

# AGENDA

## Board of Education for the County of Mingo

110 Cinderella Road, Williamson, WV 25661

### Regular Meeting

September 17, 2024, at 5:00 p.m.

- I. Call to order
  - II. Pledge of Allegiance
  - III. Spotlight on Success
    - a. 2024 Golden Horseshoe County Winners
  - IV. Delegations
  - V. Proclamation- (Action item) declaring September 19, 2024, as School Service Personnel Day
  - VI. Out-Of-State Field Trip(s)
    - a. AP / Honors Student Trip to Washington DC, Josh Johnson, MCHS
  - VII. Departmental Updates
    - a. School Safety Update
    - b. Balanced Scorecard Data 2024- Dr. Branch, Lesia Sammons
    - c. Maintenance Report - William Hensley
    - d. Treasurer's Report - Beth Daniels
  - VIII. Consent Agenda
    - a. Approval of Minutes
      - 1. Minutes of August 20, 2024
    - b. Bills, Transfers, Supplements
      - 1. Payment of Bills
- Bills presented for approval through 8-30-24. The invoice list is available for review during public hours two business days prior to the meeting.

	Amount
Fund 11	\$755,669.69
Fund 41	\$64,419.62
Fund 51	\$-
Fund 61	\$322,866.58
Fund 71	\$1,579,987.61

## 2. Budget Transfers

Budget Transfers presented for approval

August Transfers	
1	\$65,610.20
2	\$6,700.00
3	\$336.00
4	\$22,500.00
Total	\$95,146.20

## 3. Budget Supplements

Budget Supplements presented for approval

August Supplements	
1	\$5,779,702.39
2	\$604.62
3	\$16,934.09
4	\$236,143.79
5	\$5,145.50
6	\$2,571,878.00
7	\$133,150.00
8	\$1,200.00
9	\$416.00
10	\$86,129.00
11	\$161,125.00
12	\$29,816.00
13	\$79,120.00
Total	\$9,101,364.39

## c. Personnel Actions

### 1. PROFESSIONAL PERSONNEL

#### a. New Employment into Existing Position

- i. Kayla Ellis Substitute Teacher MCS (effective September 18, 2024)
- ii. Amy Maynard Substitute Teacher MCS (effective September 18, 2024)
- iii. Pamela Mullins Substitute Teacher MCS (effective September 18, 2024)
- iv. Angela Sparks Substitute Teacher MCS (effective September 18, 2024)
- v. Alivia Sturgill Substitute Teacher MCS (effective September 18, 2024)
- vi. Hunter McCoy Substitute Teacher MCS (pending certification) (effective September 18, 2024)
- vii. Brianna Stratton Teacher / Special Education BK8 (effective September 18, 2024)
- viii. Zachary Mollett Substitute Teacher MCS (pending certification) (effective September 18, 2024)
- ix. Sara Puckett Long Term Substitute Teacher / PreK Special Needs WK8 (effective August 22, 2024, until position is posted and filled by a certified teacher or the end of the 2025 school year)
- x. Caitlin Sturgell Albaugh Long Term Substitute Teacher / Special Education WK8 (effective August 22, 2024, until position is posted and filled by a certified teacher or the end of the 2025 school year)

- xi. Georgia Hynd Long Term Substitute Teacher / Grade 2 MK8 (effective August 22, 2024, until position is posted and filled by a certified teacher or the end of the 2025 school year)
- xii. Marta Hevener Long Term Substitute Teacher / PE and Health MK8 (effective August 22, 2024, until position is posted and filled by a certified teacher or the end of the 2025 school year)
- xiii. Lynn Church Long Term Substitute Teacher / Grade 1 MK8 (effective August 22, 2024, until position is posted and filled by a certified teacher or the end of the 2025 school year)
- xiv. Cameron Newsome Long Term Substitute Teacher / Special Education DES (effective August 22, 2024, until position is posted and filled by a certified teacher or the end of the 2025 school year)
- xv. Kayla Lucas Long Term Substitute Teacher / Music LK8 (effective August 22, 2024, until position is posted and filled by a certified teacher or the end of the 2025 school year)
- xvi. Clyde Farley Long Term Substitute Teacher / Music TVHS (effective August 22, 2024, until position is posted and filled by a certified teacher or the end of the 2025 school year)
- xvii. Jennifer Gilbert Long Term Substitute Teacher / Math MCHS (effective August 22, 2024, until position is posted and filled by a certified teacher or the end of the 2025 school year)
- xviii. Pedro Ledger Long Term Substitute Teacher / eLearning Facilitator MCHS (effective August 22, 2024, until position is posted and filled by a certified teacher or the end of the 2025 school year)
- xix. Barbara Pyles Long Term Substitute Teacher / Math MCHS (effective August 22, 2024, until position is posted and filled by a certified teacher or the end of the 2025 school year)
- xx. Kevin Baisden Long Term Substitute Teacher / Band MCHS (effective August 22, 2024, until position is posted and filled by a certified teacher or the end of the 2025 school year)
- xxi. Barbara Grimmett Long Term Substitute Teacher / Math MCHS (effective August 22, 2024, until position is posted and filled by a certified teacher or the end of the 2025 school year)
- xxii. Shannon McCoy Long Term Substitute Teacher / Math MCHS (effective August 22, 2024, until position is posted and filled by a certified teacher or the end of the 2025 school year)
- xxiii. Brandy Justice Long Term Substitute Teacher / Counselor MCHS (effective August 22, 2024, until position is posted and filled by a certified teacher or the end of the 2025 school year)
- xxiv. Leety Beverly Long Term Substitute Teacher / Grade 5 GK8 (effective August 22, 2024, until position is posted and filled by a certified teacher or the end of the 2025 school year)
- xxv. Ethan Cole Stanley Long Term Substitute Teacher / Social Studies GK8 (effective August 22, 2024, until position is posted and filled by a certified teacher or the end of the 2025 school year)
- xxvi. Jacob Zondag Long Term Substitute Teacher / Music KK8 (effective August 22, 2024, until position is posted and filled by a certified teacher or the end of the 2025 school year)

**b. Transfer into Existing Position**

- i. Gabriel Varney Teacher / Health & PE TVHS to Teacher /Health & PE MCHS (effective July 1, 2025)
- ii. Edith M. Ford Communities in Schools MCHS to Teacher / Special Education MCHS (effective September 18, 2024))

**c. Resignation**

- i. Erin McCoy eLearning Facilitator MCHS (effective August 22, 2024)
- ii. Jeanne Scott Teacher / Special Education BK8 (effective September 13, 2024)

**d. Request for Leave of Absence**

- i. Nancy Kline Teacher / English LK8 August 22, 2024 – November 1, 2024

**e. Three Step Pay (math, special education and speech) for the 2024-2025**

- i. Ella Maynard TVHS
- ii. Loretta Maynard TVHS
- iii. Kimberly Harrison TVHS
- iv. Brittney Baisden TVHS
- v. Virgil Setser TVHS
- vi. Amy Salmons TVHS
- vii. Jennifer Brumfield KK8
- viii. Alicia Smith KK8
- ix. Gina Hicks KK8
- x. Katrina Brewer KK8
- xi. Medra Murphy KK8
- xii. Jamie Meddings KK8
- xiii. Melissa Hunt MCHS
- xiv. Marsha Boggs MCHS
- xv. Vicki Crum MCHS
- xvi. Barbara Grimmer MCHS
- xvii. Henry Moore MCHS
- xviii. Pam Slone MCHS
- xix. Stephanie Endicott GK8
- xx. Stephanie Poe GK8
- xxi. Whitney Poe GK8
- xxii. Bridgett Davis GK8
- xxiii. Walt Cline GK8
- xxiv. Jessica Houch GK8
- xxv. Stacey Floyd BK8
- xxvi. Susan Jude BK8
- xxvii. Sherrie Spence BK8
- xxviii. Wendi Hensley BK8
- xxix. Darlene Griffith BK8
- xxx. Jennifer Davis BK8
- xxxi. Jeanne Scott BK8
- xxxii. Jeremy Davis BK8
- xxxiii. Kenneth B. Bowens BK8
- xxxiv. PJ Billips BK8
- xxxv. Asia Salmons DES
- xxxvi. Isaac Williamson LK8

- xxxvii. Lisa Estep LK8
- xxxviii. Samantha Dotson LK8
- xxxix. Aileen Perry LK8
  - xl. Tammy Smith LK8
  - xli. Dian Corn LK8
  - xlii. Felicia Messer LK8
  - xlili. Brenda Collins LK8
  - xliv. Elwood Larder LK8
  - xlvi. Joann Clusky MK8
  - xlvi. Tondra Elkins MK8
  - xlvi. Elizabeth Jude MK8
- xlvi. Rebecca Keatley MK8
- xlvi. Becky Lipps MK8
  - l. Jennifer Miller MK8
  - li. Timothy C Parker MK8
  - lii. Ashlie Pigman MK8
  - liii. Angela Thacker MK8
  - liv. Dreama Thornsby MK8
  - lv. Stan Elkins WK8
  - lvi. Amanda Lovern WK8
  - lvii. Debra Santer WK8
  - lviii. Kimberly Sheppard WK8
  - lix. Melissa Smith WK8
  - lx. Ashley Willis WK8

## 2. PROFESSIONAL EXTRACURRICULAR ASSIGNMENTS

### a. New Employment for School year 2024-2025

- i. Phillip Nathaniel Mitchell Wellness Coach MCHS
- ii. \_\_\_\_\_ Wellness Coach TVHS
- iii. \_\_\_\_\_ Wellness Coach GK8
- iv. Easton Davis Assistant Coach / Football TVHS (paid) (effective September 18, 2024)
- v. Erika Preece Coach / Assistant Volleyball KK8 (pending certification) (effective September 18, 2024)
- vi. Nicole Clevenger Coach / Cheer LK8 (effective September 18, 2024)
- vii. Matt Moore Assistant Coach / Golf MCHS (effective September 18, 2024) (pending certification)
- viii. Kari Mitchell Assistant Coach / Volleyball MCHS (effective September 18, 2024)
- ix. Joe Hunt Department Chair Social Studies MCHS
- x. Kim Totten Department Chair Science MCHS
- xi. Elizabeth Keatley Department Chair English MCHS
- xii. Brad Justice Department Chair CTE MCHS
- xiii. William Josh Sammons Department Chair Related Arts MCHS
- xiv. Melissa Hunt Department Chair Special Education MCHS
- xv. Marsha Boggs SAT Chair MCHS
- xvi. Melissa Hunt SAT Chair MCHS
- xvii. Kim Totten Academic Sponsor MCHS
- xviii. \_\_\_\_\_ Teresa Cline Computer Systems Operator MCHS
- xix. Lauren Copley Newspaper Sponsor MCHS
- xx. Crystal Ramey Yearbook Sponsor MCHS

- xxi. Lauren Copley Parent / Community Engagement and Communications  
Coordinator MCHS
- xxii. Brandon Cline Parent / Community Engagement and Communications  
Coordinator MCHS
- xxiii. Justin Carter AP Coordinator MCHS
- xxiv. Amy Salmons Department Chair Math TVHS
- xxv. Lorraine Davis Department Chair English TVHS
- xxvi. Kelli Browning Department Chair Science TVHS
- xxvii. Eric Starr Department Chair Social Studies TVHS
- xxviii. Pam Booth Department Chair Related Arts TVHS
- xxix. Tamra Ferris Department Chair CTE TVHS
- xxx. Loretta Maynard Department Chair Special Education TVHS
- xxxi. Taylor Bailey SAT Chair TVHS
- xxxii. Pam Booth SAT Chair TVHS
- xxxiii. Pam Booth Academic Sponsor TVHS
- xxxiv. Katie Blankenship Newspaper Sponsor TVHS
- xxxv. Jordon Mounts Computer Systems Operator TVHS
- xxxvi. Clyde Farley Yearbook Sponsor TVHS
- xxxvii. Marie White AP Coordinator TVHS
- xxxviii. Marsha Deskins SAT Chair KK8
- xxxix. Gina Hicks SAT Chair KK8
- xl. Ashley Erwin Yearbook Sponsor KK8
- xli. Kelsey Gillman Newspaper Sponsor KK8
- xl.ii. Marsha Deskins Parent / Community Engagement and Communications  
Coordinator KK8
- xl.iii. Kelsey Gillman Parent / Community Engagement and Communications  
Coordinator KK8
- xliv. Jeff Varney Computer Systems Operator KK8
- xl. Lisa Vance SAT Chair DES
- xlvi. Lisa Vance Computer Systems Operator DES
- xl.ii. Lisa Vance Parent / Community Engagement and Communications  
Coordinator DES
- xl.iii. Jamie Heflin SAT Chair LK8
- xl.lix. Tammy Runyon SAT Chair LK8
- l. Amber Elkins Computer Systems Operator LK8
- li. Amber Elkins Yearbook Sponsor LK8
- lii. Amber Elkins Parent / Community Engagement and Communications  
Coordinator LK8
- lii.iii. Crystal Canterbury Parent / Community Engagement and Communicaitons  
Coordinator LK8
- liv. Samantha Dotson Newspaper LK8
- lv. Michael Baisden Academic Sponsor LK8
- lvi. Stephanie Fabin Yearbook Sponsor WK8
- lvii. Staci Gilliam SAT Chair WK8
- lviii. Rhonda Sissy Charles SAT Chair WK8
- lix. Leslie Hagy Academic Sponsor WK8
- lx. Stephanie Fabin Parent / Community Engagement and Communications  
Coordinator WK8
- lxi. Staci Gilliam Parent / Community Engagement and Communications  
Coordinator WK8

- Ixii. Amanda Lovern Computer Systems Operator WK8
- Ixiii. Ashton Walls SAT Chair GK8
- Ixiv. Ashton Walls Parent / Community Engagement and Communications Coordinator GK8
- Ixv. Kala Sipple Yearbook Sponsor GK8
- Ixvi. Stephanie Endicott Parent / Community Engagement and Communications Coordinator GK8
- Ixvii. Tina Trent Computer Systems Operator GK8
- Ixviii. Virginia Conley SAT Chair MK8
- Ixix. Annetta Swafford SAT Chair MK8
- Ixx. Barbara Fields Yearbook Sponsor MK8
- Ixxi. Tondra Elkins Academic Sponsor MK8
- Ixxii. Barbara Fields Newspaper Sponsor MK8
- Ixxiii. Tondra Elkins Parent / Community Engagement and Communications Coordinator MK8
- Ixxiv. Barbara Fields Parent / Community Engagement and Communications Coordinator MK8
- Ixxv. Timothy Craig Parker Computer Systems Operator MK8
- Ixxvi. Summer Pruitt SAT Chair Elementary BK8
- Ixxvii. Summer Pruitt SAT Chair Middle School BK8
- Ixxviii. Joy Hunt Academic Sponsor BK8
- Ixxix. Summer Pruitt Yearbook Sponsor BK8
- Ixxx. Summer Pruitt Computer Systems BK8

**b. Resignations**

- i. Michael Baisden Coach / Baseball LK8 (effective September 6, 2024)
- ii. Ashley Browning Assistant Coach / Cheer LK8 (effective August 13, 2024)
- iii. Curtis Collins Assistant Coach / Girls Basketball KK8 (effective September 3, 2024)
- iv. Cameron Newsome Assistant Coach / Boys Basketball LK8 (effective September 3, 2024)
- v. Sondra Woods Yearbook Sponsor BK8

**3. SERVICE PERSONNEL**

**a. New Employment into Existing Position**

- i. Destiny Baisden Substitute Custodian MCS (effective September 18, 2024)
- ii. Sandra Jackson Substitute Custodian MCS (effective September 18, 2024)

**b. Transfer into Existing Position**

- i. Rachel Staggs Cook III BK8 Cook II MCHS (effective September 18, 2024)
- ii. Brandon Sartin Custodian III KK8 to Custodian IV LK8 (effective September 18, 2024)
- iii. Erma Justice Aide / Autism Mentor Itinerant DES to Aide / Autism Mentor Itinerant KK8 (effective July 1, 2025)
- iv. Tesla Gibson Aide / Autism Mentor Itinerant BK8 to Aide / Autism Mentor Itinerant WK8 (effective July 1, 2025)
- v. Natasha Duty Aide / ECCAT MK8 to Aide / ECCAT MK8 (effective July 1, 2025)
- vi. Vanessa Lucas Aide / Autism Mentor Itinerant LK8 to Aide / ECCAT KK8 (effective July 1, 2025)

- vii. Jessica Aldridge Substitute Aide MCS to Aide / Autism Mentor Itinerant WK8 (effective September 18, 2024)
- viii. April McCoy Substitute Aide MCS to Aide / Autism Mentor Itinerant LK8 (effective September 18, 2024)
- ix. Jessica Aldrige Substitute Aide MCS to Aide / Autism Mentor Itinerant WK8 (effective September 18, 2024)

**c. Resignation**

- i. Frank Spence Plumber II MCS (effective September 18, 2024)
- ii. Michael Austin Spence Heating & Air Conditioning Mechanic I / Electrician MCS (effective September 18, 2024)

**d. Request for Leave of Absence**

- i. Tonya Jones Aide / ECCAT MK8 (August 29, 2024- October 30, 2024)

**e. Rescind**

- i. Haleigh Estepp Substitute Secretary MCS (From August 20, 2024, board meeting)
- ii. Sandra Runyon Substitute Secretary MCS (from August 20, 2024, board meeting)

**f. Supervisory Aide Agreement for 2024-2025 (Service)**

- i. Krissa Matney WK8
- ii. Mary Mullins WK8
- iii. Julius Hatcher WK8
- iv. Vickie Fraley WK8
- v. Kristin Harvey WK8
- vi. Tammy Taylor WK8
- vii. Wendy Barker WK8
- viii. Cecilia Staten MK8
- ix. Kim Dixon MK8
- x. Kathy Williams KK8
- xi. Heather Grace KK8
- xii. Megan Sullivan KK8
- xiii. Kandrea Brewer KK8
- xiv. Michelle Brewer KK8
- xv. Amanda Deskins LK8
- xvi. Carol Kirk LK8
- xvii. Ladeen Colegrove LK8
- xviii. Tammy Dove LK8
- xix. Angie Sheppard LK8
- xx. Vanessa Lucas LK8
- xxi. Ellen Newsome LK8
- xxii. Ashley Townsend BK8
- xxiii. Cheryl Wolford BK8
- xxiv. Jessica Ford BK8
- xxv. Jennifer Perry BK8
- xxvi. Killi Curry BK8
- xxvii. Kiara Dempsey BK8
- xxviii. Kim Kennedy BK8



- xxix. Misty Baisden BK8
- xxx. Margie Merritt BK8
- xxxi. Shawna Belcher BK8
- xxxii. Sara Chapman BK8
- xxxiii. Deena Surber GK8
- xxxiv. Deborah Hamrick GK8
- xxxv. Diane Francis GK8
- xxxvi. Robert Toler GK8
- xxxvii. Kim Cline GK8
- xxxviii. Lesa Compton GK8
- xxxix. Johnna Mounts GK8
- xl. Ashley Edmiston GK8
- xli. Annette Hatfield GK8
- xlii. Karen Fowler GK8
- xliii. Cynthia Mahon MCHS
- xliv. Lisa Cottle MCHS
- xl. Lynn Warrix MCHS
- xlvi. Erma Justice DES
- xlvii. Jonia Stumbo DES

**g. Specialized Health Care of 2024-2025 (Service)**

- i. Julius Hatcher WK8
- ii. Wendy Barker WK8
- iii. Cecilia Staten MK8
- iv. Kim Dixon MK8
- v. Ladeen Colegrove LK8
- vi. Crystal Canterbury LK8
- vii. Kim Cline GK8
- viii. Annette Hatfield GK8
- ix. Diane Francis GK8
- x. Roberta Toler GK8
- xi. Deborah Hamrick GK8
- xii. Karen Fowler GK8
- xiii. Cheryl Wolford BK8
- xiv. Jennifer Perry BK8
- xv. Kelli Curry BK8
- xvi. Kim Kennedy BK8
- xvii. Misty Baisden BK8
- xviii. Margie Merritt BK8
- xix. Shawna Belcher BK8
- xx. Sara Chapman BK8
- xxi. Cynthia Mahon MCHS
- xxii. Lisa Cottle MCHS
- xxiii. Lynn Warrix MCHS

**h. Correction**

- i. Adjust contract length of Coordinator of Parent Involvement – Christi Tilley – to equalize with other service coordinator contracts (220 to 240 days; funding sources: Title I (effective July 1, 2024, instead of July 8, 2024, as previously approved)

**4. SERVICE EXTRACURRICULAR ASSIGNMENTS**

**a. New Employment for School year 2024-2025**

- i. Kayla Hensley PERC
- ii. Tera Bryant PERC
- iii. Stephanie Butcher PERC

**5. Mingo County Schools Volunteers 2024-2025**

- i. Staci Beckett
- ii. Christopher Beckett
- iii. Marietta Runyon
- iv. Jessie Newcomb
- v. Emily St. Clair
- vi. Kimberly Blankenship
- vii. Ashley Mullins
- viii. Eric Burgess
- ix. Ashley Tolley
- x. Michelle Lester
- xi. Fatoshia Browning
- xii. Stevie Dawn Cline
- xiii. Courtney Fortner
- xiv. Shiley Lester
- xv. Necole Lester
- xvi. Deborah Baker
- xvii. Leigha Shandale Dotson
- xviii. Tina Ellis
- xix. Chelsea Reynolds
- xx. Ashley Dixon
- xxi. Launa Swain
- xxii. Terri Crum
- xxiii. Jessica Marcum
- xxiv. Julia Perry
- xxv. Joyce Jewell
- xxvi. Shane Justice
- xxvii. Amanda Fraley
- xxviii. Stacey Kohari
- xxix. Carolyn Dillard

*End Consent Agenda*

**IX. General Considerations**

- a. **Discussion and possible action on approving Change Order #1 with WV Heating and Plumbing for the Williamson K8 HVAC Project – Rod McCoy**
- b. **Discussion and Possible action regarding the approval of the financial statements for the Fiscal year of 2023-2024 - Rod McCoy, Beth Daniels**
- c. **Discussion and possible action regarding the donation/ transfer of up to 1.5 acres of Mingo BOE property to Coalfield Community Action Partnership for the construction of a multi-generational center to serve senior citizens, young children, and to provide a new Pre-K Collaborative classroom**

**d. Discussion and possible action regarding an extension of the Superintendent's contract**

**X. Board Member Comment Period**

**XI. Superintendent's Update**

**XII. Adjournment**

**Next Regular Meeting**

October 15, 2024