI. a. Katlyn Blankenship. Mr. Sammons seconded that motion. The motion carried with a vote of 4/0.  
325           Mr. Preece returned 3:46.  
326

327           **VIII. Adjournment**

328           Mr. Slone made the motion to adjourn. Mr. Sammons seconded that motion. The motion carried with a  
329           vote of 5/0. The time was 3:46.  
330

331           **Next Regular Meeting**

332           April 19, 2022