

# MINUTES

## Board of Education for the County of Mingo

110 Cinderella Road, Williamson, WV 25661

Regular Meeting

April 19, 2022, at 5:00 p.m.

### I. Call to order

President James Baisden called the meeting to order. The time was 4:59 pm.

### II. Pledge of Allegiance

The pledge had just been done a few moments earlier in the Special Levy Meeting.

### III. Spotlight on Success

Dr. Branch led this section of the meeting. He recognized the school winners for the service person of the year, and teacher of the year. As names were called, the person came forward to receive a certificate.

#### a. Teacher of The Year – Winner was Eric Starr

School winners were: Tug Valley High School, Eric Starr. Mr. Starr was also a recent 'Red Carpet Award' winners; Kermit Pre K-8, Cindy Booth; Mingo Central High School, Corey Hatfield; Burch Pre K-8, Sandy Porter; Gilbert Pre K-8 Stephanie Endicott; Lenore Pre K-8, Countenance Daphne Slone; Matewan Pre K-8, Amanda Brown; Williamson Pre K-8, Jodi SESCO; and from Dingess Elementary School, Jason Blankenship. Pictures were made.

#### b. Service Person of the Year – Winner was Kimberly Dixon

School winners were: Gilbert Pre K-8, Secretary, Ericka Phillips; Tug Valley High, Cook II, Marlene McDonald; There was a Special Award given from Kermit Pre K-8 to Rhonda Farley. Mingo Central High School, Custodian III, Monica Hite; Lenore Pre K-8, Secretary III, Crystal Canterbury; Williamson Pre K-8, Cook II, Patricia Chapman; Matewan Pre K-8, Aide II Early Childhood Classroom Assistant, Teacher Assistant II, Kimberly Dixon; Burch Pre K-8, Aide/ Autism Mentor, Shawna Belcher; Dingess Elementary, Cook III, Lana Lackey. Pictures were made.

### IV. Delegations

Alison Wilson spoke to the Board. Her concerns were the conditions of the football field at Gilbert. She cited several concerns.

### Part of Department Updates, a. Maintenance update, was moved to here. (The update would address some of the issues Ms. Wilson had.)

Mr. Hensley - The visitor's bleachers at Gilbert were scheduled to be torn down. There would be a concrete drain poured, a retaining wall would be built where the dry-stone wall is now (located behind those bleachers). The new set of bleachers would be set on a concrete pad. Adjacent to the concrete pad would be a walkway that would reach the parking area. They were hoping to have the two restrooms fixed that had been vandalized. Home locker rooms are in good shape but the visitor's side would need some TLC. The concession stand would need the water turned on. There would be a new traffic pattern at the concession stand that would allow one-way traffic. The plan is to finish pouring

*Nancy Slone*

Executive Secretary to Superintendent  
Mingo County Schools

April 19, 2022  
Regular Meeting

Page 1 of 7

concrete steps there and finish putting up a handrail. There may need to be porta-potties brought in this year. On the home side, structural architects have looked at the fifty-two-year-old bleachers. They were to present three different options in the near future. The Board would then decide what would be done. There was discussion.

Mr. Hensley continued with the update. Work orders were being done. It had been determined that the roof at Lenore was out of warranty. There had been a meeting with the SBA to help with the cost of a new roof. They hope to have walking paths to the HVAC units included in the new roof. He spoke regarding playground equipment and mulch for the playgrounds.

#### **Out-Of-State Field Trip(s)**

##### **a. Tug Valley High School AP Biology Trip - Mason, OH**

Kelly Browning addressed the Board regarding the trip. The AP exams would be finished before the trip. One fundraiser has taken place and another one scheduled. There were 17 students and three chaperones. All students would be able to attend. The one-day trip to King's Island would take place on May 18, 2022 (an early release day).

Mr. Slone made the motion to approve the trip. Mr. Preece seconded that trip. The motion passed with a vote of 5/0.

##### **b. Gilbert Pre K-8 3<sup>rd</sup> and 4<sup>th</sup> grades – Pigeon Forge, TN**

Stephanie Endicott, 4<sup>th</sup> grade teacher. Fundraising for the trip had been completed. There would be 79 students going. There were specials at Dollywood they would be able to take advantage of. The trip would take place May 27, 2022 after all testing would be over.

Mr. Sammons made the motion to approve the trip. Mr. Slone seconded that motion. The motion carried with a vote 5/0.

#### **V. General Considerations**

##### **a. Discussion and possible action regarding the adoption of Policy 5331 – Administration of Opioid Antagonists- Tonya Hagy**

Mrs. Hagy explained the policy to be put out for public comment. The drug Naloxone could be used to reverse an overdose to opioids. It is injected or administered as a nasal spray. It takes a few seconds to few minutes to reduce symptoms. There are very minor side effects. Any person having received treatment would be referred to counseling.

Mr. Preece made the motion to put this policy out for public comment. Mr. Sammons seconded that motion. The motion carried with a vote of 5/0.

##### **b. Discussion and possible action for placing the new science textbook adoption on public review - Dr. Sabrina Runyon, Lesia Sammons**

Mrs. Runyon addressed the Board regarding the Science adoption. Science teachers across the county participated in virtual caravans presented by vendors. Each participant submitted two choices and chose major vendors. The K-5 choice was SAVVAS and the 6-12 choice was McGraw Hill. Teachers have been asked to seriously consider what they would use, and what they would not use. In K-5 classrooms, Math and ELA are two of the main subjects being taught. The latest adoption of English

*Nancy Slone*

Executive Secretary to Superintendent  
Mingo County Schools

April 19, 2022  
Regular Meeting

Page 2 of 7

Language Arts textbooks has many science activities and social studies activities built in. Teachers have been asked to decide if a separate science textbook would be utilized enough to make the purchase.

Mr. Slone made a motion to adopt the textbooks as presented. Ms. McCormick seconded that motion. The motion passed with a vote of 5/0. Mr. Slone amended the motion to put the textbooks out for public review. Ms. McCormick seconded that motion. The motion carried with a vote of 5/0.

**c. Discussion and possible action regarding the establishment of a cosmetology program at MELC - Mr. Thomas Hoffman**

This item was struck from the agenda. This program will not be pursued.

**d. Discussion and Possible action on selection of 2022-2023 School Calendar**

Dr. Branch addressed this section. Members were given copies of the public comments received. The different scenarios were discussed. Calendar 'C' was chosen.

Mr. Preece made the motion to accept calendar 'C'. Ms. McCormick seconded that motion. The motion carried with a vote of 5/0.

**e. Discussion and possible action regarding community facilities support**

Dr. Branch spoke regarding this item. There are different facilities in each community that serve dual purposes. Students who are in our schools do use these facilities for various activities. How can we serve all of our communities and within our means? We will be putting out the Levy soon. Funds were down almost \$900,000 in the excess levy. There was discussion.

Mr. Preece made a motion to call a workshop in the near future for further discussion of this item. Ms. McCormick seconded that motion. The motion carried with a vote of 5/0.

**f. Discussion and possible action regarding the purchase of a vehicle for the technology department**

Patrick Billips addressed the Board. There was a need for a vehicle for the technology department. There were over 5,000 student devices being taken care of. One thousand replacement devices would be taken to the schools when they start next year. Buying a vehicle would be less costly than paying mileage to several schools each day, and the vehicle would be large enough to accommodate many sizes of devices (65" TVs, etc.) that are delivered to schools. Federal Technology funds (ESSERF) could be used.

Mr. Preece made the motion to purchase a vehicle for the technology department out of grant funds. Mr. Sammons made the second. The motion passed with a vote of 5/0.

**VI. Departmental Updates**

**a. Maintenance Report - William Hensley**

See lines 38-55. The Maintenance report was moved up closer to the beginning of this meeting.

**b. Treasurer's Report - Beth Daniels**

Mrs. Daniel addressed the Board. Gilbert's Softball field received lights this past week. They were put up by a business partner in the community, Alpha Natural Resources (Alpha Metallurgical Resources). Regarding fund 11, we spent more than we took in. We did get significant revenue in April but that

*Nancy Slone*

Executive Secretary to Superintendent  
Mingo County Schools

April 19, 2022  
Regular Meeting

Page 3 of 7

still leaves us down in the local share and in the excess Levy. Gilbert school is looking to purchase a new marque for the front of the school. Surplus buses were sold for around \$17,000. A budget committee meeting was scheduled for April 29 at 1:00 p.m.

**VII. Consent Agenda**

**a. Approval of Minutes**

- 1. Minutes of March 15**
- 2. Minutes of March 24**
- 3. Minutes of March 24**

**b. Bills, Transfers, Supplements**

**1. Payment of Bills**

Bills presented for approval through 4-1-22. The invoice list is available for review during public hours two business days prior to the meeting.

	Amount
Fund 11	\$ 835,744.99
Fund 41	\$ -
Fund 51	\$ 71,766.42
Fund 61	\$ 450,197.91
Fund 71	\$ 145,981.94

**2. Budget Transfers**

Budget Transfers presented for approval

Budget Transfers	
1.	\$ 6,000.00
Total	\$ 6,000.00

**3. Budget Supplements**

Budget Supplements presented for approval

Budget Supplements	
1.	\$ 16,147.33
2.	\$ 9,162.00
3.	\$ 100,000.00
4.	\$ 500.00
5.	\$ 400,000.00
6.	\$ 90,000.00
7.	\$ 499,989.00
8.	\$ 10,000.00
9.	\$ 86,000.00
10.	\$ 45,018.00
11.	\$ 3,452.82
Total	\$ 1,260,269.15

*Nancy Stone*

Executive Secretary to Superintendent  
Mingo County Schools

April 19, 2022  
Regular Meeting

Page 4 of 7

165 **c. Personnel Actions**

166 **1. PROFESSIONAL PERSONNEL**

167 **a. New Employment into Existing Position**

- 168 i. Billy Daniels substitute teacher MCS (effective April 20, 2022)
- 169 ii. Cassandra Griffith LPN instructor MELC (pending certification) (effective April 20,
- 170 2022)

171

172 **b. Transfer into Existing Position**

- 173 i. Angela Gooslin teacher / kindergarten MK8 to teacher / special education MK8
- 174 (effective July 1, 2022)
- 175 ii. Thomas Jude teacher / Music (Band) & Careers in Education TVHS to teacher / music
- 176 BK8 (effective July 1, 2022)
- 177 iii. Chad Hall community in school liaison / coordinator MK8 to teacher / health and PE
- 178 MK8 (effective April 20, 2022)

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180 **c. Request for Leave of Absence**

- 181 i. Rhonda Williamson teacher / social studies MCHS (March 18, 2022)

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183 **d. Renew contract for 2022-2023 School Year**

- 184 i. Herbert Jordan Mounts teacher business TVHS

185

186 **e. Rescind Renewal of Contract for 2022-2023 School Year**

- 187 i. Whittani Kirk, teacher / science GK8 2<sup>nd</sup> probationary
- 188 ii. Melissa Cline, teacher / grade 6 GK8 3<sup>rd</sup> probationary
- 189 iii. William J. Sammons, teacher / Health and PE MCHS 2<sup>nd</sup> probationary
- 190 iv. Lisa Estep teacher / K-6 LK8 continuing

191

192 **f. Renewal of Contract for the 2022-2023 School Year**

- 193 i. William J. Sammons, teacher / Health and PE MCHS continuing
- 194 ii. Lisa Estep, teacher K-6 LK8 3<sup>rd</sup> probationary

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196 **2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS**

197 **a. New Employment for School year 2021-2022**

- 198 i. Craig Hart gear up tutor TVHS

199

200 **b. Terminations**

- 201 i. Isaac Williamson assistant baseball coach LK8 (zero comp) (effective April 19, 2022)
- 202 ii. Lori Danyell Justice coach, tennis (MCHS) (effective April 19, 2022)

203

204 **c. Resignations**

- 205 i. Keith Brumfield assistant coach, girls basketball KK8 (effective April 5, 2022)
- 206 ii. Ralph E. May assistant coach, girls basketball TVHS (zero comp) (effective March 25,
- 207 2022)
- 208 iii. Allison Siggers coach, girls basketball KK8 (effective April 13, 2022)
- 209 iv. Michael Baisden athletic director LK8 (effective June 16, 2022)
- 210 v. Michael Baisden parent / community engagement and communications coordinator
- 211 LK8 (effective June 16, 2022)

- vi. David Mollett boys basketball coach KK8 effective April 14, 2022

### 3. SERVICE PERSONNEL

#### a. New Employment into Existing Position

- iii. Bobby L. Runyon, Jr substitute custodian MCS (effective April 20, 2022)
- iv. Timothy R. Dempsey substitute custodian MCS (effective April 20, 2022)
- v. Gavin B. Farley substitute custodian MCS (effective April 20, 2022)
- vi. Judy Sipple substitute custodian MCS (effective Sept. 1, 2022)

#### b. Transfer into Existing Position

- iv. Brandon Sartin custodian III MCHS to custodian III KK8 effective April 20, 2022
- v. ~~Jeremy Sloan custodian III GK8 to custodian III WK8 (during LOA) effective April 20, 2022~~ Strike this position and add - John Turner sub during a LOA effective 4-20-22.
- vi. Ashley Smith cook III GK8 to cook II MK8 effective April 20, 2022
- vii. Danny Joe West substitute bus operator MCS to bus operator Tug Valley area effective April 20, 2022

#### c. Resignation

- i. Billy N. Daniels aide / autism mentor itin. (Currently at MK8) (effective April 8, 2022)
- ii. ~~Jeremy Sloan custodian III Gilbert K-8 effective 4-18-22. This position was added.~~

#### d. Request for Leave of Absence

- ii. Joyce Burton aide autism mentor MCHS (effective April 4, 2022, and April 6, 2022)

#### e. Retirement

- i. Barbara K. Perkins secretary III BK8 (effective July 1, 2022)
- ii. James F. Dean bus operator Tug Valley area (April 13, 2022)

#### *End Consent Agenda*

Dr. Branch had some changes to the consent agenda. Amend/ Change the consent agenda. Add a resignation to Service Personnel. c. Resignation, ii. Jeremy Sloane custodian III Gilbert K-8 effective 4-18-22 and change, item b. Transfer into Existing Position, v. Jeremy Sloan custodian III GK8 to custodian III WK8 (during LOA) effective April 20, 2022 should be changed to John Turner sub during LOA effective 4-20-22.

Mr. Baisden pulled two items from Professional Extracurricular Assignments. Item c. Resignations, iv. Michael Baisden athletic director LK8 (effective June 16, 2022), and item v. Michael Baisden parent / community engagement and communications coordinator LK8 (effective June 16, 2022).

Mr. Sloane made the motion to approve the Consent agenda with the exception of the two items pulled. Mr. Preece seconded that motion. The motion carried with a vote of 5/0.

Mr. Baisden left the room at 6:48 p.m. The pulled items were family.

Ms. McCormick made a motion to accept the resignations that were pulled. Mr. Sammons seconded that motion. The motion carried with a vote of 4/0.

*Nancy Sloane*

Executive Secretary to Superintendent  
Mingo County Schools

April 19, 2022  
Regular Meeting

Page 6 of 7

259  
260 Mr. Baisden re-entered the room at 6:49 pm.  
261  
262 **VIII. Board Member Discussion and Comment Period**  
263 Each Board member had a comment.  
264  
265 **IX. Superintendent's Update**  
266 Dr. Branch addressed the Board. He explained the 'Red Carpet Awards' he had been presenting at our  
267 schools. Students, service personnel and teachers had been awarded so far. He had a short  
268 presentation for the members to see regarding the Red Carpet Awards.  
269  
270 Burch and Tug Valley would have replacement seats in their auditoriums – bench style.  
271 Four schools were visited today. The visits were great – seeing growth. So proud of our teachers.  
272  
273 **X. Adjournment**  
274 Mr. Preece made the motion to adjourn. Mr. Sammons seconded that motion. The motion carried  
275 with a vote of 5/0. The time was 7:04 p.m.  
276  
277  
278 **Next Regular Meeting**  
279 May 17, 2022

*Nancy Stone*

Executive Secretary to Superintendent  
Mingo County Schools

April 19, 2022  
Regular Meeting

Page 7 of 7