

RIVERSIDE UNIFIED SCHOOL DISTRICT  
MEASURE O CITIZENS' BOND OVERSIGHT COMMITTEE MEETING

Tuesday, June 4, 2024

5:00 P.M.

Call Meeting to Order:

Chair, Ms. Beeman, commenced the Measure O Citizens' Bond Oversight Committee meeting at 5:04PM.

Members Present:

Douglas Kroon, Lara E. Martin, Chani Beeman, Art Alcaraz, Cheryl Tavaglione, Tina Grande-Field, Martin De Campos, Richard Jessica Gomez, Sandra Roy, Richard Vandenburg

Member Absent:

Terry Walling

Staff Present:

Orin Williams, Monique Vidrio, Timothy Deland, Renee Hill, Renee Castro, Eric Walker

Consultants Present:

Jennifer Bradlee from Best Best & Krieger; Tarana Alam & Alicia McHenry of KeyAnalytics,

Community Members Present:

None present

**Welcome and Introduction of Members**

All present Committee members introduced themselves, while absent members were noted.

**Public Comment for Items Not on the Agenda:**

Public Comment Instructions were read and items not on the agenda were requested by Ms. Beeman, of which there were none.

## **Consent Calendar:**

Approval of February 13, 2024, Committee Meeting Minutes

Ms. Beeman asked if there were any discussion or questions on the minutes. After discussion that several members had not read the minutes yet, and Ms. Martin's abstention, Mr. Kroon moved to review these minutes in the next meeting, to which Mr. De Campos seconded. Ms. Beeman confirmed it was decided to wait for approving these minutes until the next meeting.

## **Staff Reports/Discussion Items:**

### 1. District Staff Updates on Committee Member Applications and Members Terming Out of Office.

Mr. Deland presented the committee applicant report, explaining applicants' status, current members that are terming out, and proceeding to notify the committee of a Board meeting in July to recognize members service and to discuss new applicants.

Upon questions about candidates' requirements to qualify as members, Mr. Deland explained that candidates' criteria are based on districts bond bylaws. After further discussion, Ms. Bradlee recommended moving members to fit certain categories, such as Mr. Vandenburg can be moved to the business category, and Ms. Martin can fill the parent category. Mr. Williams explained further that the district analyses good individual fits to fill each category, and all applicants are considered for each one.

Mr. Williams also confirmed then that Ms. Roy has resigned due to a conflict of schedule, confirming additional vacancies that will need to be filled in addition to Ms. Grande-Fields, Ms. Tavaglione, Mr. Walling, Dr. Nelson, and Ms. Gomez, and welcomed recommendations for additional candidates from the committee.

### 2. District Staff Presents Measure O Project Updates & KeyAnalytics Presents Measure O Project Financials.

After directing the committee to the printed reports which include the active and completed project information that each member has a copy of, Mr. Deland proceeded to present the status updates to the active, ongoing projects, followed by the pending and planned projects.

Upon concluding this presentation, the committee discussed the accuracy of referring to Highgrove II as a "neighborhood school," due to the confusion such an inconsistently used name could cause, compared to other schools which Ms. Martin stated could also be called "neighborhood schools". Mr. Martin suggested, after further discussion, to add the term "new neighborhood school" to the acronym list in the annual report to clarify what this title designates and means, using the definition that Mr. Deland suggested to refer to a school that serves an attendance boundary to a particular community, to which Ms. Beeman states this to be added.

Ms. Alam from KeyAnalytics then orated on the Measure O project financials, and explained to the committee, with Mr. Williams additional elaborations, how the district utilizes both Measure O and non-Measure O funds for project costs, while sharing the breakdown of these funding sources as listed in the active project report Ms. Alam distributed to the committee.

### 3. Review of CBOC Annual Report Draft

Ms. Beeman shared the draft annual report report with the committee for discussion and review, leading to the committee to decide to review the entirety of the draft report to begin making all necessary corrections or changes so it can be approved at the next meeting. Ms. Beeman confirmed throughout this discussion that she is noting every single change request and typo identified.

Mr. Williams suggested Mr. Deland should receive all committee comments and feedback, to which Ms. Bradlee added, to avoid Brown Act violation, that Ms. Beeman receive all committee feedback and relay this to Mr. Deland only and not amongst the committee, while confirming the feedback is to be reduced to correcting errors, and not agenda items.

Ms. Beeman and Ms. Martin state their confusion as to if a project should be labeled complete, based on Districts feedback that some completed projects have minor remaining activity, and Mr. Williams stated that the district staff will

review the last Citizens Oversight Committee report prior to June 30<sup>th</sup>, 2023, and share these findings with the committee to be used in the annual report to clarify the difference between a project status of “substantially complete” or complete.

#### 4. District Staff Update on Eastside Elementary School.

Mr. Deland presented and shared the current updates and status of Eastside Elementary School, showing ongoing schematics, floor plans, and architect feedback, as well as parking lot details that opened the discussion within the committee to suggest alternative parking solutions other than up 13<sup>th</sup> street to be divided amongst kindergarten and upper grade drop off. Ms. Beeman asked if previous parking plans in front of a park, which provided street parking, are no longer what the school will use, to which Mr. Deland explained the district is still working with the city to have 13<sup>th</sup> street vacated to the district for parking. This, Mr. Williams confirmed, is the “fall back” design in case the preferred parking plan cannot be used.

Ms. Roy asked if the shared playfield will be shared after hours or will older students play near the transitional kindergarten students, to which Mr. Williams answered that since the shared space will be between the elementary school and Lincoln High School as this area is on the high school premises, but it will mostly be used by elementary students on a scheduled basis.

### **Action Items**

#### 1. Review of Amendment Process to Committee Bylaws to add the Vice Chair to Chair Succession Plan.

Ms. Beeman stated that since there are no outlined rules for the roles of officers in bylaws, she would like to understand what change should be made, and Ms. Bradlee offered to draft a red line of the bylaws for the committee to review and vote on, so there is clarity on a succession plan of Vice Chair to Chair, if Chair is absent, or if Vice Chair and Chair are absent, for the committee to vote after review.

#### 2. Consider items to be included in the Committee's 2023/2024 Annual Report.

Ms. Grande-Fields requests to add the discussion on consistent naming conventions, the presented updates of Eastside Elementary school and the discussion shared about the campus parking, as well as include Ms. Tu's suggestion for creating a "Meeting Highlights" template; in response to this, Mr. De Campos moved for someone to create a template to standardize each meetings highlights.

Ms. Beeman motions at each meetings approved minutes, once approved, the committee will go back to identify items in those minutes that will be included in the next annual report, to this Ms. Bradlee added to make this included in consent items of the agenda as an action item for the committee to discuss what was just approved. Ms. Beeman will work with district staff to create a template that satisfies this request. Ms. Martin made a motion to create an action item to identify key discussion and action items from the approved minutes that the committee would like to include in the next annual report, seconded by Mr. Kroon.

A vote was taken via roll call vote per the Brown Act. The vote was as follows: Douglas Kroon, Lara E. Martin, Chani Beeman, Art Alcaraz, Cheryl Tavaglione, Tina Grande-Field, Martin De Campos, Richard Jessica Gomez, Sandra Roy, Richard Vandenburg.

Abstentions:

None

The motion carried.

### 3. Acknowledgment of Public Service:

The committee shared appreciation and acknowledgment of public service to members that have termed out.

### **Committee Member Agenda Requests**

Ms. Tu requested it be added to the agenda that the committee begin planning the draft template for "Meeting Highlights".

**Next Meeting**

Next meeting will be Tuesday, September 10, at Monroe Elementary School.

**Meeting Adjourned** at 7:14PM, while Mr. Walker offered to provide a tour of the University Heights Middle School campus to the committee.