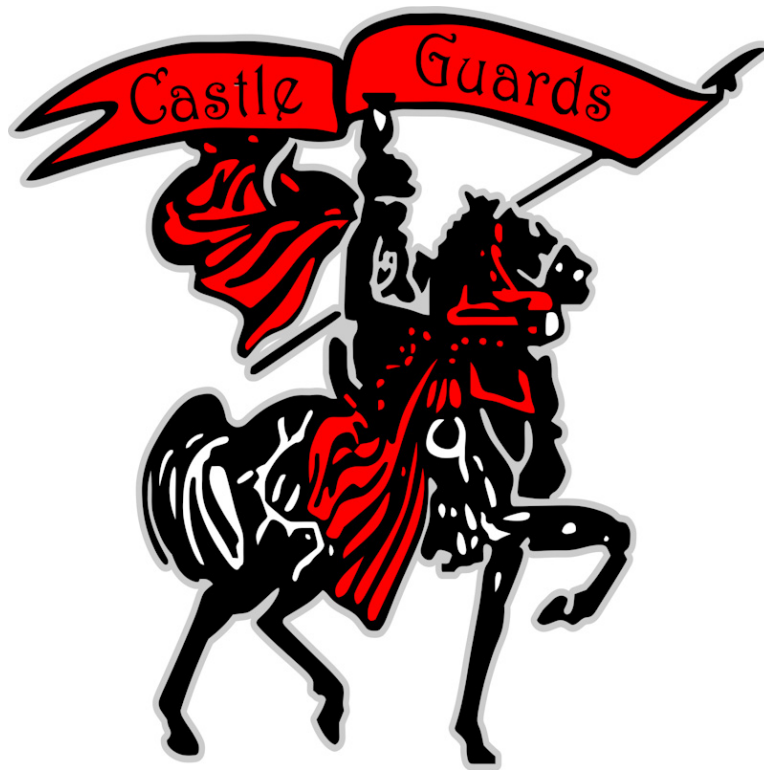


WASHBURN SCHOOL DISTRICT

Library Plan



2024-2027

Library Mission Statement

The library's goal is to support the district mission of enabling students to enter the global society with the knowledge, skills, habits, and attitudes required to be contributing citizens.

In order to help guide the needs of the district to support this goal, the library framework is designed around Wisconsin's Eight Principles of a Future Ready Library. This plan will outline what the current library program is doing in order to meet the eight principles as well as create goals to focus on for some of the components during the 2024-2027 school years.

Future Ready Library Components

The Future Ready Library Components include:

1. Personalized Professional Learning
2. Robust Infrastructure
3. Budget & Resources
4. Community Partnerships
5. Data & Privacy
6. Collaborative Leadership
7. Use of Space & Time
8. Curriculum, Instruction, & Assessment

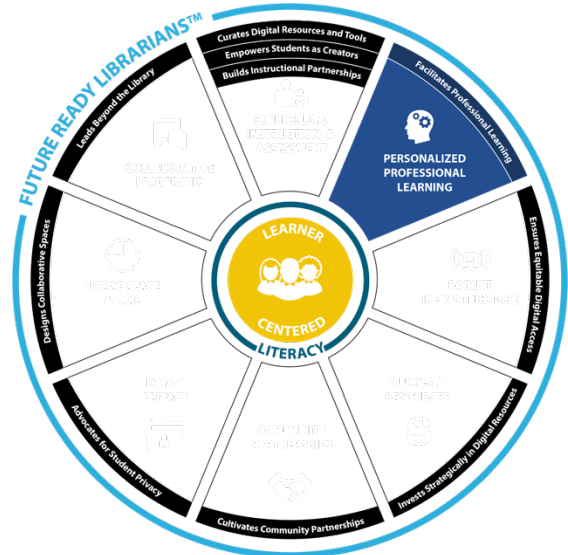


Personalized Professional Learning

We lead professional learning to cultivate broader understanding of the skills that comprise success in a digital age - critical thinking, information literacy, digital citizenship, and technology.

Key Initiatives:

- **Tailored Professional Development:** We offer a variety of professional development opportunities, including individual, small group, and whole group sessions, to equip staff with the skills and knowledge needed to effectively integrate technology into classroom instruction and enhance student learning.
- **Access to Professional Learning Resources:** We provide our staff with a wealth of professional learning materials, including books, online databases, and articles, to support their ongoing development.



Ongoing Professional Learning for the District Librarian:

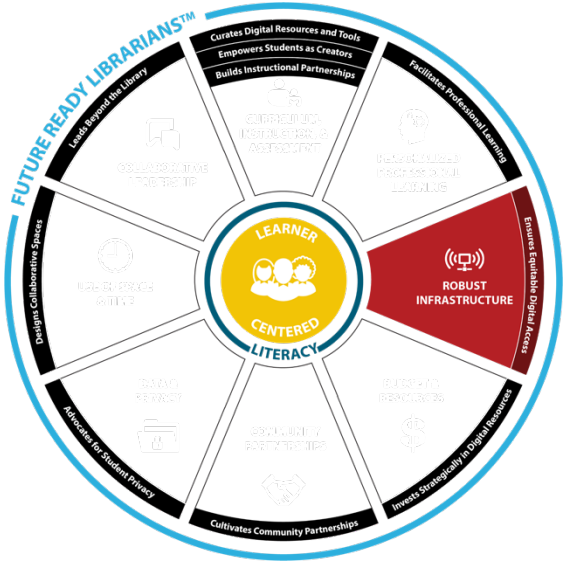
- **Collaboration with Area Librarians:** The district librarian actively participates in CESA trainings and meetings to collaborate with area librarians, sharing best practices and identifying opportunities to enhance library programs and staff training.
- **Attending Industry Conferences:** The district librarian attends WEMTA (Wisconsin Educational Media & Technology Association) and SLATE (School Leaders Advocating Technology in Education) conferences to stay informed about emerging trends and innovations in the field.
- **Networking with Library Professionals:** The district librarian engages in virtual and in-person meetings with other librarians from around the state to discover new ideas, share experiences, and stay connected to the broader library community.
- **Maintaining Professional Licensure:** The district librarian attends DPI Library Media Specialist Licensure conferences in the summer to ensure ongoing compliance with professional standards and maintain their licensure.

Robust Infrastructure

We advocate for and provide equitable access to connectivity, digital devices, information, resources, programming, and services to support the district's strategic vision.

Key Initiatives:

- **One-to-One Device Initiative:** The district provides a one-to-one device program for all students in grades K-12, ensuring that every student has access to the tools necessary for learning.
- **Device Rotation and Accessibility:** We assist in the rotation plan for updating devices throughout the district, ensuring that all staff and students have access to devices that meet their needs and are in good working condition.
- **Advanced Technology Access:** Students have access to desktop computers in the libraries for learning projects that require more advanced technology, such as video production tools, podcasting, and sound production.
- **Device Access in Classrooms:** Elementary classrooms have access to a laptop cart, while high school and middle school classrooms have access to an iPad cart, facilitating creative project development.
- **After-School Access to Digital Resources:** Students can access most databases online after school hours, and for those without home internet access, ebooks and articles can be downloaded onto their devices.

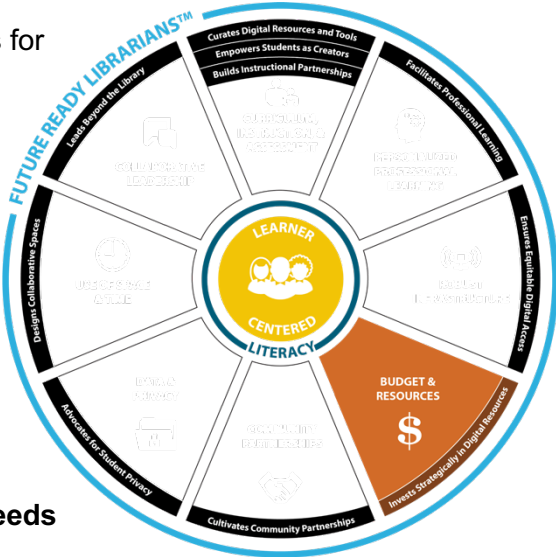


Supporting Robust Digital Infrastructure:

- **Technical Support:** The district librarian assists the IT department in addressing technical questions from staff and students, providing timely and effective support.
- **Database and Program Access:** We ensure that all students have access to the necessary programs and databases in their classrooms by maintaining accurate rosters and facilitating access.
- **Google Transition Implementation:** Design and provide professional development for the staff transition from Microsoft to Google programs.

Budget and Resources

The library looks at many factors when curating resources for the library to ensure a diverse collection of both physical and digital resources. Teacher and student requests as well as curriculum needs drive the focus of our content. Quality resources are purchased with a view of the longevity. Our library receives money through Common School Funds.



Goal: By the Spring of 2027, the library will have conducted a comprehensive analysis of both online and print resources to ensure that our collections effectively meet the academic and social-emotional needs of the district's staff and students.

Steps/Activities:

2024/2025:

- Conduct a comprehensive collection analysis of both libraries to identify gaps in topics and subjects.
- Develop a collection development tool that outlines criteria for material selection.
- Begin creating a section of materials to support student and staff well-being.
- Create a section of age-appropriate materials for the Washburn Early Learning Center.

2025/2026:

- Develop a Collection Development Plan that ensures regular review of all library sections within a five-year cycle to maintain the district's goal of providing rigorous and engaging standards-based academic curricula.
- Review and analyze the data collected of digital resources and databases utilized and purchased with Common School Funds.
 - Identify and research resources that supplement gaps in subjects/topics.

2026/2027

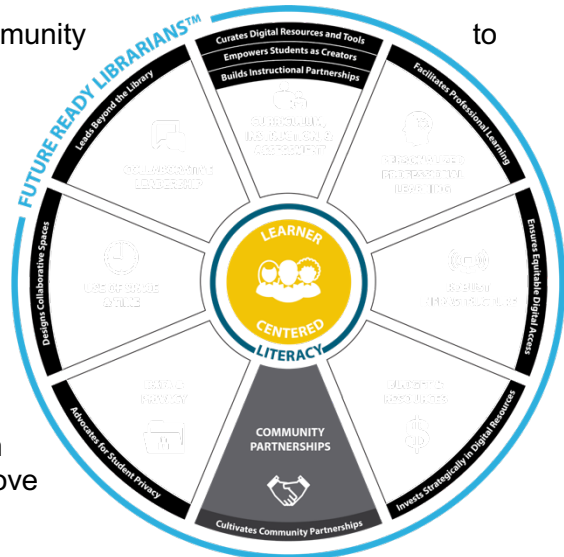
- Administer staff and student surveys to gather feedback on the library's resources and identify areas for improvement in both academic and social-emotional curricula.

Community Partnerships

Cultivates partnerships within the school and local community to promote engagement and a lifelong learning process.

Key Initiatives:

- **Curriculum Support:** The district media specialist collaborates with classroom teachers to ensure students have access to the necessary resources and materials aligned with the curriculum.
- **Community Partnerships:** Students engage in field trips to the local public library, fostering a love of reading and learning through participation in various programs and special events.
- **Literacy Promotion:** The library promotes summer reading programs to encourage continued learning and development during school breaks.
- **Early Childhood Education:** The library's resources are made available to the Washburn Early Learning Center, supporting early literacy and numeracy skills.
- **Community Engagement:** The library serves as a community hub, hosting a variety of after-school events such as book fairs, academic competitions, professional development trainings, and parent-teacher organization activities.

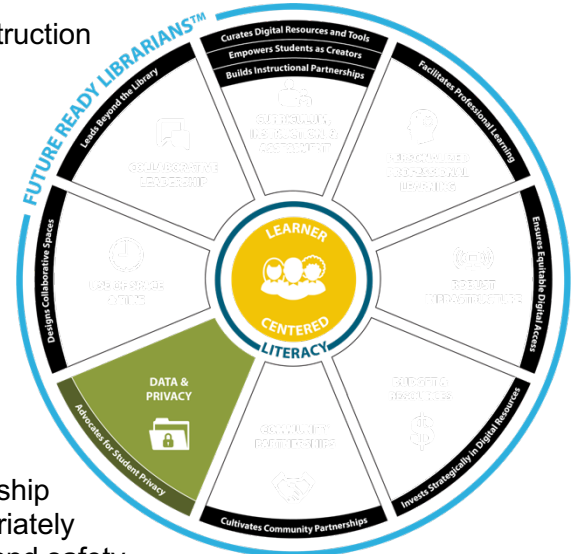


Data and Privacy

Teaches and promotes student data privacy through instruction and role as an educational leader. The librarian helps develop best practices, professional development, and policies which not only meet legal standards but ensure student and family choice in privacy decision-making.

Key Initiatives:

- **Ensuring District-Wide Compliance:** We collaborate closely with the IT and Curriculum Departments to guarantee strict adherence to student data privacy policies across the district.
- **Monitoring Online Activity:** We work in partnership with teachers to ensure that students are appropriately supervised while online, protecting their privacy and safety.
- **Comprehensive Digital Citizenship Education:** We provide ongoing Digital Citizenship instruction to educate students about the distinction between personal and private information, emphasizing the importance of online security and responsible digital behavior.
- **Reinforcing Digital Citizenship Principles:** Throughout the school year, we reinforce the principles of responsible digital citizenship through examples and reminders to both students and staff, fostering a culture of digital awareness and accountability.



Use of Space & Time

Future ready spaces are designed to empower learners and create active learning. Libraries provide flexible spaces that promote inquiry, creativity, collaboration and community.

Goal: Create a designated Makerspace in both libraries that provides differentiated learning experiences for all students as well as provides extension opportunities for students to increase their learning.

Steps/Activities:

2024/2025:

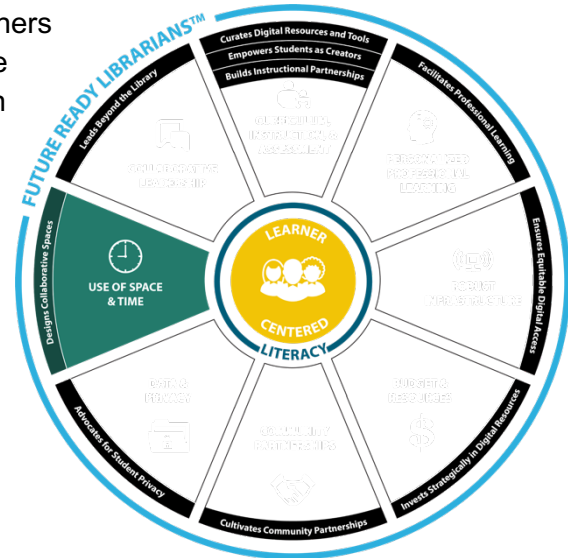
- Establish designated Makerspace areas in both libraries.
- Provide comprehensive training to building library aides on the use of Makerspace technology tools and materials.
- Promote and facilitate the use of Makerspace facilities for student projects.

2025/2026:

- Collaborate with teachers to identify opportunities to integrate Makerspace resources into classroom projects for differentiation or extension.
- Offer after hours professional development to equip staff with the skills to effectively utilize Makerspace technology and tools and incorporate them into their curriculum.

2026/2027:

- Conduct a staff survey to gather feedback on the needs and interests of teachers in utilizing Makerspace resources for their instructional practices.

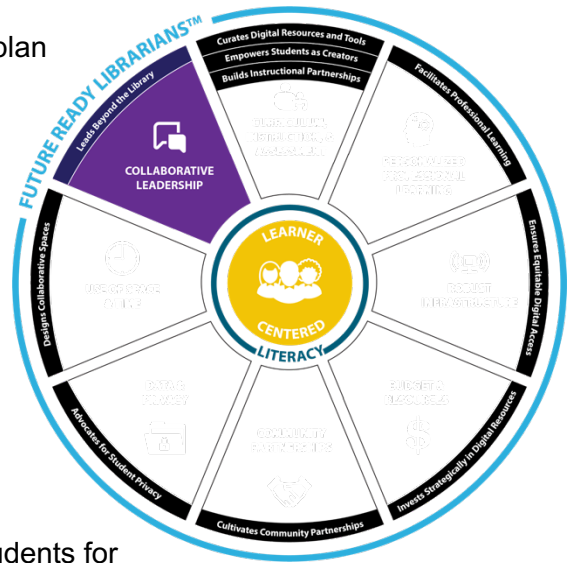


Collaborative Leadership

Participates in setting the district's vision and strategic plan for digital learning and fosters a culture of collaboration and innovation to empower teachers and learners.

Key Initiatives:

- **Professional Development in Digital Learning:** We offer a diverse range of professional development opportunities to equip educators with the skills and knowledge needed to effectively integrate technology into their classrooms.
- **Leadership in Future-Ready Skills:** We demonstrate leadership in identifying and implementing future-ready skills that prepare students for success in a rapidly evolving digital landscape.
- **Effective Communication of Digital Trends:** We stay abreast of emerging trends in digital learning and communicate them effectively to our educational community, ensuring that we are at the forefront of innovation.
- **Pioneering AI Integration:** We lead the district in developing and implementing strategies for utilizing artificial intelligence (AI) within the classroom setting, leveraging its potential to enhance learning and teaching.
- **Collaboration with Administration:** The district media specialist collaborates with building principals and district administrators to develop programming to meet the needs of all students.



Curriculum, Instruction, and Assessment

Encourages and facilitates students to become increasingly self-directed as they create digital products of their learning that engage them in critical thinking, collaboration and authentic, real-world problem solving.

Key Initiatives:

- **Comprehensive Digital Literacy Education:** We offer a curriculum that integrates library skills, digital citizenship, and computer literacy for grades 4K-8, providing students with a strong foundation in digital technologies.
- **Introducing New and Emerging Technology:** Teaching students how to utilize new technology such as artificial intelligence (AI) in a responsible and ethical way.
- **Alignment with Standards:** Our library curriculum aligns with the Information and Technology Literacy Standards, ensuring that students develop the essential skills needed for success in the digital age.
- **Device Access and Skill Development:** We provide device access to students in grades 4K-6 to support computer literacy and skill instruction, enabling them to explore and apply their learning effectively.

