

**Facilities Sub-Committee Meeting
Special Meeting
Griswold Board of Education
Griswold Middle School - Learning Commons/Library Media Center
211 Slater Avenue
Griswold, Connecticut 06351**

**TUESDAY,
June 10th, 2025
5:15 PM**

AGENDA

1. Call to Order
2. Approval of Facilities Subcommittee Minutes—May 8th, 2025
3. Review, Discussion, and Action to Appoint a Facilities Subcommittee Chair
4. Review, Discussion, and Possible Action to Approve the Facilities and Maintenance Checklists to Forward to the Griswold Board of Education for Possible Action and Review
 - A. Griswold Elementary School
 - B. Griswold Middle School
 - C. Griswold High School
 - D. Griswold Soule Street Academy
 - E. Food Services
5. Adjourn

**FACILITIES SUB-COMMITTEE MEETING
GRISWOLD BOARD OF EDUCATION**

**THURSDAY,
May 8th, 2025**

DRAFT

1. A regular meeting of the Facilities subcommittee took place on Thursday, May 8th, 2025, at Griswold Middle School in the Library Media Center, located on the second floor, 211 Slater Avenue, Griswold, Connecticut. The meeting was called to order at 5:15 PM by Mary Beth Malin, Chair of the Griswold Board of Education and Facilities Subcommittee member.

PRESENT Mary Beth Malin, Stuart Norman, Jr. and Donald Desrochers, Griswold Facilities Subcommittee Members.

ALSO PRESENT Sean McKenna, GPS Superintendent of Schools; Glenn LaBossiere, GPS Assistant Superintendent; and Thomas Verville, GPS Director of Facilities.

ABSENT

2. Approval of the Facilities Subcommittee Minutes - January 9th, 2025

MOTION By Stuart Norman, Jr.
Seconded by Donald Desrochers
To approve the Facilities subcommittee minutes for January 9th, 2025, as presented.
Motion unanimously carried.

3. Approval of the Facilities Subcommittee Minutes – March 13th, 2025

MOTION By Stuart Norman, Jr.
Seconded by Donald Desrochers
To approve the Facilities subcommittee minutes for March 13th, 2025, as presented.
Motion unanimously carried.

4. Update on GHS Air Conditioning Unit for the Learning Commons – The GPS Facilities Director, Thomas Verville, provided an update to the Facilities subcommittee on the needed repair to the air conditioning unit for the Griswold High School Library Media Center/Learning Commons.
5. Updates on the Multi-Purpose Field Maintenance Schedule – The GPS Facilities Director, Thomas Verville, provided an update to the Facilities subcommittee on the field maintenance that will need to occur for the multi-purpose field through Field Turf Company.
6. Update on New Trees Planted at Griswold Middle School - – The GPS Facilities Director, Thomas Verville, provided an update to the Facilities subcommittee on new trees that were planted in front of Griswold Middle School to replace trees that had to be taken down. DiRoma Garden Center did the replanting for GPS.

7. Update on Pine Tree at Griswold Middle School – The GPS Facilities Director, Thomas Verville, provided an update to the Facilities subcommittee on the damaged pine tree located at Griswold Middle School and the need to eventually take it down due to damage that has already occurred with the tree.
8. Update on New Mats for the Gaga ball Pit at Griswold Middle School - The GPS Facilities Director, Thomas Verville, provided an update to the Facilities subcommittee on the need to replace mats for the Gaga ball pit at Griswold Middle School.
9. Update on Sewer Line Back-Up at Griswold High School - The GPS Facilities Director, Thomas Verville, provided an update to the Facilities subcommittee on steps taken to remediate the problem with the sewer line back up at GHS.
10. Anything Else that May Properly Come before the Committee – No other business was discussed.
11. Adjourn

MOTION

By Stuart Norman, Jr.
Seconded by Donald Desrochers
To adjourn the Facilities subcommittee meeting at 5:24 PM.
Motion unanimously carried.

Minutes prepared by: Sean McKenna/Robin Drobiak