

1 **Minutes**

2 **Board of Education for the County of Mingo**

3 110 Cinderella Road, Williamson, WV 25661

4
5 Regular Meeting

6 January 17, 2023, at 5:00 p.m.
7

8 **I. Call to order**

9 President Machel McCormick called the meeting to order. The time was 5:02 p.m.

10
11 **All Board Members were present:** Machel McCormick, President; John Preece, Vice President; Tom
12 Slone, James Baisden, and Amy Dearfield-Hannah. Superintendent Dr. Johnny Branch attended.

13
14 **Member of the Press in attendance was:** Bruce Justice of the Mingo Messenger

15
16 **District Office staff in attendance:** Beth Daniels, CSBO / Treasurer; (Chief School Business Officer); Patrick Billips,
17 Director of Technology; Rocky Hall, Director of Attendance and Safe Schools; William Hensley, Director of
18 Maintenance; Kay Maynard, Director Child Nutrition & Wellness; Dr. Sabrina Runyon, Director of Early
19 Learning Programs; Virginia Taylor-Mounts, Technology Integration Facilitator; Leah Wireman, Director of
20 Human Resources; Jeremy Brumfield, Interim Transportation Director; N (Carolina) Spence,
21 Transportation Secretary

22
23 **II. Pledge of Allegiance**

24 Mrs. Hannah led the Pledge of Allegiance.
25

26 **III. Spotlight on Success**

27 **a. Kim Spaulding, Communities In Schools Honoree**

28 Kim Spaulding was celebrated as Tug Valley High School CIS Site Coordinator Superstar. There were two
29 representatives from the State Department present – Carla Snell and Tracy Komorowski. Mingo County
30 Schools had participated in Communities In Schools for three years. Pictures were made.
31

32 **IV. Delegations**

33 There were no delegations.
34

35 **V. Out-Of-State Field Trip(s)**

36 **a. Matewan Pre K-8 School 8th Grade trip**

37 Ms. Melaine Hall presented. Matewan wanted the 8th grade trip to Celebrate attendance and PBIS.
38

39 Mr. Baisden made the motion to approve fundraising for this trip. Mrs. Hannah seconded. The motion
40 carried with a vote of 5/0.
41

42 **b. Williamson PK8 8th Grade trip change from Washington D.C. to King’s Island, Mason, OH**

43 Williamson wanted to change its trip destination. The Washington D.C. trip was too expensive. They
44 planned to visit Kings Island June 5,6,7, 2023. Ms. Stephanie Fabin presented.
45

46 Mr. Baisden made the motion to approve changing the trip destination. Ms. Hannah seconded. The
47 motion carried with a vote of 5/0.

48

49 **VI. Departmental Updates**

50 **a. Attendance & Student Services data update- Rocky Hall**

51 Mr. Hall reported that attendance had gone up. CIS workers, Counselors, Assistant Principals, and
52 Principals had worked diligently in the past three months to keep attendance high. Enrollment had gone
53 down. Homeschool students had increased.

54

55 **b. Curriculum Update – Curriculum - Dr. Branch, Dr. Runyon, Virginia Taylor-Mounts**

56 **1. 2nd Diagnostic preliminary data –**

57 Dr. Branch gave the introduction. Preliminary diagnostic was made optional for the schools and they
58 chose to do it.

59

60 **2. Report out from January 10th Data meeting;**

61 The Principal’s meeting was focused on data. They discussed how to improve the skill deficits their
62 students had. Once those deficits were addressed, students would be better able to learn the
63 standards. They were given a framework for Professional Learning Communities’ meetings. Teachers
64 should facilitate those meetings. Walk throughs would include looking for ways that student deficits had
65 been addressed. Strategic plans would open up February 1, 2023.

66

67 **3. Math Liaisons;**

68 Every other week the Curriculum Department would visit the schools. Dr. Branch would like to speak
69 with the students in each school. Training for teachers was a priority.

70

71 **c. M3T Mingo County Local Improvement Team- Amy Salmons**

72 Ms. Salmons addressed the Board. Mountaineer Mathematics Master Teacher (M3T) had two cohorts in
73 our county. The local improvement team found small problems keeping students from learning. The
74 problem was researched and implemented for a few weeks. A decision was made if the strategy worked,
75 needed to be tweaked, adopted or abandoned. This would allow teachers to improve their skills in order
76 to improve student achievement.

77

78 **d. Communities In Schools and Data Update – Dr. Sabrina Runyon and Carla Snell**

79 Tracy Komorowski and Carla Snell of the State Department were present. Dr. Runyon introduced the CIS
80 Site Coordinators who were present – Mike Lucas representing Lenore Pre K-8, Edith Ford representing
81 Mingo Central and Kermit, Kim Spaulding representing Tug Valley High School. Dr. Runyon went over
82 some highlights from last year - over 300 parent contacts were made, and 1343 students were served.
83 One hundred percent of case managed goals were met. Attendance for case managed students was
84 100% and they were at 100% meeting their school climate. The goal for next year was to have one CIS
85 worker for each school.

86

87 **e. Maintenance Report - William Hensley**

88 Mr. Hensley gave the maintenance report. He updated progress on the divider wall at TVHS, and the
89 restrooms at Burch, Gilbert and Dingess. He also spoke about the HVAC and electrical at Gilbert and
90 Kermit. He mentioned the bleachers at Tug Valley High, and answered questions from Board members.
91 There was mention of the School Zone lights being moved from the Burch Elementary School in
92 Delbarton to the Gilbert Pre K-8 School in Gilbert, WV.

93

94 **f. Treasurer's Report - Beth Daniels**

95 Mrs. Daniels gave the report. W2's, 1099's and 1095's were being completed. Finance was at the
96 beginning of the budgeting process. There were questions from Board members and discussion.
97

98 **VII. General Considerations**

99 **a. Informational Item: Mingo County Strong meeting with the female Juniors, Seniors, and**
100 **last year's graduation class AAUW (American Association of the University of Women) –**
101 **Jada Hunter**

102 Mrs. Hunter made the presentation. The first meeting with high schoolers was in 2019. This year would
103 be the first meeting since COVID. Mingo County Strong is a collaboration between students from both
104 high schools to give female students insite to becoming adults. Activities planned were: a formal
105 business luncheon and short sessions. Sessions would include banking, internet safety, self-defense,
106 awareness of human trafficking, college entrance, and applying for grants.
107

108 **b. Discussion and possible action regarding annual/continual improvement projects**
109 **performed by district personnel**

110 Dr. Branch led this discussion. There were contracts for grass cutting, a summer painting crew, etc.
111 Could maintenance go out beyond the grass cutting? Could custodians work inside buildings with the
112 maintenance department changing light bulbs, building inspections, gym floors during the summer, etc.?
113 Were improvement projects cost effective the way they were being done? Were there things that
114 needed changed? There was discussion.
115

116 **c. Discussion and possible action regarding TVHS gymnasium seating project**

117 Dr. Branch opened the discussion. Mr. Hensley and Mrs. Daniels had information for new bleachers.
118 There was a handout. Discussion took place as to what set of bleachers to purchase.
119

120 Mr. Baisden made a motion to purchase bleachers up to \$350,581.00 to replace the existing bleachers in
121 the Tug Valley High School Gymnasium. Mrs. Hannah seconded that motion. The motion carried with a
122 vote of 5/0.
123

124 **d. Discussion and possible action regarding a rebid of the proposed TVHS CTE Building**
125 **project**

126 Dr. Branch opened this discussion. The project had been put on hold due to the cost. The cost had still
127 not fallen substantially. It was suggested that breaking the project into smaller parts would be more
128 manageable.
129

130 **e. Discussion and possible action regarding selection of board representation on a district**
131 **CTE committee**

132 Dr. Branch reported on this item. It was suggested that a committee get together soon. Two members
133 were selected to serve on the CTE committee.
134

135 Mr. Preece made a motion to nominate James Baisden and Amy Hannah to on the CTE committee.

136 Mr. Slone seconded that motion. The motion carried with a vote of 5/0.
137
138
139

140 **f. Discussion and possible action regarding high school start times**
141 Dr. Branch and Jeremy Brumfield had worked on a solution. The plan was to have the start time for the
142 high schools nine (9) minutes later. K-8 schools may need adjusted by five minutes. That plan would
143 allow students a longer sleep time. After the testing window in the Spring, bus operators would practice
144 the new times.

145
146 Mr. Preece made a motion to authorize the Superintendent to pilot an adjustment of start times before
147 the end of this school year. Mrs. Hannah seconded that motion. The motion carried with a vote of 5/0.

148
149 **g. Discussion and possible action regarding streaming of school events**
150 Dr. Branch and Virginia Mounts spoke regarding this item. All schools in our state are members of the
151 National Federation of High School Sports (NFHS). WVSSAC has sanctioned the use of AI-automated
152 Pixellot cameras in our schools. That device would allow one to stream live on demand. Any event could
153 be streamed; athletic or academic. The cost for membership subscriptions would be \$79.95 per year or
154 \$11.99 monthly. The school would get a portion of every subscription sold. Two Pixellot cameras would
155 be free for both high schools (one for the gymnasium and one for the football field). Schools would
156 make 100% profit from selling advertisements. There would need to be a manager at each school to
157 monitor/manage the software. Cameras could be purchased for Pre K-8 schools.

158
159 Mr. Baisden made a motion for Mrs. Mounts and Dr. Branch to look into purchasing cameras for both
160 high schools and middle schools. Mr. Slone seconded that motion. That motion passed with a vote of
161 5/0.

162
163 **h. Discussion and possible action regarding date selection for BOE workshop**
164 Discussion took place. The LSIC meeting on January 30, 2023 would start at 6:00 p.m.
165 There would be a workshop at the Board of Education February 13, 2023 at 5:00 p.m.

166
167 **VIII. Consent Agenda**
168 **a. Approval of Minutes**
169 **1. Minutes of Month, Day**
170
171 **b. Bills, Transfers, Supplements**
172 **1. Payment of Bills**
173 Bills were presented for approval through 1-11-23. The invoice list is available for
174 review during public hours two business days prior to the meeting.

Fund	Amount
Fund 11	\$339,466.81
Fund 41	\$21,937.96
Fund 51	\$-
Fund 61	\$234,641.50
Fund 71	\$40,366.72

175
176
177

178
179

180
181
182
183

184
185
186
187
188
189
190
191
192
193
194
195
196
197
198
199
200
201
202
203
204
205
206
207
208
209
210
211
212
213

2. Budget Transfers

Budget Transfers presented for approval

Budget Transfers December	
1	\$28,375.88
Total	\$28,375.88

3. Budget Supplements

Budget Supplements presented for approval

Budget Supplements December	
1	\$305.45
2	\$4,349,855.26
3	\$513,226.76
4	\$164,924.04
5	\$132,307.00
6	\$12,633.00
7	\$7,731.00
Total	\$5,180,982.51

c. Personnel Actions

1. PROFESSIONAL PERSONNEL

a. New Employment into Existing Position

- i. Amanda Vance substitute teacher MCS (effective January 18, 2023)
- ii. Jacqueline Hill substitute teacher MCS (effective January 18, 2023)
- iii. Christin Vickers Sesco substitute teacher MCS (effective January 18, 2023)
- iv. Nicholas Carrillo substitute teacher MCS (effective January 18, 2023)
- v. Marissa Brock substitute teacher MCS (effective January 18, 2023)

b. Transfer into Existing Position

- i. Kimberly Brown substitute teacher MCS to teacher / science TVHS (effective January 18, 2023)

c. Request for Leave of Absence

- ii. Henry Dillon technology integration specialist / TVHS (effective January 10, 2023 through March 10, 2023)
- iii. Leslie Music teacher / social studies LK8 (effective August 23, 2022 through June 13, 2023)

2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS

a. Resignations

- i. Chase Moore coach / football MCHS (effective December 5, 2022)
- ii. Jeremy Davis coach / girls soccer MCHS (effective November 17, 2022)
- iii. Jennifer Davis assistant coach / girls soccer MCHS (effective November 17, 2022)
- iv. Taylor Elkins after school teacher / tutor grade K MK8 (effective December 30, 2022)
- v. Dreama Thornsbery after school teacher / tutor special education (effective January 6, 2023)

- 214 **3. SERVICE PERSONNEL**
- 215 **a. New Employment into Existing Position**
- 216 i. Donovan Willis substitute custodian MCS (effective January 18, 2023)
- 217 ii. Ryan Haugen substitute custodian MCS (effective January 18, 2023)
- 218
- 219 **b. Transfer into Existing Position**
- 220 i. Gavin Farley custodian III GK8 to custodian III MK8 (effective January 18, 2023)
- 221 ii. Tammy Sartin custodian III MK8 to custodian III LK8 (effective January 18, 2023)
- 222 iii. Brian Ford bus operator Tug Valley area to bus operator Matewan area
- 223 (effective January 18, 2023)
- 224 iv. ~~Skyler Williamson~~ substitute aide to aide / autism mentor itinerant (to start at
- 225 WK8)(effective January 18, 2023) Change to **Lisa Compton**
- 226
- 227 **c. Resignation**
- 228 i. Hiram Daniel Justice bus operator / Matewan area (effective December 20,
- 229 2022)
- 230
- 231 **d. Request for Leave of Absence**
- 232 i. Joyce Burton aide / autism mentor MCHS (effective November 20, 2022- May
- 233 20, 2023)
- 234 ii. Luke Music bus operator / Tug Valley area (effective August 23, 2022 through
- 235 June 13, 2023)
- 236

237 *End Consent Agenda*

238 Mrs. Wireman had one change. C. Personnel Actions, 3. SERVICE PERSONNEL, b. Transfer into Existing

239 Position, iv. ~~Skyler Williamson~~ substitute aide to aide / autism mentor itinerant (to start at WK8)

240 (effective January 18, 2023) Change name from Skyler Williamson to Lisa Compton.

241 Mr. Preece made the motion to approve the consent agenda with the change. Mr. Slone made the

242 second. The motion passed with a vote of 5/0.

244

245 **IX. Board Member Comment Period**

246 There were comments from members.

247

248 **X. Superintendent's Update**

249 Dr. Branch updated everyone on the follow up visit for the Dingess and Kermit buildings. Mingo County

250 would be a part of a new pilot centered around science and reading. The county would also be a part of

251 the new assessment of grades kindergarten, first and second (currently grades tested were 3 - 8 and 11).

252

253 **XI. Adjournment**

254 Mr. Preece made the motion to adjourn. The time was 8:09 p.m.

255

256

257 **Next Regular Meeting**

258 February 21, 2023