

RIVERSIDE UNIFIED SCHOOL DISTRICT  
MEASURE O CITIZENS' BOND OVERSIGHT COMMITTEE MEETING  
Wednesday September 20<sup>th</sup>, 2023  
5:00 P.M.

**Call Meeting to Order:**

The Measure O Citizens' Bond Oversight Committee meeting commenced at 5:00 PM.

**Members Present:**

Dr. Keith Nelson, Jessica Gomez, Bob Garcia, Art Alcaraz, Martin De Campos, Sandra Roy, Douglas Kroon, Lara E. Martin, Chani Beeman, and Tina Grande-Field.

**Member Absent:**

Cheryl Tavaglione, Beiwei Tu, Terry Walling

**Staff Present:**

Renee Hill, Tim Walker, Orin Williams, Belen Bobadilla, Nora Lopez, Eric Walker, Rene Castro, Elsa Castillo, Guadalupe "Lisa" Koss

**Consultants Present:**

Tarana Alam and Alicia McHenry from Key Analytics; Jennifer Bradlee from Best Best & Krieger; Jeff Nigro from Nigro & Nigro, Todd Dileo from Neff Construction

**Community Members Present:**

Rita Nieto, Ryan Nelson.

**Public Comment:**

Public Comment Instructions were read by Dr. Keith Nelson, and there were none.

**Consent Items:**

Dr. Keith Nelson made a motion to address Agenda items out of order, due to some members needing to leave potentially before the meeting ends. Ms. Roy also announced she had to leave early. The motion was made by Sandra Roy, seconded by Chani Beeman.

A vote was taken via roll call vote per the Brown Act. The vote was as follows: Dr. Keith Nelson, Jessica Gomez, Bob Garcia, Art Alcaraz, Martin De Campos, Sandra Roy, Douglas Kroon, Lara E. Martin, Chani Beeman, Tina Grande-Field.

The motion carried.

Approval of June 14<sup>th</sup>, 2023, Committee Meeting Minutes

Dr. Keith Nelson asked if there were any discussions on the minutes, and Sandra Roy requested a correction be made so it states, "Sierra Middle School" instead of "Sierra High School." Dr. Keith Nelson made a motion, seconded by Chani Beeman.

A vote was taken via roll call vote per the Brown Act. The vote was as follows: Dr. Keith Nelson, Jessica Gomez, Bob Garcia, Art Alcaraz, Martin De Campos, Sandra Roy, Douglas Kroon, Lara E. Martin, Chani Beeman, Tina Grande-Field.

The motion carried.

### **Action Items:**

#### **1. Review Draft – CBOC Measure O Annual Report for 2021-2022**

Dr. Keith Nelson requested feedback from the Committee on any changes that should be made to the 2021/2022 Annual Report draft, as well as requested any public comments. Tina Grande-Field explains the information included is beyond 6/30/2022 ending fiscal year to date, as Dr. Keith Nelson explained the Board requested "more up to date" information since there was no clarification requiring only information inclusive to the fiscal year, and the committee provided findings and comments by gathering prior board minutes, presentations, and reporting's shared within this fiscal year period.

The Committee explained that they had conducted zoom meetings amongst each other to build the draft Annual Report. Tina Grande-Field suggested if after every Committee meeting should anything be discussed to be included in the Annual Report, to make future Annual Report building easier. Tina Grade-Field proceeded reading through the report in front of the whole committee, reviewing its contents, including her red lines, and information provided by district staff. She then requested district staff to review this document to ensure members are referenced correctly, to which Dr. Keith Nelson recommended more communication to the Board of the current members and out-of-term members in this report, then requesting a roster sent out to all members so they can update the report to reflect all current and former Committee members correctly. The Committee proceeded to review the rest of the report and red lines so all agreed corrections could be made.

At this point, community members toured the Longfellow campus by Eric Walker, and the Committee is still in quorum.

As the Committee continues to discuss the findings portion of the report, and changes to be made, Dr. Keith Nelson requests to the District that more community outreach is made to the public for more awareness of the work conducted in the District projects. (Afterwards, Lara E. Martin brings up for

discussion if the statement made should be "committee inquired about upgrades of school sites and began retouring school sites and CBOC reactions is positive", specifically stating a positive response should remain as stated or if this should be more objective.) Dr. Keith Nelson explained that it is inquired what students and parents' feedback is, and school staff say it was positive – and as a committee it is their responsibility to state this response was positive, to which Lara E. Martin recommended more objective comments focused on their feedback, not from others. The Committee proceeded to make changes and verbiage revisions to the draft Report within the meeting, and amidst this, Lara E. Martin requested more posting on social media on work done by the District.

Disagreements arose regarding the verbiage used in regard to how accurately informed committee members were of District Financial audits prior to meetings and wording explaining audit findings in the report. Further discussions proceeded for changes to be made to the draft report and the add verbiage requesting audits be provided to CBOC prior to School Board approval for review. This was an ongoing debate until Jennifer Bradlee's suggested that a motion be made to request changing this verbiage on audit reports, and all other Annual Report updates/changes be approved by the Committee. Dr. Keith Nelson motioned first for the approval of this verbiage change request made by the committee on audits, and to include all other updates/changes to the report during this meeting, to which Bob Garcia second.

A vote was taken via roll call vote per the Brown Act. The vote was as follows: Dr. Keith Nelson, Jessica Gomez, Bob Garcia, Art Alcaraz, Martin De Campos, Sandra Roy, Douglas Kroon, Lara E. Martin, Chani Beeman, Tina Grande-Field.

No Abstentions.

The motion carried.

Martin De Campos left the meeting at this point at 6:02 p.m., there is still a quorum.

Dr. Keith Nelson recommended a performance audit belongs in this Annual Report and made a motion this be approved as added. It was clarified that the Performance Audit was presented, Measure O Independent Performance and Financial Audit given by Jeff Nigro from Nigro & Nigro, on 03/02/2023. Bob Garcia motioned, and Art Alcaraz second.

A vote was taken via roll call vote per the Brown Act. The vote was as follows: Dr. Keith Nelson, Jessica Gomez, Bob Garcia, Art Alcaraz, Martin De Campos, Sandra Roy, Douglas Kroon, Lara E. Martin, Chani Beeman, Tina Grande-Field

No abstentions.

Motion carried.

Community Comments:  
None.

Committee Member Comments

Tina Grande-Field requested that presentations shared in meetings be added to the public website for their usage, and then requested to agendaize an item of putting findings on this draft report be added to the district website.

Both Dr. Keith Nelson and Tina Grande-Field pose the possibility of being close to their term ending, and asks District staff to clarify these end dates.

### **Discussion Items**

#### 1. Measure O Project Updates

Jessica Gomez and Tina Grande-Field stated they will need to leave at 6:15 p.m., but the committee decided to review the project financials first, then tour the campus.

Tarana Alam reviewed the Active Project Financial Report prepared by the Key Analytics team to the Committee, and then overviewed the District's State Grant awarding potential.

Tarana Alam elaborated, upon being requested of this by the Committee, to provide in future reporting, the project budget details as well as expenditure details.

Chani Beeman requested if, going forward, these reports continue to be shared by attaching a PDF within their emails instead of linked within an email, as was done for this meeting.

### **Longfellow Elementary School Tour:**

Eric Walker provided an overview of the improvements made to the school and then led the committee on a tour of the site.

Committee Discussion

It was reaffirmed by the Committee as a reminder, the Annual Report presentation is scheduled on November 16<sup>th</sup>, 2023.

### **Next Meeting**

Next meeting will be December 6<sup>th</sup> at 5:00 p.m., at a location that is to-be-determined.

Committee Member Comments

Dr. Keith Nelson and Tina Grane-Field's term end dates will be verified at the next Committee meeting.

Community Input

None

**Meeting Conclusion:**

The remaining present committee members toured Longfellow Elementary School out of quorum.

The meeting was adjourned at 6:27 p.m.