

MONTHLY MEETING Date: May 12, 2025 **Time:** 3:30 - 5:00 pm

LOCATION: Southwest High Media Center Fishbowl

Facilitator(s): Co-chairs

Notetaker: Betsy Wagner

Meeting Attendance (Names in purple in attendance):

Name	Role	Email
Dr. Edward Bennett	Principal & Chair	edward.bennett@mpls.k12.mn.us
Amy Engler	Assistant Principal	amy.engler@mpls.k12.mn.us
Betsy Wagner	Co-Chair, Parent Rep	elizabethwagner@gmail.com
Margo Farrell	Co-Chair, Parent Rep, 10th (Luke), 7th	margo.farrell@gmail.com
Lisa Mills	PTSA Liaison / Parent	mills018@yahoo.com
Dave Premack	SW Foundation Representative	dave.premack@mpls.k12.mn.us
Anj Petsch	Parent Rep, 2nd Year	anjpetsch@yahoo.com
Erin Hester	Parent Rep, 2nd Year	ehester@me.com
Megan Lee	Parent Rep, 2nd Year	leefamily4000@gmail.com
Tim Leistikow	Staff-at-Large (IBDP/College Credit Programming)	timothy.leistikow@mpls.k12.mn.us
Lyn Ampey	Student Rep, 1st Year	bamp2601@mpsedu.org
Nate Hamel	Teacher, World Language	nate.hamel@mpls.k12.mn.us
Sam Gisselman	PTSA Liaison / Parent	samgisselman@gmail.com
Emily Adriaens	Parent Rep, 2nd Year	emadriaens@hotmail.com

Agenda item	Notes	Next Steps
Minutes Approval	Approved all around.	
Principal's Update	- Prom was a great success all around. Lots of positive feedback coming in from both students and caregivers/families. - Senior Night 5/13, Senior party 5/31 with student involvement to keep things positive and respectful and hopefully outdoors. - Choir ReVue starts this weekend. - IB testing winding down. - Data dashboard has been updated but information appears to be incorrect. ACT/SAT scores are looking good (accurate and high) but enrollment figures appear wrong at other schools as well.	Dr. Bennett to dig into the Data Dashboard
Anthony phone policy	FYI - Group of Anthony parents are speaking with P. Vue & Anthony site council to propose phone policy enforcement more aligned with SWHS's methods.	

Voting on new members	Discussion around the current two-year term length for voting members and recommendation to increase it to three years to support smoother transitions and better succession planning over the long term. Vote: Increase the Site Council member term period from 2 to 3 years Approved: 10 Opposed: 0 We received 8 applications for 4 open voting member positions on the Site Council for the 2025–26 school year: 3 caregiver positions and 1 community member position. Per the Site Council Governance Standards and Protocols: <i>Caregiver representation must include at least 2 and up to 6 members. The council may also include 1 community member who resides and/or works within the Southwest High School attendance area.</i> <i>When decisions are requested by the administration, the Site Council pursues consensus whenever possible. Only Site Council members may vote. In the event that consensus is impossible, decisions are made by majority vote. All decisions are considered recommendations to the Principal, except where delegated to the site council by law.</i> A summary of all applications was shared in advance with Site Council members as a pre-read prior to voting. Everyone expressed excitement and felt encouraged by the strong interest and high caliber of applicants this year, which made the selection process more challenging and a difficult decision compared to prior years. Ranked Choice Voting results were tallied using the Single Transferable Vote (STV) method, to help ensure fair representation and avoid vote splitting. QUOTA = (Total Votes / (Seats + 1)) + 1 $(8 / (4 + 1)) + 1 = 3$ votes minimum to win a seat In each round: • Candidates reaching or exceeding the quota were elected. • Surplus votes were redistributed based on next-ranked preferences. • Process continued until all 4 seats were filled. • Tie-breaking rules (if needed): most 1st-choice votes, then 2nd-choice, and so on, with final tiebreaker by random draw. Tie-Breaking Hierarchy (if needed): • Most 1st-choice votes • Most 2nd-choice votes • Continue down the ranking order • Final tiebreaker: Public random draw Ranked Voting Results <i>(8 total votes counted - 2 members abstained from voting):</i> Caregiver Representatives (2025-26): • Marie Idelkope • Allison LaBree • Andrea Siegel	Betsy & Margo to send notification emails to all Site Council applicants, informing them of final results. Send out a scheduling survey in August to determine the optimal meeting day and time for the 2025–26 Site Council, accommodating the availability of new and returning members.
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	Community Representative (2025-2026): Karla Vehrs Ranked Choice Voting detail provided in table below: <table><tr><td></td><td>1st Choice</td><td>2nd Choice</td><td>3rd Choice</td><td>4th Choice</td><td>Total # of Votes</td></tr><tr><td>Allison LaBree</td><td>3</td><td>2</td><td>2</td><td></td><td>7</td></tr><tr><td>Allison West</td><td></td><td></td><td></td><td>3</td><td>3</td></tr><tr><td>Andrea Siegel</td><td>2</td><td>2</td><td>3</td><td></td><td>7</td></tr><tr><td>Heidi Girod</td><td></td><td></td><td></td><td></td><td>0</td></tr><tr><td>Karla Vehrs</td><td></td><td></td><td>1</td><td>4</td><td>5</td></tr><tr><td>Marie Idelkope</td><td>2</td><td>5</td><td>1</td><td></td><td>8</td></tr><tr><td>Molly Timmerman</td><td></td><td></td><td>1</td><td>1</td><td>2</td></tr><tr><td>Sara Freeman</td><td></td><td></td><td></td><td></td><td>0</td></tr></table> We're excited to welcome new members to the Site Council and are in a great position to kick off next year right from the start of the 2025-26 school year. Summary of Applications: SW High School Site Council Application: 2025-2026 School Year (Res...		1st Choice	2nd Choice	3rd Choice	4th Choice	Total # of Votes	Allison LaBree	3	2	2		7	Allison West				3	3	Andrea Siegel	2	2	3		7	Heidi Girod					0	Karla Vehrs			1	4	5	Marie Idelkope	2	5	1		8	Molly Timmerman			1	1	2	Sara Freeman					0	
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Sara Freeman					0																																																			
Postcard/flyer SOP	Erin to continue managing postcards through final year of membership Provided list of events with feeder schools; will share with full group and file on shared drive	Southwest Hi... Everyone to review and update as appropriate																																																						
Student name "phonetic/pronunciation" efforts	Anj created one-page summary and will work with Laura (Student Services) on major events (eg graduation) Dr. Bennett & Amy Engler to bring to leadership meeting to solicit teachers' best practices	Anj to continue and bring best practice summary to hand off over summer																																																						
Past SW branding plans	Anj summarized proposals in one-page summary.	Betsy to get bids on lower cost projects for potential fall Foundation grants Dave to manage round signs being sold through school store																																																						
Budget/Advocacy	After receiving interest from multiple SW parent/caregivers to get more involved stemming out of the Budget Town Hall Meeting, Margo hosted an informal "Pass the Baton" kickoff meeting on April 14th, which brought together returning and new SW s to help launch a new budget	Margo will share details on an upcoming opportunity to show																																																						

	sub-committee—building on the momentum from the Budget Town Hall.	up in person & support the School Board during an all day planning session this summer (date TBD).
Increasing Site Council Visibility and Community Communication	Initial discussion was held to gather input on the potential creation of dedicated Site Council Instagram and/or Facebook accounts as a future initiative to enhance visibility and engagement. Key points included: • Value in Visibility: A dedicated social media presence could improve transparency and direct communication with the broader Southwest community. • Content Ideas: Posts could educate families on the purpose and role of the Site Council, share updates on enrollment, budget, school culture, and district-wide issues, and help recruit volunteers for sub-committees and projects. It could also serve as a tool to combat misinformation by sharing timely and accurate data. • Additional Communication Avenues: Other ideas included increasing Site Council content in Dr. Bennett's weekly email newsletters and updating language on the SWHS website to better reflect current council work. • Concerns Raised: Some members expressed concern about diluting the communication landscape, given the presence of other active school-affiliated accounts (e.g., PTSA, Foundation). Ensuring alignment and avoiding redundancy would be key if social media efforts move forward. No formal decision was made, and the topic will be picked up & revisited in the fall.	Revisit this topic in the fall.

MONTHLY MEETING Date: April 14, 2025 **Time:** 3:30 - 5:00 pm

LOCATION: Southwest High Media Center Fishbowl

Facilitator(s): Co-chairs

Notetaker: Lisa Mills

Meeting Attendance (Names in purple-bold in attendance):

Name	Role	Email
Dr. Edward Bennett	Principal & Chair	edward.bennett@mpls.k12.mn.us
Amy Engler	Assistant Principal	amy.engler@mpls.k12.mn.us
Betsy Wagner	Co-Chair, Parent Rep	elizabethwagner@gmail.com
Margo Farrell	Co-Chair, Parent Rep, 10th (Luke), 7th	margo.farrell@gmail.com
Lyn Ampey	Student Rep, 1st Year	bamp2601@mpsedu.org
Tim Leistikow	Staff-at-Large (IBDP/College Credit Programming)	timothy.leistikow@mpls.k12.mn.us
Nate Hamel	Teacher, World Language	nate.hamel@mpls.k12.mn.us

Lisa Mills	PTSA Liaison / Parent	mills018@yahoo.com
Sam Gisselman	PTSA Liaison / Parent	samgisselman@gmail.com
Dave Premack	SW Foundation Representative	dave.premack@mpls.k12.mn.us
Anj Petsch	Parent Rep, 2nd Year	anjpetsch@yahoo.com
Emily Adriaens	Parent Rep, 2nd Year	emadriaens@hotmail.com
Erin Hester	Parent Rep, 2nd Year	ehester@me.com
Megan Lee	Parent Rep, 2nd Year	leefamily4000@gmail.com
Nikki Nethercot-Niermann	Parent Rep, 2nd Year	nikkiloulou@gmail.com

Guests:

Erin Albu	SW Parent 9th, 6th	erinmboaz@yahoo.com
Allison Labree	SW Parent, 10th (Zoe Whittlef)	allisonlabree@gmail.com
Kirsten Jaglo	SW Parent	kirsten@doneworse.com
Karla Vehrs	SW Parent	kvehrs@me.com
Marie Idelkope	SW Parent, 9th (Nathan), 8th, 4th	midelkope@gmail.com
Molly Bates	SW Parent	batesm01@gmail.com

Agenda item	Notes	Next Steps
Introduce Guests	Welcome SW parent/caregivers who expressed interest in getting involved coming out of the Budget Town Hall Meeting: • Erin Albu - SW Parent, 9th & 6th graders • Allison Labree - SW Parent, 10th (Zoe Whittlef) • Marie Idelkope - SW Parent 9th (Nathan), 8th, 4th	
Minutes Approval	Anj 1st motion, Emily 2nd Motion, PASSED	
Principal's Update	• IB Night - approximately 50 students including diploma & career candidates • Robotics going to World Championship in Houston • Spring Athletics started • 9 students in Senior Class recognized for National Merit Scholarships • Lots of activity on @swhsfutures2025 Instagram account - good thing to mention during prospective tours so families can see the breadth of paths that SWHS students take after graduating Volunteers needed for ACT: ACT Testing, Wed Apr 23rd at Southwest: https://signup.com/go/EjLXwKQ Prom Parent Volunteers needed: Prom, Sat May 3rd at the Fillmore:	

	https://signup.com/go/OBWEdqp																						
Budget Meeting Recap, Reflection, & Next Steps	BUDGET MEETING “POST MORTEM” DISCUSSION Monday, March 24, 2025 7:00-9:00PM SW Commons Attendees: 250+ parent/caregivers, Students, Teachers & Staff <table border="1"> <thead> <tr> <th>AGENDA</th><th>SPEAKER(S)</th><th>ROLE(S)</th></tr> </thead> <tbody> <tr> <td>Brief Welcome & Intro by Site Council</td><td>Margo Farrell Betsy Wagner</td><td>Site Council Co-Chairs</td></tr> <tr> <td>SW Budget Overview</td><td>Dr. Ed Bennett</td><td>SW Principal</td></tr> <tr> <td>District Deep Dive</td><td>Ibrahima Diop</td><td>MPS CFO</td></tr> <tr> <td>Address Key Concerns from Budget Survey</td><td>Laura Cavender Ibrahima Diop</td><td>MPS Assoc. Superintendent MPS CFO</td></tr> <tr> <td>Advocacy & Next Steps</td><td>Nikki Niermann</td><td>Site Council Member</td></tr> <tr> <td>Open Q&A</td><td>Dr. Ed Bennett Laura Cavender Ibrahima Diop Greta Callahan</td><td>SW Principal MPS Assoc. Superintendent MPS CFO School Board Rep</td></tr> </tbody> </table> What Went Well: • Strong Attendance & Engagement: Approx. 250 parent/caregivers, students, teachers, and staff attended. • Diverse Representation: A good balance of Southwest Admin, District leadership, and a School Board representative provided a broad base for addressing questions. • Student-Centered Messaging: Both Dr. Bennett and Dr. Diop emphasized keeping students at the center of every decision. • Student Voices: It was powerful to hear directly from students – their passion and confidence were inspiring. • Clarified Roles & Responsibilities: The meeting helped clarify the distinct responsibilities of SW leadership, the district, and the school board (what’s in Dr. Bennett’s control vs. what isn’t). • Transparent Communication Framework: Continued commitment to openness from school leadership. • Pre-Meeting Survey: Collecting questions and themes ahead of time helped structure responses and discussion. Where We Can Improve/Make Changes: • Structure for Student Input: While student voices were impactful, the discussion veered off track at times. Adding more structure to Q&A portion will help balance voices and stay on agenda. • Define Clear Roles for District & School Board Guests: Define roles and responsibilities more clearly upfront for district and school board guests, and ensure they come prepared to address the key questions and concerns from the community. • Refocus & Tighten Presentation Content: Reduce or eliminate district	AGENDA	SPEAKER(S)	ROLE(S)	Brief Welcome & Intro by Site Council	Margo Farrell Betsy Wagner	Site Council Co-Chairs	SW Budget Overview	Dr. Ed Bennett	SW Principal	District Deep Dive	Ibrahima Diop	MPS CFO	Address Key Concerns from Budget Survey	Laura Cavender Ibrahima Diop	MPS Assoc. Superintendent MPS CFO	Advocacy & Next Steps	Nikki Niermann	Site Council Member	Open Q&A	Dr. Ed Bennett Laura Cavender Ibrahima Diop Greta Callahan	SW Principal MPS Assoc. Superintendent MPS CFO School Board Rep	Margo will host a “Passing the Baton” kickoff meeting to help launch a Parent Advocacy Task Force, building on the momentum from the Budget Town Hall.
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	slides to allow more time for audience Q&A and high-priority concerns. ● Agenda Clarity: Share a timed agenda in advance, with clear expectations for each section. ● Forward-Focused Messaging: Limit time spent reviewing how we got here; prioritize future steps and potential solutions. ● Improve Accessibility: Distribute microphones throughout the space so voices from the back of the room can be heard; ask speakers to identify themselves. ● Q&A Structure: Place more structure on this portion of the evening. Some potential ideas discussed include: alternating parent and student questions, using a panel format to address key survey themes, and then opening to general questions. Dave suggested adding a QR code for real-time question sign-ups, where attendees can list their name, role (student/parent/caregiver/teacher), and topic. Questions can be grouped and streamlined for efficiency, with a displayed list of those on deck. This could help prevent time delays and ensure the conversation stays focused. ● Meeting Length: Post an end time in advance (suggested: 90 minutes max). YES!! – unanimous agreement in the room that this should become an annual event. The high turnout from community members clearly demonstrates a strong desire for increased transparency around the budget, and the district is supportive of that. Our lessons learned from this year will help us plan further in advance and improve next year’s meeting. Top Community Concerns That Remain Unanswered: 1. Project Transformation - <i>What exactly does “Project Transformation” entail? Can Greta help provide a clear definition and outline the proposed timeline for implementation? How do the new school board members plan to gain the trust and support of the community so soon after the failure of the Comprehensive District Design (CDD)?</i> 2. Waitlist & Enrollment - <i>During the recent Budget Town Hall, both Laura Cavender (District Associate Superintendent) and Greta Callahan (School Board Rep) stated that accepting students from waitlists is an obvious next step to increase enrollment.</i> ● <i>Why is the district still turning away students who want to attend Southwest, even though there is available space in the building?</i> ● <i>What specific actions are currently being taken to follow through on this issue?</i> ● <i>Who is responsible, and what is the timeline for implementation?</i> 3. Boundaries, Equity & Choice - <i>What alternatives have the school board and district considered to close the budget gap? Based on projected enrollment at Anthony (our only feeder middle school), Southwest’s enrollment is expected to continue declining.</i> <i>Greta Callahan, School Board Rep, confirmed that she does not support closing schools (which is consistent with her campaign message). If school closures are off the table, how does she propose to close the budget gap?</i> ● <i>Can Greta share specific models or plans showing how adjusting boundaries—without closures—can balance the budget while setting students up for success?</i>	
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	• <i>How can attendance boundaries be widened to increase school choice and enrollment without inadvertently contributing to racial segregation?</i> • <i>Since Southwest enrollment is not projected to increase post-CDD, what strategies are being considered to expand boundary lines?</i> • <i>What concrete actions are being taken at the district level to ensure Southwest remains a competitive, accessible, and thriving option for students and families?</i> Immediate Next Steps: • “SW Advocacy: Passing the Baton” Meeting is in the works ○ Goal is to bring together experienced SW advocates with new, interested parent/caregivers to share insights, answer questions, and help pass the baton to the next generation of SW parent/caregiver advocates ○ Margo has confirmed interest from the following “experienced” SW advocates: ■ Gwen Spurgat ■ Lora Joshi ■ Andy Schoenke ■ Ann Smith ■ Nikki Niermann ○ Margo reached out to the following “new” SW parent/caregiver advocates to gauge interest: ■ Molly Bates ■ Marie Idelkope ■ Erin Albu ■ Karla Vehrs ■ Kirsten Jaglo ■ Others to recommend? • Greta Callahan, School Board Rep follow up ○ Lora Joshi is taking the lead to set up time with Greta to listen to Greta’s plan for specific short-term actions that Greta mentioned in the budget meeting (e.g., waitlist, open boundaries, etc)	
By-Law Member Guidelines & Recruiting for Next Year	Staff/Admin Members (6-10, unlimited terms) 1. Dr. Bennett 2. Amy Engler 3. Tim Leistikow 4. Rotating World Language teachers Parent/Caregiver Co-Chairs (2 parents, 2 year terms) 1. Betsy Wagner (2nd term 2025-2026) 2. Margo Farrell (2nd term 2025-2026) Parent/Caregiver Members (up to 6, 2 year terms) 1. Betsy Wagner, Co-Chair (<i>continuing</i>) 2. Margo Farrell, Co-Chair (<i>continuing</i>) 3. Erin Hester (<i>continuing</i>) 4. Open 5. Open 6. Open Community Member (1) 1. Open Student Members (1-3) 1. Lyn Ampey (<i>to be confirmed</i>) 2. Open	Amy to keep staff and students outreach ongoing Betsy to find past application tools and distribute via Dr. Bennett’s weekly newsletter (and other mechanisms?). Ideally applicants can be assessed and voted in May meeting.

	3. Open PTSA Reps (up to 2, unlimited terms - align with PTSA roles) 1. Lisa Mills, PTSA President (<i>serving one more year</i>) 2. Sam Gisselman, PTSA Treasurer (<i>continuing</i>) SW Foundation Rep (1, unlimited term) 1. Dave Premack (<i>continuing</i>)	
Key Themes & Projects for next year	PARENT ADVOCACY TASK FORCE 1. Next Steps outlined above (Margo) MARKETING / INCREASE BRAND AWARENESS IN COMMUNITY 1. Update postcards / flyers and write SOP to help with next year's transition (Erin) 2. Exterior signage at front door, other small-scale branding with past estimates, using space above commons 'stage' area SCHOOL CULTURE/INCLUSIVITY 1. Student Name e phonetic/pronunciation efforts	Erin to complete postcard/flyers SOP prior to May Site Council meeting. Betsy to dig up past SW Branding plans/estimates and bring to May Site Council meeting for discussion & further steps. Anj to connect with Dr. Bennett and bring more detailed implementation plans to May Site Council meeting for discussion & next steps.

MONTHLY MEETING Date: March 10, 2025 **Time:** 3:30 - 5:00 pm

LOCATION: Southwest High Media Center Fishbowl

Facilitator(s): Co-chairs

Notetakers: Erin Hester

Meeting Attendance (Names in **purple-bold in attendance):**

Name	Role	Email
Dr. Edward Bennett	Principal & Chair	Edward.Bennett@mpls.k12.mn.us
Amy Engler	Assistant Principal	amy.engler@mpls.k12.mn.us
Betsy Wagner	Co-Chair, Parent Rep, 1st Year	elizabethwagner@gmail.com
Margo Farrell	Co-Chair, Parent Rep, 1st Year	margo.farrell@gmail.com
Lyn Ampey	Student Rep, 1st Year	bamp2601@mpsedu.org
Tim Leistikow	Staff-at-Large (IBDP/College Credit Programming)	timothy.leistikow@mpls.k12.mn.us
Steve Gehrenbeck-Miller	Teacher, World Language (Spanish)	steve.gehrenbeck-miller@mpls.k12.mn.us
Lisa Mills	PTSA Liaison / Parent	Mills018@yahoo.com
Sam Gisselman	PTSA Liaison / Parent	samgisselman@gmail.com

Dave Premack	SW Foundation Representative	dave.premack@mpls.k12.mn.us
Anj Petsch	Parent Rep, 2nd Year	anjpetsch@yahoo.com
Emily Adriaens	Parent Rep, 2nd Year	emadriaens@hotmail.com
Erin Hester	Parent Rep, 2nd Year	ehester@me.com
Megan Lee	Parent Rep, 2nd Year	leefamily4000@gmail.com
Nikki Nethercot-Niermann	Parent Rep, 2nd Year	nikkiloulou@gmail.com

* **Guests in attendance:** none

Agenda item	Notes	Next Steps					
Minutes Approval	Motion Approved						
Principal Update on 2025-2026 Budget	5 Year Historical Budget Summary					Dr. Bennett & Margo are collaborating on a slide deck to present at the upcoming Budget Meeting, which will be open to all Southwest & Anthony families/ caregivers. Budget Meeting is set for Monday, March 25 at 7:00 PM in the SW Commons (cafeteria/front lobby area).. Site Council members are encouraged to attend if available and to share the event with their networks to help spread the word. The PTSA will support the meeting by helping organize concrete action steps, including opportunities to get involved with school volunteer organizations and advocacy efforts.	
		2022	2023	2024	2025		2026
	\$ Budget (millions)	\$13.5	\$12.0	\$10.7	\$10.0		\$9.2
	Student Enrollment	1,750	1,530	1,295	1,195		1,144
	Budget Gap for 2026						
	If we assume a status quo budget of \$10.0 million for 2026, Southwest would actually need \$10.7 million to meet minimum obligations (inflation, salary increases, etc.).						
	The district has allocated only \$9.2 million, leaving a shortfall of \$1.5 million.						
	This means Southwest must cut \$1.5 million to meet the district’s allocation.						
	District-Mandated Cuts <i>(already built into 2026 budget)</i>						
	1.0 Social Worker 0.5 EL (English Learner) Teacher 0.6 Instructional Specialist 1.5 Special Education Teachers 5.0 SEA (Special Education Assistant) Positions 0.4 Test Coordinator						
Subtotal of District Cuts: approximately \$534,000							
Remaining Budget Gap							

	• After the above district-mandated cuts, Southwest still needs to find \$966,000 in additional cuts. • This is equivalent to approximately 8.1 Teacher FTEs (Full-Time Equivalents). Department-Level Cuts Based on Registration <i>Note: Cuts are proportional across all departments based on enrollment and student course registration.</i> • English: 1.4 FTE • Health/PE: 1.0 FTE • Math: 2.2 FTE • Performing Arts: 0.6 FTE • Science: 1.0 FTE • Social Studies: 1.6 FTE • Visual Arts: 0.2 FTE • World Languages: 0.0 FTE Looking Ahead • Currently, there are 246 8th graders at Anthony Middle School. • Middle school enrollment is expected to continue declining slightly in near future, based on current 6th and 7th grade numbers. Next Steps: Budget Transparency Meeting • Goal: Increase transparency and alignment across our school community regarding budget decisions and impacts. • Audience: Open invitation to all Southwest & Anthony families/caregivers • Tentative Date: Monday, March 24 at 7:00 PM in the Southwest Commons • Meeting Objectives: ○ Present the budget and enrollment context ○ Review the decision-making process Southwest Admin followed (per district rules) ○ Invite parent and caregiver collaboration around advocacy ○ Share actionable steps families can take to support Southwest and public education ■ Get involved by joining school-based volunteer organizations such as the PTSA, Site Council, SW Foundation, and more. ■ Advocate on behalf of Southwest, including the possibility of forming or joining a Southside advocacy group to press the District Office and School Board for equitable treatment of thriving schools like Southwest.	
Key Themes &	• School Climate & Student Belonging	

Projects	○ Emphasize restorative practices to support positive behavior and healthy relationships ○ Foster stronger connections between students and staff ○ Support anti-racism and culturally responsive practices ○ Address opportunity gaps for BIPOC and underserved students ○ Review student feedback and climate survey data ● Enrollment & Budget Transparency ○ Review projected enrollment trends and the funding implications for future years ○ Promote transparency in budgeting processes and decision-making ● Family Engagement & Communication ○ Expand and improve the school website to ensure it is user-friendly and accessible for all families ○ Develop social media guidelines for school clubs, sports, and activities to promote consistent and aligned messaging ○ Provide additional support to prioritize timely and effective communication with families ● Community Outreach ○ Expand outreach efforts to strengthen the Southwest High School brand ○ Partner with pathway schools (Anthony, Lake Harriet, Armatage, etc.) for key school and community events ○ Support more “bridging” events that connect future Lakers with current students (e.g., Girls Basketball Lakers Night) ● Recruitment & Transition Planning ○ Develop one-pagers and other tools to support smooth Site Council leadership transitions each year ○ Proactively recruit new members to ensure diverse family representation on next year’s Site Council ● District & Funding Advocacy ○ Advocate for Southwest High School with our School Board representative ○ Organize a Southside coalition to urge the District Office and School Board to reconsider cuts impacting high-enrollment schools ● School Branding & Graphic Design ○ Identify 2–3 contractors and request price/timing quotes (low, medium, high cost options) ○ Final design was completed by last year’s Site Council—securing a proposal will prepare us to submit a grant request to the SW Foundation by September 2026 for implementation in the 2025–26 school year	Anj (student name pronunciation project) Erin to create one pager for outreach methods/events/ Postcards and pathway events Amy is currently in discussions to attract new & more diverse voices to join the Site Council for next year. Erin interested in School Advocacy & contacting our school board rep.
Next Steps/ Key Actions	All members should review the list of key themes and potential project areas listed above. Reflect on where your interests and strengths align to help identify where you'd like to contribute.	

	Prepare to engage in spring 2025 planning efforts so we can hit the ground running in fall 2025 and be fully prepared for the 2025–26 school year.	
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MONTHLY MEETING Date: February 10, 2025 Time: 3:30 - 5:00 pm

LOCATION: Southwest High W201

Facilitator: Co-chairs

Notetakers: TBD

LC Representative Attendance (Names in purple-bold in attendance):

Dr. Bennett, principal and chair Edward.Bennett@mpls.k12.mn.us

Amy Engler, assistant principal amy.engler@mpls.k12.mn.us

Tim Leistikow, staff-at-large (IBDP/College Credit programming) timothy.leistikow@mpls.k12.mn.us

Dave Premack SW Foundation rep dave.premack@mpls.k12.mn.us

Lisa Mills, PTSA Liaison / parent Mills018@yahoo.com

Steve Gehrenbeck-Miller, teacher World Language (Spanish)

Emily Adriaens, parent rep 2nd yr emadriaens@hotmail.com

Erin Hester, parent rep 2nd yr ehester@me.com

Megan Lee, parent rep 2nd yr leefamily4000@gmail.com

Nikki Nethercot-Niermann, parent rep 2nd yr nikkiloulou@gmail.com

Anj Petsch, parent rep 2nd yr anjpetsch@yahoo.com

Betsy Wagner, Co-Chair parent rep 1st yr elizabethwagner@gmail.com

Brian Sheposh, parent rep 1st yr bsheposh@gmail.com

Margo Farrell, Co-Chair, parent rep 1st yr margo.farrell@gmail.com

Lyn Ampey, student rep 1st year bamp2601@mpsedu.org

Guests in attendance: none

Agenda item	Notes	Follow up (who what when)
Minutes Approval	Motion Approved	
Principal Update	Hot Notes - Saturday Night (\$87,000 raised) - All performing arts were incredible - Community was present with both families whose kids have graduated AND kids that are not at SWHS yet - Energy of the students and the - The MC is incredible - kudos to her Laura Cavender, District Associate Superintendent, is visiting - In charge of many south side schools Budget - will come out 2/18 236 8th graders at Anthony - In years past the class sizes were more in the 300s and our current classes are trending closer to 200s - Teacher raises - with teacher costs being higher the natural impact of that is less money to pay teachers as the pot of money tends to stay the same 56 staff returning (canvassing preliminary results)	

	• Senior Class is the highest this year and our 9th grade class is the smallest • 1185 - current enrollment size as of 2/10/25 4) Parent Teacher conferences this week • Virtual on Friday • In person on Thursday • Registration presentations will be in both formats	
Sub-committee Discussion	1) Review of Last Years Sub-Committee • Welcoming, Outreach & Inclusion ○ Events (with Anthony & Future Laker Nights) ○ Parent feedback - seeing the feeder nights from the Elementary school is really great ○ <i>IDEA</i>: Can the elementary school kids get involved with homecoming?? ○ <i>IDEA</i>: Can this committee help foster aligning the dates so that they all don't fall on the same week? ○ Branding also fell into this committee • Academic ○ Sending out messaging about the importance of taking the standardized tests ○ Branding of "Anchored in Excellence" • Budget & Staff ○ Predictable staffing is a plus in many ways ■ This helps create standards ○ This helps create standards ○ Parent Asked - are we going to meet again to go over discretionary funds? Bennett replied it's dependent on if we have any discretionary funds. ○ Rumors are created when people aren't advised - with this knowledge it helps to have our stakeholders be able to share out how difficult budgeting is ○ Executive Orders: Cutting finances, transgender students and hiding that from families - language around this puts blame on the schools ■ Bennett is digging into how Federal dollars impacts SWHS ■ Currently MPS is being audited by the state level and the federal level • Communication ○ Got pulled and tied into branding 2) Student Names & Pronunciation • 1st day of class in all classes ○ Messaging to staff of the importance of this ○ If the idea is to get this off the ground for the 1st day of school, we'd need to get this off the ground before the end of the school year • Graduation - written phonetically ○ This is already being done The fact that this is continuing to happen we should make sure messaging comes from the administration to staff.	

	Question - does this require a sub-committee?? 3) Lobby Day • Is this something we can support? • Parent legislative lobby can be supported 4) Social Media - can this get added to communication? • Working smarter and not harder • Looking at labeling of instagram accounts (SWHS vs SW vs Southwest) • Marketing guide with Instagrams Further Communication Discussion of how important getting out information to families is • Website - having it up to date and easy to find things for families ◦ Would sending an email out to families asking what they would like to see on the website be helpful? ◦ Bennett shared more about only having 1 person having access to update the website and the challenge of keeping it up to date <i>Reminder: Site council is an open forum for all stakeholders which includes parents/caregivers, teachers and all staff</i>	
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MONTHLY MEETING Date: January 13, 2025 **Time:** 3:30 - 5:00 pm

LOCATION: Southwest High Media Center Fishbowl

Facilitator: Co-chairs

Notetakers: TBD

LC Representative Attendance (Names in purple-bold in attendance):

Dr. Bennett, principal and chair Edward.Bennett@mpls.k12.mn.us

Amy Engler, assistant principal amy.engler@mpls.k12.mn.us

Tim Leistikow, staff-at-large (IBDP/College Credit programming) timothy.leistikow@mpls.k12.mn.us

Dave Premack SW Foundation rep dave.premack@mpls.k12.mn.us

Lisa Mills, PTSA Liaison / parent Mills018@yahoo.com

Steve Gehrenbeck-Miller, teacher World Language (Spanish)

Emily Adriaens, parent rep 2nd yr emadriaens@hotmail.com

Erin Hester, parent rep 2nd yr ehester@me.com

Megan Lee, parent rep 2nd yr leefamily4000@gmail.com

Nikki Nethercot-Niermann, parent rep 2nd yr nikkiloulou@gmail.com

Anj Petsch, parent rep 2nd yr anjpetsch@yahoo.com

Betsy Wagner, Co-Chair parent rep 1st yr elizabethwagner@gmail.com

Brian Sheposh, parent rep 1st yr bsheposh@gmail.com

Margo Farrell, Co-Chair, parent rep 1st yr margo.farrell@gmail.com

Lyn Ampey, student rep 1st year bamp2601@mpsedu.org

Guests in attendance: none

Agenda item	Notes	Follow up (who what when)
Minutes Approval	Approved	
Principal Update	• IB parent info meeting held - Hopefully will be annual • Student-Principal Advisory board being started • No talk about closing schools recently • Budget crunch again this year	
SW Parents FB Group - 6 vs. 7 period schedule discussion	Discussion arose after IB Night surrounding the issue of the 6 vs 7 period schedule, including a number of very strong opinions on SW/Washburn's status being inequitable and the district's decisions to implement these schedules. (Can Margo's screenshots be attached here?) Site Council and the administration will not be taking any official action on this discussion, but the interested parents can be directed to take their concerns to their school board member, in conjunction with Washburn and looking forward, Roosevelt, parents/caregiver.	
BLAST Day	Review of changes implemented this year and share learnings for next year: - Previous years students signed up for projects but the need for time/effort for those projects didn't fill all students' time. Transportation and supervision also added challenges. - This year was more departmentally focused, giving students a variety of projects throughout the day. - Looking at next year, Site Council can support BLAST Day with advance planning	Site Council to bring to October '25 meeting for more direct planning and to connect with Student Council and PTA
2025-2026 Class Registration	• Current SW Students Registration 1/27- 2/13 • Move to online registration: ○ Google Form for students ○ Counselor-managed through Infinite Campus/CCC • Incoming 9th Graders Registration (in person) ○ Saturday, 3/22 ○ Foundation to use this opp to hand out signs ○ Anchor Crew + dept reps attend for support	
MPS Transformation Survey	Do we have access to data showing what percentage of SW families have participated? Encourage participation within our community. https://www.mpschools.org/about-mps/school-transformation https://mpls.qualtrics.com/jfe/form/SV_79eyY3ow2CQ21v0	
District Data Dashboard and Metrics	https://publicinsights.mpls.k12.mn.us/transformation/ • Unclear when and how updates will be available	

Spring Events	- What major school events are on the spring calendar? - What are key dates for learning District 25-26 Budget allocation? - Weds, 1/29 Current Student Registration - Weds, 1/29 Pathway Feeder Night at Girls Basketball and Pathway Feeder Night at Girls' Basketball  Southwest Pathway Night Flyer 1.29.25.pdf - Sat, 2/8 SW Performing Arts Hot Notes Fundraiser Event - Tues, 2/11 African Parent Involvement Day & Black History Month Assembly - Sat, 3/22 Incoming 9th Graders Registration - Thurs, 4/10 SW Foundation Fundraiser Event - Weds, 4/23 Host Junior ACT exams - Sun, 6/8 Class of 2025 Commencement Ceremony - How can Site Council parent volunteers best support the school administration at these key events?	
Sub-committee Discussion	Areas of interest or high priorities?	Kicking to Feb

MONTHLY MEETING Date: December 9, 2024 Time: 3:30 - 5:00 pm

LOCATION: Southwest High Media Center Fishbowl

Facilitator: Co-chairs

Notetakers: Emily Adriaens

LC Representative Attendance (Names in purple-bold in attendance):

Dr. Bennett, principal and chair Edward.Bennett@mpls.k12.mn.us

Amy Engler, assistant principal amy.engler@mpls.k12.mn.us

Tim Leistikow, staff-at-large (IBDP/College Credit programming) timothy.leistikow@mpls.k12.mn.us

Dave Premack SW Foundation rep dave.premack@mpls.k12.mn.us

Lisa Mills, PTSA Liaison / parent Mills018@yahoo.com

Steve Gehrenbeck-Miller, teacher World Language (Spanish)

Emily Adriaens, parent rep 2nd yr emadriaens@hotmail.com

Erin Hester, parent rep 2nd yr ehester@me.com

Megan Lee, parent rep 2nd yr leefamily4000@gmail.com

Nikki Nethercot-Niermann, parent rep 2nd yr nikkiloulou@gmail.com

Anj Petsch, parent rep 2nd yr anjpetsch@yahoo.com

Betsy Wagner, parent rep 1st yr elizabethwagner@gmail.com

Brian Sheposh, parent rep 1st yr bsheposh@gmail.com

Margo Farrell, parent rep 1st yr margo.farrell@gmail.com

Lyn Ampey, student rep 1st year bamp2601@mpsedu.org

Guests in attendance: none

Agenda item	Notes	Follow up (who what when)
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Minutes Approval	Nov minutes	
Principal Update	Lyn Ampey - 11th grader, new student Site Council rep (bamp2601@mpsedu.org) Welcome to Lyn! Movie Night at Anthony Middle School: multiple principals in attendance; Armatage principal is the official popcorn master. Attendance was in the range of 60-70 people, from a variety of schools. Future Laker Night - over 300 people in attendance! Parent panel did not have a high turnout, although consecutive issues saw more parents/caregiver. Question of whether the choir room was the best location? Parents came to get general info about SW, along with questions about diversity, IB, AP, and post-high school plans. Discussion of future Laker Nights - how do people hear about it, what does the post-event survey look like, and whether families in attendance should be surveyed. Jazz Night at Orchestra Hall - over 200 students involved. Questions around 7 period day - cost is approximately \$1 million to add a period, and the district is currently looking at impending cuts. Additional cost is due to the 8 additional teachers that would be necessary to cover the extra period. Some conversation on the history of this discussion with the new superintendent along with how Title 1 funding and Free & Reduced Lunch impacts schools. Need to remind students and parents/caregiver to fill out FRL forms even if their families would not qualify for additional funding, there are other potential benefits to qualifying students and families. ACT date is moving, it will likely be April 23. Juniors are the students who mainly take the test; Breakaway test prep classes will be offered again at a free or reduced price of \$95. There is a paper-based option available for students who require accommodations, but not offered at SWHS. A voucher is provided to cover the cost of the exam. Freshman class update: of 268 students, 220 have a GPA of 3.0 or higher. The median GPA is 3.71. These numbers are based on the first quarter only, but a good initial measure of the freshman class. School closure discussion - the school board has initiated a study of the district schools, and will use that to determine future plans. It takes some time to initiate a school closure, and it is also unlikely for the CDD to be reopened with future boundary changes. Question of whether Washburn and SW can swap students to even out the attendance levels (SW is down and Washburn is high) - the district will has not allowed this, but there is speculation that they may be more flexible in allowing students to attend schools outside of their community boundaries.	
Student Members of Site Council	Amy Engler to update on progress	
Sub-committee topics	Discussion on how Site Council has used subcommittees in the past: last year, we started the year with Outreach, Communications, Academic, and Budget subcommittees. Groups met early in the fall, and communication from the subcommittee meetings was inconsistent. Interest expressed in keeping Site Council work with the large group so everyone has an opportunity to discuss	

	agenda items and consider how to move forward. Focus last year was on branding, and there was interest expressed in having Site Council work on items that can help students - it felt like this was missing from last year. Other potential ideas/questions for this year: • Peer tutoring • Look further into what student needs exist? Other schools have the principal work with student-led groups on a regular basis. Currently, Dr. Bennett meets with the student council advisor, but discussion of a different type of principal advisory group, which could have one representative from each grade, along with students representing different groups of gender, race, etc. Include an application process to have heightened buy-in from students. Ensure all groups are represented. • Continuation of school branding • Outreach - ways to get the word out about SW (cheer and band visits to the lower schools) and a calendar of outreach events - how to involve students/student groups? • Ideas from school admin - what are the needs of SW? • Alignment of teacher/parent group, reference the question of what it means to be excellent • What can the Site Council do without a budget?	
Fundraising Alignment (quick update) (Foundation, Boosters, PAC)	Discussion of removing the Site Council participation in this alignment, particularly because the goal is to bring the booster groups together and create transparency among them - Site Council is a neutral party that is not a participant in that discussion. Perhaps the PTA or the Foundation are better-suited to facilitate the discussion? Those in attendance agreed that the Site Council should stay out of the discussion.	Betsy and Dave to coordinate January meeting
Other Updates	FTC Robotics and Infrared teams qualified for State competition!	
REFERENCE DOCUMENTS & LINKS	SWHS BRAND AND LOGO GUIDE: • https://drive.google.com/file/d/1337S6TaTB_BV979MID30kNOoBF3Lb006/view?usp=drive_link BUILDING IMPROVEMENTS PLAN (SWHS Master Plan for Signs & Visual collateral) : • https://drive.google.com/file/d/1337S6TaTB_BV979MID30kNOoBF3Lb006/view?usp=sharing BUILDING IMPROVEMENTS TRACKER: • https://docs.google.com/document/d/1Fey9vONvfOV_sEs56svTr7AkL_OpGeBbjwBHHfZzPd4/edit?usp=drive_link 2023-2024 SUB COMMITTEE NOTES Welcoming/Outreach/Inclusion Committee 2023-2024 Meeting notes/ Goals for the year: • https://docs.google.com/document/d/1wfh8f5s5WMWLCVKqZ-u_Esh2	NONE

	w492eFvRSIBMQv6Rbrg/edit Community outreach ideas from brainstorming (not activated) • https://docs.google.com/document/d/1A7PrVU_IKak9wbRsVr_PxPqL_DUQ6Trrite-CnibUbZg/edit Academics Committee: • Notes from committee meeting https://docs.google.com/document/d/1MPyunp3H8EJnlhQ5MDmcBEi-pYEuvdzmTIGi9tVnpLY/edit?usp=sharing	
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MONTHLY MEETING Date: November 11, 2024 **Time:** 3:30 - 5:00 pm

LOCATION: Southwest High Media Center Fishbowl

Facilitator: Co-chairs

Notetakers: TBD

LC Representative Attendance (Names in purple-bold in attendance):

Dr. Bennett, principal and chair Edward.Bennett@mpls.k12.mn.us

Amy Engler, assistant principal amy.engler@mpls.k12.mn.us

Tim Leistikow, staff-at-large (IBDP/College Credit programming) timothy.leistikow@mpls.k12.mn.us

Dave Premack SW Foundation rep dave.premack@mpls.k12.mn.us

Lisa Mills, PTSA Liaison / parent Mills018@yahoo.com

Steve Gehrenbeck-Miller, teacher World Language (Spanish)

Emily Adriaens, parent rep 2nd yr emadriaens@hotmail.com

Erin Hester, parent rep 2nd yr ehester@me.com

Megan Lee, parent rep 2nd yr leefamily4000@gmail.com

Nikki Nethercot-Niermann, parent rep 2nd yr nikkiloulou@gmail.com

Anj Petsch, parent rep 2nd yr anjpetsch@yahoo.com

Betsy Wagner, parent rep 1st yr elizabethwagner@gmail.com

Brian Sheposh, parent rep 1st yr bsheposh@gmail.com

Margo Farrell, parent rep 1st yr margo.farrell@gmail.com

Guests in attendance: none

Agenda item	Notes	Follow up (who what when)
Minutes Approval	Oct. Minutes Approved - Motion to approve: Lisa Second: Tim Approval carries 10-0	
Principal Update	Movie Night for SW feeder schools at Anthony on Friday, Dec. 6 at 6 p.m. Flyer and details to follow. PTSAs at feeder schools are organizing. Anthony, Kenny, LH Upper, LH Lower, Armatage, Windom are participating. Coffee with the principal tomorrow.	Postcards from SWHS (Erin)
Dec 3 Open House (Future Laker Night)	Parent Panel: Room for 4-6 parents/caregiver. Make sure we have parents/caregiver that can represent (speak to) Academics, Arts and Athletics. TENTATIVE Schedule (subject to change):	Betsy/Margo to identify parent panelists, communicate list to Amy

	6:30 pm - Jazz Combo, Cookies, Lemonade, Tables in commons for the stuff Explore the school! 7:00 pm - Dr. B welcome 7:15 pm - Session 1 7:30 pm - Passing Time 7:35 pm - Session 2 7:50 pm - passing time 7:55 pm - Session 3 8:10 pm - passing time 8:15 pm - Session 4 8:30 pm - DONE SW IB Website SW IB One Pager Why SW is IB video	(amy.engler@mpls.k12.mn.us)
Foundation Grants	Dave Premack shared Foundation grant recipient info: Foundation Grant deadline happens currently in the Fall (September). Many grant applications were funneled to the Betsee Parker grant. About \$58,000 additional monies were approved through the Foundation Grant process in varying capacity and topics. A published list of approved grants will be available in the Foundation newsletter, including types of grant topics. Thank you to the Foundation for this opportunity.	Site Council should prioritize work in the spring to plan for next fall's Foundation grant cycle if the group decides to move forward with applying for a grant.
Fundraising Alignment (Foundation, Boosters, PAC)	Conversation with various groups regarding fundraising and budget alignment should be facilitated.	Betsy/Margo and Dave to discuss possible plans and bring to December meeting for approval/support
Building Improvement Tracker and Planning for 2025 Grants	1) Review of building improvement tracker from the June on-site worksessions. Updated tracker linked here: • https://docs.google.com/document/d/1Fey9vONvfOV_sEs56svTr7AkL_OpGeBbjwBHHfZzPd4/edit?usp=drive_link Where are we at? Revisit last year's priorities and plan for potential foundation grant for next year's work. *Potential grant idea to replace murals with installations or add in other areas installations. Include historical/legacy information placed next to the murals for historical information.	
Site Council Purpose & Makeup	Background: What do site councils do?. Minneapolis Public Schools, Minnesota	

	● Advise the school principal or site administrator on school based decisions ● Review and advise the school staff on the school improvement plan (SIP) which outlines specific goals the school will achieve to increase academic outcomes for students ● Review and help develop the family engagement plan (FEP) ● Review and provide guidance on the use of Title I funds and compensatory revenue to ensure it is being used as intended and in a way that increases outcomes ● Advise the principal on the use of the school budget to ensure that the goals outlined in the SIP are achieved ● Communicate with the school community about what is happening at site council ● Host a meeting with the full school community about what is happening at the school and take in advice and ideas on how to continue to improve outcomes for all students. State of the School scenario hosted by Site Council? Discussion: Recruiting student representatives. Tough to get students to attend, but would like to continue to advertise to students we have this opportunity for them to be a part of site council. Washburn Site Council- https://washburn.mpschools.org/families-community/site-council	Amy will work to potentially get students involved.
KPI Discussion		
General Discussion	Publicize Alice in Wonderland to feeder schools. Dec. 9th next meeting with Emily notetaking. Agenda item for 12/9: Sub-committee topics/break outs	
REFERENCE DOCUMENTS & LINKS	SWHS BRAND AND LOGO GUIDE: ● https://drive.google.com/file/d/1337S6TaTB_BV979MID30kNOoBF3Lb006/view?usp=drive_link BUILDING IMPROVEMENTS PLAN (SWHS Master Plan for Signs & Visual collateral) : ● https://drive.google.com/file/d/1337S6TaTB_BV979MID30kNOoBF3Lb006/view?usp=sharing BUILDING IMPROVEMENTS TRACKER: ● https://docs.google.com/document/d/1Fey9vONvfOV_sEs56svTr7AkL_OpGeBbjwBHHfZzPd4/edit?usp=drive_link 2023-2024 SUB COMMITTEE NOTES Welcoming/Outreach/Inclusion Committee 2023-2024	NONE

	Meeting notes/ Goals for the year: • https://docs.google.com/document/d/1wfh8f5s5WMWLCVKqZ-u_Esh2w492eFvRSIBMQv6Rbrg/edit Community outreach ideas from brainstorming (not activated) • https://docs.google.com/document/d/1A7PrVU_IKak9wbRsVr_PxPqL DUQ6Trrite-CnibUbZg/edit Academics Committee: • Notes from committee meeting https://docs.google.com/document/d/1MPyunn3H8EJnlhQ5MDmcBEi-pYEuvdmTIGi9tVnpLY/edit?usp=sharing	
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MONTHLY MEETING Date: October 14, 2024 **Time:** 3:30 - 5:00 pm

LOCATION: Southwest High Media Center Fishbowl

Facilitator:

Notetakers: Erin Hester

LC Representative Attendance (Names in purple-bold in attendance):

Dr. Bennett, principal and chair Edward.Bennett@mpls.k12.mn.us

Amy Engler, assistant principal amy.engler@mpls.k12.mn.us

Tim Leistikow, staff-at-large (IBDP/College Credit programming) timothy.leistikow@mpls.k12.mn.us

Dave Premack SW Foundation rep dave.premack@mpls.k12.mn.us

Lisa Mills, PTSA Liaison / parent Mills018@yahoo.com

Steve Gehrenbeck-Miller, teacher World Language (Spanish)

Emily Adriaens, parent rep 2nd yr emadriaens@hotmail.com

Erin Hester, parent rep 2nd yr ehester@me.com

Megan Lee, parent rep 2nd yr leefamily4000@gmail.com

Nikki Nethercot-Niermann, parent rep 2nd yr nikkiloulou@gmail.com

Anj Petsch, parent rep 2nd yr anjpetsch@yahoo.com

Betsy Wagner, parent rep 1st yr elizabethwagner@gmail.com

Brian Sheposh, parent rep 1st yr bsheposh@gmail.com

Margo Farrell, parent rep 1st yr margo.farrell@gmail.com (Arianna SWHS Class of 2023, Luke sophomore, Coco 7th grader at Groves Academy)

Guests in attendance: none

Agenda item	Notes	Follow up (who what when)
Minutes Approval	Sept. Minutes Approved - Motion to approve: Dave Second: Tim Approval carries 11-0	
Roles and Responsibilities	2) Dr. Bennett reviews roles & responsibility for each open role - Open roles = 1-2 co-chairs, secretary, teacher representative - co-chairs can be staff and/or parents/caregiver, Dr. Bennett is a chair - Discussion of positions: Chair and Secretary roles and responsibilities - Discuss staggering members in roles to help with transitions each year - Parent Rep=2 year commitment is typical - Discussion on having 2nd year Parent as Chair and 1st year Parent as Vice Chair for rotation and continuity purposes. Co-Chairs discussion seems more viable at this point in time. - Note taking will rotate between 2nd year parent reps. Sign up for monthly note-taking will follow.	

	- Teacher Reps will rotate possibly in the World Language Dept. and with Tim.	
Elections	- Motion by Erin Hester and seconded by Anj Petsch to appoint Co-Chairs Betsy Wagner and Margo Farrell for 24-25 site council.	
Review of Priority Projects for 24-25	1) New Cell Phone Policy- Going well. Dr. Bennett mentioned he would like to see more phones in holders but the building is moving towards a good place. 2) Improving systems, procedures and data as foundation (MCA testing, no passes during first & last 10 minutes, color coded pass system, attendance at the end of class, teachers greeting students at door, new cell phone policy) MCA Testing Update: MCA scores have all increased/improved for Southwest. More students are taking the MCA and Southwest has surpassed Washburn and Roosevelt with scores. Quality of classroom teacher is the #1 factor in student achievement. Discussion regarding criterion referenced tests vs. norm referenced tests. NRTs tend to be less valuable than CRTs. All tests have their place. Good information to discuss and reflect upon. NRTs tend to have high scores as they are predicted by household income, however, if there is a high quality, stable teaching staff scores will also see an increase. Southwest should have both high NRT and CRT test scores. 3) How schools keep score? (figuring out what are the key metrics for comparing against) Promote what Southwest is good at. 4) Communication (regular Friday communication from Dr. Bennetts) and then links to previous communications in each newsletter) 5) District is focusing on attendance goals at all schools. Bringing back detention for being late to class or back from late to lunch	MCA score reports Think about how we can promote Southwest and our strengths.
Project Alignment	3) Align on which projects the council will commit to prioritizing for 24-25 and how to divide & conquer the projects (or add to Nov agenda) -Key Performance Indicators–Margo Farrell Can we culturally embed important key performance indicators by the time students get to Southwest they will already have familiarity with certain characteristics. How do we boost enrollment numbers? We can look at everything from test scores, mental health supports, extra-curricular activities, IB/AP comparisons, etc. All of these can be trackable metrics for community communications with marketing strategies for potential increase in enrollment numbers. How do people in the community define excellence and does that mirror excellence within Southwest? When we are looking at enrollment where are families going? Why aren't they choosing Southwest? 83.3% of families within our boundary are attending Southwest.	Brainstorm Southwest values and how they interact with community and family values. These may become key performance indicators for the future. Look into more Southwest student stories that can be published in neighborhood newspapers. Can this be a project for this year?

		Alumni Corner/List Grant opportunities for Southwest and/or site council? Partner with other schools? Look at revenue streams for future decision making. Review Southwest HS students pushing into Middle and Elementary schools for various events. Make sure those continue.
Postcard distribution update	 The postcard template features a purple background. At the top, it says 'WELCOME TO THE NEIGHBORHOOD!' in white. Below this is a large circular logo with an anchor in the center, surrounded by the text 'SOUTHWEST HIGH SCHOOL' and 'ANCHORED IN EXCELLENCE' at the bottom. To the left of the logo is the school's name and a small anchor icon. To the right is the address: '3414 W 47th St, MPLS, MN 55410', the website 'southwest.mpschools.org', and the phone number '612.668.3030'. Below the address is a small box for a return address. Underneath the logo, it says 'Visit our website for information and join us at SWHS Events:' followed by a list of events: 'Athletic Games & Meets', 'Performing Arts Shows & Music Concerts', 'Service Learning Projects', 'Community Education Classes', and 'And More!'. Below the list is a note: '*Show this card for one free admittance to a SWHS Athletic Event, Concert, or Play.' At the bottom left is a 'Scan Me' button with a QR code. At the bottom right is the IB logo and the text 'Southwest High School is an IB World School'. Potential Future Distributions: Neighborhood festivals/Kindergarten Round-up/6th grade families/Rec Centers/Libraries/Halloween Party 10/25	
Foundation Update and fundraising and funding discussion	-Student club funding, confusion... What is school funded, vs. Foundation grants, vs Student Council grants? vs group fundraised.(perhaps a topic for budget/staffing subcommittee?) Site council can work towards supporting alignment with processes and efficiencies within all Southwest programs. -Overall fundraising for school conversation. Could Foundation, Performing Arts and all Athletic boosters get together and find some common ground and understanding? Just an idea as I've seen animosity and entrenched feelings (which may be inaccurate/outdated)	
Building	4) Review of building improvement tracker from the June on-site	Site council grant

Improvement Tracker (Anj)	worksessions. ASK: any work session attendees review list and add any additional ideas from their notes https://docs.google.com/document/d/1Fey9vONvfOV_sEs56svTr7AkL_OpGeBbjwBHHfZzPd4/edit?usp=drive_link Where are we at? Revisit last year's priorities and plan for potential foundation grant for this year's work.	requests from Foundation. Potential ask for marketing/printing materials.
General Discussion	-Next steps for the building initiatives, specifically efforts at Door 1 inside and out. -Did a broad communication go out to the student, parent, booster community with the news on the updated brand guide, where it is located, and encouraging all new SWHS merchandise/communication/yard signs leverage this guide?	
REFERENCE DOCUMENTS & LINKS	SWHS BRAND AND LOGO GUIDE: https://drive.google.com/file/d/1337S6TaTB_BV979MID30kNOoBF3Lb006/view?usp=drive_link BUILDING IMPROVEMENTS PLAN (SWHS Master Plan for Signs & Visual collateral) : https://drive.google.com/file/d/1337S6TaTB_BV979MID30kNOoBF3Lb006/view?usp=sharing BUILDING IMPROVEMENTS TRACKER: https://docs.google.com/document/d/1Fey9vONvfOV_sEs56svTr7AkL_OpGeBbjwBHHfZzPd4/edit?usp=drive_link 2023-2024 SUB COMMITTEE NOTES Welcoming/Outreach/Inclusion Committee 2023-2024 Meeting notes/ Goals for the year: https://docs.google.com/document/d/1wfh8f5s5WMWLCVKqZ-u_Esh2w492eFvRSIBMQv6Rbrg/edit Community outreach ideas from brainstorming (not activated) https://docs.google.com/document/d/1A7PrVU_IKak9wbRsVr_PxPqL DUQ6Trrite-CnibUbZg/edit Academics Committee: - Notes from committee meeting https://docs.google.com/document/d/1MPyunp3H8EJnlhQ5MDmcBEi-pYEuvdzmTIGi9tVnpLY/edit?usp=sharing	NONE

MONTHLY MEETING Date: September , 2024 **Time:** 3:30 - 5:00 pm

LOCATION: Emily Adriaens house

Facilitator: Emily Adriaens

Notetakers: Anj Petsch

LC Representative Attendance (Names in purple-bold in attendance):**Dr. Bennett, principal and chair** Edward.Benn/ett@mpls.k12.mn.us**Amy Engler, assistant principal** amy.engler@mpls.k12.mn.us**Tim Leistikow, staff-at-large (IBDP/College Credit programming)** timothy.leistikow@mpls.k12.mn.us**Dave Premack SW Foundation rep** dave.premack@mpls.k12.mn.us**Lisa Mills, PTSA Liaison / parent** Mills018@yahoo.com**Emily Adriaens, parent rep 2nd yr** emadriaens@hotmail.comErin Hester, parent rep 2nd yr ehester@me.com**Megan Lee, parent rep 2nd yr** leefamily4000@gmail.comNikki Nethercot-Niermann, parent rep 2nd yr nikkiloulou@gmail.com**Anj Petsch, parent rep 2nd yr** anjpetsch@yahoo.com**Betsy Wagner, parent rep 1st yr** elizabethwagner@gmail.comBrian Sheposh, parent rep 1st yr bsheposh@gmail.com**Margo Farrell, parent rep 1st yr** margo.farrell@gmail.com**Guests in attendance:** none

Agenda item	Notes	Follow up (who what when)
OVERALL ADMIN/STAFF GOALS FOR 2024-2025	1) New Cell Phone Policy 2) Improving systems, procedures and data as foundation (MCA testing, no passes during first & last 10 minutes, color coded pass system, attendance at the end of class, teachers greeting students at door, new cell phone policy) 3) How schools keep score? (figuring out what are the key metrics for comparing against) 4) Communication (regular Friday communication from Dr. Bennetts) and then links to previous communications in each newsletter) 5) District is focusing on attendance goals at all schools. Bringing back detention for being late to class or back from late to lunch	NONE
GENERAL DISCUSSION:	-Site council meetings are the 2nd Monday of Every Month (3:30-5:00) in the media center -New lawn signs will be available this Friday 9/14 and next Wednesday afterschool -Picture Day this Friday 9/14 - MPS district/community data available: MPS main website/click about MPS/click on data dashboard/ (info like market share, % attendance in area) -Perception in the community that class sizes are really high, especially in LHCS kindergarten -Improving the dialogue on the importance of taking MCA testing and then also work with the feeder school to make sure the elementary/middle schools -IDEA: video of the principals from elementary/Anthony/SWHS taking about the benefits of the pathway through the schools	NONE

	-IDEA: updates from Dave on the foundation news throughout the year	
BIG WINS FOR SITE COUNCIL FROM 2023-2024	- SWHS logo and branding guideline updates - Anchored in Excellence tagline - Building Improvements Plan for Branding, Navigation/Signage, Consistency - Messaging to improve communication on the need for students to take the MCA test. - New Yard Signs leveraging new SWHS logo - plan to give to all incoming freshman each year, small donation for upper classes - Thank You postcards leveraging new SWHS logo to send to families that come for a SWHS tour - Pull Up Stand Alone Navigation signs	NONE
POTENTIAL AGENDA TOPICS & QUESTIONS FOR NEXT MEETING:	<u>POTENTIAL AGENDA TOPICS FOR NEXT MTG:</u> 5) Dr. Bennett reviews roles & responsibility for each open role - Open roles = 1-2 co-chairs, secretary, teacher representative - co-chairs can be staff and/or parents/caregiver, Dr. Bennett is a chair - Discuss staggering members in roles to help with transitions each year - 6) Election of these roles 7) Dr. Bennett provide guidance on his priority projects/focus areas for this year (both big & little projects) 8) Discuss any potential additional projects for 24-25 (big or small) 9) Align on which projects the council will commit to prioritizing for 24-25 and how to divide & conquer the projects (or add to Nov agenda) 10) Update on and revisit postcard distribution 11) If time, Anj will review the building improvement tracker from the June on-site worksessions. ASK: any work session attendees review list and add any additional ideas from their notes • https://docs.google.com/document/d/1Fey9vONvfOV_sEs56svTr7AkL_OpGeBbjwBHHfZzPd4/edit?usp=drive_link October Agenda proposals from Dave: -Foundation Update -Student club funding, confusion... What is school funded, vs. Foundation grants, vs Student Council grants? vs group fundraised.(perhaps a topic for budget/staffing subcommittee?) -Overall fundraising for school conversation. Could Foundation, Performing Arts and all Athletic boosters get together and find some common ground and understanding? Just an idea as I've seen animosity and entrenched feelings (which may be inaccurate/outdated) -Next steps for the building initiatives, specifically efforts at Door 1 inside and out. <u>QUESTIONS FOR NEXT MTG:</u> -Did a broad communication go out to the student, parent, booster community	Dr. Bennett to finalize the agenda for Oct meeting (until co-chairs are elected)

	with the news on the updated brand guide, where it is located, and encouraging all new SWHS merchandise/communication/yard signs leverage this guide?	
OTHER INFO:	Main Instagram account: @mps.southwest	NONE
REFERENCE DOCUMENTS & LINKS	SWHS BRAND AND LOGO GUIDE: • https://drive.google.com/file/d/1337S6TaTB_BV979MID30kNOoBF3Lb006/view?usp=drive_link BUILDING IMPROVEMENTS PLAN (SWHS Master Plan for Signs & Visual collateral) : • https://drive.google.com/file/d/1337S6TaTB_BV979MID30kNOoBF3Lb006/view?usp=sharing BUILDING IMPROVEMENTS TRACKER: • https://docs.google.com/document/d/1Fey9vONvfOV_sEs56svTr7AkL_OpGeBbjwBHHfZzPd4/edit?usp=drive_link 2023-2024 SUB COMMITTEE NOTES Welcoming/Outreach/Inclusion Committee 2023-2024 Meeting notes/ Goals for the year: • https://docs.google.com/document/d/1wfh8f5s5WMWLCVKqZ-u_Esh2w492eFvRSIBMQv6Rbrg/edit Community outreach ideas from brainstorming (not activated) • https://docs.google.com/document/d/1A7PrVU_IKAk9wbRsVr_PxPqL_DUQ6Trrite-CnibUbZg/edit Academics Committee: • Notes from committee meeting https://docs.google.com/document/d/1MPyunn3H8EJnIhQ5MDmcBEi-pYEuvdzmTIGi9tVnpLY/edit?usp=sharing	NONE

MONTHLY MEETING Date: June 10, 2024 **Time:** 3:30 - 5:00 pm
Meeting ID meet.google.com/izh-rxbp-zrb Meeting Video Meeting Attendance
Phone Numbers (US)+1 609-829-8652 PIN: 787 352 568#

Timekeeper:

Notetakers: Emily Adriaens

Facilitator:

LC Representative Attendance (Names in bold in attendance):

Edward.Bennett@mpls.k12.mn.us Dr, Bennett
Yara.Anderson@mpls.k12.mn.us Yara Anderson, staff-at-large
timothy.leistikow@mpls.k12.mn.us Tim Leistikow, staff-at-large (IBDP/College Credit programming)
lorajoshi@gmail.com Lora Joshi parent co-chair
emadriaens@hotmail.com Emily Adriaens, parent rep
ehester@me.com Erin Hester, parent rep
leefamily4000@gmail.com Megan Lee, parent rep
macivec@yahoo.com Colette McIver, parent rep
Mills018@yahoo.com Lisa Mills, PTSA Liaison / parent
nikkiloulou@gmail.com Nikki Nethercot-Niermann, parent rep
anjpetsch@yahoo.com Anj Petsch, parent rep
dave.premack@mpls.k12.mn.us SW Foundation rep
awilbrecht@gmail.com Adam Wilbrecht, community rep

amy.engler@mpls.k12.mn.us Amy Engler, staff-at-large (Student Support Services)

Guests in attendance: Win Mitchell

Agenda item	Notes	Follow up (who what when)
1) Minutes approval	Approved	
2) Dr. Bennett Updates /Thanks	New cell phone policy: next year, each classroom will have hanging pocket (cell phone holder) for cell phones. Students will place phones in pocket at beginning of class, get them back at end of class. Cell Phone Holder Attendance will be taken at every class, more monitors in the hallways. Discussion around whether there are ways to make it easier to update student's attendance and fix mistakes in attendance record. Can we use talking points to do this? Any advice or suggestions- Amy Engler will take feedback (amy.engler@mpls.k12.mn.us)	
3) Committee updates	Welcoming/Outreach/Inclusion: - Yard signs (Win Mitchell pricing presentation) Remarks from Win: He is local! SW Mpls resident with kids at SWHS. His design work with Colette was pro bono to create the new sign/logo. - https://docs.google.com/presentation/d/1JUOEa_KdcWudyisnmQ7QFeCEA-uJjA5qYKousOS5kvM/edit?usp=sharing - Presentation above shows different prices from 3 different vendors. Anj is taking over signs for seniors. Discussion of whether vendor should be allowed to put logo on signs in exchange for discount on pricing? Not a lot of comfort with doing this at this point, there are other vendors who support the school who do not receive same level of publicity. Site council approves recommendation of Lakeside Promotions to the Foundation to be the vendor for the signs. Colette will follow up with the signs/vendor/etc. We could have signs by August 12, still need to figure out how to get these to the new freshman. Building Project: - Interior building banners - Dr. Bennett will be ordering from SmartPress.com - We did not get around to clearing out areas of the school just yet - the plan is to get a group to come to the school and throw old things out, clean up spaces, etc. If we do this over the summer, there will be communication about the plans and items can be stored. - Can there be rules around postings that are allowed in the	

	school? Dave P. would be willing to spearhead this, Colette can help with document to organize this effort. Some examples: use purple painters tape to post sheets (much easier to remove than other sticky stuff), have a set time for items to be posted, use one location for postings for emphasis on all of the things going on at the school, etc. - Foundation would like to make plaques of distinguished alumni and put them up in prominent hallway location. The last time a group of alumni were nominated and chosen by the Foundation for the hall of fame was 2019. - Senior class photos should be moved to one location instead of scattered around the school. Budgets/Staffing: Academics:	
4) Recruitment for next year's Site Council Membership	Nominations / elections for next year's Parent Co-Chair / and Secretary if desired Dr. Bennett is one chair, just need a parent co-chair. No volunteers just yet, but Emily will coordinate the kickoff event before school starts along with any summer communication. Confirm any new teachers joining - none yet, we can recruit more in the fall if needed. Housekeeping: Is there a school-held google drive location where I should move all the files I saved on my personal google drive, so they are still accessible to the Site Council next year ? Schedule Last Summer Welcome Gathering	

Upcoming Meeting dates:

Next fall

MONTHLY MEETING Date: May 13, 2024 **Time:** 3:30 - 5:00 pm

Meeting ID meet.google.com/izh-rxbp-zrb Meeting Video Meeting Attendance

Phone Numbers [\(US\)+1 609-829-8652](tel:16098298652) PIN: 787 352 568#

Timekeeper:

Notetakers: Amy Engler

Facilitator:

LC Representative Attendance (Names in bold in attendance):

Edward.Bennett@mpls.k12.mn.us Dr, Bennett

Yara.Anderson@mpls.k12.mn.us Yara Anderson, staff-at-large

timothy.leistikow@mpls.k12.mn.us Tim Leistikow, staff-at-large (IBDP/College Credit programming)

lorajoshi@gmail.com Lora Joshi parent co-chair

emadriaens@hotmail.com Emily Adriaens, parent rep
ehester@me.com Erin Hester, parent rep
leefamily4000@gmail.com Megan Lee, parent rep
macivec@yahoo.com Colette McIver, parent rep
Mills018@yahoo.com Lisa Mills, PTSA Liaison / parent
nikkiloulou@gmail.com Nikki Nethercot-Niermann, parent rep
anjpetsch@yahoo.com Anj Petsch, parent rep
dave.premack@mpls.k12.mn.us SW Foundation rep
awilbrecht@gmail.com Adam Wilbrecht, community rep
amy.engler@mpls.k12.mn.us Amy Engler, staff-at-large (Student Support Services)

Guests in attendance:

Agenda item	Notes	Follow up (who what when)
1) Minutes approval		
2) Dr. Bennett Updates		
3) Committee updates	Welcoming/Outreach/Inclusion: Approve final postcard, yard sign, note card designs and confirm print quantities, and print upload process. Postcard 8.5x5.5" draft: https://drive.google.com/file/d/17EQo67faD17z4k4Oth9s-RIHcMucnpuO/view?usp=share_link Yard Sign 24x24" draft: https://drive.google.com/file/d/1Kvmt8bTHo_ythlisoBEU3IRoRsTQPDV/view?usp=share_link Thank You Note Card folds to 7x5" draft: https://drive.google.com/file/d/1Kvmt8bTHo_ythlisoBEU3IRoRsTQPDV/view?usp=share_link Blank Note Card folds to 7x5" draft: https://drive.google.com/file/d/1q5RRFuU5YT03yP3wyP2AgRxJIYyR2SHE/view?usp=share_link Building Project: https://drive.google.com/drive/folders/1GlmIhxGdjvYyIL9-Pm0mLcguKU1kU9F4?usp=share_link Budgets/Staffing: Academics:	Postcard size - was voted in favor Feedback about postcard received and Lora will update, Amy also emailed Reid Wixson about including concerts to the postcards as well Yard Signs: • Circle signs • A little more (cost wise) for a circle • 1700 lawn signs was the estimate used • Foundation would consider buying 2 years at once to save money but likely not buy 4 years at once • Discussion on pricing was had - Colette is going to update the price guide that she shared out with us • Free shipping was based on the quantity - maybe the shipping would not be included at a lower order number Building Project: • Adam presented in a smaller group more information about

		graphics on the building & Lora showed us these in a printed document • Suggestions of changing the outdoor color from red to purple • Circle stickers that have the school logo (anchor) on the entry doors and updating the tagline “Anchored in Excellence” on the windows to the right of the entrance with an Anchor above that • Large standing communication of signage and where to go • Lora shared a design that was a for a large poster that would be an option for an easy way to direct people on where to go (gymnasium, pool, auditorium etc) Academics: • Bennett shared an update on the upswing of the MCA testing - our numbers of students testing went up this year • This will change our US News World Report going forward and our school ranking • MPS will also use the data to help us with opportunities as they arise Enrollment: • We are still holding at 1200 students for next year Staffing: • 3 open positions • 1 true opening (SpEd ASD setting 3) and 2 that are returning staff
4) Recruitment for next year's	Confirm who is returning next year /who will be rolling off, think about nominating/electing new co-chair(s) / secretary (if desired - this year	2 parents filled out the application

Site Council Membership	we did not have a secretary, and took turns note taking), Current Members / status for next year 2024-2025: Dr, Bennett - chair, returning Yara Anderson, staff-at-large - rolling off Tim Leistikow, staff-at-large (IBDP/College Credit Programming) - returning Lora Joshi parent co-chair - rolling off Emily Adriaens, parent rep - Erin Hester, parent rep - Megan Lee, parent rep - Colette McIver, parent rep - rolling off Lisa Mills, PTSA Liaison / parent - Nikki Nethercot-Niermann, parent rep - Anj Petsch, parent rep - Dave Premack, SW Foundation rep - Adam Wilbrecht, community rep - may not be able to continue Amy Engler, staff-at-large - Student Support Services Review these applicants (we have 2 new parent applicants) / vote to approve them: https://drive.google.com/file/d/1MO_w6MdYOY9HYJkbEc4AykDeb50F9Gd5/view?usp=share_link [Per our bylaws: https://drive.google.com/file/d/1Suj-iCmgRzNwzpeBzlyYkWY1-9KjO6gE/view?usp=share_link The Site Council shall be composed of staff members, parents/caregiver, students and community members as follows: a. Staff membership can include a minimum of 6 and up to 10 positions, including the administrator(s). The majority of staff positions should be licensed teachers, one of which should be the union representative. Non-licensed staff can also fill positions. b. Student membership can include up to 3 positions. c. Parent membership can include at least 2 and up to 6 positions. d. Membership can include 1 community member, who lives and/or works in the Southwest attendance area. e. Membership can include 1 representative from the Southwest Foundation. f. At least 1 Site Council member should liaison with the SW PTSA. g. The co-chairs are from the staff and parent groups above.	• Betsy Wagner - Lora read her application • Brian Sheposh - Lora read his application 0 applications from any other SW staff at large We voted in favor of welcoming in the two new applicants that applied for seats on the site council. New members will be welcomed via email and their first meeting will be in August of next school year. Co-Chair position is open for next year

Upcoming Meeting dates:

Mon, June 10, 2024

MONTHLY MEETING Date: April 8, 2024 **Time:** 3:30 - 5:00 pm

Meeting ID meet.google.com/izh-rxbp-zrb Meeting Video Meeting Attendance

Phone Numbers [\(US\)+1 609-829-8652](tel:(US)+16098298652) PIN: 787 352 568#

Timekeeper:

Notetakers:

Facilitator:

LC Representative Attendance (Names in bold in attendance):

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lorajoshi@gmail.com Lora Joshi parent co-chair
emadriaens@hotmail.com Emily Adriaens, parent rep
ehester@me.com Erin Hester, parent rep
leefamily4000@gmail.com Megan Lee, parent rep
macivec@yahoo.com Colette McIver, parent rep
Mills018@yahoo.com Lisa Mills, PTSA Liaison / parent
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dave.premack@mpls.k12.mn.us SW Foundation rep
awilbrecht@gmail.com Adam Wilbrecht, community rep
amy.engler@mpls.k12.mn.us Amy Engler, staff-at-large

Guests in attendance:

Agenda item	Notes	Follow up (who what when)
1) Minutes approval	approved	
2) Dr. Bennett Updates	Building Project updates: Dr. Bennett would like to build on our facilities study where we looked at the school and how to reorganize things. He'd love the thoughts of the group on how we could take some meaningful action steps in that regard sometime this spring. We're still waiting on signage, but we have such wonderful ideas and great momentum in our group, and he'd like to discuss how best to move on that. Recap - Ryan's notes of how to reorganize the building District Sign guide - recommended more screens - Dr. Bennett doesn't like that idea - extra work need software, etc. We want permanent directional signs that make sense. We want to see some substantive movement on this before the end of the year. Need a few people to take on some initial signage. Dna Edstrom - Head building engineer. Could we just organize and move some artifacts into the logical spaces. Keep in indigenous artworks where they are. Everything else is open for change. The wall the mural was maybe going to go on - has been sanded / painted / available for something - first floor.	Small group to focus on clean up of old stuff: Adam Dr. Bennett Dave Anj Colette Lora Dr. Bennett will send an email to schedule a meeting for that Phase 1 plan - share it with staff; Respond by X date, and if no response, we can throw it away. Call out to alumni - if you want to grab anything, come and get it by this date. Athletic hall is in pretty good shape. Probably focus on other areas first. Signage / Ryan Lamberty -

	Legacy hall - where auditorium entryway is Pull and sort stuff / junk stuff or move to a location. Easy step one - remove the random stuff. It's been random. We want to make it not random. Remove things off the wall that aren't needed? Any new budget updates? - nothing new	should we do any fundraising effort Something on conference room panels. Do something small to start / drum up some interest. -Main north and south entrances. Also - Windows in front of conference rooms/ 3 options of cost. Athletic department has some money from SW Foundation left that hasn't been spent yet this year (\$2000 still available) Could invite Jared to next site council meeting to see what ideas has for athletics this year. He wants a window film on door 5 (handicapped entrance) or door 15 doors. Doc Center - really cheap - put up with a squeegee. Dedicated foundation athletic account - trying to spend down Foundation might have \$10,000 for Athletic stuff (because it's earmarked for that.) Could that be used to wrap door 1? Need to be done Colette will follow up with Ryan Lamberty to see if his earlier estimate included design, printing and installation? Could this fundraising tie in with the SW Foundation fundraising event on May 15? Adam - will mockup some rough designs on the front entrance / and the other areas we mentioned Mockup all 3 entrance areas- vision for fundraising effort.
3) Committee updates	Welcoming/Outreach/Inclusion: Finalize Yard Side Designs	Final approval was granted for a white circular yard side, 2-sided,

	Vote approved Postcard - Lora will review final design and update with the final circular postcard Budgets/Staffing: Academics:	with short stake. QR Code at top with SW Foundation notation, SW High School, Anchor in middle, "Anchored in Excellence" along the bottom We will not do the variable decals.
4) Recruitment for next year's Site Council Membership	We need to publicize / recruit new members for next year. Inventory who is returning and who will be rolling off, so we know how many spots we'll need to fill. Map out a strategy and schedule of how/when to post the info.	Megan Lee will help with nominating committee Lora will reach out to Dr. Bennett to publicize it
5)	April 18 - career fair	

Upcoming Meeting dates:

Mon, May 13, 2024

Mon, June 10, 2024

MONTHLY MEETING Date: March 11, 2024 **Time:** 3:30 - 5:00 pm
Meeting ID meet.google.com/izh-rxbp-zrb Meeting Video Meeting Attendance

Phone Numbers [\(US\)+1 609-829-8652](tel:(US)+16098298652) PIN: 787 352 568#

Timekeeper:

Notetakers: Lora Joshi

Facilitator:

LC Representative Attendance (Names in bold in attendance):

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timothy.leistikow@mpls.k12.mn.us Tim Leistikow, staff-at-large (IB/Advanced Academics)
lorajoshi@gmail.com Lora Joshi parent co-chair
emadriaens@hotmail.com Emily Adriaens, parent rep
ehester@me.com Erin Hester, parent rep
leefamily4000@gmail.com Megan Lee, parent rep
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Mills018@yahoo.com Lisa Mills, PTSA Liaison / parent
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dave.premack@mpls.k12.mn.us SW Foundation rep
awilbrecht@gmail.com Adam Wilbrecht, community rep
amy.engler@mpls.k12.mn.us Amy Engler, staff-at-large

Guests in attendance:

Agenda item	Notes	Follow up (who what when)
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1)Minutes approval	approved	
2) Dr. Bennett Updates	Budget: Guests: Staff members OLT or designees of budget committee Jessica Busse - part of the district advisory team / has a comprehensive understanding of the budget This is an ongoing process. Accurate as of today at 4pm. School within a school budget just got updated. Big picture: MPS Values JB - \$90million to cut a month ago - looked at priorities of the school board and the district; Analogy: Steak dinners shifting down to chicken or Ramon. \$10,030,033 - SW School 24-25 operating funds (not school activities or anything ancillary) Allocations = positions Funding = dollars to the school ESSR - extra dollars that were given for Covid relief. It's going away. Have to figure out how to do that. Class Size Referendum and Referendum Fund Balance - biggest source of funds - has to go to classroom teachers. -Lots of rules with the money we are given. Principal's Discretion - .84% - new this year Need to cut about \$700K from SW Ave salary plus benefits = \$113,000 - equivalent of 6 teachers Projected enrollment 2025 = 1195 (-100 from last year's estimate) 1324 current enrollment March 2024 "Only" have to cut half of what we cut last year. Building can house 2200 students 248 - Anthony current 8th grade class We are graduating our last "large class" (pre-CDD class) around 400 Incoming freshman class around 300 We have about 83.3 Percent market share. (90 % of kids who could live in our attend zone do attend.)	

	Lots of fund line items are set - we don't have control how they are used. Predicable staffing: ratio based staffing / no flexibility to use those things in other ways. Broken down by elementary, middle and high school; and size of school We will get 3 counselors and 3 social workers full time next year. That's really good. (since we're just over 1000 students, the dollar per student works in our favor) Exam coordinator down just a bit New: 1.0 school secretary, 1.0 office assistant, and 1.0 security monitor Special Ed: slightly different based on numbers Staffing: when students register for classes, we collect their course requests, and we build the schedule and staff those classes accordingly. It's not connected to activities. Money is in different pots. You can't spend money from one pot in another pot. Example: 10 full time teachers can cover 50 sections. (each teacher covers 5 classes per day) 1st Recommendation: (based only on what kids put down on their registration preferences) - 64.5 FTE (last year) 58.4 FTE needed for this year. Difference 6.1 Building for a 6 period day next year. Definition: Sheltered class - a class for only a certain group (like EL or IEPs, etc.) Theater and dance 1.2 - will drop to 1.0 (based on registration) - or it would have to come from somewhere else. English: -.4 Math: -1.2 Science: -1.6 Social studies: -1.5 Social work: -0.4 World Language: -0.4 As we make decisions regarding how we'll use our resources as a school next year, we want to stay focused on the ultimate goal of ensuring that all students are successful and we are achieving educational equity with and for students. Unexpected things happen. Sometimes some staff leave over the	
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	summer. Teacher licensure: do our best to find fully licensed teachers Budget timeline: budget tie out - this friday This year's budget is based on a teacher's contract that has not been ratified. Further cuts could be needed. April - department draft schedules, sectioning, layout draft master schedule May - Infinite campus clean-up and data entry June - finalize and submit There must be some savings in the building heating costs from this warm weather / lack of salting and snow plowing. But that's not something we can plan on for next year. Committee exercise: If additional dollars are available (~\$100K): What would we prioritize: • Additional Mental Health/Students Support • Keep the current Full Time Counseling Clerk • Keep the current Part Time Finance Clerk • Additional Dean (what Mark does - extra eyes for security and safety around the building) • Additional A/E Classroom Intervention • Lower class size at grade 9 • Additional FTE for Electives 7 period day will not happen for SW or Washburn next year. Roosevelt will likely be shifting to a 6 period day soon too due to gentrification in that neighborhood.	
3) Committee updates	Budgets/Staffing: Colette will update us on what the Anthony/Kenny/Lake Harriet Site Councils have been discussing regarding budget cuts. Reid Wixson shared a very good letter to the board opposing the cuts to 5th grade band, and why that is a big equity issue. MPS Parent Legislative Action Committee update What to ask for Please call your State Representative and State Senator and ask them to dedicate ongoing funding to Minnesota public schools as part of their supplemental budget recommendations. Unlike one-time funding, ongoing funding can be used to hire or maintain staff and pay for costs that reoccur. As part of last year's budget bill, they increased the general education funding formula by 2% for next school year. <u>Please ask them to add an additional 2% to the general education formula.</u> More details here: https://drive.google.com/drive/folders/1iv-GdaXkntLsDc7wA5ngu9Gy	

	oouELVd1?usp=share_link Welcoming/Outreach/Inclusion: Academics: MCA Tests - encourage students to take it instead of opting out. If you go to the MPS website, data dashboard - it shows every school. We currently look terrible on it because opting out makes us look like we do not meet the standards.	
4) Building Project updates?		
5)		

Upcoming Meeting dates:

Mon, April 8, 2024

Mon, May 13, 2024

Mon, June 10, 2024

MONTHLY MEETING Date: February 12, 2024 **Time:** 3:30 - 5:00 pm
Meeting ID meet.google.com/izh-rxbp-zrb Meeting Video Meeting Attendance

Phone Numbers [\(US\)+1 609-829-8652](tel:+16098298652) PIN: 787 352 568#

Timekeeper:

Notetakers: Amy Engler

Facilitator: M

LC Representative Attendance (Names in bold in attendance):

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ehester@me.com Erin Hester, parent rep
leefamily4000@gmail.com Megan Lee, parent rep
macivec@yahoo.com Colette Mclver, parent rep
Mills018@yahoo.com Lisa Mills, PTSA Liaison / parent
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dave.premack@mpls.k12.mn.us SW Foundation rep
awilbrecht@gmail.com Adam Wilbrecht, community rep
amy.engler@mpls.k12.mn.us Amy Engler, staff-at-large

Guests in attendance:

Agenda item	Notes	Follow up (who what when)
1) Minutes approval	Motion to approve minutes - passed/approved	
2) Dr. Bennett Updates	Budget: AP Jessica Busse developed a spreadsheet that they are going to use at the district level to help with budgeting. They allegedly found 90 million dollars which could potentially add in 1 period (7 period day). This would cost approximately 1 million dollars to add in an extra period in the schedule. The elective classes are so much more than just a class, it opens up opportunities for our students. • Feedback from parents/caregivers that their own students have been frustrated not getting into all the classes they wanted • Noted that from an equity lens it makes sense to have all MPS schools all have 7 periods Art: Dr Bennett shared they hired an art teacher Social Students: Optimistic to get a teacher in soon Registration: Students are currently working with School Counselors and IB Coordinators for registration for next year's courses. Incoming 9th grader registration is set for March 23rd. Conversation about how to involve families more in these decisions. Suggestions on how to make the 2nd semester conferences more helpful for families in regards to registration. Another suggestion was to have a form that students would visit yearly with the counselor each year to help guide registration and what direction their courses will lead to. https://southwest.mpschools.org/academics	
3) Committee updates	Welcoming/Outreach/Inclusion: • https://docs.google.com/document/d/1wfh8f5s5WMWLCVKqZ-u_Esh2w492eFvRSIBMQv6Rbrg/edit • https://docs.google.com/presentation/d/1MsjJcNPrE0I85LOQcS9i0lpyVwO_XWcGibN_a6H8YZY/edit?usp=sharing ○ Collette shared the above linked design for the Southwest Yard Sign ○ Brainstormed ideas of all options and discussion on if we did this for fundraising or just a push to market our attendance zone ○ Smaller squares would be a better price point Solicit feedback from Site Council on: - Logo/Font/Branding - SW Graphics Package - Post Card Design - Post Card Branding Page • Postcard feedback - adding in Anchored in Excellence • Goal was to keep it simple • Check QR code placement - so that it a postage barcode	Colette is going to send this out to vendors to collect pricing on yard signs. Amy will email Jared to get confirmation on a free admittance to a game and ask him for language on what he wants it to say

	doesn't print over it Holding off on t-shirts for now, focusing on postcards and yard signs Academics: SWHS Site Council - Academics Committee Notes • Counselor visits to students in next 2 weeks • Refreshed Course Catalog and Registration Cards • IB Site Visit ◦ MYP parents/caregivers (anyone who has a current or former student in 9 and 10)- https://meet.google.com/feb-tqnh-oyu?authuser=0 ◦ DP parents (anyone who has a current or former student in 11 and 12)- https://meet.google.com/jnp-vaux-brx?authuser=0 ◦ Sample Questions for Parents at IB World Schools Tim shared more about the IB site visit and working together with Maria, Idil. • Need to promote conferences/presentations to parents/caregivers/guardians 2/20-2/21 Presentation focus is IB and College/Career preparation. Conference focus is registration. Dr Bennett sent a blast about this out this morning • Incoming 8th grade registration event will take place on Sat 3/23 and it would be great to have Site Council representation there • 7-period day - still TBD • New 1-page IB flyers: https://drive.google.com/file/d/1qbH1N_DB-n9I_sJJBAUrgZ4SmhygT4ik/view?usp=share_link Budgets/Staffing: Signs: Dr Bennett is working with Ryan and he has a template for the signs. Ryan is going to start with getting signs to signal people to get to the pool as his first step in the process of adding in more signs throughout SWHS. IB Mural: Tim shared more about the process with the IB candidates and their murals. The students toured Roosevelt for inspiration. They are going to work over the summer on this art project.	Tim will send a reminder that families are welcome to join the google meet for the IB Parent Site Visit on Thursday (2/15) from 12:45pm-1:15pm.
4) Building Project updates?		
5)		

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Upcoming Meeting dates:

- Mon, March 11, 2024
- Mon, April 8, 2024
- Mon, May 13, 2024
- Mon, June 10, 2024

MONTHLY MEETING Date: Monday, January 8, 2024 Time: 3:30 - 5:00pm Meeting ID meet.google.com/izh-rxbp-zrb Meeting Video Meeting Attendance Phone Numbers (US)+1 609-829-8652 PIN: 787 352 568# Timekeeper: Notetakers: Lisa Mills Facilitator:		
LC Representative Attendance (Names in bold in attendance): Edward.Bennett@mpls.k12.mn.us Dr, Bennett Yara.Anderson@mpls.k12.mn.us Yara Anderson, staff-at-large timothy.leistikow@mpls.k12.mn.us Tim Leistikow, staff-at-large (IB/Advanced Academics) lorajoshi@gmail.com Lora Joshi parent co-chair emadriaens@hotmail.com Emily Adriaens, parent rep ehester@me.com Erin Hester, parent rep leefamily4000@gmail.com Megan Lee, parent rep macivec@yahoo.com Colette Mclver, parent rep Mills018@yahoo.com Lisa Mills, PTSA Liaison / parent nikkiloulou@gmail.com Nikki Nethercot-Niermann, parent rep anjpetsch@yahoo.com Anj Petsch, parent rep dave.premack@mpls.k12.mn.us SW Foundation rep awilbrecht@gmail.com Adam Wilbrecht, community rep amy.engler@mpls.k12.mn.us Amy Engler, staff-at-large Guests in attendance:		
Agenda item	Notes	Follow up (who what when)
1) Minute approval	Dave moves to approve, Lisa 2nd Approved.	
2) Dr. Bennett Updates - Budget Process	Jamie Long MN House Speaker will be here tomorrow as Principal for a Day. Meet with AVID, Student Council, Lunch Duty, etc. Budget process is starting. Our AP Busse is on the District budget committee along with all Assoc Sups. Ms Busse will be the only committee member currently working in a school building. District is looking at reinstating the 7 period school day requirement (maybe 50/50 chance)? Could cost as much as \$1 million per school.Great for access to electives and for the IB program students.Could also mean extending the school day, which could mean fewer days/year and not going so far into June. Currently, only SW and Washburn HS do not have a 7 period day.	

	MCAs - An old plan would tie MCA scores to teacher salaries, generating pushback. That is no longer on the table. Also pushback from parents/caregivers who feel that standardized tests disadvantage students of color led to many families opting out (however people who fight for racial justice say that the standardized tests are the only way to illustrate the educational gap with which MN struggles. District is coming up with a Data Dashboard, and US News uses those scores to rank schools. Our kids generally score really well, and it would be good for persuading families to choose SW if they saw how well our kids are learning.	
3.) Mural Update: Tim Leistikow and Dr. Bennett	Tim is meeting with students Tues. They want to know which space they'll be using, before they design the mural. There are two main spaces under consideration, which are almost identical in size. Second floor space has more student traffic than the 1st floor space near the 'garage' rooms. We want them to emphasize 'what it's like to be a SW student in the 2010s/2020s, Anchored in Excellence.'	
3) Building Project	Adam Wilbrecht - Presentation of Master Plan for School Spirit and Collateral Display https://drive.google.com/file/d/15Z_hzFg2yu_VwqTNPziYqnlY_E4QlCu/view?usp=share_link Some things that we may want to replace are bolted to the wall pretty securely. We could improve the video screen right by the front entrance, and use other screens around school more thoughtfully. There are 'current' info flyers on bulletin boards above many drinking fountains. There are many shades of purple around school. Is it Legacy, Branding, or ?Near Term?	Adam will continue working on the plan, concentrating on remediation of existing wall hangings and a few 'high impact' areas.
4) Building Project	Ryan Lamberty - Varsity Group - (If he's available) - project scope and cost proposals (Colette will summarize) See supporting files here: https://drive.google.com/drive/folders/1C1ssHqqHTAJ2bkIBAyKEUIJPEX_OVIE8?usp=share_link Ryan has Covid and won't be here. His presentation has some options with pricing. Main points: Biggest bang for the buck is the front entryway glass enclosure (under the stairs). The big digital sign above outside entrance never functioned correctly and has been turned off. We could add something with 'drive by' branding there. Also, the 'Laker Locker' could have a window film that looks like a locker.	A subgroup will meet before our next site team meeting to discuss next (first) steps. Adam & Collette will throw out some times to get a group together.
5) Committee updates	Welcoming/Outreach/Inclusion: https://docs.google.com/document/d/1wfh8f5s5WMWLCVKqZ-u_Esh2w492eFvRSIBMQv6Rbrg/edit Academics: Budgets/Staffing:	Solicit feedback from Site Council on: - Logo/Font/Branding - SW Graphics Package - Post Card Design - Post Card Branding Page

Upcoming Meeting dates:

- Mon, Feb 12, 2024
- Mon, March 11, 2024
- Mon, April 8, 2024
- Mon, May 13, 2024
- Mon, June 10, 2024

MONTHLY MEETING Date: December 11, 2023 Time: 3:30 - 5:00 pm Meeting ID meet.google.com/izh-rxbp-zrb Meeting Video Meeting Attendance Phone Numbers (US)+1 609-829-8652 PIN: 787 352 568# Timekeeper: Notetakers: Tim Leistikow Facilitator:		
LC Representative Attendance (Names in bold in attendance): Edward.Bennett@mpls.k12.mn.us Dr, Bennett Yara.Anderson@mpls.k12.mn.us Yara Anderson, staff-at-large timothy.leistikow@mpls.k12.mn.us Tim Leistikow, staff-at-large (IB/Advanced Academics) lorajoshi@gmail.com Lora Joshi parent co-chair emadriaens@hotmail.com Emily Adriaens, parent rep ehester@me.com Erin Hester, parent rep leefamily4000@gmail.com Megan Lee, parent rep macivec@yahoo.com Colette Mclver, parent rep Mills018@yahoo.com Lisa Mills, PTSA Liaison / parent nikkiloulou@gmail.com Nikki Nethercot-Niermann, parent rep anjpetsch@yahoo.com Anj Petsch, parent rep dave.premack@mpls.k12.mn.us SW Foundation rep awilbrecht@gmail.com Adam Wilbrecht, community rep amy.engler@mpls.k12.mn.us Amy Engler, staff-at-large Guests in attendance: Jackie Noble		
Agenda item	Notes	Follow up (who what when)
1)Minute approval		
2) Mural Proposal (15 min)	11th grade IB Diploma candidates who would like to come to the first part of the meeting to share with us their idea for a mural that they would like to create. For them, it is an opportunity to complete their CAS project and add their legacy to the walls of Southwest. For us, it could be an opportunity to enhance the wall which currently houses the Portraits of past SW Principals. Share their vision / follow up questions.	Anj- follow up on consistency with murals and the physical space Is that something we can work on this year in conjunction with other projects- ie the CAS mural for the wall of principal's past

	Students- Clara Skilbeck, Lili Malone, Sumiko Webb, Maia Bideau, Haley Durkee, presented their desire to create a mural as their CAS project and have a plan for meeting throughout the year with Ms McDonald. They want student input and plan to get student input Want the mural to reflect SW values- community and collaboration and IB Principles Hoping to use the wall of Principal's Past Want to give back to the community throughout ar Questions for us- What would be the best way to get out a student opinion survey? Want all 4 years- Dr Bennett recommended using student email. Supply questions and placement question Goal to have it done by end of the fall Students will go to Foundation to ask for funding More of a legacy mural- anchored in Learner Profile Dr Bennett challenged them to connect to the past-present-future Jackie recommended checking in with other MPS schools- Roosevelt What is the process of approval? Who has a role in that? Door 1 to the West building is more of an Alumni hallway Continue to discuss options about where things will go.	Keep connecting to school colors and logo Making sure that we continue to consider the bigger picture -Who is SW? -Clubs and Activities -Branding and Intentional signage
3) Jackie Noble - 10 min	Jackie is a parent of an alumni & current senior at Southwest High school). She's stopping by to provide the group with some background on the Laker store and the transitions happening in the coming months as well as her work to date on the SWHS yard signs. Started the Laker Store 5 years ago after realizing that there was no continuity with fonts. Branding is so important and there isn't a great focus and Jackie would love more partnership with us around branding Website just launched! Jackie found 3 freshmen parent volunteers to take over Discussion of yard signs and how to incorporate other aspects of the school- Southwest and some tagline. We want to avoid the sign being too busy and should highlight the anchor in some way Example of ways to improve - WASHBURN'S Logo	What is our one logo?

4) Dr. Bennett updates		
5) Building Project UI updates	Adam's Building Analysis diagram https://drive.google.com/file/d/1hebhkh1HeppOJNwa9FzN5zySBHMAa_xj/view?usp=share_link Adam broke down the branding– legacy, current, immediate	Adam will touch base with Ryan Lamberty
6) Committee Updates	Welcoming/Outreach/Inclusion: Notes from committee meeting https://docs.google.com/document/d/124JJZa5oOju_z7akNxQImU0DsF9qVaiGWjW0fLA7b1s/edit	
7.) other	Ryan wants to know budget for window clings and will get back to us soon Could get some public fund raising (pop up fund raiser that Ryan mentioned) Kurt - from the district - capital grant is an option - he'll give us some options (district will pay for some things at a very functional level (ADA signage, basic directional / etc.)	

Upcoming Meeting dates:

Mon, Jan 8, 2024

Mon, Feb 12, 2024

Mon, March 11, 2024

Mon, April 8, 2024

Mon, May 13, 2024

Mon, June 10, 2024

MONTHLY MEETING Date: Monday, Nov 13, 2023 Time: 3:30 - 5:00 pm
Meeting ID meet.google.com/izh-rxbp-zrb Meeting Video Meeting Attendance

Phone Numbers (US)+1 609-829-8652 PIN: 787 352 568#

Facilitator: Lora Joshi
Notetaker: Megan Lee

LC Representative Attendance (Names in bold in attendance):

Edward.Bennett@mpls.k12.mn.us Dr, Bennett
Yara.Anderson@mpls.k12.mn.us Yara Anderson, staff-at-large
timothy.leistikow@mpls.k12.mn.us Tim Leistikow, staff-at-large (IB/Advanced Academics)
lorajoshi@gmail.com Lora Joshi parent co-chair
emadriaens@hotmail.com Emily Adriaens, parent rep
ehester@me.com Erin Hester, parent rep
leefamily4000@gmail.com Megan Lee, parent rep
macivec@yahoo.com Colette McIver, parent rep
Mills018@yahoo.com Lisa Mills, PTSA Liaison / parent

nikkiloulou@gmail.com Nikki Nethercot-Niermann, parent rep
anjpetsch@yahoo.com Anj Petsch, parent rep
dave.premack@mpls.k12.mn.us SW Foundation rep
awilbrecht@gmail.com Adam Wilbrecht, community rep
amy.engler@mpls.k12.mn.us Amy Engler, staff-at-large

Guests in attendance:

Agenda item	Notes	Follow up (who what when)
1) Minutes approval	Approved	
2) Dr. Bennett Updates	Prospective Student Open House on December 4, with SW Parent Panel - Admin begins, there will be sessions by departments (Five 10 minute sessions) 4-5 diverse parent panel - Resource available to answer questions from future parents/caregivers - Perhaps from Site Council, PTSA or other - Provide a warm, informative welcome - Lora will be a point of contact for what room and when - Dr. Bennett will reach out to Moona(?) to invite a Somali representative - Sneak Peak of Flyer: Vaping in bathrooms - Some parents/caregivers have expressed a desire to volunteer their time to supervise bathrooms	
5) Building Tour	Follow up on Building Tour to make entrance more welcoming - See notes and photos here: https://drive.google.com/file/d/1DQ7_IQJLApfElmcuo5IFUfyviRa-zSu7/view?usp=sharing - Branding, branding, branding - Signs in English, Somali & Spanish?? - Ensure BIPOC interests are represented - Career & Counseling Center - better signage would be useful - Athletic Hallway contains good branding and lighting - Art Class Area - some room for improvement - Many display cases by auditorium	

	• Update current displays around the school ◦ Student Council updated a bulletin board ◦ CCC has updated scholarship board • Glass under the stairway at Door #1 - idea to put a film on glass to create a place for a welcoming space ◦ The other end of the space is used for art displays • Slideshows can contain the Southwest purple - Tim discovered • Suggestion to focus on the entrance (signage, increase branding, film for windows) ◦ Idea - etching the glass below the staircase with the SWHS logo ◦ Vendors: Varsity, BSN (district vendor) ◦ Colette & Lora may have leads on people for bids • Would like to hear Adam's thoughts - Lora will reach out • ADA entrance does not have signage • Signage on posts to help direct people ◦ Auditorium, CCC, Gymnasium, Pool, etc. ◦ Dave may make signs to pilot what works	
4) Committee Updates	Communications: • Colette will get bids for a square panel yard sign with a 2-parts - top part interchangeable for various boosters • Foundation committed to buy for incoming freshman class • Tours are up and going ◦ Tours are offered more often than the previous Fridays-only ◦ Suggestion to offer tours during the Open House for 8th graders ◦ Student ambassadors give tours and email reminders to potential families ■ 11th graders shadow and then become ambassadors in 12th grade ■ Perhaps re-examine how ambassadors are selected to provide diverse voices ◦ Working on an informative one-pager including BIPOC perspectives ◦ Interpreters are offered • Laker Locker-W105 Mission Statement: <i>At Southwest High School, every student's physical and mental wellbeing is addressed as an integral part of their education. Alongside and in partnership with our Southwest Community, our Laker Locker ensures that students have access to clothing, school supplies and basic household items.</i> ◦ Information upcoming in newsletter/email ◦ Hygiene items, non-perishable food items, clothing provided ◦ Open Fridays - looking to extend hours/days ◦ Provide resources for food/housing, etc ◦ Amazon wish list available • Teenage Speaker available	

	○ Luc Swensson ○ Self-esteem, teen suicide, bullying, mental health Welcoming/Outreach/Inclusion: ● Notes from committee meeting https://docs.google.com/document/d/1IEh07JGZ5a6o-wRf1Cbt2gVS2C27aRwAGomTn6GWTEU/edit Academics: ● Notes from committee meeting https://docs.google.com/document/d/1MPyunn3H8EJnlhQ5MDmcBEi-pYEuvdzmTIGi9tVnpLY/edit?usp=sharing Budgets/Staffing: ●	
5) Other	Volunteer Parent Interest ● Colette has parents/caregivers interested in volunteering in the school ○ Helping with MYP project? ○ Clearing bulletin boards? ○ ??? SW Foundation Update ● Next meeting	

23-24 Meeting dates:

Mon, Oct 9, 2023
Mon, Nov 13, 2023
Mon, Dec 11, 2023
Mon, Jan 8, 2024
Mon, Feb 12, 2024
Mon, March 11, 2024
Mon, April 8, 2024
Mon, May 13, 2024
Mon, June 10, 2024

MONTHLY MEETING Date: Monday, October 9, 2023 Time: 3:30 - 5:00 pm Meeting ID meet.google.com/izh-rxbp-zrb Meeting Video Meeting Attendance Phone Numbers (US)+1 609-829-8652 PIN: 787 352 568# Facilitator: Lora Joshi Notetaker: Erin Hester
LC Representative Attendance (Names in bold in attendance):

Edward.Bennett@mpls.k12.mn.us Dr, Bennett
Yara.Anderson@mpls.k12.mn.us Yara Anderson, staff-at-large
timothy.leistikow@mpls.k12.mn.us Tim Leistikow, staff-at-large (IB/Advanced Academics)
lorajoshi@gmail.com Lora Joshi parent co-chair
emadriaens@hotmail.com Emily Adriaens, parent rep
ehester@me.com Erin Hester, parent rep
leefamily4000@gmail.com Megan Lee, parent rep
macivec@yahoo.com Colette McIver, parent rep
Mills018@yahoo.com Lisa Mills, PTSA Liaison / parent
nikkiloulou@gmail.com Nikkie Nethercot-Niermann, parent rep
anjpetsch@yahoo.com Anj Petsch, parent rep
dave.premack@mpls.k12.mn.us SW Foundation rep
awilbrecht@gmail.com Adam Wilbrecht, community rep
amy.engler@mpls.k12.mn.us Amy Engler, staff-at-large

Guests in attendance:

Agenda item	Notes	Follow up (who what when)
1) Introductions / Welcome to new Staff Site Council Member Amy Engler (TOSA)		
2) Minutes approval	Motion to approve Sept. meeting minutes by Lisa Mills Second by Nikkie Nethercot-Niermann Motion passed for approval of Sept. minutes	Link to minutes will be posted after reviewed by District Admin.
3) Dr. Bennett Updates	Homecoming Report: Great spirit and participation. Pepfest changed to inside. Very positive. Student Council did a great job with pepfest. Freshmen won tug-o-war. Overall positive vibes with all homecoming festivities. Shoutout to everyone who signed up to work in the front office and to Colette for preparing the signup genius. Volunteers have signed up and office will have help pending background checks New Project/Volunteer Request: update the wall directly west and up the steps from the main entrance. It has some old principal pictures and some random pictures of kids and teachers. I'd like some thoughts on what we could do there and some people who might be interested in making it happen. -Building identity not seen in "decor" on walls throughout the school. How do we showcase SWHS building/community identity and pride (at a glance)? Begin with space by main entrance? Use mission statements to drive focus. -Focal Points should be planned out. What story do we want to tell as a school? Areas to focus: Front entrance and athletic entrance. -Clubs/Teams/IB:Academics/Arts show their identities?	Lora will work on logo creation: anchor/colors from "pool" logo and logo information on website Walking Fieldtrip will be planned: Colette will send out a doodle for possible dates after MEA break

	- LINK HERE for school logos & branding	
4) Committee Updates	Communications: Meeting notes (mostly questions!): - What are the actual 'duties'/expectations for our committee? (Are there things we should be communicating, or are we more advisory, or..?) - On the spreadsheet under Owner/Managed by, who will replace Ashley Firouzi? - In emails from Dr. Bennett, can some content be included (vs. just links)? Many people only check on phones, and cannot view Ggl Docs. Also, people are more likely to read info that's right there. Could have just basics, then a link to more thorough info. - How can the PTSA help? - Another place to share info - 'Advocacy at Southwest High School' on FB. (Who manages this group?) Welcoming/Outreach/Inclusion: Meeting notes/ Goals for the year: https://docs.google.com/document/d/1A7PrVU_IKak9wbRsYr_PxPqLDUO6Trrite-CnibUbZg/edit Highlights from past month: - Amy (welcome to Site Council!) submitted a grant request to SW Foundation for \$5K to cover: - up to 300 yard signs for Southwest High School (possibly tie distribution to making a donation to SW/Foundation, etc.), plan is to source the yard signs from a printer with a SW connection (alumni, current student, etc.) - 200 postcards that could be used to highlight SWHS as well as our feeder schools - these could be distributed by realtors at open houses, new families moving into neighborhoods ("Welcome to the neighborhood"), distributed to non-current MPS families and current neighborhood block leaders in our boundary neighborhoods - T-shirts/ SWHS branded Academics: Meeting notes / Goals for the year: https://docs.google.com/document/d/1MPyulp3H8EJnlhQ5MDmcBEi-pYEuvdzmTIGi9tVnpLY/edit?usp=sharing Need for communicating around identifying as IB School/Leverage IB and all the great things the program offers Work on communicating information that all students should have for school decision making Budgets/Staffing:	Communications committee potentially help look for volunteer to create and continue to set up newsletter before it gets the OK from Dr. Bennett Advocacy at Southwest HS facebook page: potentially get communications committee as admin. on page Help increase awareness of the athletics schedule tool that consolidates all the games/matches for the current season across all sports into one calendar. [Anj sent an email with the link to the where the schedule is currently located on SWHS website, but it is not easy to find] Amy working on tour information for prospective families. More tour time options, take-away folder for afterwards. Sub committee will reconvene to discuss pause on lawn signs and and move forward with welcome post-cards/thank you notes.

5.) Other	1. Revisit student reps for Site Council (discuss recruiting approach and assign owner) 2. If you haven't signed up to take notes for a meeting, please do so. We need note takers for the following meetings: Monday, March 11 and Monday, April 8 and Monday, May 13 https://docs.google.com/spreadsheets/d/15eg2ZmPu0xI7K0IzC_A_23ImMJM_tCiPUWnMDJzphY/edit#gid=1471236371	Meeting adjourned 5:11

MONTHLY MEETING Date: Monday, Sept. 11, 2023 Time: 3:30 - 5:00 pm Meeting ID meet.google.com/izh-rxbp-zrb Meeting Video Meeting Attendance Phone Numbers (US)+1 609-829-8652 PIN: 787 352 568# Facilitator: Colette MacIver Notetaker: Colette MacIver		
LC Representative Attendance (Names in bold in attendance): Edward.Bennett@mpls.k12.mn.us Dr, Bennett Yara.Anderson@mpls.k12.mn.us staff-at-large timothy.leistikow@mpls.k12.mn.us staff-at-large (IB/Advanced Academics) lorajoshi@gmail.com parent co-chair emadriaens@hotmail.com Emily Adriaens ehester@me.com Erin Hester leefamily4000@gmail.com Megan Lee macivec@yahoo.com parent rep Colette Mclver Mills018@yahoo.com Lisa Mills nikkiloulou@gmail.com Nikkie Nethercot-Niermann anjpetsch@yahoo.com Anj Petsch dave.premack@mpls.k12.mn.us community business rep awilbrecht@gmail.com Adam Wilbrecht Guests in attendance:		
Agenda item	Notes	Follow up (who what when)
1) Minute approval	1. approved	

2) Welcome and Introductions: Share what your hope is for the Leadership Council, and if you have a certain subcommittee area that interests you the most	Last year we identified 3-4 subcommittee areas of interest. They included: Communications; Academics; Welcoming, Outreach & Inclusion; and Budget issues (more a focus during the one month around budget time, rather than a full-year committee.) Brief Introductions + one thing you are passionate about/what you like to see accomplished this year as a member of Site Council : Yara (teacher): Students and parents/caregivers are clear what to expect Dr. Bennett (Principal): all things SW - all to feel like we have made a difference/positive change Adam (Cmt. member): lives ½ blocks away, '87 alum, ha a sophomore in college and a 10th grader; architect in educational facility design and is passionate about interdisciplinary learning Lisa (PTA liaison): oldest daughter just graduated from SW, also has a sophomore, involved with advocacy around funding for education at the state and school board level, supports supply drives for teachers with volunteers - picture day, etc. Erin (parent): has a sophomore at SW & a 6th grader at Anthony; passionate about SW and interested in ensuring all students find their place at SW Anj (parent): has a sophomore in college (SW grad) and current junior; big fan of IB program and a supporting community member for 20+ years; wants to continue to make SW great and build the word about SW in the neighborhood as well as rebuild culture within the walls of SW Tim (staff): IB Coordinator, long time English teacher, past IB coordinate outside the district; has an 11th and 9th grader at SW; as a parent and an educator, feels that we have an opportunity to retell the story for SW - a true community-driven school where we can reframe what it means to be a Laker Dave (SW Foundation Rep): SW alum, leads SW Community Ed and is here for year Dr Bennet's 2nd year of making a difference at SW Emily (parent): has a junior and freshman at SW as well as a 10 year old; would lile to learn more about how the school works and how she as a parent can help	
3) Background info: What is Site	SW Website description https://sites.google.com/mpls.k12.mn.us/swhsleadershipcou	

Council? Where to find our guidelines. Decision making: Robert's Rules of Order	ncil/home SW Site Council Guidelines: https://docs.google.com/document/d/1jC2o3yqps-0nCwls03498LCp94pKuT9eLArc1C0f4KU/edit Robert's Rules: https://www.pta.org/docs/default-source/files/training/course-tools/president/english/roberts-rules-of-order-basics	
4) Appoint a secretary	Would anyone be willing to be the person to take the minutes at the each meeting? Group discussion around notetaker role rotating each meeting. There are more committee members than meetings remaining, so only need to sign up to note take at one meeting.	Please indicate which meeting you will be taking notes. https://docs.google.com/spreadsheets/d/15eg2ZmPuOxl7K0llzC_A_23ImMJM_tCiPUWnMDJzpHY/edit#gid=1471236371
5) Other updates from Dr. Bennett	Dr. Bennett shared the MPS 2023-24 District Strategic Plan: https://drive.google.com/file/d/12P9Qmbcwt41I_krTX4fr6SG-wdDrhHTp/view?usp=sharing And the SWHS 2023-24 SIP Goals: https://drive.google.com/file/d/15hettrQWTCB54xA5YAuyGwsnAToum0kL/view?usp=sharing Dr. Bennett also covers the Laker ABC's: Academics (e.g. task at hand) Behavior (e.g. how do you treat others?) Community (e.g. how do you give back?) And the MPS District Goals: - Academic Achievement - Student Well-Being - Effective Staff - School & District Climate As well as the SWHS Improvement Plan (SIP Goals): 1. "Decrease the disparity in student failure rates by quarter between white and African American/Latinx students" (this truly will benefit all SWHS students by making all feel welcome) 2. "Each student who identifies as African American or Latinx will be known academically or socially by at least one staff member at Southwest. Teachers will identify one student of color as a focal student to work with throughout the 23-24 school year (idea here is to diagnose any opportunities early in the year for	Can we reach out to SWHS Student Affinity groups to participate on a rotating basis to attend Site Council meetings? - Muslim Affinity group - Black Student Union - Somali Affinity group - Others Tim also discussed hosting a Family Engagement night where we start building relationships with families and students

	individual students) 3. Administrators and TOSAs will complete one staff walkthrough/observation for every teacher each semester with feedback (teachers need to feel supported) 4. Staff will complete five family outreach points over the course of the school year using talking points and language line (opening lines of communication between teachers and families}} Dr. Bennett also shared that we increased enrollment at SW this 2023-24 school year by 100 students Luna (SEA) is working with Dr. Bennett to reach out to families of color	
6) Motion to have request SWHS Foundation distribute SWHS Foundation Newsletter to Anthony Middle School Families (cost estimate: \$1K)	Colette introduced motion Lisa Mills seconded the motion Approved (unanimous) Thought behind motion is to continue to loop Anthony families in with SWHS happenings and build up community engagement opportunities. Estimated \$1K to include Anthony families in SWHS Foundation Newsletter mailing twice in 2023-24 school year	Dave bringing decision to SWHS Foundation Meeting on Tuesday, Sept. 19 to request SW Foundation funding
7) Committees - growth	The group spent time brainstorming ideas under the four committee headings (Communications, Academics, Welcoming/Outreach/Inclusion, and Budget & Staffing). https://drive.google.com/file/d/1tBfx4ooMLRo6pXmb21XMG9lhNETugcxv/view?usp=sharing	1. All to review the attached Brainstorming List https://drive.google.com/file/d/1tBfx4ooMLRo6pXmb21XMG9lhNETugcxv/view?usp=sharing OR https://docs.google.com/spreadsheets/d/15eg2ZmPuOxI7K0IlzC_A_23ImMJM_tCiPUWnMDJzpHY/edit#gid=0 2. Choose an area of focus for the next year and fill out: https://docs.google.com/spreadsheets/d/15eg2ZmPuOxI7K0IlzC_A_23ImMJM_tCiPUWnMDJzpHY/edit#gid=365867837 3. Meet with your respective sub-committee members

		prior to our next Site Council meeting on Monday Oct. 9 and plan to report out with key items your sub-committee plans to achieve before eoy.
8) Teacher recruitment	There are 3 teacher spots left	
9) SWHS Information table at Trucksploration	During our Outreach discussion, Dave Premack brought up an idea that SWHS could set up a SWHS info table at the SW Community Ed-sponsored event on Saturday, Sept. 23 from Noon - 3p at Lake Harriet Upper. View information about the event here: https://drive.google.com/file/d/1GUkAGEtOb27-WhNjHRBQsh-mxxVgERql/view?usp=sharing	Please sign up if interested and available to help staff SWHS info table at Trucksploration event on Saturday, 9/23 at Lake Harriet Upper; 2 shifts available: Noon - 1:30p & 1:30 - 3p https://docs.google.com/spreadsheets/d/15eg2ZmPuOxl7K0llzC_A_23ImMJM_tCiPUWnMDJzpHY/edit#gid=1494263715 Email Dave Premack <dave.premack@mpls.k12.mn.us> with any questions.

Upcoming Meeting dates:

Mon, Oct 9, 2023

Mon, Nov 13, 2023

Mon, Dec 11, 2023

Mon, Jan 8, 2024

Mon, Feb 12, 2024

Mon, March 11, 2024

Mon, April 8, 2024

Mon, May 13, 2024

Mon, June 13, 2024 - **Mon, June 10, 2023 (CKM)?**

MONTHLY MEETING Date: Monday, June 12, 2023 Time: 3:30 - 5:00pm
Meeting ID meet.google.com/izh-rxbp-zrb Meeting Video Meeting Attendance

Phone Numbers (US)+1 609-829-8652 PIN: 787 352 568#

Timekeeper:

Notetakers:

Facilitator:

LC Representative Attendance (Names in bold in attendance):

Edward.Bennett@mpls.k12.mn.us Dr, Bennett
Bryan.Fisher@mpls.k12.mn.us staff-at-large
Yara.Anderson@mpls.k12.mn.us staff-at-large
timothy.leistikow@mpls.k12.mn.us staff-at-large (IB/Advanced Academics)
Daria.Hendrickson@mpls.k12.mn.us equity
alison.nystrom@mpls.k12.mn.us union rep, Steward
lorajoshi@gmail.com parent rep
macivec@yahoo.com parent rep Colette McIver
dave.premack@mpls.k12.mn.us community business rep
jbar2404@mpsedu.org Josh Barraza Garcia, junior student rep (not present)
ahar2506@mpsedu.org Alaijah Harper, sophomore student rep (not present)
averyjuda@gmail.com Avery Martin, junior student rep (not present)

Guests in attendance:

Agenda item	Notes	Follow up (who what when)
1) Minute approval		
2) New Member Election	Per our updated guidelines re: the June Annual Planning Meeting: A planning meeting including new members will be convened each June for the following purposes: • Review the governance standards and protocols and renewal and/or revision of philosophy, mission, purpose, and goals • Establish schedule of meetings and their format for the following year. • Elect the Officers for the coming year. • Establish committee tasks and delegation of responsibilities of committees. • Review annual planning and action cycle, and revise as needed to establish the year's direction and priorities for the Council	
3) Calendar Updated (Dave)	Dave met with the committee.	
4) Closing - Dr. Bennett		

5)		

Upcoming Meeting dates:

MONTHLY MEETING Date: Monday, May 8, 2023 **Time:** 3:30 - 5:00 pm
Meeting ID meet.google.com/izh-rxbp-zrb Meeting Video Meeting Attendance
Phone Numbers (US)+1 609-829-8652 PIN: 787 352 568#

Timekeeper:
Notetakers:

Facilitator:

LC Representative Attendance (Names in bold in attendance):
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Bryan.Fisher@mpls.k12.mn.us staff-at-large
Yara.Anderson@mpls.k12.mn.us staff-at-large
timothy.leistikow@mpls.k12.mn.us staff-at-large (IB/Advanced Academics)
Daria.Hendrickson@mpls.k12.mn.us equity
alison.nystrom@mpls.k12.mn.us union rep, Steward
lorajoshi@gmail.com parent rep
macivec@yahoo.com parent rep Colette McIver
dave.premack@mpls.k12.mn.us community business rep
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ahar2506@mpsedu.org Alaijah Harper, sophomore student rep (not present)
averyjuda@gmail.com Avery Martin, junior student rep (not present)

Guests in attendance: Ann Smith

Agenda item	Notes	Follow up (who what when)
1) Minutes Approval		
2) Student Placement Update and Next Steps - Dr. Bennett	75 on waitlist - 61 are assigned to other MPS other schools; 14 are from outside of Minneapolis Dr. Bennett joined the Placement Appeal Subcommittee at the district level	
3) Site Council Membership for		May 22 - Colette drafts the info and form for recruitment; June 2

next year		- applications due; review week of June 5-9; June 12 vote on new members
4) Committee Updates (if any)	- Spirit Wear Store - ACT day next year - how can we plan something for ninth 10th and 12th graders next year - idea: parent-led career day similar to STEAM day but career related - Website improvements; communication, accuracy of website and include an overall calendar of AW events similar to what Southwest Foundation does in newsletter - Do we want to conduct a Site Council survey to focus on inclusion / community - often can help drive strategy and focus for next year (something to try down the road - for more inclusion; are you coming back? Why? What events do you want to see) -Senior Party	
5) Committees - Growth	Staff - Committee suggestions for next year: 61 staff have signed up for the following: Student success committee - need to celebrate ALL kids: Faculty Community: finding ways to get people out of their classroom silo, build in more fun; MTSS - multi tiered systems of support – helping our most vulnerable students; gather data - find out who's falling and build structure for success; Calendar (Start meeting May 30) Reid will chair; Dave Premack - logistics; Jessica Busse - master schedule Need better shared leadership Communication from site council - could help with some overlap	

Upcoming Meeting dates:

Mon, Jun 12, 2023

MONTHLY MEETING Date: Monday, April 10 **Time:** 3:30 - 5:00pm

Meeting ID meet.google.com/izh-rxbp-zrb Meeting Video Meeting Attendance

Phone Numbers [\(US\)+1 609-829-8652](tel:+16098298652) PIN: 787 352 568#

Timekeeper:

Notetakers:

Facilitator:

LC Representative Attendance (Names in bold in attendance):

Edward.Bennett@mpls.k12.mn.us Dr. Bennett
Bryan.Fisher@mpls.k12.mn.us staff-at-large
Yara.Anderson@mpls.k12.mn.us staff-at-large
timothy.leistikow@mpls.k12.mn.us staff-at-large (IB/Advanced Academics)
Daria.Hendrickson@mpls.k12.mn.us equity
alison.nystrom@mpls.k12.mn.us union rep, Steward
lorajoshi@gmail.com parent rep
macivec@yahoo.com parent rep Colette McIver
dave.premack@mpls.k12.mn.us community business rep
jbar2404@mpsedu.org Josh Barraza Garcia, junior student rep
ahar2506@mpsedu.org Alaijah Harper, sophomore student rep (not present)
averyjuda@gmail.com Avery Martin, junior student rep (not present)

Guests in attendance:

Agenda item	Notes	Follow up (who what when)
1.) Minutes approval	approved	
2) Update from Dr. Bennett	Budget - any changes? Other updates? We have some staffing shortages (some short term) at the SW front office (some health issues / one took a better paying)	Lora posted an appeal for volunteers on the advocacy page - a few hours to as many as someone could give – would lead to a full time job
3) 75 Students are on the waiting list for Southwest, but are being told they can't enroll	Should we as a Site Council do anything to advocate to the School Board, request those students be allowed to enroll, and have our budget adjusted accordingly? The next school board meeting is the day after this meeting.	Lora contacted 3 board members, 2 of whom said they'd look into it. (Ira Jordain and Lori Norvell) She also made a brief public comment at the April 11 school board meeting asking to let people in off the waitlist– especially before June so there's time to adjust the budget, and for more flexibility in general around student placement in an effort to boost enrollment throughout the district. Representative Lori Norvell said she and some other board members have asked for more information around enrollment, how this is determined, and how there can be waitlists at sites that clearly have space. Interim

		Superintendent Cox is gathering that information with her team for them. I haven't gotten any further information after that.
4) Subcommittee updates	Thank you Tim and Dr. Bennett for putting together the nice IB 1-pager for the Anthony Registration Day. Let us know if you want any more assistance from the Academics Committee in the coming months with other update (like the website). Or if you have it covered, we could focus elsewhere. Other updates? Communications - if people have updates like for the newsletter, it's ok to continue emailing Dr. Bennett with those updates	Spirit wear was a big hit with the students. Tim might want some help reviewing some other IB website updates over the summer. Will try to get more student / staff voices in the materials.
5) Site Council Recruitment for next year - What positions will be open? How do we advertise and accept applications? What will be the process for adding new members?	Bryan Fisher will send out an email to all staff regarding potential involvement with Site Council (after returning from tour 4/15). Members are encouraged to recruit one or two members. Promote subcommittees as well – people can participate in a subcommittee without being an elected member of Site Council. Calendar coordination would be a good thing to focus on for next year, as a subcommittee - a counselor, athletic director, student activities rep, community ed, fine arts. (not really a thing parents/caregivers need to do --more staff driven. Site Council would help communicating the dates once they are set, if that is helpful.) Performing arts plans their schedule a full year in advance. Most of the current Site Council members are just in their first year on Site Council.	Colette will draft a simple jobs description for Site Council and subcommittee roles. Bryan will reach out to teachers Yara will reach out to students. May 1st applications due. We will review them at May 8 meeting. June 12 meeting - annual planning meeting. It should include the new members.
	For future reference - a resource another school district used to explain the role of a site council	

Upcoming Meeting dates:

Mon, May 8, 2023

Mon, Jun 12, 2023

MONTHLY MEETING Date: Monday, March 13, 2023 **Time:** 3:30 - 5:00 pm

Meeting ID meet.google.com/izh-rxbp-zrb Meeting Video Meeting Attendance

Phone Numbers (US)+1 609-829-8652 PIN: 787 352 568#

Timekeeper:

Notetakers:

Facilitator:

LC Representative Attendance (Names in bold in attendance):

Edward.Bennett@mpls.k12.mn.us Dr, Bennett
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dave.premack@mpls.k12.mn.us community business rep
jbar2404@mpsedu.org Josh Barraza Garcia, junior student rep
ahar2506@mpsedu.org Alaijah Harper, sophomore student rep
averyjuda@gmail.com Avery Martin, junior student rep

Guests in attendance:

Ann Smith

Agenda item	Notes	Follow up (who what when)
1)Minute approval	approved	
2) Budget	Update from Dr. Bennett Tim Leistikow is the new Site Council rep for IB/advanced academics (replaces Jimmy Lipps former position) Budget for next year: Big cuts are required due to enrollment drops. (nearly \$1M in cuts) This is not easy. The cuts are widespread across many areas. Decisions were made based on how many students are registered for future classes. The district is projecting higher attrition for our current students than we think will be real. If the attendance in the fall ends up higher than projected, we could get some additional money, but not until October or November. This is frustrating because it undercuts our funding up front. Historical total SW enrollment: 2021 (1962); 2022 (1750); 2023 (1530); 2024 (1295 - projected) One controversial change from the district is the addition of "Intervention Triads". The broad goal of helping students who are behind in reading and math is a good one. But this plan does not clearly specify exactly what it is trying to solve, or how specifically it	

	will do it. And it will mean 2 fewer staff members are available to monitor the halls. The online CTE classes next year pose a challenge because those students will still need a classroom and a teacher even though they are taking a class online. Daria mentioned that some ELL students who are out of our attendance area who want to attend SW were told they wouldn't be given bus passes. That makes them not want to come to SW.	
3) Subcommittee Updates	We briefly discussed the March 25 welcome event for Anthony students heading to SW in the fall. Two pieces of information that would be very helpful to new parents/students to know is 1. if they have any interest in pursuing the IB Diploma, it helps to stick with whatever world language they started studying in middle school. Otherwise it is difficult to get to the language level required for the IB Diploma. 2. For students hoping to pursue performing arts and the IB diploma, it is helpful to consider online health and gym freshman year. Tim L mentioned some of the overarching values of the IB philosophy. For example: 1. interconnection of disciplines 2. global perspective on issues 3. writing skills 4. critical thinking These benefit SW students no matter what path they take: be it the full Diploma Program, the Medallion, the Career Program or even just a few IB classes here. Dave Premack mentioned that when he was at SW as a student it felt like much more of an overall philosophy woven into everything. That is the idea. That the whole school embraces and celebrates those value. It would be great to have a very brief 1-pager about the value of IB at the March 25 event. Perhaps a panel that includes some current parents/caregivers (and students) Tim is very busy with getting all of the assessments loaded and the AP and IB exams set up for the May testing period, so he probably doesn't have time to put anything together in time for that event. He will have something ready for the fall open house. In the mean time, Colette offered to help. Ann Smith has already drafted a simplified PPT deck as a starting point. We could build something off of that. Back to the language pathway: He mentioned something called Abanicio which can be used as a test alternative for DP students who only get to a level 4 language class.	

4) Next meeting date	Our next meeting is the first Monday back after spring break. Does that work for everyone, or is there need to push it back to the following week?	The meeting will remain as originally scheduled on Monday, April 10.
5)		

Upcoming Meeting dates:

Mon, April 10, 2023 (NOTE: we may change this one since it's the first day back after spring break)

Mon, May 8, 2023

Mon, Jun 12, 2023

	MONTHLY MEETING Date: Monday, Feb 13, 2023 Time: 3:30 - 5:00pm Meeting ID meet.google.com/izh-rxbp-zrb Meeting Video Meeting Attendance Phone Numbers (US)+1 609-829-8652 PIN: 787 352 568# Timekeeper: Notetakers: Facilitator:		
	LC Representative Attendance (Names in bold in attendance): Edward.Bennett@mpls.k12.mn.us Dr, Bennett Bryan.Fisher@mpls.k12.mn.us staff-at-large Yara.Anderson@mpls.k12.mn.us staff-at-large timeistikow@gmail.com staff-at-large Daria.Hendrickson@mpls.k12.mn.us equity alison.nystrom@mpls.k12.mn.us union rep, Steward lorajoshi@gmail.com parent rep macivec@yahoo.com parent rep Colette McIver dave.premack@mpls.k12.mn.us community business rep jbar2404@mpsedu.org Josh Barraza Garcia, junior student rep (not present) ahar2506@mpsedu.org Alaijah Harper, sophomore student rep (not present) averyjuda@gmail.com Avery Martin, junior student rep (not present) Guests in attendance:		
	Agenda item	Notes	Follow up (who what when)
	1) Welcome	Welcome Tim Leistikow, our new SW IB/Advanced Academics Coordinator	

	2) Minutes approval		
	3)	Any updates from Dr. Bennett • The loss of some key positions for student support this year: Emergency Management Safety & Security person, nurse, and one social worker ○ CJ moved to North (EMSS Specialist). Someone new is hired, hopefully she will be starting soon. She has great experience. ○ Nurse resigned/retired. We've had a substitute nurse in that role. Hard to find a replacement. The program is run through the central office. ○ Social worker (Connie Overhue) retired. We do not have a replacement at this time. No one is available. We have 3 other social workers who are looking to expand their roles to make up for her. • Updates about the SWPAC / SW Foundation meeting advocating for a return to the 7-period day ○ Still waiting for the budget. It was supposed to be here today. No one has gotten them yet. ○ Our numbers (preview) much lower than this year. Losing 10 percent in each rising class. That sounds inaccurate, but it's what they sent. ○ We'd need a million dollars to make it happen. Open to trying to look at the schedule, but no optimistic it could happen right now. • What is expected to happen with the three CTE positions that are slated to move to North's Tech Center next year. Will these 15 collective electives' worth of students then be looking for site-based electives, in the likely event they don't all choose to take the classes at North. / Any other course registration updates? ○ All our CTE positions were supposed to leave, but to Roosevelt / Edison? ■ 3 are going elsewhere (15 class periods - IB Biz, web design, etc.). Those students will get redistributed into other elective classes. - lots of CTE teachers are not licensed educators ■ PPS - will still be here (Personal professional studies) - Zero hour -	

		take that here; and then go to the other schools for afternoons. For IB Career Related program. Students chose a career pathway, but they all take PPS (similar to TOK for the IB Diploma route). • Budget updates ○ Was supposed to be delivered today, but haven't seen it yet.	
	4)	PTSA Updates: Minutes from their Jan 24 meeting: https://swhs.memberhub.com/w/minutes Upcoming event: PTSA Social Meet-Up: Thursday March 2, 6:30-9 at the Wooden Ship.	It might be nice for someone (or several people) from Site Council to attend the Wooden Ship event to build some connection with the PTSA.
	5)	Site Council Subcommittee updates: Last month, we spent some time in two groups - Communications and Academics subcommittees. Report back on what those groups discussed, and then break into groups again to define some goals / next steps for these groups. We didn't have enough people to cover the remaining 2 subcommittees, but we should address those too : Welcoming, Outreach & Inclusion and Budget. Colette from Communications shared their "Communications As-Is/To-Be" document. Academics - low hanging fruit - fix a few things on the academics section of the website (per email sent after last meeting) / develop an "elevator speech" that clearly and succinctly defines the value of the IB program. Improve pathway tools for students / parents for 4-year course registration planning. Discuss how changes to academic offerings are made / decided. What input is requested / received and from whom?	Come up with some guiding docs for each Subcommittee and start working on those tasks. TOPICS DISCUSSED Clear and concise information about -What is IB? -Student Statistics (if we aren't taking MCAs, where do we get statistical information to toot our horn as an institution?) -School website needs to be cleaned up and have clear information about programs, course offerings & philosophy -Why is IB a great program? -Why is Southwest a great school? -Ann and Collette will write a script / Dave created the SW video for the open house -Lora will email Tim a list of things that need updating on the web site.
		Final approval of governance standards and protocols. Ann Smith checked to make sure our latest version (found here: https://docs.google.com/document/d/1jC2o3yqps-0nCwls03498LCp94pKuT9eLArc1C0f4KU/edit?usp=sharing) is in compliance with the district's new guidelines.	Once we've approved these guidelines from our end, the district says we need initial protocols and amendments reviewed by the Assoc. sup and then copies sent to the Office of the General Counsel. Dr.

			Bennett, can you take it from here to get whatever approvals are required?

Upcoming Meeting dates:

Mon, March 13, 2023

Mon, April 10, 2023 (NOTE: we may change this one since it's the first day back after spring break)

Mon, May 8, 2023

Mon, Jun 12, 2023

MONTHLY MEETING **Date:** Monday, January 9, 2023 **Time:** 3:30 - 5:00 pm
Meeting ID meet.google.com/izh-rxbp-zrb Meeting Video Meeting Attendance

Phone Numbers (US)+1 609-829-8652 PIN: 787 352 568#

Timekeeper:

Notetakers:

Facilitator:

LC Representative Attendance (Names in bold in attendance):

Edward.Bennett@mpls.k12.mn.us Dr, Bennett

Bryan.Fisher@mpls.k12.mn.us staff-at-large

Yara.Anderson@mpls.k12.mn.us **staff-at-large**

James.Lipps@mpls.k12.mn.us staff-at-large "Jimmy" – He took a new job - this position needs to be filled

Daria.Hendrickson@mpls.k12.mn.us **equity**

alison.nystrom@mpls.k12.mn.us **union rep, Steward**

lorajoshi@gmail.com **parent rep**

macivec@yahoo.com parent rep Colette McIver

dave.premack@mpls.k12.mn.us **community business rep**

jbar2404@mpsedu.org Josh Barraza Garcia, junior student rep

ahar2506@mpsedu.org Alaijah Harper, sophomore student rep (not present)

averyjuda@gmail.com Avery Martin, junior student rep (not present)

Guests in attendance:

Agenda item	Notes	Follow up (who what when)
1) Minute approval	approved	
2) Dr. Bennet to give an update from the district about new Site Council guidelines	Update on a presentation on Site Councils provided by the district	Make sure our latest updates to our bylaws match these new guidelines. Ann Smith will make any needed changes to keep in compliance. Needs to be ready by next fall (according to the district)
3) approve latest bylaw	We went through most of the bylaws thoroughly at the Dec meeting. (We ran a little short on time at the tail end - section V.) Please	Ann Smith wil give it a final

updates	review here, note any further suggestions, or give approval on changes: https://docs.google.com/document/d/1jC2o3yqps-0nCwls03498LCp94pKuT9eLArc1C0f4KU/edit?usp=sharing	review, and email the updated “governance standards and protocols” back to the Site Council before the next meeting.
4)	Wasbourn has a standing Budget committee made up of teachers with expertise in that area.	
5)	We spent the last 15 minutes split up into 2 groups to start talking about subcommittee tasks. We talk about the Communications (Dr. Bennett, Allison, Colette); and Academics (Lora, Yara, Daria and Ann) subcommittee ideas	Come up with some guiding docs for each Subcommittee and start working on those tasks.

Upcoming Meeting dates:

Mon, Jan. 9, 2023

Mon., Feb 13, 2023

Mon, March 13, 2023

Mon, April 10, 2023 (NOTE: we may change this one since it's the first day back after spring break)

Mon, May 8, 2023

Mon, Jun 12, 2023

Template, copy to top of document and insert current date.

MONTHLY MEETING Date: Monday, December 12 **Time:** 3:30 - 5:00 pm
Meeting ID meet.google.com/izh-rxbp-zrb Meeting Video Meeting Attendance

Phone Numbers (US)+1 609-829-8652 PIN: 787 352 568#

Timekeeper:

Notetakers:

Facilitator:

LC Representative Attendance (Names in bold in attendance):

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~~James.Lipps@mpls.k12.mn.us staff-at-large “Jimmy”~~ – He took a new job - this position needs to be filled

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lorajoshi@gmail.com parent rep

macivec@yahoo.com parent rep Colette McIver

dave.premack@mpls.k12.mn.us community business rep

jbar2404@mpsedu.org Josh Barraza Garcia, junior student rep

ahar2506@mpsedu.org Alaijah Harper, sophomore student rep (not present)

averyjuda@gmail.com Avery Martin, junior student rep (not present)

Guests in attendance: Ann Smith (Parent)

Agenda item	Notes	Follow up (who what when)
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1) Minutes approval	approved	
2) Bylaws update	Draft updated bylaws can be found here: https://docs.google.com/document/d/1jC2o3yqps-0nCwls03498LCp94pKuT9eLArc1C0f4KU/edit?userstoinvite=alison.nystrom@mpls.k12.mn.us&actionButton=1 Please review before Monday's meeting.	Vote next month to approve the new updated bylaws.
3) Vote to Change the name from Leadership Council to Site Council	The vote to change the name from Leadership Council to Site Council was unanimous.	Lora will ask Michael Ries to update name from Leadership Council to Site Council on the website
4) Committees		
5) PTA update (if any)		Would anyone like to liaison between Site Council and the PTSA this year?
MISC:	Prospective Student Open House Rescheduled January 19, 2023 6:30 - 8:30	

Upcoming Meeting dates:

Mon, Jan. 9, 2023

Mon., Feb 13, 2023

Mon, March 13, 2023

Mon, April 10, 2023 (NOTE: we may change this one since it's the first day back after spring break)

Mon, May 8, 2023

Mon, Jun 12, 2023

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MONTHLY MEETING Date: Monday, Jan 9, 2023 **Time:** 3:30 - 5:00pm

Meeting Location: The Fish Bowl (at the back of the Media Center)

Meeting ID meet.google.com/izh-rxbp-zrb Meeting Video Meeting Attendance

Phone Numbers (US)+1 609-829-8652 PIN: 787 352 568#

Timekeeper:

Notetakers:

Facilitator:

LC Representative Attendance (Names in bold in attendance):

Edward.Bennett@mpls.k12.mn.us Dr, Bennett

Bryan.Fisher@mpls.k12.mn.us staff-at-large

Yara.Anderson@mpls.k12.mn.us staff-at-large

James.Lipps@mpls.k12.mn.us staff-at-large "Jimmy" – He took a new job - now Lisa Ledman is temporarily filling in

Daria.Hendrickson@mpls.k12.mn.us equity

alison.nystrom@mpls.k12.mn.us union rep, Steward
lorajoshi@gmail.com parent rep
macivec@yahoo.com parent rep Colette McIver
dave.premack@mpls.k12.mn.us community business rep
jbar2404@mpsedu.org Josh Barraza Garcia, junior student rep
ahar2506@mpsedu.org Alaijah Harper, sophomore student rep (not present)
averyjuda@gmail.com Avery Martin, junior student rep (not present)

Guests in attendance: Gwen Spurgat and Ann Smith (Parents)

Agenda item	Notes	Follow up (who what when)
1) Approval of Minutes (2 min)	approved	
2) Open House update - Dr. Bennett (15 min)	Prospective Student Open House Nov 29 at 6:30 - 8:35 pm at SW - Flyer sent to middle schoolers / Tagged in social media / news outlets /school news letters. Anthony Assembly: Reid Wixson is leading an assembly at Anthony this Friday, Nov18 - jazz groups / cheerleader / pep / t-shirts / Dr. Bennett - to drum up excitement about attending SW	
3) Committee Formation (15 min)	1.) Communications - Dr. Bennett, Alison, Colette Website update: all teacher pages have been updated. Michael Reis can now update the masthead photos on our web site that were out of date. We still can't change the back end workings of our school website. Eventually we'd like it to be a Google based site, but for now it is not. 2.) Academics - Yara, Lora, Ann, Bryan The topic of the 7-period day came up. There have been some rumblings of it being discussed at the district level. But it sounds like what's really driving that is a desire for all schools to start at the same time to accommodate students who may want to travel to North High for CTE classes. (8:30 am start time) There are many reasons why changing back to a 7 period day at SW at this time would be complicated and difficult. Perhaps there are ways to be more creative with zero hour offerings to allow students more flexibility with class choices. Just an idea. 3.) Welcoming, Outreach & Inclusion (Colette could help, but not run it) (note: Daria and Yara are on a (staff?) Climate Culture Committee. They will be figuring out some goals at their next meeting. Perhaps there's a way to build on that? 4.) Budget - Dr. B would like a welcoming thoughtful review,	Collete will share a blank template for the committees to use to set their goals and timelines. We want to take the time needed to define the purpose and goals of these committees before recruiting people to join them.

	Gwen Spurgat, Dave Premack, Ann Smith 5.) Calendar - Bryan	
4) Bylaws update (15 Min)	We are moving toward updating our bylaws to be more in line with the district site council standards. We propose changing the name from Leadership Council to Site Council to be more in line with district policy. (Leadership Council was a hold over from the time when we were a Community Partnership School). We will vote on the name change next meeting. Updating our bylaws: Take site council bylaws template from the district and start fresh. (Look at Washburn's and Lake Harriet's as examples) Review our previous bylaws to see if there's anything we want to keep that's not in the standard template. Good to keep things somewhat vague to allow for flexibility.	Collete will cross reference the blank template they started with for Lake Harriet Bylaws last year with our existing bylaws.
5.) SIP goals (10 min)	Southwest's SIP goals are to be aligned with the strategic goals of the district. -ACADEMIC ACHIEVEMENT (SW: Increase graduation rate by 2% per year). -STUDENT WELL-BEING (Using "Cultivate Survey," students take this survey with the goal to increase their score) -EFFECTIVE STAFF (improve assessment & implement test/assessment writing) -SCHOOL CLIMATE (SW increase student population by 2% per year through 2025) – The upcoming Prospective Student Open House and Anthony assembly are ways to help drive up our future enrollment.	
6.) Determine decision making process (5 min)	Votes will be decided with a simple majority	

to

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Mon, April 10, 2023 (NOTE: we may change this one since it's the first day back after spring break)

Mon, May 8, 2023

Mon, Jun 12, 2023

Misc: Jimmy Lipps is no longer here. Lisa Ledman is filling in part time – but trouble getting HR to make it happen. We need to update Jimmy Lipps' contact info that is still on the website

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MONTHLY MEETING Date: Monday, October 10, 2022 **Time:** 3:30 - 5:00pm

Meeting Location: The Fish Bowl (at the back of the Media Center)

Timekeeper:

Notetakers: Lora Joshi / Bryan Fisher

Facilitator: Lora Joshi

LC Representative Attendance (Names in bold in attendance, alternates have asterisk*):

Edward.Bennett@mpls.k12.mn.us Dr, Bennett
Bryan.Fisher@mpls.k12.mn.us staff-at-large
Yara.Anderson@mpls.k12.mn.us staff-at-large
James.Lipps@mpls.k12.mn.us staff-at-large "Jimmy"
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Agenda item	Notes	Follow up (who what when)
1) Welcome and Introductions: Share what your hope is for the Leadership Council	Everyone in attendance gave a short introduction and shared something they hoped to get out of being on Leadership Council	
2) Review MPS guidelines to understand and clarify purpose of SW Council	https://engagement.mpls.k12.mn.us/site_councils	
3) Review, discuss current mission statement and our public-facing content	https://sites.google.com/mps.k12.mn.us/swhsleadershipcouncil/home	This document needs to be updated. We didn't get time to discuss it. I don't know who has access to update it.
4) Roles, electing chairs	Current by-laws regarding membership -	• Bryan will send an email to staff to keep them informed about

	1 Union - Alison Nystrom 2 Equity - Daria Hendrickson 3 At-Large - Jimmy Lipps, Bryan Fisher, Yara Anderson 2 non-certified staff - Kathie Fisby ? 2 family - Lora Joshi and Colette McIver 4 students (2 voting, 2 alternate): Josh Barraza Garcia, junior student rep, Alaijah Harper, sophomore student rep (? not in attendance), Avery Martin, junior student rep 1 community business partner - Dave Premack Staff Member Bryan Fisher and Parent Lora Joshi will be the Leadership Council Co-chairs for the 2022-23 school year. Colette also offered to help as needed / shadow to learn for future year(s). Meetings will take place on the 2nd Monday of every month from 3:30-5:00 pm in the Media Center Fish Bowl (if it's not available, it could be in a classroom. Dr. Bennett sent a request to Michael Reis to request the space.) The meetings will be in person, but we will also set up Microsoft Teams meetings so people can log it if they can't make it in person (Thank you, Yara, for setting those up!) The roles of Timekeeper, Notekeeper, and Facilitator will rotate each meeting. We can either set up a google doc to sign uP, or just assign at the end of each meeting the people who will be in charge of those roles for the next meeting. We identified Committees that we'd like to build with Leadership Council this year: 6.) Communications 7.) Academics 8.) Welcoming, Outreach & Inclusion Also - suggested surveying staff about existing staff committees to make sure we aren't duplicating efforts. Here a few ideas that came up for Committee projects: Communications: Inventory existing communication channels (from emails to social media to the website) - streamline where possible. Identity items on the school website that need to be removed if out of date / no longer accurate. Have a daily slide show of all the activities going on at school that day. [Note - district-wide the school websites are getting updated from Cosmos to Google Sites which are more readable on phones - responsive design. The problem is, it won't be done for 18 months] Academics: Develope a better "elevator speech" about what Is IB / why is it valuable? What does it look like at SW? Create better / more clear communication for parents and students about IB - and at-a-glance IB one sheet. Would it be possible to recreate online working docs for students that show their class pathways throughout their 4 years? (like idea Yara shared)	this first LC meeting, (and possibly survey they about which committees they currently serve on.) * Before the next meeting, each Leadership Council Representative should think about which subcommittee he/she/they would be interested in.
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	Consult with the guidance counselors on that. Welcoming, Outreach & Inclusion: Host a “State of the Schools” event with a multicultural potluck – a way to share the vision of the school and curriculum areas / give overviews of things like the IB program, and also make people feel welcome and connected. How can we do better hand-holding for new families? FAQs, How are we reaching all families?	
5) Determine decision making process	Robert’s Rules? Or? https://www.pta.org/docs/default-source/files/training/course-tools/president/english/roberts-rules-of-order-basics	(we didn’t have time to discuss this. Perhaps pick it up next time)
6) Determine timeline to revise bylaws	Existing By-Laws - last revision 2017 - Task force?	We will form a By Laws review working group / task force. Colette McIver will take the old SW Leadership Council Bylaws (from 2017), put them in a google doc so we can all help review and update them. All tasks related to Community Partnership Schools (CPS) need to be updated, since the CPS program no longer exists. (It was something that gave SW a good more autonomy from the MPS district and required a lot more committees,, but it went away under the Superintendent Ed Graff.)
	2021-2022 minutes	

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Guests in attendance:

Agenda item	Notes	Follow up (who what when)
1)Minute approval		
2)		
3)		
4)		
5)		

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