



Dear Parents,

We are happy to hear that you are requesting to have your child receive the Sacrament of Baptism. Attached are the forms to help you with preparing for this event, and to help us gather the necessary information we need to properly record your child's baptism in the official church register of Baptisms.

As is customary, all parents requesting the Sacrament of Baptism for their children are asked to complete a Baptism Preparation Course. The purpose of this course is to help you to understand the importance of the Sacrament of Baptism. Most importantly, this course is designed to help you to strengthen your relationship with God and God's people in the church community so that you can fulfill the commitment you are making in having your child Baptized. Unless you have completed our Baptism Preparation Course in the past two years, we ask that you review this course again as a means of deepening your understanding and relationship with God and God's people. We ask that sponsors/godparents also complete this course in preparation for their important role in supporting the parents.

We are excited to be assisting you to have your child Baptized into the Christian faith. If you have any questions, please feel free to contact us.

Praying that every blessing be yours,

Fr. Kurt Nagel

Pastor

Attachments:

- Baptism Parent Information
- Baptism Sponsor/Godparent Information
- Baptism Sponsor/Godparent Verification
- Baptism Class Information
- Parish Registration

BAPTISM PARENT INFORMATION



Name of the Child to be Baptized: _____
First Middle Last

Date of Birth: _____ ☐ M ☐ F

Place of Birth: _____

Baptisms are typically scheduled for the First Saturday of every month. Please discuss potential dates for the baptism of your child with our parish front office staff.

Father's Name: _____
First Middle Last

Baptized : Yes ☐ No ☐ In what church tradition? _____

Mother's Name: _____
First Middle Last Maiden

Baptized : Yes ☐ No ☐ In what church tradition? _____

Address: _____

Father's Phone: _____

City: _____

Father's Email: _____

State _____ ZIP: _____

Mother's Phone: _____

☐ Please provide us with a recent family photo to help our staff to get to know you (it does not need to be a formal photo). By providing us with this photo you grant permission for us to publish this photo in our parish directory.

Mother's Email: _____

☐ Please provide a copy of your child's Birth Certificate

Are you registered in the parish? Yes ☐ No ☐

If 'no' where are you registered?

Name of Parish City State

Have you received the Sacrament of Marriage? Yes ☐ No ☐ Other Sacramental Needs? _____

Please return forms to:

Sacred Heart Church
9460 N.E. 14th Street
Bellevue, WA 98004

Email: sacraments@sacredheart.org
Phone: (425) 454-9536
Fax: (425) 450-3909

Office use only:

- ☐ Registered in parish: _____
- ☐ Parent Information: _____
- ☐ Birth Certificate: _____
- ☐ Family Photo: _____
- ☐ Parents Class Attended (date): _____
- ☐ Sponsor/Godparent Class Attended (date): _____

- ☐ Sponsor/Godparent Information: _____
- ☐ Sponsor/Godparent Verification: _____
- ☐ Baptism Scheduled: _____
- ☐ Baptism Performed by: _____
- ☐ Certificate Mailed/Hand Received: _____
- ☐ Entered in Sacramental Record Book: _____
- ☐ Entered in PDS: _____

BAPTISM SPONSOR/GODPARENT INFORMATION



Requirements:

A Sponsor/Godparent is an invaluable assistant to the parents in transmitting the faith to the child. The Sponsor must meet the requirements of Canon Law (canons 872-874)

- Be at least 16 years of age, and has received the Sacrament of Confirmation,
- If married, has received the Sacrament of Matrimony for their marriage,
- Be an active practicing Catholic in good standing, and
- Be able to assume the responsibilities of being a sponsor by leading a life of faith in communion with the Catholic Church, being a visible role model, encouraging the faith growth and practice of the candidate.

Only one Sponsor is required. A second Sponsor or Christian Witness (a person from another Christian faith tradition) is optional. If two Sponsors, or a Sponsor and a Christian Witness are desired, then one must be of each gender. If a Christian Witness is desired, they must be a baptized active practicing member of their tradition). Each Sponsor's Pastor must complete a Sponsor Verification Form and return it to Sacred Heart Church. The Sponsor must be registered in the Parish where the Sponsor Verification Form is completed. The Sponsor and/or Christian Witness is asked to complete the Baptism Preparation Class in preparation for this important role.

SPONSOR/GODPARENT:

Name _____
First Middle Last Email Address/Phone

Age _____ Gender ☐ M ☐ F

Parish where are they registered: _____
Name of Parish City State

Fully Initiated Yes ☐ No ☐ Practicing: Yes ☐ No ☐
Married Yes ☐ No ☐ Catholic Marriage Yes ☐ No ☐ Remarried Yes ☐ No ☐
Annulment Yes ☐ No ☐ Convalidation Yes ☐ No ☐

Send the Sponsor/[Godparent Verification Form](#) to this person, ask them to have their parish complete and return it directly to Sacred Heart Church (Do not have them send it to you).

SPONSOR/GODPARENT 2 (optional second Sponsor, or see below for optional Christian Witness)

Name _____
First Middle Last Email Address/Phone

Age _____ Gender ☐ M ☐ F

Parish where are they registered: _____
Name of Parish City State

Fully Initiated Yes ☐ No ☐ Practicing: Yes ☐ No ☐
Married Yes ☐ No ☐ Catholic Marriage Yes ☐ No ☐ Remarried Yes ☐ No ☐
Annulment Yes ☐ No ☐ Convalidation Yes ☐ No ☐

Send the Sponsor/[Godparent Verification Form](#) to this person, ask them to have their parish complete and return it directly to Sacred Heart Church (Do not have them send it to you).

CHRISTIAN WITNESS (optional, if no second Sponsor)

Name _____
First Middle Last Email Address/Phone

Age _____ Gender ☐ M ☐ F

Parish where are they registered: _____
Name of Parish City State

Fully Initiated Yes ☐ No ☐ Practicing: Yes ☐ No ☐

No Sponsor/Godparent Verification Form is needed for Christian Witnesses.