

Riverside Unified School District
MEASURE O CITIZENS' BOND OVERSIGHT COMMITTEE MEETING MINUTES
THURSDAY OCTOBER 20, 2022
4:30 P.M.

Call Meeting to Order:

The Measure O Citizens' Bond Oversight Committee meeting commenced at 4:34 p.m.

Members Present:

Jessica Gomez, Cheryl Tavaglione, Beiwei Tu, Sandra Roy, Tina Grande-Field, Martin de Campo, Lara Martin

Members Absent:

Amanda DeLaO, Terry Walling, Art Alcaraz, Marilyn Robinson, Douglass Kroon, Keith Nelson

Staff Present:

Sergio San Martin, Ana Gonzalez, Tim Walker, Samir Arreola, Brenda Perez, Belen Bobadilla, Sonia Barron

Consultants Present:

Henry G. Castillo from BBK Law

A. Call Meeting to Order

B. Welcome and Introduction of Members

Jessica Gomez commenced the meeting for the Committee. There are 7 members present, which makes a quorum. Six (6) members were not present.

C. Public Comments for Items Not on the Agenda

None

D. Action Items

1. Review CBOC Measure O Annual Report for 2020-2021

Staff acknowledged the Ad Hoc Committee that volunteered to prepare the CBOC 2020-2021 Annual Report. The Ad Hoc Committee consisted of 4 members: Tina Grande-Field, Sandra Roy, Dr. Keith Nelson, and Douglas Kroon.

Tina Grande Field talked about the processes and steps that were taken by the Ad Hoc Committee for choosing the important pieces and making the changes to the Annual Report.

Sandra Roy also added the importance of adding the names and terms served by prior committee members and she talked about her experience on the Ad Hoc Committee and how it was a learning opportunity for her and encouraged those that would like to learn to join so they can also learn the process.

Sergio San Martin asked if the report being presented was a draft for the rest of the committee to provide their input and take a vote to take it to the November 17 Board Meeting. The response was yes.

Staff provided an overview of the PowerPoint presentation which is a shorter version of the Annual report and will be presented at the November 17 Board Meeting.

Public Comment:

None

A motion was made to approve the Measure O 2020-2021 Annual Report by Martin de Campo, seconded by Beiwei Tu. A vote was taken via roll call per the Brown Act. The vote was as follows:

All in favor: Beiwei Tu, Martin De Campo, Cheryl Tavaglione, Jessica Gomez, Sandra Roy, Tina Grande-Field, Lara E. Martin

Oppose: none

Motion Carried.

E. Reports/Discussion

1. Committee Training

Three training time options were discussed for December 7th. The three options were: early morning, before the formal meeting, or have it as part of the meeting.

Lara Martin asked if the training would be in person or virtual. The response was in-person training.

Sandra Roy asked if the training would be by a third party or RUSD. Sergio San Martin responded it would be a third-party legal consultant that provided training a year ago to various district CBOC members.

Cheryl Tavaglione asked how long the training would be. Staff responded that the training could be either one (1) hour or the full two (2) hours. The training amount of time would be at the committee's discretion.

Committee members discussed preferred times.

Jessica Gomez proposed an hour of training.

The committee continued to discuss the time of the training. The committee agreed to have the meeting as part of the meeting on December 7, and it would be the first item on the agenda. The training will start at 4:30-5:30 p.m. and the remainder of the agenda items will be discussed from 5:30-6:30 p.m.

F. Next Meeting

December 7, 2022

Location to be determined

G. Committee Member Comments

Jessica Gomez asked the committee members if there were any comments.

Sandra Roy wanted to confirm that the attorney providing the training is not a conflict of interest. Sergio San Martin responded that the attorneys are not our bond council and there is no conflict of interest.

Martin De Campos wanted to thank the Ad Hoc committee for preparing the Annual Report.

Segio San Martin asked the committee members if there are any specific items they would like to include now for the next committee meeting.

Sandra Roy asked if they are able to select one or two vendor invoices to spot-check invoices, or the possibility of having an Ad Hoc committee that can spot-check invoices. Lara Martin asked if there could be detailed clarification on each line item since a prior invoice they had come across had a curriculum purchase.

Martin De Campo expressed that the committee's oversight doesn't have to be down to the ground level of reviewing invoices, since that is something more of a detailed responsibility for finance. He appreciated his colleague having a good motive, but it may not be an area for the committee.

Beiwei Tu also shared with the committee that there is a line between oversight and being overburdened. Yes, she understands the responsibility to make sure the funds are spent

correctly and it is irresponsible to have staff spend time on unnecessary things, which would be a waste of resources.

Sergio San Martin proposed that at the next meeting when the committee goes over the quarterly report, they will have a consultant present to answer any question the committee may have.

Jessica Gomez asked what would be the protocol for the committee if they had questions. Sergio San Martin responded that any time the committee had questions, it would go to the Chair and copy Ana (Staff) and the Chair will decide how to handle the item and bring it up at the next meeting.

Sandra Roy asked when the next audit will happen and if they are spot-checking the invoices since she would like to understand the process. Sergio San Martin responded that since this is not part of the agenda, at the next meeting they can provide the auditor's process.

H. Meeting Adjourned

Adjourned 5:21 p.m.