

MINUTES

Board of Education for the County of Mingo

110 Cinderella Road, Williamson, WV 25661

Regular Meeting

October 17, 2023, at 5:00 p.m.

I. Call to order

President McCormick called the meeting to order at 5:00 p.m.

All Board Members were present: Machel McCormick, President; John W. Preece, Vice President; Tom Slone, James Baisden, and Amy Dearfield-Hannah. Superintendent, Dr. Johnny Branch was in attendance.

Members of the Press in attendance: Bruce Justice of the Mingo Messenger; Josh Brown of the Williamson Daily News

Central Office Staff in attendance:

Beth Daniels, CSBO / Treasurer; (Chief School Business Officer); Rocky Hall, Director of Attendance and Safe Schools; William Hensley, Director of Maintenance; Lesia Sammons, Coordinator of Guidance and Testing; Virginia Taylor-Mounts, Technology Integration Facilitator; Christie Tilley: Coordinator of Parent Involvement

II. Pledge of Allegiance

Mrs. Hannah led the Pledge of Allegiance

III. Spotlight on Success

a. MCHS Pro-Start Farm to Table

Mrs. Marcella Casto was present. She introduced two Pro-Start students - Deanna Teeters and Aaron Jude who represented the class. Each student spoke with highest regards to their teacher – Daniel Sizemore (who was out of town attending the Culinary Cup with other members of the class). This Pro-Start class worked hand-in-hand with the farm on the mountain in order to prepare the freshest foods. They sell prepared food at Post 49 (our local farmer's market). Dr. Branch presented the award. Pictures were made.

b. Mingo County Winners in the West Virginia's Best Tech Inspect Competition by the WV Association of Pupil Transportation 2023

Nick Branham and James Hundley had competed at the West Virginia's Best Tech Inspect competition. Most West Virginia counties participated. Competition details - Three buses were set up; each with defects and every person was given 15 minutes per bus to find the defects. There was a 50 question test the next day. Mr. Branham placed 2nd. And Mr. Hundley placed 3rd. Dr. Branch presented the certificate. Pictures were made.

IV. Delegations

There were several delegations.

- 1) Tonya Fitchpatrick spoke regarding Playground Equipment at Dingess Elementary.
- 2) Angie Elia was the spokesperson for the group who was in attendance. They were seeking facilities for Tug Valley High School.
- 3) Carl Lily, the Southwest Representative for WVEA. He spoke on behalf of members.

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47 4) Darrell McCoy, proprietor of D & D Sports Network, spoke about the fee for streaming.

48
49 **V. Out-Of-State Field Trip(s)**

50 **a. Williamson Pre K-8 - 8th Grade Trip to Kings Island**

51 Shirley Mounts was present to speak about the trip to Kings Island and the Great Wolf Lodge. All questions
52 were answered.

53
54 Mr. Baisden made a motion to approve this trip. Mrs. Hannah seconded that motion. The motion passed
55 with a vote of 5/0.

56
57 **b. Lenore Pre K-8 – 5th Grade Trip to Washington DC**

58 Lisa Estep presented the trip to Washington DC. Cost was \$345 per student. All questions were answered.

59
60 Mrs. Hannah made the motion to approve the trip. Mr. Baisden seconded that motion. The motion carried
61 with a vote of 5/0.

62
63 **c. Lenore Pre K-8 – Prayer Club to Williamstown, KY**

64 Krystal Hall presented this trip to the members. The club wanted to attend the Ark Encounter in
65 Williamstown, KY.

66
67 Mr. Baisden made the motion to approve this trip. Mr. Preece seconded that motion. The motion passed
68 with a vote of 5/0.

69
70 **VI. Departmental Updates**

71 **a. Informational item: 2nd Month Enrollment Data**

72 Mr. Hall addressed the Board and compared last year's enrollment with this year's enrollment. There was a
73 net loss of 175 students this year. Items pulling students from our rosters are Home Schooling, folks who
74 are using the Hope Scholarship, and people moving from our area. Attendance was up last year. it had
75 increased 2.06% from the previous year. We just missed our goal of 90%, we came in at 89.93%. We were
76 considered a watch county and not a target county.

77
78 **b. Informational item: Balanced Scorecard and Efficiency Indicators**

79 Dr. Branch spoke about this item. We had received accreditation status from the State Department. The
80 Balanced Scorecard measures our county operational efficiency. It looks at Finance, Transportation, CTE,
81 Child Nutrition, County Board of Education Member effectiveness, Facilities, Federal Programs, Personnel,
82 Special Education, state required data collections, and universal Pre-K readiness. The information in that
83 report was from last year. We met all of our County indicators and had no support designations. On-watch
84 categories were math achievement, English learners, attendance, and post-secondary achievement.
85 Mrs. Daniels added that we had received all points possible on the Financial section of the Balanced
86 Scorecard! She named several categories.

87
88 **c. Data for Benchmark 1 (BOY) Grades K-8, ELA/Math**

89 Dr. Branch and Lesia Sammons presented this information. One of the tenants of House Bill 3035, the Third
90 Grade Success Act, indicated that all third graders need to be proficient in reading and math in order to be
91 promoted on to the fourth grade. That would start in the 2026 school year. The Title I focus was on K-3. We
92 had implemented Fast ForWord for reading. Another proponent of House Bill 3035 was to choose a
93 screener to measure student proficiency at intervals throughout the year that would include dyslexia and
94 dyscalculia. We chose the renaissance screener. Dr. Runyon put the report together that showed the

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percentage of students that needed intervention in literacy and numeracy. That screening had been completed at the beginning of the year and the report indicated that 69% of Kindergarteners needed reading intervention. We participated in a K-2 Field Test with students from kindergarten through second grade. A Writing Pilot had just been completed for grades 3 – 8. Teachers would be using Benchmark to give them more data to work with as we progressed toward the summative assessment in the Spring.

d. Maintenance Report - William Hensley

Mr. Hensley gave the monthly report. Work orders have been done. Other work included trees and brush cut in various places in the county.

e. Facilities Progress Update

i. CTE Building TVHS

The Bid opening for that project will take place on October 24, 2023 at the Central Office at 1:00 p.m.

ii. HVAC Tug Valley/Williamson

Tug Valley contractors had been working. The last progress report indicated the roof curves, hydrants, and flashing had been finished. Williamson HVAC will start in the Spring of 2024.

iii. Auditoriums TVHS/Burch

Painting is finished and they were working on HVAC upgrades in both of those facilities. The duct work for the HVAC was being upgraded. At Tug Valley, the sprinkler piping was installed in the auditorium.

iv. Lenore PK8 Roof

The grade school side, library, computer, kitchen area, and gym are complete. The whole project was about 70% complete.

v. Tug Valley Gymnasium Bleachers

Tug Valley Gym bleacher are in the process of being installed. They gym is being completely re-painted.

vi. Playgrounds

Play It Safe, a playground equipment company, was in the process of checking every playground in the county to see what was needed.

f. Treasurer's Report - Beth Daniels

Mrs. Daniels reported from the Reconciliation. At the end of September we had received 23% of our current excess levy funds. Overall we had received about 31% of our funding from State Aide and all sources. About 67% of the Fund 11 funds have been encumbered or spent. Everything had been carried over from 2023 to the current year with the exception of a little to clean up. Mrs. Daniels recognized each member of her staff for a job well done. They made the perfect score on the Balanced Score card possible. She and her team had begun looking into items that could effect funding for next year such as square footage per buildings, transportation expenses, etc.

VII. Consent Agenda

a. Approval of Minutes

1. Minutes of September 19

b. Bills, Transfers, Supplements

144

Bills presented for approval through 10-9-23. The invoice

1. Payment of Bills

145

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list is available for review during
public hours two business days
prior to the meeting.

Fund	Amount
Fund 11	\$500,148.08
Fund 41	\$268,345.11
Fund 51	\$64,877.22
Fund 61	\$218,643.01
Fund 71	\$582,103.53

2. Budget Transfers

Budget Transfers presented for approval

Transfers	
1	\$ 25,000.00
Total	\$ 25,000.00

3. Budget Supplements

Budget Supplements presented
for approval

Supplements	
1	\$ 400.00
2	\$ 2,800.00
3	\$ 3,521.00
4	\$ 5,000.00
5	\$ 2,583,633.00
6	\$ 38,288.27
7	\$ 492,672.33
8	\$ 10,705,765.11
9	\$ 671,440.29
10	\$ 864,322.07
11	\$ 243,202.05
12	\$ 545,030.37
13	\$ 1,820,010.26
14	\$ 261,159.77
15	\$ 1,489,133.99
16	\$ 198,482.59
17	\$ 1,178,952.89
18	\$ 13,031,441.96
Total	\$ 34,135,255.95

c. Personnel Actions

1. PROFESSIONAL PERSONNEL

a. New Employment into Existing Position

- i. Paul Michael Henson substitute teacher MCS (effective October 18, 2023)
- ii. Nikki Vance substitute teacher MCS (effective October 18, 2023)
- iii. Tyler Milgrim substitute teacher MCS (effective October 18, 2023)
- iv. Lance Lester substitute teacher MCS (effective October 18, 2023)
- v. Robert Matthew Hale substitute teacher MCS (effective October 18, 2023)
- ~~vi. Isaiah Carter substitute teacher MCS (effective October 18, 2023)~~
- vii. Ilene Smith substitute teacher MCS (effective October 18, 2023)
- viii. Kristin Dempsey substitute teacher MCS (effective October 18, 2023)
- ix. Ashley Jackson substitute teacher MCS (pending certification)
- x. Easton Davis substitute teacher MCS (pending certification)
- xi. Felicia May substitute teacher MCS (pending certification)
- xii. Christa Baisden substitute teacher MCS (pending certification)
- xiii. Amy Brewster substitute teacher MCS (pending certification)
- xiv. Kimber Hensley substitute teacher MCS (pending certification)

b. Transfer into Existing Position

- i. Christie McCoy teacher / Title 1 MK8 to teacher / Kindergarten MK8 (effective October 18, 2024)
- ii. Lavanda Church substitute teacher MCS to teacher / grade 1 MK8 (pending certification) (effective October 18, 2023)

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- iii. Alicia Smith Instructional Coach / Math MCS to teacher / grade 2 KK8 (effective September 29, 2023)
- iv. Tara Smith substitute teacher MCS to teacher / grade 4 LK8 (effective October 18, 2023)
- v. Barry Scott Grimmatt teacher/ special education TVHS to teacher / PE DES (effective July 1, 2024)

c. Resignation

- i. Brian Hatfield Occupational Therapist MCS (effective October 30, 2023)
- ii. Ashley SESCO teacher /grade 4 LK8 (effective October 9, 2023)
- iii. Ashley Edmiston Substitute Teacher MCS (effective October 16, 2023)

d. Request for Leave of Absence

- i. Carolyn Sue Hager teacher / gifted October 3, 2023-June 30, 2024
- ii. Ralph E. May teacher / PE LK8 October 4, 2023 –November 8, 2023

e. Three Step Pay (math, special education and speech) for the 2023-2024

- i. Debra Santer – WK8
- ii. Stan Elkins - WK8
- iii. Samantha Dotson –LK8
- iv. Linda Moore –KK8

2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS

a. New Employment for School year 2023-2024

- i. Lisa Vance – Academic Sponsor DES
- ii. Johnny Anderson Equipment Manager / Football MK8 (zero compensation) (effective October 18, 2023)
- iii. Peyton Adams assistant coach / boys basketball MCHS (pending certification)
- iv. Gavin Farley assistant coach / baseball BK8 (pending certification)
- v. Roy Damron assistant coach / football LK8 (pending certification)
- vi. Lorette Maynard Department Chair Special Education TVHS
- vii. Charlotte Stewart AP Coordinator TVHS
- viii. Summer Pruitt Computer Systems Operator BK8
- ix. Summer Pruitt SAT Chair BK8
- x. Patricia Billips SAT Chair BK8
- xi. Summer Pruitt Parent / Community Engagement and Communication Coordinator BK8
- xii. Sondra Woods Parent / Community Engagement and Communication Coordinator BK8
- xiii. Joy Hunt Academic Sponsor BK8
- xiv. Sondra Woods Yearbook Sponsor BK8
- xv. Debra Santer After School Teacher / Tutor grades K-2 WK8
- xvi. Tonya Hatcher After School Teacher / Tutor grades 3-5 WK8
- xvii. Ashley Willis After School Teacher / Tutor grades 6-8 Math WK8
- xviii. Randi Murphy After School Teacher / Tutor grades 6-8 ELA WK8
- xix. Kathy Woodruff After School Teacher / Tutor grades K-2 GK8
- xx. Sherry Rutledge After School Teacher / Tutor grades 3-5 GK8
- xxi. Tiffany Brewer After School Teacher / Tutor grades 6-8 Math GK8
- xxii. Cindy Glasscock After School Teacher / Tutor grades 6-8 ELA GK8

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- xxiii. Jacklyn Hall After School Teacher / Tutor grades K-2 DES
- xxiv. Lisa Vance After School Teacher / Tutor grades 3-5 DES
- xxv. Travis Ward After School Teacher / Tutor grades K-2 BK8
- xxvi. Pam Coleman After School Teacher / Tutor grades 3-5 BK8
- xxvii. Sherrie Spence After School Teacher / Tutor grades 6-8 Math
- xxviii. Deanna Powers After School Teacher / Tutor grades 6-8 ELA
- xxix. Marie White After School Teacher / Tutor Credit Recovery TVHS
- xxx. Steven Alley After School Teacher / Tutor Math TVHS
- xxxi. Pam Booth After School Teacher / Tutor ELA TVHS
- xxxii. Krystal Hall After School Teacher / Tutor grades 6-8 ELA LK8
- xxxiii. Tammy Runyon After School Teacher / Tutor grades K-2 LK8
- xxxiv. Jamie Heflin After School Teacher / Tutor grades 3-5 LK8
- xxxv. Isaac Williamson After school Teacher / Tutor grades 6-8 Math LK8
- xxxvi. Marsha Bays After School Teacher / Tutor grades 3-5 MK8
- xxxvii. Ashley Pigman After School Teacher / Tutor grades K-2 MK8
- xxxviii. Kendra Salmons After School Teacher / Tutor grades K-2 KK8
- xxxix. Marsha Deskins After School Teacher / Tutor grades 3-5 KK8
- xl. Allison Siggers After School Teacher / Tutor grades 6-8 ELA KK8
- xli. Gina Hicks After School Teacher / Tutor grades 6-8 Math KK8
- xl. Kevin Whitt After School Teacher / Tutor ELA MCHS
- xl. Christine Cline After School Teacher / Tutor Math MCHS
- xl. Josh Johnson After School Teacher / Tutor Credit Recovery MCHS

b. Create Position

- i. Archery Instructor/Sponsor- Tug Valley High School (compensation based on Mingo County extracurricular/coaching pay)

c. Resignations

- i. Pamela Chapman assistant coach / volleyball TVHS (zero compensation) (effective September 29, 2023)

3. SERVICE PERSONNEL

a. New Employment into Existing Position

- i. Ashley Edmiston substitute aide MCS (effective October 18, 2023)
- ii. Kayla Collins substitute cook MCS (pending county training)
- iii. Helen Gore substitute cook MCS (pending county training)

b. Transfer into Existing Position

- i. Susan Jude bus operator Gilbert area to bus operator Gilbert area (until regular employee returns) (effective October 18, 2023)
- ii. Jonia Stumbo autism mentor / itinerant KK8 to Aide / Early Classroom Childhood Assistant Teacher DES (effective July 1, 2024)
- iii. Vickie Fraley Aide / Early Classroom Childhood Assistant Teacher WK8 to Aide / Early Classroom Childhood Assistant Teacher WK8 (effective July 1, 2024)

c. Resignation

- i. Annabelle Hawkins Bus Operator MCS Matewan Area (effective September 28, 2023)

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d. Request for Leave of Absence

- i. Amanda Tackett Cook III BK8 September 25, 2023 to October 31, 2023

e. Request for Leave of Absence

- i. Adam Hatfield (mechanic) August 30, 2023-November 11, 2023

f. Abolish Position

- i. Custodian III LK8

g. Create Position

- i. Custodian IV LK8 (230 Days)

4. SERVICE EXTRACURRICULAR ASSIGNMENTS

a. New Employment for School year 2023-2024

- i. Karen Evans After School Bus Operator (TVHS Area, Kermit)
- ii. Kevin Lawrence After School Bus Operator (Tug Valley Area, Kermit)
- iii. Kevin Lawrence After School Bus Operator (Tug Valley Area, TV)
- iv. Robert Channell After School Bus Operator (Tug Valley Area, TVHS 2)
- v. Beverly Workman After School Bus Operator (Tug Valley Area, TV1)
- vi. Robert Channell After School Bus Operator (Tug Valley Area, Dingess 1)
- vii. Robert Channell After School Bus Operator (Tug Valley Area, Lenore 1)
- viii. Beverly Workman After School Bus Operator (Tug Valley Area, Lenore)
- ix. Jessie Stroud After School Bus Operator (Dingess 1A)
- x. Jamie Deskins After School Bus Operator (Dingess 2B)
- xi. Rocky Church After School Bus Operator (MCHS 2 Burch)
- xii. Linda Williams After School Bus Operator (MCHS 1 Burch)
- xiii. Joan Rogers After School Bus Operator (Gilbert Area, Gilbert PK8 1)
- xiv. Joan Rogers After School Bus Operator (Gilbert Area, MC)
- xv. Tammy Hatfield After School Bus Operator (Gilbert Area, MC)
- xvi. Suzanne Cook After School Bus Operator (Matewan Area, Matewan)
- xvii. Roger Staton After School Bus Operator (Matewan Area, Matewan 1)
- xviii. Roger Staton After School Bus Operator (MCHS 2 Matewan Area)
- xix. Suzanne Cook After School Bus Operator (MCHS 1 Matewan Area)
- xx. Marty Copley After School Bus Operator (Williamson Area, 1)
- xxi. Danny West After School Bus Operator (Williamson Area, Williamson)
- xxii. Derrick Hensley After School Bus Operator (Williamson Area, Williamson 2)
- xxiii. Rocky Church After School Bus Operator (Burch Area, Burch 1)
- xxiv. Linda Williamson After School Bus Operator (Burch Area, Burch)
- xxv. Tammy Hatfield After School Bus Operator (Gilbert Area, Gilbert)
- xxvi. Andrea Ellis After School Bus Operator (Gilbert Area, Gilbert)

5. Mingo County Schools Volunteers 2023-2024

- | | |
|----------------------|--------------------------|
| i. Olivia Dillon | viii. Sherri Curry |
| ii. Donna Vance | ix. Lottie Vance |
| iii. Sadie Vance | x. Payton Wilson |
| iv. Belva O. Tomblin | xi. Benjamin Joe Tomblin |
| v. Belva M. Tomblin | xii. Rhonda Bowen |
| vi. Amber Sparks | xiii. Candita Crabtree |
| vii. Kayla Flemings | xiv. Ernestine Nelson |
| | xv. Lydia Fitchpatrick |

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Mr. Preece pulled items from Consent Agenda, c. Personnel Actions, 2. PROFESSIONAL EXTRA CURRICULAR ASSIGNMENTS, a. New Employment for School year 2023-2024 - from page 4. xxv. Travis Ward After School Teacher / Tutor grades K-2 BK8, xxvi. Pam Coleman After School Teacher / Tutor grades 3-5 BK8

Mr. Slone pulled an item from page 5, Consent Agenda, c. Personnel Actions, 3. SERVICE PERSONNEL, d. Request for Leave of Absence, i. Amanda Tackett Cook III BK8 September 25, 2023 to October 31, 2023.

Mr. Baisden made a motion to approve the consent agenda with the exception of the three items that were pulled, - the two tutors (number 25 and 26 from page 4) and (item d. from page 5) the leave of absence. Mrs. Hannah seconded that motion. The motion passed with a vote of 5/0.

Mrs. Hannah made the motion to go into Executive session. Mr. Slone seconded that motion. The motion carried with a vote of 5/0. The time was 6:56 p.m. The Executive session was called to discuss personnel items.

Mr. Slone made the motion to return from Executive session. Mr. Preece seconded that motion. The motion carried with a vote of 5/0. No action was taken in Executive session. The time was 7:22 p.m.

Mrs. Hannah made the motion to approve Travis Ward as tutor. Mr. Preece seconded that motion. The motion carried with a vote of 5/0.

Mr. Slone made the motion to approve Pam Coleman as After School Teacher / Tutor. Mr. Baisden seconded that motion. The motion carried with a vote of 5/0.

Mr. Slone made the motion to not approve the Leave of Absence on Amanda Tackett / Cook III. Mr. Baisden seconded that motion and it carried with a vote of 5/0.

VIII. General Considerations

a. Discussion and possible action regarding setting meeting dates/times/locations/format for LSICs
Everyone agreed to set the LSIC dates in a workshop that would be happening in early November 2024.

b. Information and discussion of Superintendent's administrative guidelines for streaming of school events

Dr. Branch led this discussion. A meeting with Darrell McCoy from D & D Sports Events had taken place. He wanted to amend the fee schedule where appropriate so that the services would be mutually beneficial.

c. Discussion and possible action: Board policy revisions considered to be placed on public comment.

Dr. Branch had a notebook of about 70 policies for each board member. He explained how to read through them and decipher the edits on each one.

Mr. Preece made a motion to place the policy revisions out for public comment. Mr. Slone seconded that motion, the motion carried with a vote of 5/0.

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d. Discussion and action beginning development of Board of Education Goals 2023-2024

Mr. Preece had several goals to read. Dr. Branch went over the five goals of 2022-2023 and their outcomes. Mr. Preece read over the goals he had written down. Ms. McCormick had a goal for principals. Goals would be discussed and decided in an upcoming workshop.

IX. Board Member Comment Period

There were questions and discussions.

X. Superintendent's Update

Dr. Branch send kudo's out to our effort at the Wolfpack Clinic. It was a success. Primary Care School Health and Behavior Health was at the school for students who needed it. We had received a grant to expand the School Based Health program to other schools and we hoped to do that very soon. It is a big deal when students can get primary care without missing a day of school or an employee who can get care without missing a day of work. He is trying to figure out how to encourage our folks to get certifications in other areas to make them more employable. Dr. Branch sent out kudos to Christy Tillie for the compassion she exhibits for the families she touches as part of her job. She came up with the idea of 'Gold Star Notes' that would be used in the county.

XI. Adjournment

Mr. Preece made the motion to adjourn. Mr. Baisden seconded that motion. The motion carried with a vote of 5/0.

The time was 8:40.

Next Regular Meeting

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