

MINUTES

Board of Education for the County of Mingo

110 Cinderella Road, Williamson, WV 25661

Regular Meeting

September 26, 2022, at 11:00 a.m.

I. Call to order

President Machel McCormick called the meeting to order. The time was 11:10 a.m.

All Board Members were present: Machel McCormick, President; John Preece, Vice President; Tom Slone, James Baisden, and Any Dearfield-Hannah. Superintendent Dr. Johnny Branch was in attendance.

Members of the Press in attendance: Bruce Justice of the Mingo Messenger; Nancy Payton of the Williamson Daily News

District Office staff in attendance: Beth Daniels, CSBO / Treasurer; (Chief School Business Officer); Patrick Billips, Director of Technology; Rocky Hall, Director of Attendance and Safe Schools; William Hensley, Director of Maintenance; Kay Maynard, Director Child Nutrition & Wellness; Rodney McCoy, Professional Accountant; Dr. Sabrina Runyon, Director of Early Learning Programs; Virginia Taylor-Mounts, Technology Integration Facilitator; Janet Varney, Director of Special Education; Leah Wireman, Director of Human Resources

II. Pledge of Allegiance

Mr. Slone led the Pledge of Allegiance.

III. Delegations

There were no delegations.

IV. Departmental Updates

a. Curriculum/Strategic Plan Update regarding Diagnostic I preliminary data

Dr. Branch gave the update. The first diagnostics (Exact path) had been completed for the county with the exception of one school. He reported the results for each grade level for K-12. Dr. Runyon presented the strategic plan that would guide the implementation of the curriculum goals.

b. Maintenance Report - William Hensley

An update from Maintenance was given. Items include: Gilbert Pre K-8 bleachers and the work that was continuing on that field, mulch for the Pre K-8 playgrounds, makeover of restrooms at Burch Pre K-8 and Tug Valley High School, kitchen floor cleaning and coatings, and interior door locks at each school.

c. Treasurer's Report - Beth Daniels

Mrs. Daniels had a draft with balances as of 8-31-22. She made the report.

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47 **V. General Considerations**

48 **a. Informational Item: Presentation by Unicare Hygiene Closet – Annette Tiller**

49 Natalie Robinson was present to speak about the Hygiene Closet start up in our county. Our county was
50 presented with a ten-thousand dollar check for that closet. Pictures were made.

51

52 **b. Discussion and possible action on purchasing digital radios for all school buses, and certain**
53 **county vehicles and offices – Rod McCoy**

54 Mr. McCoy explained how the radios would be beneficial with their ability to communicate across
55 different agencies.

56

57 Mr. Preece made the motion to approve the purchase of the digital radios for all school buses and
58 certain county vehicles and offices. Mr. Baisden seconded that motion. The motion carried with a vote
59 of 5/0.

60

61 **c. Discussion and possible action regarding the adoption of Policy 7105 that had been out for**
62 **public comment – Process for Naming District Facilities – Rod McCoy**

63 Mr. McCoy reported there had been no public comments regarding policy 7105. There was a handout of
64 Policy 7105.

65

66 Mr. Preece made the motion to accept the adoption of Policy 7105. Mr. Baisden seconded that motion.
67 The motion carried with a vote of 5/0.

68

69 **d. Discussion and possible action regarding the approval of financial statements for the**
70 **Fiscal year 2021-2022 – Beth Daniels**

71 Mrs. Daniels and Mr. McCoy had a handout of the financial statement. Mr. McCoy gave a detailed
72 explanation of it.

73

74 Mr. Slone made the motion to approve the financial statements for the fiscal year 2021-2022. Mr.
75 Baisden seconded that motion. The motion carried with a vote of 5/0.

76

77 **e. Discussion and possible action regarding the development and adoption of Board of**
78 **Education Goals**

79 Discussion had begun regarding Board goals and it was suggested a strategic session to discuss those
80 goals could be held. A Special Workshop to address the Board Goals was set for October 6, 2022 at 4
81 p.m.

82

83 **VI. Consent Agenda**

84 **a. Approval of Minutes**

85 **1. Minutes of August 8, 2022 - Attachment M8-8**

86 **2. Minutes of August 16, 2022 – Attachment M8-16**

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95 **b. Bills, Transfers, Supplements**

96 **1. Payment of Bills - Attachment F1**

97 Bills presented for approval through 9-14-22. The invoice list is available for review
98 during public hours two business days prior to the meeting.

Fund	Amount
11	\$731,964.19
41	\$250,149.27
51	\$73,453.33
61	\$214,985.58
71	\$341,918.81

99

100

101

2. Budget Transfers - Attachment F2

Budget Transfers presented for approval

Number	Amount
1	\$112,185.00
2	\$11,196.00
3	\$93,991.00
4	\$2,500.00
5	\$213,750.00
Total	\$433,622.00

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3. Budget Supplements - Attachment F3

Budget Supplements presented for approval

Number	Amount
1	\$60,000.00
2	\$586,384.04
Total	\$646,384.04

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108

c. Personnel Actions

1. PROFESSIONAL PERSONNEL

a. New Employment into Existing Position

- i. Margo Mounts Substitute Teacher MCS (effective September 27, 2022)
- ii. Patrick James Billips Substitute Teacher MCS (effective September 27, 2022)
- iii. Medra Murphy Substitute Teacher MCS (effective September 27, 2022)
- iv. Amy Maynard long-term substitute teacher / Kindergarten WK8 (effective August 29, 2022 until position is posted and filled by a certified teacher or the end of the 2023 school year)

115

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b. Transfer into Existing Position

- i. Melinda Lipps teacher / grade 3 MK8 to teacher / Title 1 MK8 (effective July 1, 2023)
- ii. Michael Baisden teacher / grade 3 LK8 to Communities in Schools Liaison / Coordinator DES (effective September 27, 2022)

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c. Three Step Pay (math and special education) for the 2022-2023

- i. Linda Moore KK8

122

123

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- 124 ii. Aileen Perry LK8
- 125 iii. Barry Scott Grimmatt TVHS
- 126
- 127 **d. Termination**
- 128 i. Kimberly Brown teacher / science TVHS (effective September 27, 2022)
- 129

130 **2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS**

131 **a. New Employment for School year 2022-2023**

- 132 i. Rhonda Charles SAT Chair WK8
- 133 ii. Stephanie Fabin Parent / Community engagement and communications
- 134 coordinator WK8
- 135 iii. Staci Gilliam Parent / Community engagement and communications
- 136 coordinator WK8
- 137 iv. Amanda Lovern Computer Systems Operator WK8
- 138 v. Stephanie Fabin Yearbook Sponsor WK8
- 139 vi. Leslie Hagy Academic Sponsor WK8
- 140 vii. Kevin Whitt Synchronous Teacher / Tutor Eng / LA MCHS
- 141 viii. Brandon Cline Synchronous Teacher / Math MCHS
- 142 ix. Brandon Cline After School Teacher / Tutor CTE MCHS
- 143 x. Christine Cline After School Teacher / Tutor Math MCHS
- 144 xi. Josh Johnson After School Teacher / Tutor Science MCHS
- 145 xii. Kevin Whitt After School Teacher / Tutor Social Studies MCHS
- 146 xiii. Aileen Perry After School Teacher / Tutor Special Education LK8
- 147 xiv. Ashley Willis After School Teacher / Tutor grades K-2 WK8
- 148 xv. Tonya Hatcher After School Teacher / Tutor grades 3-5 WK8
- 149 xvi. Randi Murphy After School Teacher / Tutor grades 6-8 WK8
- 150 xvii. Lisa Vance After School Teacher / Tutor grades 3-5 DES
- 151 xviii. Jacklyn Hall After School Teacher / Tutor grades K-2 DES
- 152 xix. Asia Salmons After School Teacher / Tutor grades Special Education DES
- 153 xx. Erin McCoy After School Teacher / Tutor grades K-2 BK8
- 154 xxii. Pam Coleman After School Teacher / Tutor grades 3-5 BK8
- 155 xxii. Deanna Powers After School Teacher / Tutor grades 6-8 BK8
- 156 xxiii. Sherrie Spence After School Teacher / Tutor special education BK8
- 157 xxiv. David Mollett After School Teacher / Tutor Special education KK8
- 158 xxv. Kendra Salmons After School Teacher / Tutor K-2 KK8
- 159 xxvi. Marsha Deskins After School teacher / Tutor grades 3-5 KK8
- 160 xxvii. Heather Johnson After School Teacher / Tutor grades 6-8 KK8
- 161 xxviii. Marshal Deskins SAT Chair KK8
- 162 xxix. Gina Hicks SAT Chair KK8
- 163 xxx. Jeff Varney Academic Sponsor KK8
- 164 xxxi. Marsha Deskins Parent / Community engagement and communications
- 165 coordinator KK8
- 166 xxxii. Kelsey Gillman Parent / Community engagement and communications
- 167 coordinator KK8
- 168 xxxiii. Jeff Varney Computer Systems Operator KK8
- 169 xxxiv. Elizabeth Keatley Department Chair Eng / LA MCHS
- 170 xxxv. Joe Hunt Department Chair Social Studies MCHS
- 171 xxxvi. Terry Soltesz Department Chair Related Arts MCHS

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- 172 xxxvii. Brad Justice Department Chair CTE MCHS
- 173 xxxviii. Christine Cline Department Chair Math MCHS
- 174 xxxix. Kim Totten Department Chair Science MCHS
- 175 xl. Kim Totten Academic Sponsor MCHS
- 176 xli. Christine Cline Academic Sponsor MCHS
- 177 xlii. Melissa Hunt SAT Chair MCHS
- 178 xliii. Marsha Boggs SAT Chair MCHS
- 179 xliv. Crystal Ramey Yearbook Sponsor MCHS
- 180 xlv. Teresa Cline Computer Systems Operator MCHS
- 181 xlvi. Terry Soltesz Parent / Community engagement and communications
182 coordinator MCHS
- 183 xlvii. Brandon Cline Parent / Community engagement and communications
184 coordinator MCHS
- 185 xlviii. Lauren Copley Newspaper Sponsor MCHS
- 186 xlix. Kevin Whitt AP Coordinator MCHS
- 187 l. Marsha Bays After School Teacher / Tutor grades 6-8 MK8
- 188 li. Bethany Hurley After School Teacher / Tutor grades 3-5 MK8
- 189 lii. Dreama Thornsby After School Teacher / Special Education MK8
- 190 liii. Mary Annetta Swafford SAT Chair MK8
- 191 liv. Barbara Fields SAT Chair MK8
- 192 lv. Timothy Craig Parker Computer Systems Operator MK8
- 193 lvi. Barbara Fields Parent / Community engagement and communications
194 coordinator MK8
- 195 lvii. Tondra Elkins Parent / Community engagement and communications
196 coordinator MK8
- 197 lviii. Tondra Elkins Academic Sponsor MK8
- 198 lix. Barbara Fields Yearbook Sponsor MK8
- 199 lx. Barbara Fields Wellness Coach MK8
- 200 lxi. Kathy Woodruff After School Teacher / tutor grades K-2 GK8
- 201 lxii. Sherry Rutledge After School Teacher / tutor grades 3-5 GK8
- 202 lxiii. Tiffany Brewer After School Teacher / tutor grades 6-8 GK8
- 203 lxiv. Jessica Houch Academic Coach GK8
- 204 lxv. Ashton Walls SAT Chair GK8
- 205 lxvi. Cynthia Glassock SAT Chair GK8
- 206 lxvii. Cheryl Bailey Yearbook Sponsor GK8
- 207 lxviii. Hillary Hall Parent / Community engagement and communications
208 coordinator GK8
- 209 lxix. Amanda Copley Wellness Coach TVHS
- 210 lxx. Glenn Hartsoch After School Teacher / Tutor Social Studies TVHS
- 211 lxxi. Marie White After School Teacher / Tutor Science TVHS
- 212 lxxii. Steven Alley After School Teacher / Tutor Math TVHS
- 213 lxxiii. Katie Blankenship After School Teacher / Tutor ENG / LA TVHS
- 214 lxxiv. Tamra Ferris After School Teacher / Tutor CTE TVHS
- 215 lxxv. Brittney Baisden Synchronous Teacher / Tutor Math TVHS
- 216 lxxvi. Barry Scott Grimmett After School Teacher / Tutor Special Education TVHS
- 217 lxxvii. Lorraine Davis Synchronous Teacher / Tutor Eng/ LA TVHS
- 218 lxxviii. Charlotte Stewart AP Coordinator TVHS
- 219 lxxix. Henry Dillon Computer Systems Operator TVHS

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- 220 lxxx. Amanda Copley Yearbook Sponsor TVHS
- 221 lxxxi. Eric Starr Department Chair Social Studies TVHS
- 222 lxxxii. Lorraine Davis Department Chair Eng / LA TVHS
- 223 lxxxiii. Tamra Ferris Department Chair CTE TVHS
- 224 lxxxiv. Kelli Coleman SAT Chair TVHS
- 225 lxxxv. Scott Grimmett SAT Chair TVHS
- 226 lxxxvi. Kelli Coleman Department Chair Related Arts TVHS
- 227 lxxxvii. Amy Salmons Department Chair Math TVHS
- 228 lxxxviii. Eric Starr Parent / Community engagement and communications
- 229 coordinator TVHS
- 230 lxxxix. Bryna Jewell Parent / Community engagement and communications
- 231 coordinator TVHS
- 232 xc. Beth Browning Department Chair Science TVHS
- 233 xci. Loretta Maynard Department Chair Special Education TVHS
- 234 xcii. Brandon Wolford Computer Systems Operator LK8
- 235 xciii. Brandon Wolford SAT Chair LK8
- 236 xciv. Aileen Perry SAT Chair LK8
- 237 xcv. Brandon Wolford Parent / Community engagement and communications
- 238 coordinator LK8
- 239 xcvi. Amber Elkins Parent / Community engagement and communications
- 240 coordinator LK8
- 241 xcvii. Samantha Dotson Yearbook Sponsor LK8
- 242 xcviii. Samantha Dotson Newspaper Sponsor LK8
- 243 xcix. Jamie Heflin After School Teacher / Tutor grades 3-5 LK8
- 244 c. Lisa Estep After School Teacher / Tutor grades 6-8 LK8
- 245 ci. Krystal Hall After School Teacher / Tutor grades K-2 LK8
- 246 cii. Summer Pruitt Computer Systems Operator BK8
- 247 ciii. Summer Pruitt Parent / Community engagement and communications
- 248 coordinator BK8
- 249 civ. Sondra Woods Parent / Community engagement and communications
- 250 coordinator BK8
- 251 cv. Joy Hunt Academic Sponsor BK8
- 252 cvi. Sondra Woods Yearbook Sponsor BK8
- 253 cvii. Summer Pruitt SAT Chair BK8
- 254 cviii. Patricia Billips SAT Chair BK8
- 255 cix. Ella Maynard SAT Chair DES
- 256 cx. Lisa Vance Parent / Community engagement and communications
- 257 coordinator DES

3. SERVICE PERSONNEL

a. New Employment into Existing Position

- i. Derrick Hensley substitute bus operator MCS (effective September 27, 2022) (pending completion of all required training, certification and employment forms)
- ii. Phillip Staggs custodian III MK8 (effective September 27, 2022)
- iii. Ashley Maynard custodian III WK8 (effective September 27, 2022)
- iv. Melissa Turner Substitute Custodian MCS (effective September 28, 2022) (pending completion of all required employment forms)

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- 268 v. Gary Dove Substitute Custodian MCS (effective September 28, 2022) (pending
- 269 completion of all required employment forms)
- 270 vi. Christopher Evans Substitute Custodian MCS (effective September 28, 2022)
- 271 (pending completion of all required employment forms)
- 272 vii. Kimberly Cline Substitute Custodian MCS (effective September 28, 2022)
- 273 (pending completion of all required employment forms)
- 274 viii. Kimber Hensley Substitute Secretary MCS (effective September 28, 2022)
- 275 (pending completion of all required training and employment forms)
- 276 ix. Vivian Smith Carter Substitute Secretary MCS (effective September 28, 2022)
- 277 (pending completion of all required training and employment forms)
- 278 x. Evette Williamson Substitute Secretary MCS (effective September 28, 2022)
- 279 (pending completion of all required training and employment forms)
- 280 xi. Anna Moore Substitute Secretary MCS (effective September 28, 2022)
- 281 (pending completion of all required training and employment forms)
- 282 xii. Johnna Mounts Substitute Aide MCS (effective September 28, 2022) (pending
- 283 completion of all required employment forms)
- 284 xiii. Mary Mullins Substitute Aide MCS (effective September 28, 2022) (pending
- 285 completion of all required employment forms)
- 286 xiv. Jonia Stumbo Substitute Aide MCS (effective September 28, 2022) (pending
- 287 completion of all required employment forms)
- 288 xv. Michelle Brewer Substitute Aide MCS (effective September 28, 2022) (pending
- 289 completion of all required employment forms)
- 290 xvi. Kristin Harvey Substitute Aide MCS (effective September 28, 2022) (pending
- 291 completion of all required employment forms)
- 292 xvii. Tyler Newsome Substitute Aide MCS (effective September 28, 2022) (pending
- 293 completion of all required employment forms)
- 294 xvii. Ashley Edmiston Substitute Aide MCS (effective September 28, 2022)
- 295 (pending completion of all required employment forms)

b. Transfer into Existing Position

- 297
- 298 i. Amanda Tackett Cook III GK8 to Cook III BK8 (effective September 27, 2022)
- 299

c. Specialized Health Care for 2022-2023

- 300
- 301 i. Amanda Deskins KK8
- 302 ii. Denise Hopkins KK8
- 303 iii. Rhonda Yates KK8
- 304 iv. Kathy Williams KK8
- 305 v. Misty Baisden BK8
- 306 vi. Lori Adams DES
- 307 vii. Cecilia Staten MK8
- 308 viii. Jamie Lewis MK8
- 309 ix. Fayla McLaughlin MK8
- 310

d. Supervisory Aide Agreement 2022-2023

- 311
- 312 i. Amanda Deskins KK8
- 313 ii. Rhonda Yates KK8
- 314 iii. Kathy Williams KK8
- 315 iv. Denise Hopkins KK8

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- 316 v. Angie Sheppard LK8
- 317 vi. Cecilia Staten MK8
- 318 vii. Jamie Lewis MK8
- 319 viii. Fayla McLaughlin MK8

320
321 **4. SERVICE EXTRACURRICULAR ASSIGNMENTS**

322 **a. New Employment for School year 2022-2023**

- 323 i. Bev Workman after school bus operator (Tug Valley area TV1)
- 324 ii. Bev Workman after school bus operator (Tug Valley area, Lenore)
- 325 iii. Rob Channell after school bus operator (Tug Valley area, Lenore 1)
- 326 iv. Kevin Lawrence after school bus operator (Tug Valley area, TV)
- 327 v. Rob Channell after school bus operator (Tug Valley area TVHS 2)
- 328 vi. Danny West after school bus operator (Williamson area, Williamson 2)
- 329 vii. Marty Copley after school bus operator (Williamson area, Williamson)
- 330 viii. Marty Copley after school bus operator (Williamson area, 1)
- 331 ix. Kevin Lawrence after school bus operator (Tug Valley area, Kermit)
- 332 x. Rob Channell after school bus operator (Tug Valley area, Dingess 1)
- 333 xi. Roger Staton after school bus operator (Matewan area, Matewan)
- 334 xii. Tammy Hatfield after school bus operator (Gilbert area, MC)1
- 335 xiii. Joan Rogers after school bus operator (Gilbert area, MC)
- 336 xiv. Tammy Hatfield after school bus operator (Gilbert area, Gilbert PK8-1)
- 337 xv. Joan Rogers after school bus operator (Gilbert area, Gilbert PK8)
- 338 xvi. Jessie Stroud after school bus operator (Dingess, 2B)
- 339 xvii. Jammie Newsome after school bus operator (Dingess, 1A)
- 340 xviii. Linda Williams after school bus operator (Burch area, Burch)
- 341 xix. Susan Cook after school bus operator MCHS 1 Matewan Area
- 342 xx. Roger Staton after school bus operator MCHS 2 Matewan Area

343 *End Consent Agenda*

344
345 Mr. Baisden pulled two items from the Agenda. **C. Personnel Actions, b. Transfer into Existing**
346 **Position**, ii. Michael Baisden teacher /grade 3 LK8 to Communities in Schools Liaison / Coordinator DES
347 (effective September 27, 2022). And item **d. Termination**, i. Kimberly Brown teacher / science TVHS
348 (effective September 27, 2022).

349
350 Mrs. Wireman added names to the very last two items on the agenda. 4. SERVICE EXTRACURRICULAR
351 ASSIGNMENTS, a. New Employment for School year 2022-2023. xix. Susan Cook after school bus
352 operator MCHS 1 Matewan Area and xx. Roger Staton after school bus operator MCHS 2 Matewan
353 Area.

354
355 Mr. Preece had several questions regarding the payment of bills. All of his questions were answered by
356 Mrs. Daniels, Mr. McCoy, and Mr. Hensley.

357
358 Mr. Slone made the motion to accept all items on the consent agenda with the exception of the items
359 pulled. Mr. Preece seconded that motion. The motion carried with a vote of 5/0.

360
361
362 Mr. Baisden left the room for the next vote. The time was 1:11 p.m.

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363 Mr. Slone made the motion to approve item **C. Personnel Actions, b. Transfer into Existing Position, ii.**
364 Michael Baisden teacher /grade 3 LK8 to Communities in Schools Liaison / Coordinator DES (effective
365 September 27, 2022). Mrs. Hannah seconded that motion. The motion carried with a vote of 4/0.
366 Mr. Baisden rejoined the meeting at 1:13 p.m.

367
368 Mr. Slone made a motion to move into Executive session (for personnel item). Mrs. Hannah seconded
369 that motion. The motion carried with a vote of 5/0.
370 The time was 1:13 p.m.

371
372 Mr. Slone made the motion to come out of Executive session. Mr. Baisden seconded that motion. The
373 motion carried with a vote of 5/0.
374 The time was 1:55 p.m.

375
376 President McCormick stated there were no decisions made during Executive Session.

377
378 The Board moved regarding item c. Personnel Actions. 1. PROFESSIONAL PERSONNEL, d. Termination, i.
379 Kimberly Brown teacher / science TVHS (effective September 27, 2022).

380
381 Based on information from the Attorney, Leslie Tyree, Mr. Slone made the motion to approve the
382 termination of Kimberly Brown. Mrs. Hannah made that second. The motion carried with a vote of
383 3/2. Mr. Baisden and Mr. Preece voted no.

384
385 **VII. Board Member Comment Period**

386 Each member had comments.

387
388 **VIII. Superintendent's Update**

389 Dr. Branch spoke regarding Policy 7540.04 – employee use of social media to post inflammatory
390 comments/items that are in contradiction to the County's mission/staff relations. Dr. Branch would be
391 meeting with the Governor on Thursday in Charleston regarding property taxes.

392
393 **IX. Adjournment**

394 Mr. Slone made the motion to adjourn. Mrs. Sammons seconded that motion. The meeting was
395 adjourned at 2:11 p.m.

396
397 **Next Regular Meeting**
398 **October 18, 2022**

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