

MINUTES

Board of Education for the County of Mingo

110 Cinderella Road, Williamson, WV 25661

Regular Meeting

March 21, 2023, at 5:00 p.m.

I. Call to order

President McCormick called the meeting to order. The time was 5:10 p.m.

All Board Members were present: Mabelle McCormick, President; John W. Preece, Vice President; Tom Slone, James Baisden, and Amy Dearfield-Hannah. Superintendent, Dr. Johnny Branch attended.

Both Members of the Press were in attendance: Bruce Justice of the Mingo Messenger; Heather Wolford of the Williamson Daily News.

Central Office Staff in attendance: Beth Daniels, CSBO / Treasurer; Patrick Billips, Director of Technology; William Hensley, Director of Maintenance; Kay Maynard, Director Child Nutrition & Wellness; Rodney McCoy, Professional Accountant; Lesia Sammons, Guidance and Testing; Virginia Taylor-Mounts, Technology Integration Facilitator; Jeremy Brumfield, Chief Mechanic; Caroline Spence, Transportation Secretary

II. Pledge of Allegiance

The Pledge of Allegiance had been recited in the Levy Meeting, so the meeting proceeded on to delegations.

III. Delegations

Mr. Thomas Jude, Mr. Terry Soltesz and Mrs. Stephanie Endicott spoke regarding abolishing teaching positions on the agenda.

IV. Spotlight on Success

a. Mike Lucas- Communities- in- Schools Superstar

Dr. Branch presented Mr. Lucas with a certificate. He was being celebrated to being a Superstar by our colleagues at the West Virginia Department of Education CIS office. There were pictures made.

V. Out-Of-State Field Trip(s)

a. Stephanie Endicott – GK8 - Grades 3,4- Kings Island

Mrs. Endicott made the presentation. The date was set around the parks STEAM related activities. There was discussion and questions. Dr. Branch recommended to approve the trip with the exception the date be changed until after the week of the May 22-26 testing window.

Mr. Preece made the motion to approve this trip with the stipulation that Superintendent Branch and the principal find a suitable date. Mrs. Hannah seconded that motion. The motion carried with a vote of 5/0.

47 **VI. Departmental Updates**

48 **a. Maintenance Report - William Hensley**

49 Mr. Hensley handed out the Maintenance Report. They had been working on the Dingess bathrooms.
50 One of them is complete and Reed's is over painting the other one. Mr. Hensley is hopeful the lower
51 restroom at Dingess will be finished by the time we get back from Spring Break. There had been 254
52 work orders completed this month plus some emergencies had been taken care of. They have ordered
53 new flashing school zone signs for Gilbert. They are programmable with LED with solar panels. They
54 should arrive in about three weeks. There were questions, answers and comments.
55

56 **b. Treasurer's Report – Beth Daniels**

57 Mrs. Daniels gave the report.
58

59 **VII. General Considerations**

60 **a. Discussion and possible action regarding the purchase of a school bus - Joe Howard**

61 Mr. Jeremy Brumfield gave the presentation. The budget for buses this year was \$432,821.00. He had
62 requested three quotes, but only two vendors had responded. Units from Bluebird were gasoline driven
63 V-8 engines at \$133,295.00 per bus. The units from International were diesel engines and came in at
64 \$139,540.00 per bus. International is the bus used in the county. Being consistent would allow for
65 quicker and easier repairs. The transportation Department requested to allow the purchase of the diesel
66 International buses. There were questions and answers.
67

68 Mr. Preece made a motion to table this item until the next meeting. (Ms. McCormick asked for
69 comment from Dr. Branch who made the recommendation we purchase the buses due to the timeline
70 of getting them in.) Mr. Baisden seconded that motion. The motion to table this item passed 3/2. Mr.
71 Slone voted no, Mrs. Hannah abstained.
72

73 **b. Discussion and possible action regarding the purchase of a tool truck for the transportation
74 department – Joe Howard**

75 Mr. Baisden made a motion to table this item. Mr. Preece seconded that item. This item was tabled
76 with a vote of 3/2. Mr. Slone voted no, Mrs. Hannah abstained.
77

78 **c. Discussion and possible action regarding the Gilbert home side football bleacher project – William
79 Hensley**

80 Mr. Hensley had a two-page handout and explained the bleacher project. It was ADA approved with a
81 total seating capacity of 299 persons. The bleachers are galvanized aluminum. There would need to be a
82 concrete pad poured, and that would be an extra cost. There was a 14-16-week period to get those in.
83 First game of football season is August 31, 2023. There were questions and answers.
84

85 Mr. Baisden made a motion that he realized this project is needed and promised, but a Special Meeting
86 would need to be held ASAP to discuss the CTE building at Tug Valley before any more money was spent.
87 Mr. Preece seconded that motion. The motion carried with a vote of 3/2. Mr. Slone voted no, Mrs.
88 Hannah abstained.
89

90 **d. Discussion and possible action regarding a contract with Techline Sports Lighting through AEPA
91 (Contract 017-A) for the purchase and installation of LED field lighting for the football field at
92 Burch Pre K-8 - William Hensley**

93 Mr. Hensley had re-inspected the football field lighting at Burch and Tug Valley. The poles at Tug Valley
94 appeared to be a size or two sizes larger than the ones at Burch. The poles at Burch appeared to be in
95 poor shape.

96

97 Mr. Baisden made the motion to table this item until a Special Meeting was held. Mr. Preece seconded
98 this motion. The motion passed with a vote of 3/2. Mr. Slone voted no, Mrs. Hannah abstained.

99

100 **e. Discussion and possible action regarding the selection of the 2023-2024 School Calendar – Lesia**
101 **Sammons and Patrick Billips**

102 Mr. Billips and Mrs. Sammons made this presentation. Calendars A, B and C were handed out to
103 members. They started explaining the calendars. The question was asked if these had been put out for
104 comment.

105

106 Ms. McCormick made the motion to put calendars A, B and C out on the school website for feedback.
107 Mr. Preece seconded that motion. The motion carried with a vote of 5/0.

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109 **f. CTE committee update – Thomas Hoffman**

110 Mr. Hoffman gave a comprehensive update of the committee meeting.

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112 **g. Informational item: Legislative Update – Dr. Branch**

113 Dr. Branch gave an update the latest legislation from the state capitol. There were questions and
114 comments.

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116 **VIII. Consent Agenda**

117 **a. Approval of Minutes**

118 **i. Minutes of February 6, 2023**

119 **ii. Minutes of February 13, 2023**

120 **iii. Minutes of February 21, 2023**

121

122 **b. Bills, Transfers, Supplements**

123 **1. Payment of Bills**

124 Bills presented for approval through 3-15-23. The invoice list is available for review
125 during public hours two business days prior to the meeting.

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Amount	
Fund 11	\$563,496.30
Fund 41	\$7,454.06
Fund 51	\$-
Fund 61	\$298,403.20
Fund 71	\$103,288.68

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129 **2. Budget Transfers**

130 Budget Transfers presented for approval

Budget Transfers February	
1	\$55,000.00
2	\$15,000.00
Total	\$70,000.00

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3. Budget Supplements

Budget Supplements presented for approval

Budget Supplements February	
1	\$27,642.00
2	\$1,286.00
3	\$7.00
4	\$45,312.00
5	\$5,000.00
6	\$7,765.00
7	\$2,000.00
8	\$3,500.00
9	\$2,000.00
10	\$18,365.00
11	\$5,918.51
12	\$40,180.00
13	\$9,000.00
14	\$300.00
15	\$331,223.00
Total	\$499,498.51

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c. Personnel Actions

1. PROFESSIONAL PERSONNEL

a. New Employment into Existing Position

- i. Sabrina Pruitt Substitute School Nurse MCS (effective March 22, 2023) (pending certification)
- ii. Johnna Kristin Goble Substitute Teacher MCS (effective March 22, 2023)
- iii. Kyle Evans Substitute Teacher MCS (effective March 22, 2023)

b. Transfer into Existing Position

- i. Steven Alley teacher / math TVHS to teacher / pre-engineering MCHS (effective July 1, 2023)
- ii. Marcella Charles-Casto from Assistant Principal MCHS to Principal Mingo Central High School (effective March 22, 2023)

c. Retirement

- i. Susan L. Jude Deaf / Hard of Hearing Teacher (effective July 1, 2023)

d. Rescind

- i. Jason Blankenship teacher / grade 5 to teacher / grade 5 GK8 (effective July 1, 2023) (employee to remain teacher / grade 5 at DES) (on February 21, 2023, Agenda)

e. Three Step Pay (math and special education for the 2022-2023)

- i. Norma Sammons LK8

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210 Mr. Preece returned to the room at 8:54 p.m.

211 **SEE lines 369 for the remainder of the meeting.**

212

213 **IX. Probationary contract renewals and offer contracts for the 2023-2024 school year.**

214 **a. Professional Personnel-Renew probationary contracts and offer contracts for the 2023-2024**
215 **school year as indicated (current assignment listed for reference)**

- 216 i. Pamela Blackburn teacher / 6 LK8, 3rd probationary
- 217 ii. Nicholas Bragg teacher / music (band) TVHS, continuing
- 218 iii. Tiffany Brewer teacher / 3 GK8, 3rd probationary
- 219 iv. Brian Crawford teacher / music WK8 , 3rd probationary
- 220 v. Whitney Dempsey teacher / alternative education MCELC continuing
- 221 vi. Cassandra Diamond teacher / grade 6 WK8 , continuing
- 222 vii. Joanna Finley speech language pathologist, MCS, 3rd probationary
- 223 viii. Darlene Griffith teacher / preschool /special needs BK8, 3rd probationary
- 224 ix. Kimberly Harrison teacher / special education TVHS, continuing
- 225 x. Christina Jewell assistant principal BK8 , continuing
- 226 xi. Whittani Kirk teacher/ special education GK8, 2nd probationary
- 227 xii. Elwood Larder teacher / math LK8 , 3rd probationary
- 228 xiii. Michael J. McKneely teacher / social studies TVHS, 3rd probationary
- 229 xiv. Benjamin Moore teacher / health & PE BK8, 3rd probationary
- 230 xv. Kirsten Moore teacher / science MCHS, 3rd probationary
- 231 xvi. Misty Mounts teacher / grade 3 GK8, 3rd probationary
- 232 xvii. Madison Ray, school social worker, MCS (itinerant) , continuing
- 233 xviii. Katlyn Blankenship teacher / English TVHS, continuing
- 234 xix. Melinda Runyon teacher / grade 5 MK8, continuing
- 235 xx. Bruce M. Smith teacher / health & PE KK8, 3rd probationary
- 236 xxi. Kimberly Spaulding communities in school liaison / coordinator TVHS continuing
- 237 xxii. Koneta Starr-Collins teacher / grade 6 WK8 , 3rd probationary
- 238 xxiii. Gabriel Varney teacher / health & PE TVHS, 3rd probationary
- 239 xxiv. Kelsey Varney teacher / English MCHS, continuing
- 240 xxv. Cassandra Griffith LPN Instructor MELC, 2nd probationary
- 241 xxvi. Lisa Estep teacher / K-6 LK8 , continuing
- 242 xxvii. Payton Stanley Rowe speech language pathologist, MCS , 2nd probationary
- 243 xxviii. Ashley Willis teacher / math WK8 , 2nd probationary
- 244 xxix. Tamera Pierce teacher / English MCHS , 2nd probationary
- 245 xxx. Barry Scott Grimmett teacher / special education TVHS 2nd probationary
- 246 xxxi. Christy McCoy teacher / K-6 Itinerant Virtual MELC , 2nd probationary
- 247 xxxii. Garrett Bevins teacher / English MCHS , 2nd probationary
- 248 xxxiii. Brandon Jace Hall teacher / social studies GK8 , 2nd probationary
- 249 xxxiv. Ashley Sesco teacher / 6 LK8 , 2nd probationary
- 250 xxxv. Angel Jude teacher / health occupations MCHS, 2nd probationary
- 251 xxxvi. Norma Sammons teacher /3 LK8, 2nd probationary
- 252 xxxvii. Donna King teacher / grade K WK8 , 2nd probationary
- 253 xxxviii. Stacey Floyd teacher / math BK8, 2nd probationary
- 254 xxxix. Patrick James Billips teacher / special education BK8 , 2nd probationary
- 255 xl. Andrea Sloan Beckinsale teacher / art GK8, 2nd probationary
- 256 xli. Kimberly Brown teacher / science TVHS , 2nd probationary

257

258 **X. Service personnel renew probationary contracts and offer contracts for the 2023-2024 school**
259 **year as indicated (current assignment listed for reference)**

- 260 i. Misty Baisden aide / ECCAT itinerant (current BK8) continuing
- 261 ii. Shawna Belcher aide / autism mentor itinerant (current BK8) 3rd probationary
- 262 iii. Michelle Boggs cook II WK8 3rd probationary
- 263 iv. Nicolas Clark custodian III MCHS 3rd probationary
- 264 v. Amanda Deskins aide / autism mentor (at KK8) 3rd probationary
- 265 vi. Jessica Ford aide / autism mentor (at WK8) 3rd probationary
- 266 vii. Johnny Hager bus operator MCS (Tug Valley Area) 3rd probationary
- 267 viii. Justin Hale heating & A/C mechanic / general maintenance MCS, 3rd probationary
- 268 ix. Frankie Harrison bus operator MCS (Gilbert Area) , continuing
- 269 x. Christi Layne custodian III MCHS, continuing
- 270 xi. Jamie Lewis aide / autism mentor (at MK8) , continuing
- 271 xii. Leonard Newsome bus operator MCS (Tug Valley Area) continuing
- 272 xiii. Jackie Queen bus operator MCS (Williamson Area) , 3rd probationary
- 273 xiv. Tammy Sartin custodian III LK8 , 3rd probationary
- 274 xv. Julie Sheppard cook II KK8, 3rd probationary
- 275 xvi. Betty Slone cook II BK8, 3rd probationary
- 276 xvii. Ashley Smith cook II MK8, 3rd probationary
- 277 xviii. Michael A. Spence heating & AC mechanic II / electrician II, MCS, continuing
- 278 xix. Rachel Staggs cook II BK8, continuing
- 279 xx. Goldie Warrix aide / autism mentor (at MCHS) , continuing
- 280 xxi. Linda Williams bus operator MCS (Burch Area) , continuing
- 281 xxii. Rhonda Yates aide / autism mentor Itinerant MCS (start at KK8) , 3rd probationary
- 282 xxiii. Ashley Maynard cook III GK8, 2nd probationary
- 283 xxiv. Amanda Tackett cook III BK8, 2nd probationary
- 284 xxv. John Turner custodian III / groundsman 2nd probationary
- 285 xxvi. Fala Mclaughlin aide / ECCAT itinerant MCS (current MK8) 2nd probationary
- 286 xxvii. Holly Hoffman secretary II DES, 2nd probationary
- 287 xxviii. Susan Jude bus operator MCS (Gilbert Area) , 2nd probationary
- 288 xxix. Bobby Runyon custodian III WK8, 2nd probationary
- 289 xxx. Gavin Farley custodian III MK8, 2nd probationary
- 290 xxxi. Angela Fleming secretary II BK8, 2nd probationary
- 291 xxxii. Phillip Staggs custodian III MK8, 2nd probationary
- 292 xxxiii. Melissa Turner custodian III MK8, 2nd probationary
- 293 xxxiv. Heather Grace aide II / ECCAT WK8 , 2nd probationary
- 294 xxxv. Vivian Carter secretary II GK8, 2nd probationary
- 295 xxxvi. Chris Evans custodian III WK8, 2nd probationary
- 296 xxxvii. Brian Ford bus operator MCS (Matewan Area) , 2nd probationary
- 297 xxxviii. James David Sloan bus operator MCS (Gilbert Area), 2nd probationary
- 298 xxxix. Lesa Compton aide / autism mentor itinerant (to start at WK8), 2nd probationary
- 299 xl. Dwight Stepp bus operator MCS (Tug Valley area), 2nd probationary
- 300 xli. Ashley Church custodian III GK8, 2nd probationary

301
302 **XI. Workforce realignment for the 2023-2024 School Year**

- 303 a. **Create positions (professional), effective July 1, 2023**
- 304 i. Teacher / grade 2 KK8
- 305 ii. Teacher / grade 1 LK8

- 306 iii. Teacher / grade 6 MK8
- 307 iv. Teacher / Special Education TVHS
- 308
- 309 b. **Abolish positions (professional) (vacant or to become vacant), effective July 1, 2023**
- 310 i. Teacher / special education DES
- 311 ii. Teacher / grade 2 DES
- 312 iii. Teacher / special education GK8
- 313 iv. Teacher / grade 5 GK8
- 314 v. Teacher / grade 3 KK8
- 315 vi. Teacher / grade 6 LK8
- 316 vii. Teacher / grade K WK8
- 317 viii. Teacher / grade 6 WK8
- 318 ix. Teacher / Math TVHS
- 319 x. Teacher / Math MCHS
- 320 xi. Teacher / Music Chorus MCHS
- 321 xii. Teacher / Technology Integration Specialist MCHS
- 322 xiii. Teacher / Social Studies & Careers in Education MCHS
- 323 xiv. Teacher / K-6 Itinerant Virtual MELC
- 324 xv. Teacher / K-6 Itinerant Virtual MELC
- 325 xvi. Teacher / K-6 Itinerant Virtual MELC
- 326 xvii. Teacher / K-6 Itinerant Virtual MELC

- 327
- 328 c. **Reassign or Transfer as appropriate (professional) , effective July 1, 2023**
- 329 i. Asia Salmons teacher / special education DES to a position to be determined
- 330 ii. Ashley SESCO teacher / grade 6 LK8 to a position to be determined
- 331 iii. Christy McCoy teacher / K-6 Itinerant Virtual MELC to a position to be determined
- 332 iv. Tara Smith teacher / K-6 Itinerant Virtual MELC to a position to be determined
- 333 v. Corey Hatfield teacher / Social Studies & Careers in Education to a position to be
- 334 determined

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- 336 d. **Create positions (service), effective July 1, 2023**
- 337 i. Aide / Autism Mentor Itinerant (to begin at TVHS)
- 338 ii. Custodian IV 230 Days WK8
- 339 iii. Custodian IV 230 Days MK8

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- 341 e. **Abolish positions (service) (vacant or to become vacant) , effective July 1, 2023**
- 342 i. Aide / Autism Mentor Itinerant DES

- 343
- 344 f. **Appointment of treasurer for the 2023-2024 school year (effective July 1, 2023)**
- 345 i. Mary E. Daniels treasurer / chief school business officer

346

347 Mr. Preece made a motion to table items: **b. Abolish positions (professional) (vacant or to become**

348 **vacant), effective July 1, 2023; c. Reassign or Transfer as appropriate (professional), effective July 1,**

349 **2023; d. Create positions (service), effective July 1, 2023; e. Abolish positions (service) (vacant or to**

350 **become vacant) , effective July 1, 2023; f. Appointment of treasurer for the 2023-2024 school year**

351 **(effective July 1, 2023) under the heading XI Workforce realignment for the 2023-2024 School Year,**

352 **until the Special Meeting. This motion died for lack of attention.**

353

354 Dr. Branch explained the positions listed to be abolished and the staffing needs for next year. A special
355 meeting was set for Friday, March 24, 2023 at 10:00 a.m.

356
357 Mr. Baisden made a motion to go into executive session (for personnel reasons). Mr. Preece seconded
358 that motion. The motion carried with a vote of 5/0. The time was 7:49 p.m.

359
360 Mr. Baisden made the motion to return to the regular meeting. Mr. Slone seconded that motion. No
361 decisions had been made during executive session. The time was 8:46 p.m.

362
363 Mr. Preece made the motion to table items **b, c, d, e, and f**, under **XI. Workforce realignment for the**
364 **2023-2024 School Year** until the Friday Meeting. Mr. Baisden seconded that motion. The motion was
365 carried with a vote of 3/2. Mr. Slone and Mrs. Hannah voted no.

366
367 **The Board moved to the consent agenda (see lines 195) for more motions and recusal.**

368
369 **XII. Board Member Comment Period**

370 Each member had comments.

371
372 **XIII. Superintendent's Update**

373 Dr. Branch made remembrance comments about Luke Music, our bus operator.

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375 **XIV. Adjournment**

376 Mr. Slone made the motion to adjourn. Mr. Baisden seconded that motion. The time was 9:05 p.m.

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378
379 **Next Regular Meeting**

380 April 18, 2023