

MINUTES

Board of Education for the County of Mingo

110 Cinderella Road, Williamson, WV 25661

Regular Meeting

April 18, 2023, at 5:00 p.m.

An addendum was added. See lines 232-246

I. Call to order

President McCormick allowed this meeting to continue from the Levy Meeting (reconvened). It started immediately at 4:57 p.m.

Board Members present: Machele McCormick, President; John W. Preece, Vice President; Tom Slone present by phone, James Baisden, and Amy Dearfield-Hannah. Superintendent, Dr. Johnny Branch was in attendance.

Members of the Press in attendance: Bruce Justice of the Mingo Messenger

Central Office Staff in attendance: Patrick Billips, Director of Technology; Beth Daniels, CSBO / Treasurer; (Chief School Business Officer); Tonya Hagy, RN, BSN Lead School Nurse; William Hensley, Director of Maintenance; Kay Maynard, Director Child Nutrition & Wellness; Lesia Sammons, Coordinator of Guidance and Testing; Virginia Taylor-Mounts, Technology Integration Facilitator; Janet Varney, Director of Special Education; Leah Wireman, Director of Human Resources

II. Pledge of Allegiance

The Pledge of Allegiance was not repeated.

III. Spotlight on Success

Dr. Branch introduced the Communities in School Superstars!

a. Morgan Casey – Communities-in-Schools Superstar

Ms. Casey served Matewan and Burch. There had been many success stories and the job was bittersweet, but she saw the need in the classroom and wanted to be of service to the students. She had been recognized by the WVDE as a Superstar! She was presented a certificate. Pictures were made.

b. Michael Baisden – Communities-in-Schools Superstar

Mr. Baisden served Dingess Elementary. The poverty rate at his school was great. He was able to help students with items needed so they could attend school. The attendance rate had increased since he had been a CIS worker. He was presented with a certificate as WVDE Superstar! Pictures were made.

IV. Delegations

There were no delegations

The new Out-of-State Field trips were approved first.

Nancy Slone

Executive Secretary to Superintendent
Mingo County Schools

April 18, 2023
Regular Meeting

Page 1 of 8

V. Out-Of-State Field Trip(s)

a. DES – End-of- Year Trip- Cincinnati Zoo – Michael Baisden

Michael Baisden presented the trip. All funds were covered and the trip was completely paid for. Mr. Preece made the motion to approve the trip. Mrs. Hannah seconded that motion. The motion carried with a vote of 5/0.

b. TVHS - ProStart End-of-Year Trip – Pigeon Forge, TN - Thelma Stanley

Mrs. Stanley was present and answered all questions.

Mr. Preece made the motion to approve the trip. Mr. Baisden seconded that motion. The motion carried with a vote of 4/0 (We had lost connection with Mr. Slone).

VI. Final Approval on Out-of-State Field Trips –

This was the order of the Final Approvals for the Out-of-State Field Trips.

a. Gilbert Pre K-8 – Ms. Endicott had sent a statement verifying fundraising was complete.

The date of the trip had been rescheduled until after the testing window.

Mrs. Hannah made the motion to approve this trip. Mr. Preece seconded that motion. The motion carried with a vote of 4/0.

b. Lenore Pre K-8 – Ms. Estep was present to answer questions. Everything was ready to go.

Grades 5 and 6 to Cincinnati Zoo – Mr. Baisden made a motion to approve the trip. Mr. Preece seconded that motion. The motion carried with a vote of 4/0.

Prayer Club to Dollywood - Mr. Preece made the motion to approve this trip. Mrs. Hannah seconded that motion. The motion carried with a vote of 4/0.

Eighth graders to Soaky Mountains, TN – Ms. Elkins was present and everything was covered to make the trip. Mr. Baisden made the motion to approve the trip. Mrs. Hannah seconded that motion. The motion carried with a vote of 4/0.

c. Kermit Pre K-8 – Ms. Johnson was present and had everything ready for the trip to take place.

Eighth graders to Kings Island - Mrs. Hannah made the motion to approve the trip. Mr. Preece seconded that motion. The motion carried with a vote of 4/0.

d. Williamson Pre K-8 – Ms. Fabin was present and had everything covered.

Eighth graders to Kings Island and a Dodger game.

Mr. Preece made the motion to approve the trip. Mr. Baisden seconded that motion. The motion carried with a vote of 4/0.

e. Gilbert Pre K-8 – Mrs. Maynard had sent a statement. Everything looked good to go.

Mr. Preece made the motion to approve. Mrs. Hannah seconded that motion. The motion carried with a vote of 4/0.

f. Matewan Pre K-8 – Mrs. Calfee was present to speak about the trip. Everything was

covered. Mr. Preece suggested each student had some sort of identification in case they got separated from the group. (A phone number of one of the chaperone's etc.)

Nancy Slone

Executive Secretary to Superintendent
Mingo County Schools

April 18, 2023
Regular Meeting

Page 2 of 8

95
96 Eighth graders to Dollywood – Mr. Preece made the motion to approve the trip. Mrs. Hannah seconded
97 that motion. The motion carried with a vote of 5/0. (Mr. Slone had re-joined the meeting.)
98

99 **VII. General Considerations**

100 **a. Discussion and possible action regarding a proclamation by the Board of Education to**
101 **recognize April as Autism Awareness Month in Mingo County.**

102 Janet Varney addressed the group and handed out a proclamation to each parent present. Dr. Branch
103 read the proclamation. Seven autistic students and their families were introduced. Two Special
104 Education teachers were also present. Pictures were made.
105

106 Mr. Preece made the motion to approve April to be recognized as Autism Awareness Month in Mingo
107 County. Mrs. Hannah seconded that motion. The motion carried with a vote of 5/0. The Proclamation
108 was signed.
109

110 **b. Discussion and possible action regarding a proclamation by the Board of Education to**
111 **recognize April as Child Abuse Awareness and Prevention in Mingo County.**

112 Dr. Branch stated that Ms. Hannah worked with the Child Abuse Awareness group in Williamson. Dr.
113 Branch read the proclamation.
114

115 Mr. Preece made a motion for April to be recognized as Child Abuse Awareness and Prevention month in
116 Mingo County. Mrs. Hannah seconded that motion. The motion carried with a vote of 5/0. The
117 Proclamation was signed.
118

119 **c. Discussion and possible action regarding the CTE Building at Tug Valley High School**

120 Dr. Branch spoke regarding this item. The dimensions and specifications for a metal building was given
121 to architect Mr. Tom Boggess of E.T. Boggess Architect Incorporated. He was given doors sizes, and
122 would include HVAC and electrical in his report. He should get everything together in about 30 days. A
123 metal building measuring 40 X 100 X 12 with 26-gauge walls, a 24-gauge metal roof with a pitch of 1/12,
124 including an insulation package should cost around \$91,464.00. (Note: The County is working from a
125 \$1M budget with \$1.8M set aside for the project.)
126

127 **d. Discussion and Possible action regarding the selection of the 2023-2024 School Calendar**

128 Mr. Billips and Mrs. Sammons addressed the Board. There was a hand out. Calendar 'A' had the most
129 comments and was recommended.
130

131 Mr. Baisden made a motion to approve calendar A. Mr. Preece seconded that motion. The motion
132 carried with a vote of 5/0.
133

134 **e. Discussion and Possible action regarding the selection process for the Agent of Record for the**
135 **Mingo County School District WV Board of Risk and Insurance Management (WV BRIM)**

136 Mrs. Daniels addressed the Board. A local company had been handling this. This item would be put out
137 for bid. An Agent of Record of the Mingo County School District WV Board of Risk and Insurance
138 Management (WV BRIM) would need to be in place by July 1, 2023.
139

140 Mr. Baisden made the motion to put this out for Bid. Mr. Preece seconded that motion. The motion
141 carried with a vote of 5/0.
142

Nancy Slone

Executive Secretary to Superintendent
Mingo County Schools

April 18, 2023
Regular Meeting

Page 3 of 8

f. Discussion and Possible action about changing the June Regular Meeting Date – Currently set for (6-20-23) Juneteenth

Dr. Branch would give a tentative date of Thursday, June 22, 2023. He would call each member to confirm the date.

VIII. Departmental Updates

a. Maintenance Report - William Hensley

Mr. Hensley gave the Maintenance report. He gave an update of the projects going on in the county.

b. Treasurer's Report - Beth Daniels

Local collection was still down. Finance had been working on projects and looking ahead on the end of year close out. PEIA updates had also been worked on. She was hoping to get a budget meeting together with Mr. Slone and Mr. Preece (Budge committee) in the coming week.

IX. Consent Agenda

a. Approval of Minutes

- 1. Minutes of March 6, 2023**
- 2. Minutes of March 21, 2023 LEVY**
- 3. Minutes of March 21, 2023 Regular**
- 4. Minutes of March 24, 2023**

b. Bills, Transfers, Supplements

1. Payment of Bills

Bills presented for approval through April 6, 2023. The invoice list is available for review during public hours two business days prior to the meeting.

	Amount
Fund 11	\$ 581,669.95
Fund 41	\$ 7,200.00
Fund 51	\$ -
Fund 61	\$ 224,704.34
Fund 71	\$ 85,440.11

2. Budget Transfers

Budget Transfers presented for approval

Budget Transfers March	
1	\$26,682.32
Total	\$26,682.32

3. Budget Supplements

Budget Supplements presented for approval

Nancy Slone

Executive Secretary to Superintendent
Mingo County Schools

April 18, 2023
Regular Meeting

Page 4 of 8

Budget Supplements March	
1	\$20,000.00
2	\$875.00
3	\$1,000.00
4	\$26,545.66
5	\$78,148.00
	\$126,568.66

c. Personnel Actions

1. PROFESSIONAL PERSONNEL

~~a. New Employment into Existing Position~~

- i. ~~Assistant Principal MCHS (effective April 19, 2023)~~

b. Transfer into Existing Position

- i. Ella Maynard teacher / special education DES to teacher / special education TVHS (effective July 1, 2023)
- ii. Corey Hatfield teacher / social studies & careers in education MCHS to teacher / social studies MCHS (effective July 1, 2023)
- iii. Josh Johnson from teacher of Science to Assistant Principal MCHS (effective April 19, 2023)

c. Resignation

- i. Tamera Pierce teacher / English MCHS (effective March 24, 2023)

d. Rescind

- i. Susan Jude Deaf/Hard of Hearing Teacher Retirement (effective July 1, 2023)

2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS

a. New Employment for School year 2022-2023

- i. LeeAnn Blankenship assistant coach /baseball KK8 (zc) (effective April 19, 2023)
- ii. Aaron Banks coach / track MCHS (effective April 19, 2023)
- iii. Seth Ooten coach / girls basketball (effective April 19, 2023)

b. Resignations

- i. Ashley Willis coach / cheer WK8 (effective March 8, 2023)
- ii. Stephanie Fabin assistant coach / cheer WK8 (effective March 17, 2023)

3. SERVICE PERSONNEL

a. New Employment into Existing Position

- i. Jessica Harris substitute secretary MCS (effective April 19, 2023)
- ii. Timothy Butcher substitute bus operator MCS (effective April 19, 2023) (pending certification)
- iii. Ricky Joe Goodman substitute custodian MCS (effective April 19, 2023)

b. Transfer into Existing Position

- i. ~~John Turner Custodian III / Groundsman MCHS to Custodian IV WK8 (effective July 1, 2023)~~
- ii. Jonathan Dove Custodian III MCHS to Custodian IV MK8 (effective July 1, 2023)
- iii. Fala McLaughlin Aide I / Early Childhood Classroom Assistant Teacher to Aide / Autism Mentor Itinerant (To begin at TVHS) (effective July 1, 2023)

Nancy Stone

Executive Secretary to Superintendent
Mingo County Schools

April 18, 2023
Regular Meeting

Page 5 of 8

218
219 **c. Resignation**

- 220 i. Judy Sipple substitute custodian MCS (effective March 22, 2023)

221
222 **d. Request for Leave of Absence**

- 223 i. Bobby Runyon custodian III WKI (effective March 23-24, 2023)
224 ii. Leslie Hatfield aide / autism mentor GK8 (effective February 3-May 2, 2023)

225
226 **e. Retirement**

- 227 i. Pamela Jarrell Cook III MCHS (effective June 30, 2023)

228
229 **4. SERVICE EXTRACURRICULAR ASSIGNMENTS**

230 **a. Resignation**

- 231 iii. Jessica Howard PERC MCS (effective March 20, 2023)

232 An Addendum to the Agenda had been added and would be part of the Consent Agenda. The items are
233 as follows.

234 **1. Professional Personnel**

235 **a. New Employment into Existing Position**

- 236 i. Brandi Marcum substitute teacher MCS (pending completion of student teaching and letter
237 from IHE)
238 ii. Elisabeth Baisden substitute teacher MCS (pending completion of student teaching and letter from
239 IHE)
240 iii. Dakota Jessie substitute teacher MCS (pending completion of student teaching and letter from
241 IHE)
242 iv. Niles McCoy substitute teacher MCS (effective April 19, 2023)

243
244 **2. Service Personnel**

245 **a. Transfer into Existing Position**

- 246 1. Bobby Runyon custodian III WK8 to custodian IV WK8 (effective July 1, 2023)

247
248 **End Consent Agenda**

249
250 Mrs. Wireman had a couple of changes. Strike item **IX. Consent Agenda, c. Personnel Actions,**
251 **1. PROFESSIONAL PERSONNEL, a. New Employment into Existing Position, i. _____ Assistant**
252 **Principal MCHS (effective April 19, 2023) – Under b. Transfer into Existing Positions,** she filled in the
253 blanks for item iii. **Josh Johnson** from **teacher of Science** to Assistant Principal MCHS (effective April 19,
254 2023). Under **3. SERVICE PERSONNEL, b. Transfer into Existing Position,** Strike item i. **John Turner**
255 **Custodian III / Groundsman MCHS to Custodian IV WK8 (effective July 1, 2023)**

256
257 Mrs. Wireman read the Addendum.

258 Mr. Preece pulled items **c. Personnel Actions, 1. PROFESSIONAL PERSONNEL, b. Transfer into Existing**
259 **Position, iii. Josh Johnson** from **teacher of Science** to Assistant Principal MCHS (effective April 19, 2023)
260 and **3. SERVICE PERSONNEL, b. Transfer into Existing Position, ii. Jonathan Dove Custodian III MCHS to**
261 **Custodian IV MK8 (effective July 1, 2023).**

262 Mr. Baisden made the motion to approve the consent agenda with the exception of the items pulled.

263 Mrs. Hannah seconded that motion. The motion carried with a vote of 5/0.

Nancy Stone

Executive Secretary to Superintendent
Mingo County Schools

April 18, 2023
Regular Meeting

Page 6 of 8

264 Mr. Baisden made a motion to go into Executive Session. Ms. McCormick seconded that motion. The
 265 motion carried with a vote of 5/0. The time was 6:24 p.m.

266 Mr. Baisden made the motion to return to the regular meeting. Mr. Preece seconded that motion. The
 267 motion carried with a vote of 5/0. The time was 6:50 p.m.

268 Mr. Preece made a motion to approve the items that had been pulled. Mrs. Hannah seconded that
 269 motion. The motion carried with a vote of 5/0.

270 **X. Probationary contract renewals and offer contracts for the 2023-2024 school year**
 271 **a. Professional Personnel-Renew probationary contracts and offer contracts for the 2023-2024**
 272 **school year as indicated (current assignment listed for reference)**
 273 i. Scott Grimmatt teacher / special education TVHS, continuing
 274 ii. Kim Spaulding Community In Schools Liaison TVHS, continuing
 275 iii. Billy Nicole Daniels Community In Schools Liaison WK8 / GK8 2nd Probationary
 276
 277 **b. Service personnel renew probationary contracts and offer contracts for the 2023-2024 school**
 278 **year as indicated (current assignment listed for reference)**
 279 i. Danny West bus operator (TVHS area) 2nd probationary
 280

281 **XI. Workforce realignment for the 2023-2023 School year**
 282 **a. Create positions (professional), effective July 1, 2023**
 283 i. Teacher / Music MCHS
 284 ii. Teacher / 50% Social Studies / 50% E-Learning Facilitator MCHS
 285 iii. Teacher / E-Learning Facilitator MCHS
 286 iv. Teacher / E-Learning Facilitator (itinerant) MCHS 40%, GK8 20%, BK8 20%, MK8 20%
 287
 288 **b. Abolish positions (professional) (vacant or to become vacant), effective July 1, 2023**
 289 i. Teacher / Spanish TVHS
 290 ii. Teacher / Spanish MCHS
 291 iii. Teacher / Spanish MCHS
 292 iv. Teacher / Early College Academy Mentor / Spanish I Itinerant (to start 40% MCHS, 20% MK8,
 293 20% GK8, 20% BK8)
 294
 295 **c. Reassign or Transfer as appropriate (professional), effective July 1, 2023**
 296 i. Alicen White teacher / 2nd grade DES to a position to be determined
 297
 298 **d. Create service position effective July 1, 2023**
 299 i. Lubrication Man MCS
 300 ii. Custodian IV GK8
 301
 302 **e. Abolish positions (service) (vacant or to become vacant) effective July 1, 2023)**
 303 i. Custodian III GK8
 304
 305 **f. Rescind Renewal of Contract for 2023-2024 School Year**
 306 i. Scott Grimmatt teacher / special education TVHS 2nd probationary
 307

308 Mr. Preece made the motion to approve the last two sections after the Consent Agenda. Mr. Baisden
 309 seconded that motion. The motion carried with a vote of 5/0.

Nancy Stone

Executive Secretary to Superintendent
 Mingo County Schools

April 18, 2023
 Regular Meeting

Page 7 of 8

310

311 **XI. Board Member Comment Period**

312 Each member had comments.

313

314 **XII. Superintendent's Update**

315 Dr. Branch shared an attendance report. He spoke regarding Mr. Spence and his family.

316

317 **XIII. Adjournment**

318 Mr. Baisden made the motion to adjourn. Mr. Preece seconded that motion. The time was 7:12 p.m.

319

320

321 **Next Regular Meeting**

322 May 16, 2023

Nancy Stone

Executive Secretary to Superintendent
Mingo County Schools

April 18, 2023
Regular Meeting

Page 8 of 8