Foley Public Schools Adopted by the Board: 07/17/2023

466 CURRICULUM WRITING

I. District Funded Curriculum Writing

A. Definition of District Curriculum Writing
District curriculum writing is the development of the complete units of study for an entire course or grade level subject. This definition does not include the regular activities of the district curriculum review, revision, and improvement process.

B. For curriculum writing meeting the definition in Section A of this policy, curriculum writing pay will be offered to faculty:
   1. when requested by the Board of Education; or
   2. to develop an entirely new course or entirely new grade level subject content organization when the course or subject content organization:
      a. has been approved by the Board of Education;
      b. has been approved by the appropriate department or grade level and Learning Area Team;
      c. addresses district learner outcomes;
      d. addresses content standard(s) for the MN Profile of Learning or meets district criteria for waiver of standard requirement; and
      e. includes performance assessment(s)

Funding will be from the district. For the purpose of district funding, anticipated requests must be submitted by April 15 for curriculum writing intended for the next fiscal year (July 1 – June 30)

II. Building Funded Curriculum Writing

Each building will offer curriculum writing pay to faculty if the faculty proposal for curriculum writing:

A. meets the building definition for curriculum writing
B. has been requested by the appropriate department or grade level or Learn Area
C. has been approved by the appropriate building committee
D. is proposed in accordance with the guidelines of the building staff development committee

Funding will be from building staff development funds. For the purposes of budgeting, the appropriate building committee will determine the date by which requests must be submitted.

III. Rate of Pay

The rate of pay for faculty writing curriculum is established in the current master agreement. Any major curriculum/course revision should go through the Curriculum/Course Approval process.

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